

**MINUTES OF THE ALGONQUIN POLICE PENSION BOARD
KANE & McHENRY COUNTIES
WILLIAM J. GANEK MUNICIPAL CENTER
2200 HARNISH DRIVE, ALGONQUIN, IL**

WEDNESDAY, NOVEMBER 4, 2020

The Police Pension Board Meeting was held remotely, via a zoom call, due to the Governor's order restricting gatherings of people in an effort to minimize the potential spread of COVID-19.

CALL TO ORDER:

President Helgerson called the meeting to order at 5:05 p.m.

ROLL CALL:

Present: President Stan Helgerson, Vice President Brian Smith, Trustee Andrew Doles (joined at 5:08 pm), Trustee Andrew Dykstra, and Trustee Art Weber. Assistant Village Manager Michael Kumbera, Deputy Treasurer Susan Skillman, Mary Tomanek of Graystone Consulting and Recording Secretary Adam Carson were also present. Matthew Bajor also attended the meeting. A quorum was established.

ADOPT AGENDA:

A motion was made by Weber and seconded by Dykstra to adopt the agenda. A roll call vote was taken with all ayes and no nays. Motion carried.

PUBLIC COMMENTS:

None at this time.

APPROVAL OF MINUTES:

The meeting minutes of the meeting held July 29, 2020, were presented for approval. A motion was made by Smith and seconded by Weber to approve the minutes. A roll call vote was taken with all ayes and no nays. Motion carried.

APPOINTMENTS:

None at this time.

CONSULTANT REPORT:

Mary Tomanek then provided the 2020 third quarter summary. She stated we are currently in a 'repair' economic cycle and moving towards the 'recovery' cycle, with earnings all being positive, but that the earnings over the next 12 months would probably be single digit gains. She added there are many factors leaning towards the 'V' shape recovery model, and that overall, it was a solid quarter for the portfolio. 5.33% gain for the quarter with the year to date being at 4.31%.

She then presented information about the search to replace the OakMark fund. The search yielded two potential replacements: Hartford Schroders and Harding Loevner. Mary advised Harding Loevner was the better fit for the fund, out-performing Hartford Schroders and having slightly lower fees. A motion was made by Doles and seconded by Dykstra to close out OakMark and move all money into Harding Loevner. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

A motion was made by Doles and seconded by Smith to confirm the investment and allocation of the \$500,000 that was previously invested, with \$300,000 being distributed to Vanguard Value and \$200,000 going to Segall Bryant. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

A motion was made by Doles and seconded by Weber to approve the third quarter investment report, through June 30, 2020 as presented. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

VILLAGE TREASURER’S REPORT:

Kumbera advised the total fund assets ending September 30, 2020 was \$38,376,987.58. Kumbera advised the last investment was the \$500,000 movement, and there was no new money for the remainder of the year. A motion was made by Smith and seconded by Doles to approve the treasurer’s report through September 30, 2020. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

APPROVAL OF BILLS:

The total pensions check register payments July 2020 through September 2020 is \$378,266.91. The total vendor check registers July 2020 through September 2020 is \$84,545.45 with the total amount being \$462,812.36. A motion was made by Doles and seconded by Smith to approve the payment of bills. A roll call voice vote was taken with all ayes and no nays – motion carried.

REQUEST FOR BENEFITS:

The consideration of the annuitant increases was next presented to the Board for discussion. President Helgerson advised this increase is per state statute. He advised the only significant change was two individuals would be receiving larger increases due to the disability pension they are receiving and both individuals reaching age 60. A motion was made by Doles and seconded by Weber to approve the 2021 annual annuitant increases. A roll call voice vote was taken with all ayes and no nays – motion carried.

James Langanis submitted his application for retirement. His start date was December 4, 1995 and he retired on October 7, 2020, with 24 years of service, as a Tier 1 member. He is 50 years old and is eligible for a 60% pension of his \$105,156.48 which equates to a monthly payment of \$5,257.82. A motion was made by Doles and seconded by Smith to approve the retirement pension for Langanis in the amount of \$5,257.82 a month. A roll call voice vote was taken with all ayes and no nays – motion carried.

CLOSED SESSION:

None at this time.

NEW BUSINESS:

The 2020 Actuary Report was presented to the Board for approval. President Helgerson advised there were no changes, but that the Board must formally accept it. A motion was made by Weber and seconded by Doles to formally accept the 2020 Actuary Report. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

The 2020 Tax Levy Recommendation was also provided to the Board. President Helgerson advised that no action was needed at this time, because it was approved at the last meeting.

The Revised Board Rules were next presented to the Board. President Helgerson advised that the Board is operating within the rules and that the only modification of the rules was the paperwork for disability applications. A motion was made by Doles and seconded by Weber to formally accept the Revised Board Rules. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

The review of the Illinois Department of Insurance (DOI) Report was next presented to the Board. A motion was made by Weber and seconded by Doles to accept DOI Report and file it with them. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

The review of the Municipal Compliance Report (MCR) was next presented. President Helgerson advised this report, compiled by Lauterbach & Amen (L&A), has to be presented to the Board annually, per state statute. He continued and advised that this is done in conjunction with the tax levy request process. A motion was made by Weber and seconded by Dykstra to accept the MCR. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

The review of the Participant Board Report (PBR) for period ending April 30, 2020 was next presented to the Board. President Helgerson advised this annual report was also prepared by L&A and tendered to the Board for review. He advised no action is required for this.

President Helgerson advised that the meeting minutes will now be signed by both the President and the Secretary and that in-between meetings, all trustees read and signed off on the harassment policy.

OLD BUSINESS:

The service credit purchase update was provided for two members. Officer Dykstra purchased one year of military time and Officer Olsta purchased 52 months of prior service. The Board was advised the payments were completed, and that L&A have been notified to make the modification of their respective hire dates for the DOI reporting.

TRAINING:

President Helgerson advised he attended the IPPFA virtual training. All other Trustee's advised they also attended, with Trustee Weber adding that he was still watching the recorded trainings. President Helgerson also added that with everyone attending the IPPFA conference, the mandatory four-hour consolidation training mandate was met.

2021 QUARTERLY MEETING SCHEDULE:

The 2021 scheduled quarterly meetings are set for January 27, 2021, April 28, 2021, July 28, 2021, and October 27, 2021 all at 5:00 p.m. A motion was made by Doles and seconded by Weber to approve the 2021 scheduled quarterly meetings. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

ADJOURNMENT:

There being no further business, it was moved by Doles and seconded by Weber to adjourn. A roll call vote was taken with all ayes – motion carried.

The meeting adjourned at 5:55 p.m.

Respectfully submitted,

Andrew Doles, Secretary
Algonquin Police Pension Fund

Stan Helgerson, President
Algonquin Police Pension Fund

*Minutes prepared by Adam Carson, Recording Secretary.
Approved by the Board of Trustees at its meeting held on January 27, 2021.*