



MINUTES OF THE ANNUAL AND REGULAR VILLAGE BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF  
ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS  
MEETING OF MAY 3, 2022  
HELD IN THE VILLAGE BOARD ROOM

CALL TO ORDER AND ROLL CALL: Village President Debby Sosine, called the meeting to order at 7:30 P.M. with Village Clerk, Fred Martin, calling the roll.

Trustees Present: Brian Dianis, Jerry Glogowski, Maggie Auger, Laura Brehmer, Bob Smith, John Spella and Village President Debby Sosine

Staff in Attendance: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; John Bucci, Police Chief; Natalie Zine, Community Development Deputy Director; and Attorney, Kelly Cahill.

PLEDGE TO FLAG: Clerk Martin led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Smith, seconded by Glogowski, to adopt tonight's agenda, deleting item 18, Executive Session.  
Voice vote; ayes carried

ADMINISTER OATH OF OFFICE:  
Clerk Martin administered the oath of office to Police Officer James Brock Moore

AUDIENCE PARTICIPATION:

1. Robert Vandermeir requested the Village to pick a month and declare it Election Integrity Month promoting paper in person ballots.
2. Chris Kious, Kane County Board Member, spoke about International Compost Week, and Day that started on May 1.

PROCLAMATION:

Clerk Martin read the following Proclamations:

1. The Village of Algonquin Proclaims May 9 through 15, 2022 Police Week and May 15 Police Memorial Day
2. The Village of Algonquin Proclaims May 15 through 21, 2022 National Public Works Week

APPOINTMENTS:

**A. Board and Commissions**

1. Economic Development Commission

Kurt Moder	Member	May 3, 2022 – May 6, 2025
Elizabeth Hutchins	Member	May 3, 2022 – May 6, 2025

Moved by Dianis, seconded by Brehmer to approve the Economic Development Commission Members  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

2. Historic Commission

Dan Wyskochil	Member	May 3, 2022 – May 6, 2025
Shari Himes	Member	May 3, 2022 – May 6, 2025
Patricia Thompson	Member	May 3, 2022 – May 6, 2025

Moved by Dianis, seconded by Brehmer to approve the Historic Commission Members  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

3. Planning & Zoning Commission

Patricia M. Szpekowski	Member	May 3, 2022 – May 4, 2027
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Moved by Dianis, seconded by Auger to approve the Planning and Zoning Commission Member  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith,  
Motion carried; 6-ayes, 0-nays

4. Police Commission

John O'Donnel	Member	May 3, 2022 – May 6, 2025
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Moved by Dianis, seconded by Glogowski to approve the Police Commission Member  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith,  
Motion carried; 6-ayes, 0-nays

5. Police Pension  
Brian Smith                                      Member                                      May 3, 2022 – May 6, 2025

Moved by Dianis, seconded by Brehmer to approve the Police Pension Commission Member  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

**B. Appointments of Staff and Chairpersons**

John A. Bucci	E.S.D.A. Coordinator	May 3, 2022 – May 2, 2023
Michael J. Kumbera	Village Treasurer	May 3, 2022 – May 2, 2023
Michelle A. Weber	Freedom of Information Officer	May 3, 2022 – May 2, 2023
Michelle A. Weber	Open Meetings Act Designee	May 3, 2022 – May 2, 2023
Jerome W. Pinderski, Jr.	Economic Dev. Commission Chairperson	May 3, 2022 – May 2, 2023
Brian Martin	Electrical Commission Chairperson	May 3, 2022 – May 2, 2023
Jeffrey L. Jolitz	Historic Commission Chairperson	May 3, 2022 – May 2, 2023
James P. Patrician	Planning and Zoning Commission Chairperson	May 3, 2022 – May 2, 2023

Moved by Dianis, seconded by Glogowski to approve the Appointments of Staff and Chairpersons  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

**C. Appointment of Village Attorney**

Kelly Cahill	Village Attorney	May 3, 2022 – May 2, 2023
Zukowski, Rogers, Flood, McArdle, et al.		

