

AGENDA
COMMITTEE OF THE WHOLE
March 8, 2022
2200 Harnish Drive
Village Board Room
7:30 P.M.

Trustee Auger- Chairperson
Trustee Spella
Trustee Glogowski
Trustee Dianis
Trustee Smith
Trustee Brehmer
President Sosine

- AGENDA -

1. **Roll Call – Establish Quorum**
2. **Public Comment – Audience Participation**
(Persons wishing to address the Committee must register with the Chair prior to roll call.)
3. **Community Development**
 - A. Consider the Zoning Map Update
4. **General Administration**
 - A. Consider Amending Chapter 33.08(18) Liquor Control and Liquor Licensing Fees- Waiving the Auxiliary License Fee for the 2022-2023 Liquor License Term
 - B. Consider Amending Chapter 33.07(E) Liquor Control and Liquor Licensing- License Classifications... - Auxiliary License- Expanding the Serving Area
 - C. Review Towne Park Schematic Design
5. **Public Works & Safety**
 - A. Consider a Resolution for 2022 MFT Expenditures
 - B. Consider an Agreement with Schroeder Asphalt for the 2022 Asphalt Patching Program
 - C. Consider an Agreement with Lake Shore Recycling Systems for the 2022 Street Sweeping
6. **Executive Session** (If needed)
7. **Other Business**
8. **Adjournment**



VILLAGE OF ALGONQUIN
COMMUNITY DEVELOPMENT DEPARTMENT

-MEMORANDUM-

Date: February 28, 2022

TO: Committee of the Whole

FROM: Jason C. Shallcross, AICP, Community Development Director
Patrick M. Knapp, AICP, Senior Planner

RE: 2022 Zoning Map Update

The Village of Algonquin Zoning Map has been updated to reflect the approved zoning changes over the past year. A revised map is attached for your review.

Summarized below is a list of changes that have been made.

New:

- Added Special Use for 207 South Harrison Street (residential) – Dwelling Unit on the Main Floor
- Added Special Use for 425 South Randall Road (Chick-fil-A) – Drive Through
- Added Special Use for 2430 Harnish Drive (Rosen Auto Group) – Oil Change and Minor Vehicle Repair
- Rezoned 915 South Main Street from B-1 Business District to R-2 One Family Dwelling District
- Added Annexation, Zoning, and PUD of the property located at the southwest corner of South Randall Road & Longmeadow Parkway (NorthPoint Algonquin Corporate Campus)

Corrected:

- Removed Parcel 4 of Rotary Park that was disconnected by the Village of Algonquin and annexed by the Village of Cary on June 6, 2020.
- Changed the zoning district color of CarMax.
- Lot lines updated from McHenry and Kane County data.

Staff recommends forwarding the 2022 Zoning Map to the Village Board for approval.



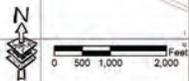
VILLAGE OF ALGONQUIN

McHENRY / KANE COUNTY, ILLINOIS

ZONING DISTRICTS 2022

ZONING DISTRICTS

R-1E	ONE FAMILY DWELLING (18,000 sq ft min.)
R-1	ONE FAMILY DWELLING (10,000 sq ft min.)
R-1A	ONE FAMILY DWELLING (14,000 sq ft min.)
R-2	ONE FAMILY DWELLING (8,700 sq ft min.)
R-3	TWO FAMILY DWELLING (10,000 sq ft min.)
R-4	MULTIPLE FAMILY DWELLING (3,600 sq ft min.)
R-6	MULTIPLE FAMILY DWELLING (2,400 sq ft min.)
B-1	BUSINESS LIMITED RETAIL
B-2	BUSINESS GENERAL RETAIL
B-P	BUSINESS PARK
I-1	INDUSTRIAL LIMITED
I-2	INDUSTRIAL GENERAL
O-T	OLD TOWN
OR&D	OFFICE RESEARCH AND DEVELOPMENT
SU	SPECIAL USE
PUD	SPECIAL USE PLANNED UNIT DEVELOPMENT
	NOT IN VILLAGE
	OLD TOWN DISTRICT



REVISED : MARCH 15, 2022

MARCH 15, 2022

VILLAGE PRESIDENT

DATE

Disclaimer:
This map is for general informational purposes only. It is not intended for navigation or location of establishments. The accuracy of this map depends on the accuracy of the underlying data source which has not been verified. The official application is displayed in print/digital.

