



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On January 17, 2023
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum
Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 8:14 p.m.

Present: Trustees Jerry Glogowski, Laura Brehmer, Maggie Auger, Brian Dianis, Robert Smith, President Debby Sosine and Clerk Fred Martin.
Absent: Trustee John Spella

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; Jason Schallcross, Community Development Director; Dennis Walker, Police Chief; and Kelly Cahill, Village Attorney.

AGENDA ITEM 2: Public Comment
None

AGENDA ITEM 3: Community Development
Mr. Shallcross:

A. Consider an Agreement with Houseal Lavigne for the Village Comprehensive Plan Consulting Services

In October 2022, the Community Development Department released a Request for Proposals (RFP) soliciting qualified consulting firms to submit proposals to prepare a Comprehensive Plan for the Village of Algonquin. The RFP document was a result of the combined efforts of an internal committee of staff and elected officials. Final proposals were due on November 4, 2022. The Village received seven (7) qualified proposals, each of which were reviewed by the aforementioned internal committee. Three (3) firms were selected for in-person follow-up interviews including: Houseal Lavigne, Teska, and Muse.

After careful consideration of all three groups, the committee elected to move forward with the Houseal Lavigne consultant firm.

The proposed cost for these vendor services is projected at \$199,990. The Village Board previously approved an amount up to \$200,000 for comprehensive planning services during the budget process last fiscal year. The FY22/23 budget currently has \$100,000 allocated to the Comprehensive Plan with an additional \$100,000 already earmarked for FY23/24 to complete the project.

Staff recommends approval of the Agreement for Vendor Services from Houseal Lavigne to provide comprehensive planning services for the Village of Algonquin and to draft a new Comprehensive Plan.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 4: General Administration
None

AGENDA ITEM 5: Public Works & Safety
Mr. Mitchard:

A. Consider an Agreement with Christopher Burke Engineering for the Highland Avenue Water Main Extension Phase 2 Design Engineering Services

Proposed is a proposal for Phase 2 Design Engineering services for the Highland Avenue Water Main Extension improvement with Christopher B. Burke Engineering, LTD. (CBBEL). The scope of work includes design of an 8-inch water main along Highland Avenue from approximately 350 feet east of Tanglewood Drive through the south portion of Presidential Park with a connection to the existing 8-inch main at Fox Run Lane.

Currently, the water services to Presidential Park are fed from the 350-foot water main extension off of Highland Avenue east of Tanglewood Drive. The water service lines are in excess of 500 feet in length and have very low pressure partially due to the extremely long leads. Additionally, detecting a leak in excessively long leads can be very difficult making a repair costly and labor-intensive. New service leads are required for the park renovation and the extension of this water main will improve reliability and greatly reduce the length of service

leads to the new facilities. The proposed water main alignment can be viewed in the attached engineering proposal. Secondly, the water main extension will provide two connections to existing dead ends improving the reliability for not only Presidential Park but also the homes serviced in Spring Creek Farms Unit 3 and the future Prairie Path development located east of Presidential Park. The construction of this project is expected to occur in advance of the park renovation in FY2024. Funds for design will be taken from the FY2022/23 Water and Sewer Fund to complete the design.

Therefore, it is the Public Works Department's recommendation that the Committee of the Whole take the necessary action to move this engineering agreement with CBBEL for \$36,791 to the Board of Trustees for approval. We appreciate your ongoing support of this infrastructure improvement that will improve the water reliability and service for the nearby residents and visitors of Presidential Park.

It is the consensus of the Committee to move this on to the Village Board for approval.

B. Consider an Agreement with Baxter Woodman for the Dixie Creek Reach 3 Streambank Restoration Project

The Bid opening for the Dixie Creek Reach 3 Streambank Restoration project was held January 10th, 2023 at 10:00 a.m. The plan consists of pulling back the creek banks, installing emergent and prairie plantings to reinforce the creek bed as well as the side slopes, bioengineering measures such as riffles and cross-vanes in the creek channel along with boulder placement, and all necessary restoration.

Four (4) bids were received and have been summarized below.

- Baxter and Woodman Natural Resources \$370,605.20
- EnCap \$413,381.50
- Semper Fi \$428,000.00*
- V3 \$485,000.00

*As read pricing, during review process, Semper Fi's "As Calculated" bid was \$428,211.75 due to a calculation error by the submitting contractor. The bids were reviewed by Village of Algonquin staff and we recommend the lower bidder Baxter and Woodman Natural Resources for this project. This contractor successfully performed the Ratt Creek Reach 5 stream restoration project and the Randall Road Wetland Enhancement project in 2022 and both projects have similar construction elements to the Dixie Creek Reach 3 project. Therefore, Baxter and Woodman staff are familiar and we are comfortable with their work. The approved budget of \$800,000.00, located within the Natural Area Drainage Fund, is sufficient to fund this project.

Therefore, it is our recommendation that the Committee of the Whole take the necessary action to move this contract with Baxter and Woodman Natural Resources on to the full Board of Trustees for approval in the amount of \$370,605.20.

It is the consensus of the Committee to move this on to the Village Board for approval.

C. Consider an Agreement with Christopher Burke Engineering for the Stormwater Master Plan Supplement

Presented is a proposal for a supplement with Christopher B. Burke Engineering, Ltd. (CBBEL). Village staff met with CBBEL's Stormwater team in December to discuss the progress of the Stormwater Master Plan. During the meeting highlights of the most vulnerable areas concerning structure flooding, street ponding, rear yard drainage issues, and erosion issues were discussed at length. The final report will highlight these problem areas and provide recommendations to resolve the existing stormwater issues throughout the Village. Per the original scope, hydraulic modeling in 16 drainage basins was included to identify existing flooding and drainage issues. After execution of the proposal, staff identified several erosion control issues not included in the plan and requested hydraulic modeling in four additional drainage basins for upcoming street improvement locations. This effort was to either rule out drainage and flooding issues within the project limits or include drainage solutions with the street improvement project(s) if identified. In effect, this approach would avoid performing the street improvement only to provide additional disturbance for residents in the near future to correct an existing drainage issue. The additional scope of services is estimated to be \$28,500 which is a not to exceed amount without prior authorization. For reference, the original approved cost was \$218,122. The supplement is an additional 13% of the original costs but includes hydraulic modeling of 25% more drainage basins in the Village. Therefore, it is the Public Works Department's recommendation that the Committee of the Whole take the necessary action to move this engineering supplement with CBBEL for \$28,500 to the Board of Trustees for approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

President Sosine thanked Bob Mitchard for all of his years of service to the Village upon his retirement.

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Brehmer adjourned the meeting at 8:36 P.M.

Submitted:

Fred Martin, Village Clerk