



DRIVEWAY Permit Application Checklist

Community Development Department

Revision Date: 07/22/2020

Required Permit Applications:

- ❖ [Fill out and submit Building Permit Application](#)

Submittal Requirements:

- ❖ For online submission, One (1) copy of Plat of Survey indicating where the work will be done
- ❖ For paper submission, Two (2) copies of Plat of Survey indicating where the work will be done

Permit Fees (Fee is not due until permit is ready):

- ❖ \$40.00

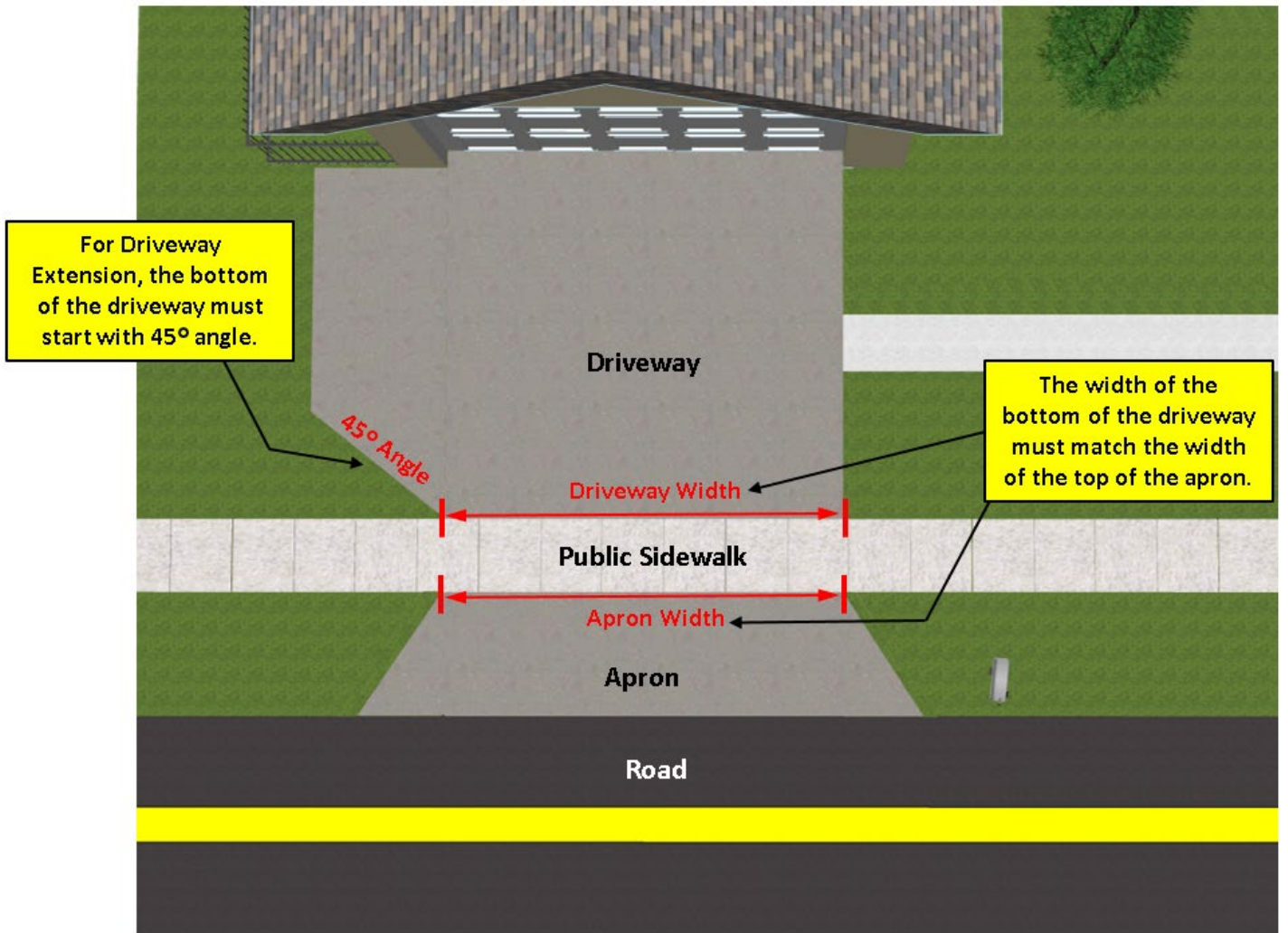
License Requirements:

