



MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE  
VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS  
MEETING OF AUGUST 2, 2022  
HELD IN THE VILLAGE BOARD ROOM

CALL TO ORDER AND ROLL CALL: Village President Debby Sosine, called the meeting to order at 7:30 P.M. with Village Clerk, Fred Martin, calling the roll.

Trustees Present: Brian Dianis, Jerry Glogowski, John Spella, Maggie Auger, Laura Brehmer, Bob Smith, and Village President Debby Sosine

Staff in Attendance: Mike Kumbera, Assistant Village Manager; Bob Mitchard, Public Works Director; John Bucci, Police Chief; Jason Shallcross, Community Development Director; and Kelly Cahill, Village Attorney.

PLEDGE TO FLAG: Clerk Martin led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Smith, seconded by Glogowski, to adopt tonight’s agenda, deleting item 15, Executive Session.

Voice vote; ayes carried

AUDIENCE PARTICIPATION:

1. Chris Kiour, County District 23 Board member, Kane County Updates, workforce training and funding, Animal Control offering microchip and rabies vaccine event.
2. Tom Morris, Fox River/Ratt Creek fisherman harassment, vandalism, leaving debris, suggested the Village set hours for fishing. President Sosine referred this issue to Chief Bucci to investigate.

CONSENT AGENDA: The Items under the Consent Agenda are considered to be routine in nature and may be approved by one motion with a roll call vote.

**A. APPROVE MEETING MINUTES:**

- (1) Liquor Commission Special Meeting Held July 19, 2022
- (2) Village Board Meeting Held July 19, 2022
- (3) Committee of the Whole Meeting Held July 19, 2022

Moved by Spella, seconded by Dianis, to approve the Consent Agenda.

Voice vote; ayes carried

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.

(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

None

DISCUSSION OF ITEMS REMOVED FROM THE OMNIBUS AGENDA:

None

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment in the amount of \$1,348,752.00

Roll call vote; voting aye – Trustees Dianis, Glogowski, Spella, Auger, Brehmer, Smith,

Motion carried; 6-ayes, 0-nays

**FUND RECAP:**

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL	144,032.73
03	MFT	42,399.17
04	STREET IMPROVEMENT	115,032.59
05	SWIMMING POOL	5,360.43
06	PARK IMPROVEMENT	1,012.50
07	WATER & SEWER	136,330.26
12	WATER & SEWER IMPROVEMENT	10,004.50
16	DEVELOPMENT FUND	1,336.50
26	NATURAL AREA & DRAINAGE IMPROV	6,125.00
28	BUILDING MAINT. SERVICE	28,649.29
29	VEHICLE MAINT. SERVICE	48,721.79
	<b>TOTAL ALL FUNDS</b>	<b>539,004.76</b>

COMMITTEE OF THE WHOLE:

**A. COMMUNITY DEVELOPMENT**

1. Pass and Approve a Special Event and Liquor Event Permits for St. Margaret Mary’s Summer Fest on August 27, 2022

Moved by Glogowski, seconded by Auger to approve the St. Margaret Mary Summer Fest  
Roll call vote; voting aye – Trustees Dianis, Spella, Glogowski, Auger, Brehmer, Smith,  
Motion carried; 6-ayes, 0-nays

2. Pass and Approve Special Event Permit for Art on the Fox on September 10 and 11, 2022 Allowing the Closure of Main Street and the Consumption of Alcoholic Beverages on the Closed Street/Event Footprint. And Waiving the Serving and Consumption of Alcohol Location Restrictions within the Designated Area, for Bold American Fare, Whiskey and Wine, Cucina Bella, Creekside Tap, Bull's Eye, Cattleman's Burger and Brew, and Black Bear Bistro upon Receipt of a State Special Use Liquor Permit.

Moved by Glogowski, seconded by Auger to approve the Special Event Permit for Art on the Fox  
Roll call vote; voting aye – Trustees Dianis, Spella, Glogowski, Auger, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

**B. GENERAL ADMINISTRATION**

**C. PUBLIC WORKS & SAFETY**

COMMITTEE REPORTS & CLERK'S REPORTS:

VILLAGE CLERK'S REPORT

Village Clerk Martin announced future meetings.

STAFF REPORTS:

ADMINISTRATION:

Mr. Kumbera:

1. He was happy to report several promotions that were effective this week: Matt Bajor was promoted to Assistant to the Village Manager; Amanda Lichtenberger was promoted to Accounting Manager; and Stacey VanEnkevort was promoted to Special Events and Marketing Supervisor. We wish these staff continued success with the organization.
2. Audit staff has completed their field work and we are expected an unmodified opinion on our financial statements for FY22. The final audit report will be presented in October.
3. The fall recreation guide is now available online and will be mailed to residents later this month.
4. The final Algonquin Summer Concert event will be held this Thursday back at Towne park.