Moved by Dianis, seconded by Smith to approve the Appointment of Village Attorney  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

**D. Appointment of Village Engineer**

Michael E. Kerr	Village Engineer	May 3, 2022 – May 2, 2023
Christopher B. Burke Engineering Ltd.		

Moved by Dianis, seconded by Auger to approve the Appointment of Village Engineer  
Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith  
Motion carried; 6-ayes, 0-nays

CONSENT AGENDA: The Items under the Consent Agenda are considered to be routine in nature and may be approved by one motion with a roll call vote.

**A. APPROVE MEETING MINUTES:**

1. Liquor Commission Special Meeting Held April 19, 2022
2. Village Board Meeting Held April 19, 2022
3. Committee of the Whole Meeting Held April 19, 2022

Moved by Spella, seconded by Dianis, to approve the Consent Agenda.  
Voice vote; ayes carried

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.

(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

**None**

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment in the amount of \$ 1,864,343.07

Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith,  
Motion carried; 6-ayes, 0-nays

PAYMENT OF BILLS RECAP:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
01	GENERAL	4,134.75
05	SWIMMING POOL	69.19
07	WATER & SEWER	1,070.76
28	BUILDING MAINT. SERVICE	399.12

**TOTAL ALL FUNDS****6,074.93****COMMITTEE OF THE WHOLE:****A. COMMUNITY DEVELOPMENT**

1. Approve the Public Event/Entertainment License for the St. Margaret Mary Catholic School 5K and Kids Dash on May 7, 2022.

Staff recommends that Village Board approve this Public Event License with the following conditions:

- The applicant shall abide by all provisions of the Algonquin Municipal Code;
- The applicant shall meet with Police Officers before the event to discuss the role the Officers will have in the event;
- Police Officers and Village officials shall have free access to the event at all times to assure that the event is in compliance with the Municipal Code;
- Any changes to the final site, racecourse, and circulation plans are subject to review and approval by CD Staff, Police, Fire, and Public Works;
- Any barriers placed on the course shall be movable to allow for emergency access to homes along the route;
- Parking is not permitted on grass or bike paths at any time, all parking shall be on paved surfaces approved for such use;
- Temporary and directional signs related to the racecourse are permitted and shall not be installed before May 7 and 5:00 am and shall be removed immediately following the race;
- Alcohol is not permitted;
- Any temporary tents or structures shall be properly weighted or tied down. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.

Moved by Auger, seconded by Dianis to approve the Public Event/Entertainment License with the conditions stated by staff.

Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith

Motion carried; 6-ayes, 0-nays

**B. GENERAL ADMINISTRATION****C. PUBLIC WORKS & SAFETY****COMMITTEE REPORTS & CLERK'S REPORTS:****VILLAGE CLERK'S REPORT**

Village Clerk Martin announced future meetings.

**STAFF REPORTS:****ADMINISTRATION:**

Mr. Schloneger,

1. The FY 22/23 annual budget is posted online. Special thanks to Michael Kumbera and Matt Bajor for their work on creating a high-quality, transparent budget document that clearly communicates the Village's policies, financial plans, operations, and capital expenditures.
2. Staff has begun the process of preparing for the fiscal year-end financial audit. The auditor will be interviewing members of the Board and staff as part of their diligence evaluating and testing internal controls and operations.

**COMMUNITY DEVELOPMENT:**

Ms. Zine,

1. Jason and Patrick are on their way home from the National APA Planning Conference in San Diego.
2. Jason and Peggy are busy preparing for the upcoming ICSC Retailers Convention they will be going to in Las Vegas at the end of May.
3. Community Development processed 348 permits this April (including 17 new residential homes), compared to 318 total permits in April of 2021. This brings us to 1,078 total permits so far in 2022.
4. The Request for Qualifications for the Algonquin State Bank property should be issued tomorrow, May 4<sup>th</sup>.