- ❖ None

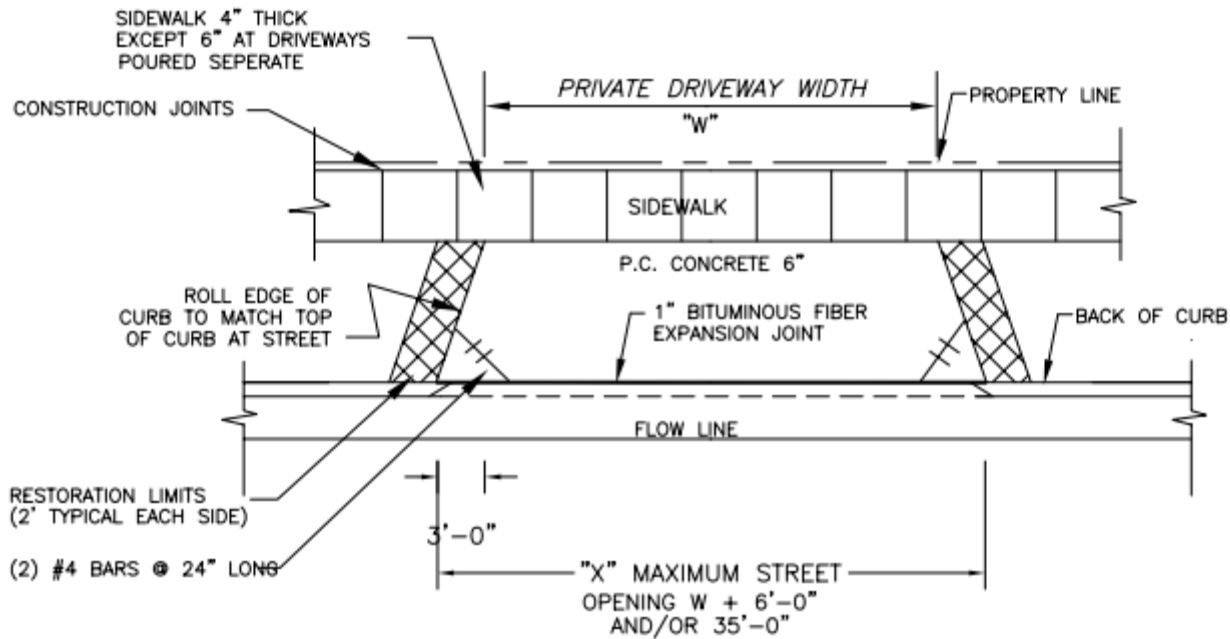
Other Requirements & Information:

- ❖ Work must be started and completed within six (6) months of the issue date.
- ❖ Driveway New or Extension, Apron (Driveway Approach), Driveway Ribbons require permit.
- ❖ Driveway Ribbons are considered part of driveway.
- ❖ Concrete driveways are required to have 4 inches of compacted base (stone) and 4 inches of concrete.
- ❖ 6-inch by 6-inch #10 welded wire fabric shall be placed in the top 1/3 of concrete driveways.
- ❖ Asphalt driveways are required to have 6 inches of compacted base (stone) and 2 inches of asphalt.
- ❖ Apron Widths - Residential: The width of the apron shall be no more than what is listed below:
 - 1-car garage: 10 feet wide measured at sidewalk or property line and 16 feet wide measured at curb or edge of street pavement.
 - 2-car garage: 20 feet wide measured at sidewalk or property line and 26 feet wide measured at curb or edge of street pavement.
 - 3-car garage: 29 feet wide measured at sidewalk or property line and 35 feet wide measured at curb or edge of street pavement.
- ❖ Aprons shall be 6 inches of concrete and be reinforced with 6-inch by 6-inch #10 welded wire fabric and (2)-#4 reinforcing bars 24 inches long across the corners. See detail on the 2ND page.
- ❖ After Permit is issued, as construction progresses, inspections are required. [Click here to schedule inspections online](#). Or call us at 847-658-2700 # 1003.
- ❖ Contact JULIE at 811 or www.illinois1call.com before you dig.

Please note that this checklist is not intended to be all-inclusive.
Due to changes in codes, regulations, and ordinances, other requirements may apply.



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CONSTRUCTION JOINTS SHALL BE PLACED IN A UNIFORM MANNER THAT ALLOWS NO SINGLE SLAB BE MORE THAN 10 FOOT BY 10 FOOT DIMENSIONALLY

WHERE PROPOSED ENTRANCE IS FRONTED BY BARRIER CURB OR THERE IS A DESIRE TO CHANGE ANY PORTION OF THE EXISTING CURB AND GUTTER CROSS SECTION, SAID CURB AND GUTTER SHALL BE REMOVED FOR THE MAXIMUM STREET OPENING (SEE DIMENSION "X") IN ITS ENTIRETY. EXISTING CURB AND GUTTER SHALL BE SAW CUT AT EACH END PRIOR TO REMOVAL. REPLACEMENT SHALL BE DEPRESSED CURB AND GUTTER OF SAME CROSS SECTIONAL WIDTH AS THE EXISTING CURB AND GUTTER. TRANSITION FROM FULL TO DEPRESSED CURB SHALL BE ACCOMPLISHED IN A MINIMUM OF 1 LINEAL FOOT.

A MINIMUM OF 4" OF DRY GRADE 9 OR EQUAL MUST BE PLACED AND COMPACTED PRIOR TO ANY CONCRETE POURING. THIS BASE MUST ALSO BE APPROVED BY THE FIELD ENGINEER OR INSPECTOR OF THE VILLAGE.

ANY DEVIATION FROM THE ABOVE DETAILED OR SPECIFIED SHALL BE ONLY WITH WRITTEN APPROVAL OF THE PUBLIC WORKS DIRECTOR

APRON IS TO BE POURED SEPERATLEY FROM SIDEWALK & CURB

Adopted BUILDING CODES:

International Residential Code 2006 | International Building Code 2006 | International Fire Code 2006 | International Mechanical Code 2006 | International Fuel Gas Code 2006 | National Electrical Code 2002 | [Illinois State Plumbing Code 2014](#) | [Illinois Energy Conservation Code 2015](#) | International Existing Building Code 2006 | International Property Maintenance Code 2006 | Illinois Accessibility Code 1997

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