



DETACHED GARAGE Permit Application Checklist

Community Development Department

Revision Date: 07/22/2020

Required Permit Applications:

- ❖ [Fill out and submit Building Permit Application](#)

Submittal Requirements:

- ❖ [Click here for additional list of Submittal and Construction Requirements](#)
- ❖ Paper Submission
 - Two (2) copies of Plat of Survey indicating the size and location of the detached garage with dimensions from the property lines
 - Two (2) complete copies of the Garage Plans
- ❖ Online Submission
 - One (1) copy of Plat of Survey indicating the size and location of the detached garage with dimensions from the property line
 - One (1) complete copy of the Garage Plans

Permit Fees (Fee is not due until permit is ready):

- ❖ Construction Cost X 0.75%
- ❖ \$40.00 of Electrical base fee if applicable

License Requirements:

- ❖ Electrical, Roof

Other Requirements & Information:

- ❖ Work must be started and completed within six (6) months of the issue date.
- ❖ Individual subdivision covenants may have special requirements and restrictions. It is up to homeowner to receive Home Owner's Association approval.
- ❖ Computer generated framing plans provided by retail outlets which do not provide all required information will not be accepted.
- ❖ All garages are required to have a hard surface driveway of concrete, asphalt or pavers.
- ❖ After Permit is issued, as construction progresses, inspections are required. [Click here to schedule inspections online](#). Or call us at 847-658-2700 # 1003.
- ❖ Contact JULIE at 811 or www.illinois1call.com before you dig.

Adopted BUILDING CODES:

International Residential Code 2006 | International Building Code 2006 | International Fire Code 2006 | International Mechanical Code 2006 | International Fuel Gas Code 2006 | National Electrical Code 2002 | [Illinois State Plumbing Code 2014](#) | [Illinois Energy Conservation Code 2015](#) | International Existing Building Code 2006 | International Property Maintenance Code 2006 | Illinois Accessibility Code 1997

Please note that this checklist is not intended to be all-inclusive.
Due to changes in codes, regulations, and ordinances, other requirements may apply.