COMMUNITY DEVELOPMENT:

Mr. Shallcross:

1. Cal Atlantic (Lennar) has submitted for final project approvals and will be before the Board for consideration soon.
2. He was one of 30 people admitted to the Leadership Greater McHenry County (LGMC) program. The program is recognized under the nationally recognized "Leadership Greater" umbrella. There are more than 500 alums in McHenry County and the first class is later this month.

POLICE DEPARTMENT:

Chief Bucci:

1. Officer Brock Moore graduates from PTI on Thursday August 11<sup>th</sup>, and he will begin his training on August 15<sup>th</sup>.
2. He thanked all of the officers and the surrounding departments for their assistance during Founders. Specifically – the McHenry County Sheriff's office, Kane County Sheriff's Office, McHenry City PD and the McHenry County Gang task force - which sent officers from LITH, Cary, Crystal Lake, Cary and Marengo . Also a Huge thank you to PW for all of their assistance and continuous support!!
3. Tonight we held NNO at St. Johns – He thanked Officer Diamond for planning this event and a huge thank you to all of the officers that attended the event, both on and off duty!

President Sosine thanked the Department and Public Works for their efforts during Founders Days

PUBLIC WORKS:

Mr. Mitchard:

1. Main Street Roundabout/N. Harrison Streetscape and bike path
  - a. North Main Street will remain closed for the near future as contractor continues work on roadway and bike path improvements between Cary Algonquin Road and the Riverview cutoff. We anticipate opening N. Main Street in the next several weeks to allow residents in the Arrowhead Subdivision to access their homes from the south. Cary Algonquin Road will be completely close to traffic and detour will be set up to route traffic to Rte. 31 on Klasen Road
  - b. Contractor has been working furiously to complete the 12 wall sections, with one or two wall sections remaining to complete. Local 150 Aggregate Suppliers strike has been settled so work schedules are ramping up again

- c. Contractor has installed much of the concrete curb and sidewalk, and paved base layer of asphalt on Main Street. Bike path and minor roadways below Main Street should be paved next week. Vehicle ramp to Riverview off of Main Street is nearly completed along with the bike path switch-back to Park Street. Landscape restoration will follow immediately behind paving.
2. Working to finalize design of the Kelliher Park pickle ball courts and Willoughby Farms Park tennis courts. We have resolved the soils issue at the Willoughby Farms Park location and are working through designs that will repurpose soils on-site. Revised plans are currently under review and we anticipate bidding soon for fall construction.
3. Work on the High Hill Phase 1 Road Rehabilitation project, just east of Ganek MC, has begun and should wrap up by late fall. Contractor is working on storm sewer repairs and will move on to concrete work on sidewalk, driveway and curbs in next work or so.
4. The modular block wall on the south side of Crystal Creek between Main Street and Towne Park will be completed this week, and the painting contractor will be in next week to stain the wall to its final color. Rip rap will be placed at the toe of the wall and then the sheet pile will be pulled and moved to the north side of the creek so that the work on that side will be able to be the next phase to be completed. Two weeks from now the bridge will be closed for demolition and there will be no access to S. Harrison Street from Algonquin Road for multiple months while the bridge is rebuilt.
5. The parking lot at 20 Washington Street should be under construction within the next two weeks and will take about three weeks to complete. Chicagoland Paving is the contractor and they are very dependable and we anticipate little, if any, problems with this fairly simple project.
6. Randall Road Wetlands Complex: The contractor has completed the bank shaping and has begun seeding (with blanket). As weather permits, they will continue work on the bottom of the basin. They contractor still has about 14,000 plant plugs to install this fall.
7. Grubbing and tree removal has been completed at Ratt Creek Reach 5 project and is moving rapidly. Visuals in the area have changed drastically and the project will be a wonderful enhancement to the area and the natural space when completed.
8. Homer Tree Service completed Ratt Creek tree and brush removal, and they have moved to Lake Drive South and completed the stumping in that area. Our crews started grading in preparation for temp seed the areas to establish some growth this fall. We have signed a contract with RES Environmental Services to restore the area to a beautiful natural prairie setting
9. Public Works Administration and the Innovations Team have started working on a strategic asset management plan for managing all assets in the Village. This will include accountability, procedures and reporting for all critical assets that the Village owns, manages, maintains and plans to replace and upgrade as it ages out.
10. Our crews will be cleaning up Algonquin Road asphalt maintenance strip from weeks, debris and gravel now that the County is wrapping up road construction and striping.
11. Founder Day festival went very smoothly without any hitches or problems for our crews. Clean up continues at the site.