Map prepared by:
Village of Algonquin
2200 Village Dr.
Algonquin, IL 60102
(815) 298-2700

A Memo From...



VILLAGE OF ALGONQUIN

To: Tim Schloneger

From: Michelle Weber

Date: February 24, 2022

Re: Outdoor Dining Fee Waiver

Tim,

As the COVID 19 mitigation begin to relax as the numbers go down, many residents are still leery of going inside stores and restaurants. To encourage our restaurants to supply an outdoor dining experience during the warmer months, Staff is requesting a waiver of the \$500 Auxiliary License (outdoor serving) fee for the 2022-2023 Liquor License. This will not only help our restaurants, that have been impacted the most through the pandemic, it will also allow for a more comfortable experience for patrons leery of indoor dining.

Let me know if you have any questions.

ORDINANCE NO. 2022 - O - _____

An Ordinance Waiving the Annual Fee for 2022-2023 Auxiliary Liquor Licenses

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety, and welfare of its citizens; and

WHEREAS, the COVID-19 public health crisis and attendant measures taken to protect the public health have created an economic challenge our local businesses including bars and restaurants; and

WHEREAS, to assist local bars, restaurants, and businesses in the short-term and provide relief with economic challenges while protecting the health and safety of its residents, the Village is taking initiatives to adapt government resources and provisionally amend the Algonquin Municipal Code for the current conditions; and

WHEREAS, the Village desires to waive the annual fee for auxiliary license holders for the 2022-2023 period.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

SECTION 2: The Village hereby waives the annual fee for 2022-2023 auxiliary liquor licenses for those businesses who serve outdoors. The establishment must be current and in good standing with all applicable fees to be eligible for the waiver.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Aye:
Nay:
Absent:
Abstain:

APPROVED:

Village President Debby Sosine

(SEAL)
ATTEST: _____
Village Clerk Fred Martin

Passed: _____
Approved: _____
Published: _____

Prepared by:
Kelly Cahill, Village Attorney
Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, Illinois 60014
Z:\A\AlgonquinVillageof\Ordinances\AuxLiqLicenseFeeWaiver.docx

CERTIFICATION

I, Fred Martin, do hereby certify that I am the duly elected and qualified Clerk of the Village of Algonquin, McHenry and Kane Counties, Illinois, and that as such Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the President and Board of Trustees of said Village.

I do hereby further certify that at a regular meeting of the President and Board of Trustees of the Village of Algonquin, held on the _____ day of _____, 2022, the foregoing Ordinance entitled *An Ordinance Waiving the Annual Fee for 2022-2023 Auxiliary Liquor Licenses*, was duly passed and approved by the President and Board of Trustees of the Village of Algonquin.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have affixed my name as Clerk and caused the seal of said Village to be affixed hereto this _____ day of _____, 2022.

Fred Martin, Village Clerk
Village of Algonquin,
McHenry and Kane Counties, Illinois

(VILLAGE SEAL)

A Memo From...



VILLAGE OF ALGONQUIN

To: Tim Schloneger

From: Michelle Weber

Date: February 24, 2022

Re: Outdoor Dining

Tim,

During the COVID19 mitigations the Village allowed restaurants holding a liquor license, through an Executive Order, to set up dining areas in the right of way and other nonconforming areas and allowed them to serve alcohol within those designated areas. This adjustment was quite successful and our restaurants have requested to do this again this year. As we move forward staff feels that allowing this on a regular basis would be quite a benefit to the business' and the Village as a whole.

It is recommended to amend Chapter 33, Auxiliary License description as described below:

*E. **Auxiliary License:** The Commissioner may grant an Auxiliary License for the sale, dispensing, and consumption of alcoholic liquor in an outdoor area adjacent to the licensed building. Except as provided herein, the area for which an Auxiliary License is issued shall be subject to review by the Commissioner and shall be of a secure, permanent nature and shall facilitate access in the area only through the licensed premises ~~or through an occupied host or hostess station.~~ Additional exits may be required to facilitate emergency egress from the licensed premises. Said additional exits shall be self-closing with latchable gates or doors approved by the Village, and signs stating "EMERGENCY EXIT ONLY." Designated areas not accessible through the licensed premise shall require, at a minimum, access through a staffed host/hostess station, permanent or temporary continuous fencing/barrier as a designated serving area. When the licensed facility is requesting to expand their serving area in the designated right of way, in addition to the outdoor host station and barrier requirements, at no time will the licensed facility block the walk way and must leave a 4 foot uninterrupted walkway at all times. Prior to the issuance of the license the area shall be inspected by the Village and for areas within the right of way an agreement signed by the landlord/owner and tenant of said property as well as a certificate of insurance as described within the agreement shall be submitted.*

