



**Village of Algonquin  
Minutes of the Committee of the Whole Meeting  
Held On May 10, 2022  
Village Board Room  
2200 Harnish Dr. Algonquin, IL**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Spella, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Jerry Glogowski, Robert Smith, John Spella, Laura Brehmer, Maggie Auger, Brian Dianis and President Debby Sosine.

A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Assistant Director, Michele Zimmerman; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment

None

**AGENDA ITEM 3:** Community Development

None

**AGENDA ITEM 4:** General Administration

Mr. Schloneger:

**A. Consider an Agreement with Starcom Radio for the Purchase of Radio's for the Emergency Medical Services, Public Safety and Plowing**

In our current fiscal year budget (FY23), we will be upgrading all of our Public Work's radios to Starcom, used for Emergency Medical Services, Public Safety, and Plowing. This will carry a total one-time fee of \$147,649. The service, Starcom, for the radios will be approximately \$16,000 annually; which will be an annual reduction of 75% (\$48,000) compared to the current radio system.

The current analog radio system costs \$64,000, annually. To resolve aging system issues, the Village would have to pay a one-time fee of \$140,000 to fix many of the issues the current solution has.

The Starcom radio upgrade will improve the availability of the Public Works radio talk group and extend its coverage. In addition, this will allow Public Works to communicate, securely, to the Police department and neighboring agencies.

These expenses were previously approved as part of the fiscal year 2023 budget, however, as this amount is beyond administrative spending authority, it is recommended the Village Board formally approve this purchase by Resolution.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

**AGENDA ITEM 5:** Public Works & Safety

Ms. Zimmerman:

**1. Consider an Agreement with Christopher Burke Engineering Ltd. for the In-House Engineering Services Fiscal year 2022-2023**

As you know, Public Works has been utilizing engineering staff from Christopher B. Burke Engineering Ltd. (CBBEL) since June of 2019. When the Project Manager departed in July, the workload increased significantly. During FY 2022-2023 budget discussions money was budgeted in the Water and Sewer Improvement and Street Improvement funds to continue using CBBEL staff during this fiscal year; \$120,000 in each Capital account for a total of \$240,000.

We have been very pleased with the work that has been performed by CBBEL staff, and they are a great addition to our team at Public Work, as well as other departments in the Village.

Therefore, we recommend that the attached Task Order Amendment be approved by the Committee of the Whole for In-House Engineering Services with CBBEL in the amount of \$240,000 for FY 2022-2023, beginning May 1, 2022.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

**2. Consider an Agreement with At-Risk Management Contractor for Designer-Led Design-Build Project for the Gaslight Park Improvements**

The Design-Build Guaranteed Maximum Price and Standard Form of At-Risk Management Contractor for Designer-Led Design-Build Project for the Gaslight Park Improvements.

The design-build concept is a recommendation that I am making in order to bring this project in on time, within budget (as stated), and within the high expectation of the Board of Trustees, stakeholders, and our residents and businesses. Burke, LLC will be handling all design, bidding, contractor selection (with our approval), and project construction management under the Guaranteed Maximum Price of \$78,318.00.

The most attractive part of this delivery method is the fact that the Village of Algonquin, as owner will be teaming with Burke, LLC and the contractors to deliver a quality project. In traditional design-bid-build delivery, the Village would be attempting to manage multiple construction activities in this small and restrictive construction site. The design-build option allows us to funnel all construction contracts and related activities through Burke, LLC, making the overall management of the contract much more streamlined, comprehensive and coordinated. Any construction savings realized through the design-build team effort will be shared equally between Burke, LLC and the Village of Algonquin, as owner.

We have \$88,000.00 budgeted in the General Services Fund from the tax levy earmarked for park maintenance. The bid for this job came in at \$78,318.00.

We recommend that the Committee of the Whole take the necessary action on the contract with Burke, LLC in the amount of \$78,318.00 and move that motion on to the Village Board of Trustees for approval. Work will begin as soon as the contract is approved and bids for services can be solicited and considered by Burke, LLC.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval

**3. Consider the Acceptance of Watermain Easement at 100 and 111 S. Main Street from the Towne Park Condo Association**

In order to accomplish the work related to the Downtown Streetscape Harrison Street Riverwalk & Bridge Project, some easements are required. A watermain easement dedicated to the Village from 100 and 111 S Main Street is one of them. I have attached the easement document and related plat for the easement. The owners are the Algonquin Towne Park Condo Association. Village Board action is required to accept this easement. It will be recorded after it is approved and signed by both parties. The Village Attorney has reviewed this document and approved it.

