



**Village of Algonquin  
Minutes of the Committee of the Whole Meeting  
Held On April 19, 2022  
Village Board Room  
2200 Harnish Dr. Algonquin, IL**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Auger, Chairperson, called the Committee of the Whole meeting to order at 7:58 p.m.

Present: Trustees Jerry Glogowski, Robert Smith, John Spella, Laura Brehmer, Maggie Auger, Brian Dianis and President Debby Sosine.

A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Community Development Director, Jason Shallcross; Deputy Police Chief, Dennis Walker; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment  
None

**AGENDA ITEM 3:** Community Development  
Mr. Schallcross,

**A. Consider a Public Event Permit for St. Margaret Mary's 5K Run and Kid's Dash**

St. Margaret Mary Catholic School submitted a permit application for a Public Event/Entertainment License for the 5K and Kids Dash planned for Saturday, May 7, 2021. The applicant is expecting up to 300 participants with an admission fee of \$20 online or \$25 in person with a \$5 fee for the kids dash. All profits will be used by the school for its athletic department needs. The applicant is a 501(c)(3) and is also requesting that the Public Event License fee of \$50 be waived.

Set up will begin at 5:00 am with the event kicking off at 7:00 am and clean-up occurring immediately afterward. Parking will be provided at the school and church parking lot with volunteers and teachers assisting traffic.

This running event will begin in the parking lot immediately south of St. Margaret Mary School's south doors. Runners will go east out of the lot to Eastgate Road, south (right) to Webster Street, west (right) to Summit Street, south (left) to Schuett Street, east (left) to Scott Street, south (right) to Souwanas Trail, east (left) to Carriage Drive, north (left) to South Vista Drive, west (left) to West Vista Drive, north (right) to North Vista Drive, east (right) to the path that goes to Eastview Elementary School, north (left) on the path to Walnut Lane, east (right) to Woodview Lane, north (left) to Hickory Lane, left (west) to Longwood Drive, north (right) to Ridge Street, west (left) to Eastgate Road, north (right) to the St. Margaret Mary School entrance, west (left) to the finish line. This route will require both partial and full road closures and Police assistance.

An alternative backup route is also being proposed that will stay on the St. Margaret Mary property but will still utilize sidewalks along Eastgate Drive and Hubbard Street.

An ambulance is not being requested for the event but will be on standby to assist. Medically trained volunteers and certified volunteers will be on hand.

Recommendation

Staff recommends that the Committee recommend that the Village Board approve this Public Event License with the following conditions:

1. The applicant shall abide by all provisions of the Algonquin Municipal Code;
2. The applicant shall meet with Police Officers before the event to discuss the role the Officers will have in the event;
3. Police Officers and Village officials shall have free access to the event at all times to assure that the event is in compliance with the Municipal Code;

4. Any changes to the final site, racecourse, and circulation plans are subject to review and approval by CD Staff, Police, Fire, and Public Works;
5. Any barriers placed on the course shall be movable to allow for emergency access to homes along the route;
6. Parking is not permitted on grass or bike paths at any time, all parking shall be on paved surfaces approved for such use;
7. Temporary and directional signs related to the racecourse are permitted and shall not be installed before May 7 and 5:00 am and shall be removed immediately following the race;
8. Alcohol is not permitted;
9. Any temporary tents or structures shall be properly weighted or tied down. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
10. The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

#### **B. Consider the Issuance of a Request for Qualifications for 221 S. Main Street**

Staff is requesting approval to issue a request for qualifications seeking a qualified developer to partner with on the potential redevelopment of 221 S. Main Street, the former Algonquin State Bank. Staff will seek approval of a redevelopment agreement at a later date once a Preferred Development Team is selected.

The Village closed on the purchase of the property in January of this year (2022).

Village staff are seeking qualification proposals for redevelopment of the approximately 0.45- acre property located in downtown Algonquin at the southeast corner of South Main Street and Washington Street. The subject property is also located immediately adjacent to a 0.49-acre Village-owned parking lot and several one and two-story commercial and mixed-use buildings that are privately held. The Algonquin Downtown Planning Study and Village Comprehensive Plan have identified this site for mixed-use redevelopment serving the downtown Algonquin area. Staff will issue this request for proposals, with the Committee's concurrence, on May 4<sup>th</sup> and work to identify a Preferred Development Team after responses are submitted on or before June 17<sup>th</sup>. The full process timeline is laid out below:

#### **Algonquin State Bank RFQ/P Process Timeline**

Village Issues Request for Qualifications/Proposals (RFQ/P)	May 4, 2022
Village Hosts an Informational Meeting On-Site at 2:00PM	May 31, 2022
RFQ/P Responses Due by 12:00PM At the Community Development Department, 2200 Harnish Drive, Algonquin, IL	June 17, 2022
Village Notifies Shortlisted Teams	June 24, 2022
Team Interviews	July 11-15, 2022
Village Selects a Preferred Development Team and begins negotiation of a redevelopment agreement	July 20, 2022

Staff will seek recommendation on a redevelopment agreement at a later date once a Preferred Development Team is selected.

