



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On July 12, 2022
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Glogowski, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Jerry Glogowski, John Spella, Laura Brehmer, Maggie Auger, Brian Dianis and President Debby Sosine.

Absent: Trustee Robert Smith

A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Community Development Director, Jason Shallcross; Police Chief, John Bucci; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Public Comment

None

AGENDA ITEM 3: Community Development

Mr. Shallcross:

A. Consider a Public Event License for the Algonquin Aces Mid-Summer Bash Girls Fast Pitch Softball Tournament July 23 and July 24 at Presidential Park

Tim Moran, on behalf of Algonquin Aces Mid Summer Bash, is seeking approval of a Public Event/Entertainment License for the Algonquin Aces Mid Summer Bash with setup on July 22nd and the event occurring on July 23rd - 24th.

This is a non-profit event that will be held for the Girls Fast Pitch Softball Tournament at Presidential Park at 700 Highland Avenue in Algonquin. In addition to requesting approval of a Public Event/Entertainment License, the applicant is also requested waste removal Saturday and Sunday and mowing of the fields on Friday, July 22nd.

RECOMMENDATION:

Staff has reviewed the request and recommends approval with the following conditions outlined below:

- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- All garbage/debris from the event shall be deposited in on-site trash bins by the event coordinator;
- Any on-site food trucks will need to apply for a separate permit through the Village of Algonquin;
- Any temporary tents or structures shall be properly weighted or tied down in accordance with manufacturers' instructions. No cooking under tents unless the tent is certified for such use. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter.
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.
- The applicant shall abide by all provisions of the Algonquin Municipal Code with specific attention to the Public Event/Entertainment section along with all provisions/requirements of the Public Event/Entertainment License Application checklist and the application provided.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

AGENDA ITEM 4: General Administration

Mr. Schloneger:

A. Consider Amending Chapter 33 by Increasing the Number of Class A Liquor Licenses

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance increases the number of available Class A liquor licenses by two. This change is the result of requests from: Sips on Main, LLC., 302 S. Main St., Algonquin, a new retail wine and coffee shop that will allow patrons to consume glasses of wine on premise as well as purchase bottles of wine to go. Staff recommends increasing the number of available Class A liquor licenses by one to accommodate the request from Sips on Main, LLC.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

Mr. Mitchard:

A. Consider an Agreement with Christopher Burk Engineering for the High Hill Area Street Improvement Construction Oversight Services

As you may recall, one of the areas that was scheduled and budgeted for street rehabilitation is the High Hill area of the Village. On June 7th the Village Board awarded the bid for the actual construction to Schroeder Asphalt. We have scheduled a Pre-Construction meeting for June 22, 2022 to commence this project.

The engineer that designed the project was Strand Associates out of their Joliet office. They indicated that due to the proximity of Algonquin to their office and availability of staff, they would not be able to perform Phase 3 Engineering services for this project. We reached out to Christopher B. Burke Engineering, Ltd. (CBBEL) and other consultants that have performed construction oversight services on similar projects for the Village in the past to request proposals for this service. CBBEL's proposal provided the best value on this high visibility project.

Burke's proposal for the Phase 3 Engineering Services and the scope is acceptable to our staff. The amount not to exceed for this work is \$226,000 which is 6.5% of the bid price of the project, well within the acceptable range for these services.

Village staff recommends the Committee of the Whole recommend to the Village Board to accept this proposal for a cost not to exceed \$226,000 with CBBEL for the Phase 3 Engineering Services for the High Hill Area Street Improvement Project.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

None

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting at 7:34 p.m.

Submitted:

Fred Martin, Village Clerk