



SHED Permit Application Checklist

Community Development Department

Revision Date: 07/22/2020

Required Permit Applications:

- ❖ [Fill out and submit Building Permit Application](#)

Submittal Requirements:

- ❖ [Click here for additional list of Submittal and Construction Requirements](#)
- ❖ **Shed on Concrete Slab**
 - For paper submission, Two (2) copies of Plat of Survey indicating the size and location of the shed with dimensions from the property lines / For online submission, One (1) copy of Plat of Survey
 - For paper submission, Two (2) copies of Shed Plans / For online submission, One (1) copy of Shed Plans
- ❖ **Shed on Piers**
 - For paper submission, Two (2) copies of Plat of Survey indicating the size and location of the shed with dimensions from the property lines / For online submission, One (1) copy of Plat of Survey
 - For paper submission, Two (2) copies of Shed Plans / For online submission, One (1) copy of Shed Plans
 - For paper submission, Two (2) copies of Floor Framing Plans / For online submission, One (1) copy of Floor Framing Plans

Permit Fees (Fee is not due until permit is ready):

- ❖ Base fee \$40.00

License Requirements:

- ❖ None

Other Requirements & Information:

- ❖ Work must be started and completed within six (6) months of the issue date.
- ❖ Shed cannot be in the easement. It should be minimum 5 feet from lot lines and 10 feet from principle structure. Maximum size should to be 10 feet x 12 feet (120 square feet). Maximum height should be 10 feet to the ridge.
- ❖ After Permit is issued, as construction progresses, inspections are required. [Click here to schedule inspections online](#). Or call us at 847-658-2700 # 1003.
- ❖ Individual subdivision covenants may have special requirements and restrictions. It is up to homeowner to receive Home Owner's Association approval.
- ❖ Contact JULIE at 811 or www.illinois1call.com before you dig.

Please note that this checklist is not intended to be all-inclusive.
Due to changes in codes, regulations, and ordinances, other requirements may apply.

Adopted BUILDING CODES:

International Residential Code 2006 | International Building Code 2006 | International Fire Code 2006 | International Mechanical Code 2006 | International Fuel Gas Code 2006 | National Electrical Code 2002 | [Illinois State Plumbing Code 2014](#) | [Illinois Energy Conservation Code 2015](#) | International Existing Building Code 2006 | International Property Maintenance Code 2006 | Illinois Accessibility Code 1997

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