Therefore, we recommend that the attached easement be approved and accepted by the Village.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval

**4. Consider an Agreement with Burke, LLC for the Design-Build of the Terrace Lakes Brick Pavement Replacement Project**

The Design-Build Guaranteed Maximum Price proposal for the Terrace Lakes brick pavement replacement project for this year. This will cover the brick pavement replacement at Bunker Hill Dr. at Square Barn Rd, including installing a concrete subbase, replacement curbing, and associated asphalt patching. This is the east leg of the intersection, which serves as the entrance to the Terrace Lakes subdivision. In addition, we will do doing brick replacement/maintenance along Bunker Hill at the traffic calming areas, Spella Park, and Algonquin Lakes Park.

The design-build process allows us to engineer and construct this project on time, within budget (as stated), and within the high expectation of the Board of Trustees, stakeholders, and our residents and businesses. Burke, LLC will be handling all design, bidding, contractor selection (with our approval), project construction

management, and PR communications and marketing (through a third-party vendor) under the Guaranteed Maximum Price of \$202,169.00.

The most attractive part of this delivery method is the fact that the Village of Algonquin, as owner will be teaming with Burke, LLC and the contractors to deliver a quality project. The design-build option allows us to funnel all construction contracts and related activities through Burke, LLC, making the overall management of the contract much more streamlined, comprehensive and coordinated. Any construction savings realized through the design-build team effort will be shared equally between Burke, LLC and the Village of Algonquin, as owner.

We currently have \$200,000.00 budgeted in the Street Improvement Fund for brick paver maintenance. The additional \$2,169.00 will come from the cost savings on the Ratt Creek Reach 5 project as that came in significantly under budget. We recommend that the Committee of the Whole take the necessary action on the contract with Burke, LLC in the amount of \$202,169.00 and move that motion on to the Village Board of Trustees for approval. Work will begin as soon as the contract is approved and bids for services can be collected and considered by Burke, LLC.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval

#### **5. Consider an Agreement with Semper Fi Land, Inc. for the Woods Creek Reach 5 Streambank Restoration**

The Bid opening for the Woods Creek Reach 5 Streambank Restoration project was held April 28, 2022 at 10:00 a.m. The plan consists of pulling back the creek banks, installing emergent and prairie plantings to reinforce the creek bed as well as the side slopes, bioengineering measures such as riffles and cross-vanes in the creek channel along with boulder placement, and all necessary restoration.

Five (5) bids were received and have been summarized below.

Semper Fi	\$364,777.50
V3	\$424,000.00
EnCap	\$468,403.65
ILM	\$494,424.50
Cardinal State	\$497,867.91

The bid was reviewed by Resource Environmental Solutions and the Village of Algonquin staff and both recommend Semper Fi for this project. This contractor successfully performed the Crystal Creek stream restoration project in Towne Park, which has the same construction elements as this project, so staff is familiar and comfortable with their work. The approved budget of \$600,000.00, located within the Park Improvement Fund, is sufficient to fund this project. Therefore, it is our recommendation that the Committee of the Whole take the necessary action to move this contract with Semper Fi on to the full Board of Trustees for approval in the amount of \$364,777.50.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval

#### **6. Consider an Agreement with Resource Environmental Solutions for the Construction Management Services of the Woods Creek Reach 5 Streambank Restoration Project**

The proposal from Resource Environmental Solutions for construction management services in the amount of \$45,000.00 for the Woods Creek Reach 5 Streambank Restoration project. Construction management services for this project are budgeted in the Street Improvement Fund, in the amount of \$60,000.00. This project is described as the construction of drainage improvements consisting of native seeding and stream restoration, bank stabilization, riprap installation, wetland seeding, and native restoration.

Resource Environmental Solutions was the design engineer for this project. Therefore, they are intimate with the plan set and the required inspection time needed to ensure a quality built project. They are also familiar with the specifications needed to construct the project in order to review and approve materials and shop drawings.

Thus, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of construction management services for Woods Creek Reach 5 Streambank Restoration to Resource Environmental Solutions for \$45,000.00.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

**AGENDA ITEM 6:** Executive Session  
None

**AGENDA ITEM 7:** Other Business

**AGENDA ITEM 8:** Adjournment  
There being no further business, Chairperson Spella adjourned the meeting at 7:43p.m.

Submitted: \_\_\_\_\_  
Fred Martin, Village Clerk