President Sosine asked if the traffic signals could be adjusted during construction at Main St. and Harrison allowing for longer left turns. Mr. Mitchard said he will inquire with the construction manager.

Trustee Glogowski inquired about tree removal and soil erosion near Neubert School. Mr. Mitchard said all of the creek banks will be restored to original conditions at the end of the project.

#### CORRESPONDENCE & MISCELLANEOUS:

Trustee Glogowski - The Northwest Planning Alliance Executive Committee recognized the Village for its water efficiency. The Cities of Geneva, Batavia, St. Charles are looking into using Lake Michigan water, and going through the DuPage Water Commission rather than the City of Chicago. The dams in Batavia and Carpentersville are in the process of being removed and a \$10,000.00 donation was given to the Conservation District.

#### OLD BUSINESS:

##### **A. The Re-Appointment of Brian Smith to the Police Pension Board with the Revised Term Ending May 7, 2024 (May 3, 2022 – May 7, 2024)**

On May 3, 2022, the Village of Algonquin Board of Trustees held their Annual Meeting, which approves appointments to various boards and commissions upon advice and consent of the Board. During the Annual Meeting, the appointment of Brian Smith as a member of the Police Pension Board inadvertently listed his term date as May 3, 2022 – May 6, 2025. However, Member Brian Smith's appointment to the Police Pension Board should have been listed as May 3, 2022 – May 7, 2024.

Moved by Glogowski, seconded by Dianis to approve the corrected dates of Brian Smith's appointment to the Police Pension Board

Roll call vote; voting aye – Trustees Dianis, Spella, Glogowski, Auger, Brehmer, Smith,

Motion carried; 6-ayes, 0-nays

#### EXECUTIVE SESSION:

None

NEW BUSINESS:

**A. Pass an Ordinance (2022-O-33) Denying the Variation for Property Commonly Known as 628 Gaslight Drive**

Calvin Braker owner, filed a petition with the Village of Algonquin requesting approval of a variation to allow a front yard setback reduction of four feet from the Plat of Subdivision’s building setback line for residential property at 628 Gaslight Drive, on July 11, 2022, a public hearing was held by the Algonquin Planning and Zoning Commission, after due notice in the manner provided by law, and reviewed the Submittals for the Property after deliberation the Algonquin Planning and Zoning Commission has made a report to the President and Board of Trustees of the Village, making no recommendation regarding the Submittals as a result of a 3-2 vote.

Moved by Auger, seconded by Brehmer to Deny the Variation Request at 628 Gaslight Drive  
Roll call vote; voting aye – Trustees Dianis, Spella, Glogowski, Auger, Brehmer  
Voting nay- Trustee Smith  
Motion carried; 5-ayes, 1-nay

**B. Pass Resolution (2022-R-62) Accepting and Approving the Acceptance of Real Property Known as Outlots F and G in Waterford of Algonquin**

Approve a Resolution to accept a donation of property on outlots F and G in the Waterford (now Glenloch) subdivision from CalAtlantic Group, LLC. Russet Road is a connector road between Il Route 25 and the Glenloch Subdivision. Outlots F and G are located on the north and south sides of Russet Road and contain sidewalks and landscaping. It is the desire of Village of Algonquin to accept the donations of these outlots from CalAtlantic Group, LLC now that these outlots are constructed.

Staff recommends that the Village Board approves a Resolution authorizing the acceptance of a donation of real property from CalAtlantic Group, LLC to the Village of Algonquin.

Moved by Auger, seconded by Dianis to approve Acceptance of the Real Property known as Outlots F and G in Waterford Subdivision  
Roll call vote; voting aye – Trustees Dianis, Spella, Glogowski, Auger, Brehmer, Smith,  
Motion carried; 6-ayes, 0-nays

Trustee Smith questioned the wording in the ordinance regarding 628 Gaslight Drive, with two commission members absent the vote was 3-2, he would like to see the ordinance wording reflect a simple majority of the members present. Attorney Cahill said it was a no recommendation from the commission as a final determination.

ADJOURNMENT:

There being no further business, it was moved by Spella, seconded by Brehmer, to adjourn the Village Board Meeting

Voice vote; all voting aye

The meeting was adjourned at 8:07 PM.

Submitted:

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Village Clerk, Fred Martin

Approved this 16th day of August, 2022

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Village President, Debby Sosine