**AGENDA ITEM 4:** General Administration  
None

**AGENDA ITEM 5:** Public Works & Safety  
Mr. Mitchard

#### **A. Consider an Agreement with Precision Pavement Markings for the Paint Pavement Marking**

Bids were opened on April 7, 2022 for contracted service for paint pavement marking. The Village participated in a joint bid for this service through the McHenry County Municipal Purchasing Initiative, which was led by the McHenry County Highway Department. The joint bid included Algonquin Township, McHenry County Highway Department, as well as the communities of Algonquin, Huntley and McHenry. There was 1 bidder on the project which was Precision Pavement Markings and their price was \$356,710.27 when combining the total quantities for each community. The Village of Algonquin submitted the following quantities as part of the bid which amounts to \$3,021.90. \$90,000 is budgeted in the new FY 2022/23 budget in the MFT Fund for pavement marking services to be used for both paint and thermoplastic markings.

4" line (combination of white & yellow)	21,630 linear feet x \$0.12	\$2,595.60
6" line (combination of white & yellow)	300 linear feet x \$0.45	\$ 135.00
12" line (combination of white & yellow)	150 linear feet x \$1.55	\$ 232.50
24" line (combination of white & yellow)	24 linear feet x \$2.45	\$ 58.80
<b>TOTAL</b>		<b>\$3,021.90</b>

Precision Pavement Markings had the lowest unit price bid for each of the above specified marking types which also makes them the lowest cost for just the Algonquin portion of the bid.

Money has been budgeted in the Motor Fuel Tax Fund to pay for this service. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of Precision Pavement Markings to perform painting services for the 2022/23 fiscal year.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

#### **B. Consider an Agreement with Superior Road Striping for the Thermoplastic Pavement Marking**

Bids were opened on April 7, 2022 for contracted service for thermoplastic pavement marking. The Village participated in a joint bid for this service through the McHenry County Municipal Purchasing Initiative, which was led by the McHenry County Highway Department. The joint bid included Algonquin Township, McHenry County Highway Department, as well as the communities of Algonquin, Huntley and McHenry. There were 3 bidders on the project with Superior Road Striping coming in the lowest at \$193,871.12 when combining the total quantities for each community. The Village of Algonquin submitted the following quantities as part of the bid which amounts to \$42,158.09. \$90,000 is budgeted in the new FY 2022/23 budget in the MFT Fund for pavement marking services to be used for both paint and thermoplastic markings.

4" line (combination of white & yellow)	23,507 linear feet x \$0.62 =	\$14,574.34
6" Line (combination of white & yellow)	1,326 lineal feet x \$0.80 =	\$ 1,060.80
12" line (combination of white & yellow)	2,936 linear feet x \$1.70 =	\$ 4,991.20
24" line (combination of white & yellow)	600 linear feet x \$4.25 =	\$ 2,550.00
Letters and symbols	231 square feet x \$4.25 =	\$ 981.75
Grinding Removal before replacement	60,000 square feet x \$0.30 =	\$18,000.00
<b>TOTAL</b>		<b>\$42,158.09</b>

Superior Road Striping had the lowest unit price bid for each of the above specified marking types which also makes them the lowest cost for just the Algonquin portion of the bid. We have used this company several times over the past 6 years to perform our pavement marking services and have been satisfied with their work.

Money has been budgeted in the Motor Fuel Tax Fund to pay for this service. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of Superior Road Striping to perform painting services for the 2022/23 fiscal year.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

**AGENDA ITEM 6:** Executive Session  
None

**AGENDA ITEM 7:** Other Business

President Sosine reminded the Board the Northpoint Groundbreaking will be June 9.

**AGENDA ITEM 8:** Adjournment

There being no further business, Chairperson Auger adjourned the meeting at 8:07 p.m.

Submitted:

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Fred Martin, Village Clerk