



**Village of Algonquin  
Minutes of the Committee of the Whole Meeting  
Held On July 14, 2020  
In the Village Board Room**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Sosine, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.  
Present: Trustees Debby Sosine, John Spella, Janis Jasper, Jerry Glogowski, Laura Brehmer, Jim Steigert, and President John Schmitt. A quorum was established  
Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Michael Kumbera; Public Works Director, Robert Mitchard; Police Chief John Bucci; Chief Innovation Officer, Kevin Crook; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment

Ms. Nora Flaherty expressed concerns regarding the changes in the bike path design. (The attached email was read in its entirety by Deputy Clerk Weber)

Mr. Mitchard explained the original design would have been great, but was not constructible due to the significant cross-slopes on Main Street with the existing homes and driveways being well below the roadway. We examined several alternative, but because of the grant and the use of federal money, we could not meet their specifications and make the grade work. We could not create a safe condition, and still get the folks on the east side of Main Street into their driveways without casing drainage of storm water into their drives and untenable slopes that would make access in the winter hazardous, if not impossible. Cars would also bottom out due to the transition from the roadway into the steep driveways. We tried to move the roadway to the west but the driveways of the homes on the bluff was too steep. When we moved the road east, the driveways on the east became unmanageable. We looked at every alternative and this was the only viable option.

Staff will make sure to replace all trees removed with quality landscape to provide the same visual and audible screening as exists today.

Mr. Chris Kempf – He has attended most of the remote meetings and this is the first remote meeting he has participated in that has had bad sound quality. Is there something that can be done?

**AGENDA ITEM 3:** Community Development

**A. Consider Creating a Class I Liquor License for Consumption on Premise for Business Offering Classes Such as Art, Crafting, Painting, Scrapbooking, etc.**

Mr. Schloneger presented:

Julie Callahan is opening a crafting business in the downtown area and would like to sell alcohol for consumption on premise to her crafters during their classes. She wants her customers to make their space a creative gathering spot where they can enjoy fun, inspiration and laughter with their friends. Besides alcohol, other areas of revenue will be retail (handmade giftware), take home kits, online sales and space rental for private parties. The alcohol revenue will be less than 30% of total business revenue with the majority of the revenue coming from workshops.

Questions were raised by the Committee regarding type of alcohol allowed to be sold, BASSET Training, and hours of serving.

Following discussion, it was the consensus of the Committee of the Whole to amend Chapter 33 of the Algonquin Municipal Code for a Class I license, which allows a business offering classes such as art, crafting, painting and scrapbooking etc. to sell alcoholic liquor at retail for consumption on premise limiting it to no more than three alcoholic beverages sold to each patron during any one class.

There being no further comment or questions, Ms. Sosine asked for a roll call vote to move this forward to the Village Board for approval with the above changes.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 6-ayes, 0-nays.

**AGENDA ITEM 4:** General Administration

None

**AGENDA ITEM 5:** Public Works & Safety

Mr. Mitchard presented:

**A. Consider an Agreement with Christopher B. Burke Engineering for the Construction Management Services for the Maker’s Park Multi Use Path Project**

Staff recommends contracting Christopher B. Burke Engineering for construction management services in the amount of \$30,500.00 for the Maker’s Park Multi-Use Path project. Construction management services for this project were passed as part of the 2020–2021 FY budget in account 04900300-42232, Street Improvement Fund, in the amount of \$45,000.00. Construction for this project involves installation of a new bike path from the Maker’s Park area of the Village on Berg & Armstrong Streets to the regional McHenry County Conservation District Prairie Path.

Christopher B. Burke Engineering was the design engineer for this project. Therefore, they are intimate with the plan set and the required inspection time needed to ensure a quality built project. They are also familiar with the specifications needed to construct the project in order to review and approve materials and shop drawings and make sure we meet all the requirements of the IDNR grant that we received for the project. Also, by using a Junior Engineer work on the project, it will save the Village money.

Thus, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of construction management services for Maker’s Park Multi-Use Path to Christopher B. Burke Engineering for \$30,500.00.

Ms. Brehmer questioned the amount of hours allotted for the project. Mr. Mitchard explained that the engineer would not be there during the entire project, just of the times when he is needed to oversee certain construction aspects of the project.

There being no further comment or questions, Ms. Sosine asked for a roll call vote to move this forward to the Village Board for approval.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 6-ayes, 0-nays.

**B. Consider an Amendment to the Agreement with Christopher B. Burke Engineering for the Phase 2 Design Engineering Master Agreement for the Main Street Roundabout/Harrison St Bike Path Services**

Staff is recommending and amendment for the Phase 2 (Design) Engineering Master Agreement for the Main St. Roundabout (RAB)/Harrison St. Bike Path from Christopher B. Burke Engineering, Ltd. (CBBEL). The amendment is requested due to a change in scope for the following reasons:

A. Concerns were raised by residents that utilize Riverview Dr. for access to their neighborhood from North Main St. regarding the permanent closure of the intersection with Main St. as was the original design

plan. Since that time, the Village Board has directed the inclusion of a design to incorporate both a vehicular and bicycle access at Riverview Dr. and North Main St.