Entertainment or music in said area shall be by a special license or permit issued by the Village Board and in accordance with Village ordinances and regulations. When special events are planned for the premises that are the subject of an Auxiliary License, or adjacent to the premises, and the licensee requests alternate access to the premises, the Commissioner, in his or her sole discretion, may permit the licensee to use the alternate access, which may be subject to certain restrictions.

ORDINANCE NO. 2022 - O -

An Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, of the Algonquin Municipal Code

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Paragraph E, Auxiliary License, of Section 33.07, License Classifications, Event Permit, Daily Permit, of the Algonquin Municipal Code shall be amended to read as follows:

E. Auxiliary License: The Commissioner may grant an Auxiliary License for the sale, dispensing, and consumption of alcoholic liquor in an outdoor area adjacent to the licensed building. Except as provided herein, the area for which an Auxiliary License is issued shall be subject to review by the Commissioner and shall be of a secure, permanent nature and shall facilitate access in the area only through the licensed premises ~~or through an occupied host or hostess station~~. Additional exits may be required to facilitate emergency egress from the licensed premises. Said additional exits shall be self-closing with latchable gates or doors approved by the Village, and signs stating "EMERGENCY EXIT ONLY." Designated areas not accessible through the licensed premise shall require, at a minimum, access through a staffed host/hostess station, permanent or temporary continuous fencing/barrier as a designated serving area. When the licensed facility is requesting to expand their serving area in the designated right of way, in addition to the outdoor host station and barrier requirements, at no time will the licensed facility block the walkway and must leave a 4-foot uninterrupted walkway at all times. Prior to the issuance of the license, the area shall be inspected by the Village, and for areas within the Village right of way, a permit application and site plan must first be submitted and approved along with an Agreement for Outdoor Seating, Assumption of Risk, Waiver, Indemnification and Hold Harmless Agreement signed by the landlord/owner and tenant of said property as well as a certificate of insurance as described within the agreement shall also be submitted. Entertainment or music in said area shall be by a special license or permit issued by the Village Board and in accordance with Village ordinances and regulations. When special events are planned for the premises that are the subject of an Auxiliary License, or adjacent to the premises, and the licensee requests alternate access to the premises, the Commissioner, in his or her sole discretion, may permit the licensee to use the alternate access, which may be subject to certain restrictions.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment

shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Abstain:

Absent:

(SEAL)

APPROVED:

Village President Debby Sosine

ATTEST: _____
Village Clerk Fred Martin

Passed: _____

Approved: _____

Published: _____

Prepared by:

Kelly Cahill, Village Attorney

Zukowski, Rogers, Flood & McArdle

50 Virginia Street

Crystal Lake, Illinois 60014

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CERTIFICATION

I, Fred Martin, do hereby certify that I am the duly elected and qualified Clerk of the Village of Algonquin, McHenry and Kane Counties, Illinois, and that as such Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the President and Board of Trustees of said Village.

I do hereby further certify that at a regular meeting of the President and Board of Trustees of the Village of Algonquin, held on the _____ day of _____, 2022, the foregoing Ordinance entitled *An Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, of the Algonquin Municipal Code*, was duly passed and approved by the President and Board of Trustees of the Village of Algonquin.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have affixed my name as Clerk and caused the seal of said Village to be affixed hereto this _____ day of _____, 2022.

Fred Martin, Village Clerk
Village of Algonquin,
McHenry and Kane Counties, Illinois

(VILLAGE SEAL)

VILLAGE OF ALGONQUIN

AGREEMENT FOR OUTDOOR SEATING

ASSUMPTION OF RISK, WAIVER, INDEMNIFICATION, AND HOLD HARMLESS AGREEMENT

For and in consideration of being permitted, pursuant to the rules and conditions of the Village, to gain access to and use property owned by the Village of Algonquin to use public ways (all collectively the "Property"):