5. The next P&Z Commission meeting is scheduled for Monday, May 9<sup>th</sup>. Tentative projects to be reviewed include: 1) Rosen Hyundai Expansion 2) Westview Crossings and 3) Polish Slavic CCU.
6. We are expecting two new residential development concept plans to be presented to the Committee of the Whole very soon. The developers are just fine-tuning their latest plan drafts.
7. The Kensington Commercial project should be moving forward and hopefully going to PZC in June as well. Staff expects a formal submittal for the Phase 1 Preliminary PUD very soon.
8. NorthPoint's groundbreaking is scheduled for June 9<sup>th</sup> at 9:30am at the corner of Huntley Rd & Longmeadow Pkwy.
9. We are planning a VB bus tour of the Everton Apartments for next week to see one of Atlantic's previous residential developments.

#### POLICE DEPARTMENT:

Chief Bucci:

1. Officer Sarah Peters and Daniel Scerbicke have successfully completed Police Training at PTI and have started the FTO program. Field Training lasts approximately 3 – 4 months, which will then certify them for solo patrol.
2. Officer Kira Kugler and Officer Daniel Dennis have completed the FTO Portion and are now assigned to solo Patrol.
3. James Brock Moore will be starting the academy this Sunday, attending the Police Training Institute in Champaign IL. He is scheduled for an August graduation.
4. DARE Graduations:
  - Algonquin Lakes - Friday May 6<sup>th</sup>, 1030 am (scheduled outdoors – weather depending)
  - Eastview Elementary – Thursday May 12<sup>th</sup> at 1pm
  - Neubert - May 13<sup>th</sup> from 11:15-noon

#### PUBLIC WORKS:

Mr. Mitchard,

1. WWTP Renovations – see VBCB for latest updated information on this complex, multi-faceted project.
  - a. Project should substantially wrap up by end of April, 2022 and complies with the original project schedule. Supply chain issues have created a couple months of delay. Some very minor work remains on the project extending final completion into May, 2022.
2. Main Street Roundabout/N. Harrison Streetscape and bike path
  - a. North Main Street will remain closed for the entirety of the winter/spring season as contractor continues work on roadway and bike path improvements between Cary Algonquin Road and the Riverview cutoff.
  - b. Contractor is shut down due to multiple public utility conflicts. Work is projected to begin again on May 10<sup>th</sup> when Nicor retires their old high-pressure lines on Main Street.
  - c. Public Utility delays are being worked through due to more pressure being exerted by the construction team to make the work happen and get out of our way. Definitive progress has been made by all utilities to complete their work in an expedited fashion.
3. PW Admin staff has completed the final review on the High Hill Subdivision Road Rehab plans and we will be opening bids for this project on May 10<sup>th</sup>.
4. Working to finalize design of the Kelliher Park pickle ball courts and Willoughby Farms Park tennis courts. We have discovered some issues with soils at the Willoughby Farms Park location and are working through those issues prior to completing our design.
5. Spring hydrant flushing is underway throughout town and you can follow our progress live on the Village website as work progresses. Be aware of the flushing signs posted in your neighborhood and avoid doing laundry on those days.
6. We have signed an agreement with Homer Tree Service to remove the many stumps from the public property on Lake Drive South. Following this work, and the restoration work that we are working on in Hill Climb Park off of Huntington Hill, we will return to this area on Lake Drive South to clean up and regrade the area. We will be applying for grant moneys to do a proper restoration of the area into a beautiful natural area similar to other natural areas around Algonquin.
7. Public Works had one resignation and one retirement announcement today. We will work promptly on back-filling those positions in the department.

#### CORRESPONDENCE & MISCELLANEOUS:

President Sosine congratulated Trustee Glogowski on becoming the liaison for the Northwest Water Planning Alliance, and also congratulated Chief Bucci on his election as 3<sup>rd</sup> Vice President of the Illinois Association of Chiefs of Police

#### OLD BUSINESS:

None

#### EXECUTIVE SESSION:

None

NEW BUSINESS:  
None

ADJOURNMENT:  
There being no further business, it was moved by Spella, seconded by Brehmer, to adjourn the Village Board Meeting

Voice vote; all voting aye

The meeting was adjourned at 8:00 PM.

Submitted:

Approved this 17th day of May, 2022

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Village Clerk, Fred Martin

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Village President, Debby Sosine