B. This project is being partially funded by McHenry County DOT with a \$500,000 contribution. They required a review by a third-party engineer which necessitated plan/design changes for the RAB.

C. There will be pavement re-surfacing improvements to N. Harrison St. from Park St. to Algonquin Rd. this will require the survey and evaluation of the storm sewer facilities that cross N. Harrison in this reach. Depending upon the evaluation, new or rehabilitated storm sewers will become part of this project so that the new pavement is not disturbed prematurely.

D. Significant utility coordination is required to accommodate the roundabout (ComEd, Nicor, Comcast, etc.)

The following is a chronology of what has been completed to date and the amount of funding that has been incurred related to this project:

**March 2016-** the Village hired CBBEL to conduct a Phase 1 Engineering study of the entire Main St. corridor, from Rt. 31 on the south to Rt. 31 on the north, including the Main St. bridge. The Phase 1 study was undertaken to ensure that if Federal or State funding were available for any portions of the project, the information required to access this funding was included in the report.

**2017-** it was determined that the overall project limits for one project were too large and therefore several projects were split out of the overall project including but not limited to:

- a) South Main St. (Railroad St. to the Crystal Creek Bridge)- Complete
- b) Main St. bridge over Crystal Creek Complete and partially funded with federal dollars (\$1,500,000)- Complete
- c) South Main St. (from the Bridge to Algonquin Rd.)- Complete
- d) North Main St. RAB and Harrison St. Bike lanes (Rt. 31 to Riverside Dr., Park St. to Harrison and Harrison from Park St. to Algonquin Rd.)- Stage 1D
- e) North Main St. (Algonquin Rd to Riverside Dr.)- Utilities Complete

**October 2019-** Village Board approves the Design Engineering agreement with CBBEL to prepare 75% plans for the Main St. RAB and Harrison St. Bike lane project (Stage 1D) to place it in a position to receive grant funding.

**2020-** The Village receives STP (\$1,500,000) grant funding for the project and needs to complete the plans for submittal to IDOT for approval to meet a January 2021 bid letting, construction in 2021. These funds will supplement the previously awarded ITEP funds (\$1,200,000) for the bikeway connection that are in danger of lapsing.

The Village has expended approximately \$460,000 (for the larger inclusive of all projects) Phase 1 (preliminary engineering report- \$200,000 for this portion of the projects), and Phase 2 (design engineering, plans and specifications- \$260,000) engineering.

This supplement requests not to exceed \$40,257 for the additional scope items and to complete the plans and bid the project.

Ms. Brehmer asked questions regarding the design and was it possible to simplify the switchback and sidewalk portions to be similar to the bike path on Stonegate? Mr. Mitchard explained the bike path she is describing does not meet the federal guidelines of a bike path. There are very specific guidelines within the Grant as to the specifications of the bike path and doing what is suggested would not meet the criteria and could cause a safety issues.

There being no further comment or questions, Ms. Sosine asked for a roll call vote to move this forward to the Village Board for approval.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 6-ayes, 0-nays.

**AGENDA ITEM 6:** Executive Session

A. Land Acquisition

Moved by Schmitt, seconded by Glogowski, to recess to executive session for the purpose of discussing land acquisition. Meeting recessed at 8:25 p.m.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 6-ayes, 0-nays.

At 8:37 p.m. Ms. Sosine reconvened the Committee of the Whole meeting.

Roll call: Sosine, Spella, Jasper, Glogowski, Brehmer

Absent: Steigert

**AGENDA ITEM 7:** Other Business

**AGENDA ITEM 8:** Adjournment

There being no further business, Chairperson Sosine adjourned the meeting at 8:37 p.m.

Submitted: Michelle Weber, Deputy Village Clerk

**From:** Nora Flaherty  
**To:** [Public Meeting Comments](#)  
**Subject:** Main Street Multipurpose trails  
**Date:** Tuesday, July 14, 2020 4:59:16 PM

---

I apologize in advance for the long winded email. My question is with regards to the multipurpose/bike trail proposed for Main Street. The current proposal routes the path down Main Street with a tight hairpin turn onto Riverview Drive and another sharp right and left to get to Park Street. This bring the bikers thru a quiet residential area. Besides the added time and expense over the original plan it requires destroying all these trees to do so. While my hope is that the roundabout deters trucks and speeding vehicles on Main Street the reality is we'll still have many. These trees, besides being healthy and beautiful also serve as our only buffer to the noise day and night.



The intent of the path as stated originally was the following... “the system will serve to interlink the various downtown amenities (eg Riverfront park, Cornish Park and Towne Park with businesses, industries and institutions) with the Prairie Trail bicycle path...”

The original proposal planned for the path was to simply go down one more street to Edward. This street in contrast to Riverview and Park brings the bikers and pedestrians past businesses (current and proposed) Its a considerably easier turn off Main Street, would require little to no modifications and opens out onto Harrison directly to the beautiful Riverfront Park. I’m confused why the proposal is even a consideration with the initial plan being so perfect in keeping with the overall intent of the path??

Thank you!!

Nora Flaherty