1. I assume all risk associated with the use of such Property, including but not limited to the risk of property damage and/or personal injury, death, damages or loss which I or any of my employees, agents, customers or members of the public who seek to enter or have entered such Property may sustain as a result of my participation in the use of such Property.
 2. I agree to waive and relinquish any and all claims I may have arising out of, connected with, or in any way associated with my use of the Property; and also fully release and discharge the Village, its officers, elected officials, agents, employees, and representatives from any and all claims for property damage and or personal injury, death, damages or loss which may occur in connection with my use of the Property.
 3. I agree to fully and completely indemnify and hold harmless the Village, its officers, elected officials, agents, employees, and representatives against any liability, judgment, loss, cost, claim, damage (including consequential damage) or expense (including attorneys' fees and disbursements, settlement costs, consultant fees, investigation and laboratory fees) to which any of them may become subject insofar as they may arise out of or are based upon my use of the Property.
 4. I agree to obtain commercially reasonable insurance acceptable to the Village for the use of the Property and agree to name the Village as an additional insured pursuant to the terms of the Permit (attach a copy of the certificate of insurance) [in the amount of \\$1,000,000.00 per occurrence, \\$2,000,000.00 annual aggregate.](#)
 5. I agree to conform to the requirements of the Village of Algonquin Zoning Ordinance, Village Liquor Code, and all other Village Ordinances as well as State and Health Department requirements.
- [5-6. I agree to locate all seating, tables and other personal property necessary for the outdoor dining/serving in accordance with the site plan submitted with my permit application. I understand and agree that if I violate the terms of the permit, the Village, by and through its officers, employees or other representatives, may immediately close down the dining/serving area located upon Village property and remove any and all of my property without prior notice.](#)

I am authorized to sign this Agreement as or on behalf of the permit applicant. I have exercised my own judgement in deciding whether to sign this Agreement. My decision to sign this Agreement was not based on or influenced by any declarations or representations of any officer, elected official, agent, employee, or representative of the Village. I read, fully understand and agree to the above stated conditions of my use of the Property associated with or related to the permit.

Restaurant: _____

Address: _____ Algonquin, IL 60102

Authorized Signature of Business/Restaurant: _____

Print Name: _____ Date: _____

Authorized Signature of Property Owner/Landlord: _____

Printed Name: _____ Date: _____

Permit Number: _____

VILLAGE OF ALGONQUIN
SEASONAL OUTDOOR DINING/SERVING
PERMIT APPLICATION

Application is hereby made for a permit to conduct seasonal outdoor dining/serving.

Business Name: _____ Phone: _____

Business Address: _____, Algonquin IL 60102

Email: _____

PROPERTY OWNER'S SIGNATURE OF PERMISSION: _____ (Required) _____ Date _____

Attach or indicate below site plan, and lighting plan, please indicate ingress, egress, and indicate any tent size location(s) and fencing (fencing and/or barriers are required for any area where alcohol is planned to be consumed).

Tent Erector: _____ Phone: _____

Address: _____

The undersigned certifies that the statements in this application are true and correct and that all work done under the proposed permit will conform to the requirements of [the site plan attached, and](#) the Village of Algonquin Zoning Ordinance and all other Village Ordinances.

No error or omission in either plans or application, whether said plans or application has been approved by the Community Development or not, shall permit or relieve the applicant from conducting in any other manner that provided for in all the ordinances of the Village of Algonquin relating thereto. The applicant having prepared and read this application and fully understanding the intent thereof declares that the statements made are true to the best of his/her ability, knowledge and belief.

The undersigned certifies that the statements in this application are true and correct and that all work done under the proposed permit will conform to the requirements of the [site plan attached, and](#) Village of Algonquin Zoning Ordinance, Village Liquor Code, and all other Village Ordinances [and further understands and agrees that if there is a violation of the terms of the permit, the Village, by and through its officers, employees or other representatives, may immediately close down the dining/serving area located upon Village property and remove any and all property of the undersigned without prior notice.](#)

← --- **Formatted:** Justified, Space After: 6 pt

Signature of Applicant Printed Name Date

FOR OFFICE USE ONLY:

Date Received: _____ Date Permit Issued: _____

Permit Expires: _____

Village Approval Signature: _____



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: February 28, 2022

TO: Tim Schloneger, Village Manager

FROM: Katie Gock, Recreation Superintendent
Michael Kumbera, Assistant Village Manager

SUBJECT: *Towne Park Schematic Design Review*

Hitchcock Design Group will present the schematic design concept for Towne Park at the Committee of the Whole meeting scheduled for March 8, 2022. Towne Park is classified as a “Community Park” which are diverse in nature and serve a broader purpose than our neighborhood or mini parks. Parks of this classification are designed to offer amenities that draw visitors from the community at-large, even regionally.

Schematic Design Phase

The schematic design for Towne Park is a high-level process that was developed with consideration of the vast historical significance, as well as, the existing floodplain at the site. Further, significant public input guided the design the Committee of the Whole will review on Tuesday, thoroughly vetted by a cross-departmental working team from Recreation, Public Works, and the Village Manager’s Office. A summary of the input process is as follows:

1. **Parks and Recreation Master Plan:** The Village Board adopted this plan in April 2021 which included significant public input and data points for Towne Park and the Village’s park system as a whole.
2. **Site Visit:** Hitchcock Design Group performed a site walkthrough with Public Works staff in September 2021.
3. **Project Website:** A project website, www.towneparkalgonquin.org, was launched in fall of 2021 and provides background and project information.
4. **Towne Park Public Meeting:** An in-person and virtual public meeting was held in November 2021 to gather public input with over 40 attendees participating.
5. **Stakeholder Input Meetings:** Focus groups were held with the Historic Commission, Old Town business representatives, Lions Club, and Angel Towne Playground volunteer representatives in December 2021.
6. **Online Survey:** An open survey was administered during November and December asking various site-specific questions about Towne Park and desired amenities, which provided 1,054 responses.

Next Steps

A second Community Input Meeting is scheduled for March 16, 2022 at 6:30 p.m. and the Master Plan process is expected to be completed by April 2022.

Recommendation

Staff is requesting consensus from the Committee of the Whole on the schematic design in order to allow Hitchcock Design Group to proceed forward and finalize the Towne Park Master Plan process. Please feel free to contact us with any questions at or in advance of the meeting.

C: Robert Mitchard, Public Works Director
Michele Zimmerman, Assistant Public Works Director
Vince Kilcullen, General Services Superintendent
Stacey VanEnkevort, Recreation Supervisor



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

- M E M O R A N D U M -

DATE: February 15, 2022

TO: Tim Schloneger, Village Manager

FROM: Michele Zimmerman, Assistant Public Works Director

SUBJECT: *2022 Material and Maintenance Items Expenditures*

Please find attached the MFT resolution and Municipal Estimate of Maintenance Cost for the purchase of salt, de-icing liquid and asphalt as well as for the contracted maintenance items of concrete (sidewalk, driveway apron, curb) removal and replacement, asphalt bike path repair, street patching, pavement marking, street sweeping, storm sewer cleaning, street light maintenance, tree removal and crack sealing for calendar year 2022. These are materials and services that public works estimates we will be using during this calendar year. IDOT requires that the Village Board pass a resolution that allows for the expenditure of Motor Fuel Tax money for the use of materials and maintenance activities performed on Village owned streets and Rights-Of-Way. Once the resolution is passed, IDOT allocates this money towards our motor fuel tax fund balance.

Therefore, it is the recommendation of public works that the Committee of the Whole take action to move this matter forward to the Village Board to pass a resolution allocating the sum of \$2,071,850.00 towards MFT maintenance expenses.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-00-GM

BE IT RESOLVED, by the Board of the Village of Algonquin Illinois that there is hereby appropriated the sum of two million seventy one thousand eight hundred fifty dollars and no cents Dollars (\$2,071,850.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/22 to 12/31/22.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Algonquin shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Village Clerk in and for said Village of Algonquin in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Algonquin at a meeting held on _____ Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ Day of _____ Month, Year _____.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Village of Algonquin	McHenry	22-00000-00-GM	01/01/22	12/31/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
(I) Snow/Ice Removal - CMS Bid	I	No	Rock Salt	Ton	5,000	\$55.00	\$275,000.00	\$275,000.00
(II) Snow/Ice Removal	IIA	No	Liquid De-Icer	Gal	14,200	\$1.75	\$24,850.00	\$24,850.00
(III) Concrete Repairs - Local Bid	IV	No	Outside Contractor	Sqft	70,000	\$9.00	\$630,000.00	\$630,000.00
(IV) Resurfacing	IIA	No	Asphalt	Ton	500	\$50.00	\$25,000.00	\$25,000.00
(V) Road Patching/Repair - Local Bid	IV	No	Outside Contractor	Sqyd	10,500	\$25.00	\$262,500.00	\$262,500.00
(VI) Bike Path Repair - Local Bid	IV	No	Outside Contractor	Sqyd	2,000	\$25.00	\$50,000.00	\$50,000.00
(VII) Pavement Marking - McHenry Co DOT Bid	IIB	No	Outside Contractor	lf	25,000	\$4.00	\$100,000.00	\$100,000.00
(VIII) Street Sweeping - Local Bid	IIB	No	Outside Contractor	Cycle	13	\$14,000.00	\$182,000.00	\$182,000.00
(IX) Storm Sewer Cleaning - Local Bid	IIB	No	Outside Contractor	Each	1,000	\$200.00	\$200,000.00	\$200,000.00
(X) Street Light Maintenance - Local Bid	IIB	No	Outside Contractor	N/A	1	\$200,000.00	\$200,000.00	\$200,000.00
(XI) Tree Removal - Local Bid	IIB	No	Outside Contractor	Each	200	\$500.00	\$100,000.00	\$100,000.00
(XII) Crack Sealing - Local Bid	IIB	No	Outside Contractor	lf	45,000	\$0.50	\$22,500.00	\$22,500.00
Total Operation Cost								\$2,071,850.00

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Algonquin	McHenry	22-00000-00-GM	01/01/22	12/31/22

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$47,500.00			\$47,500.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)	\$2,024,350.00			\$2,024,350.00
Maintenance Total	\$2,071,850.00			\$2,071,850.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$2,071,850.00			\$2,071,850.00

Remarks

SUBMITTED

Local Public Agency Official	Date

Title

County Engineer/Superintendent of Highways	Date

APPROVED

Regional Engineer Department of Transportation	Date



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: March 3, 2022

TO: Tim Schloneger, Village Manager

FROM: Michele Zimmerman, Assistant Public Works Director

SUBJECT: *Asphalt Patching Bid Award*

Bids were opened on March 1, 2022 contracted service for asphalt patching of roads and bike path. There were 5 bidders on the program with Schroeder Asphalt Services out of Huntley, IL coming in the lowest at \$178,450.00 This contract will involve patching and overlaying 2,000 square yards of failed trail in Yellowstone Park, Gaslight Park, Ganek Municipal Center and Wood Park, and 6,000 square yards of patching and overlaying of Eastgate Dr, Pioneer Rd. and Well 13 Driveway.

Schroeder Asphalt Services has performed work for the Village in past years. They performed their work satisfactorily and in a timely matter with no issues. Therefore, public works is comfortable using them again.

Money has been budgeted in the Motor Fuel Tax Fund in the amount of \$300,000.00 to pay for this service. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of Schroeder Asphalt Services to perform asphalt patching for the bid price of \$178,450.00.



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: March 3, 2022

TO: Tim Schloneger, Village Manager

FROM: Michele Zimmerman, Assistant Public Works Director

SUBJECT: *Street Sweeping Bid*

Bids were opened on March 1, 2022 for contracted street sweeping services. There was 1 bidder on the program which was Lakeshore Recycling Systems out of West Chicago coming in with a price of \$147,862.96.

- Sweeping of all Village maintained collector and residential curbed streets – 13 cycles (this allows for 2 sweepings per month in April and May due to the accumulation of debris on the road from the winter; 1 sweeping per month in June, July, August, September; 2 sweepings per month in October and November due to leaf drop; and 1 extra sweeping as a contingency)
- Sweeping of State & County arterial streets – 8 cycles (1 sweeping per month April through November)
- Sweeping of the downtown district – 16 cycles
- Sweeping of municipal parking lots and properties – 3 cycles
- Emergency sweepings – 24 hours (this is a contingency in case a circumstance arises and we need assistance sweeping a certain area)

Lakeshore Recycling was the contractor for our 2019-2021 contracted sweeping program. Working with this company proved very successful and we were extremely pleased with their work and customer service. They currently provide sweeping services to 60 municipalities throughout the Chicagoland area, and their references provided nothing but good feedback. There is also an option in this contract to renew services for an additional 2 years if both parties are satisfied with the arrangement.

Money for this service is budgeted in the Motor Fuel Tax Fund. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of street sweeping services in the amount of \$147,862.96 to Lakeshore Recycling Systems for 2022 and further to authorize the Village Manager or his designee to sign an extension of this contract for an additional 2 years at the prices provided in the bid document.

