



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On February 15, 2022
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 8:05 p.m.

Present: Trustees Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, Maggie Auger, and President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Michael Kumbera; Public Works Director, Bob Mitchard; Recreation Superintendent, Katie Gock; Police Chief, John Bucci; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Public Comment

None

AGENDA ITEM 3: Community Development

None

AGENDA ITEM 4: General Administration

Mr. Kumbera-

A. Review Proposed Enterprise and Special Fund Budgets for 2022/2023

1. Water and Sewer Operating Fund

The Water and Sewer Operating fund is a separate enterprise fund that does not receive any tax income since revenue is derived solely from the usage of the Village's water and sewer services. Water, sewer and all other utilities are businesses, regardless of who owns them. The Village's Water & Sewer utilities are businesses that just happen to be owned by government. It is for this reason that the fund is classified as a true enterprise fund. It is the pure business of providing water and sewer services. The revenues and expenditures are directly related to the demand for these water and sewer services and are not supplemented by any other fund or tax dollars.

The fiscal year 2022/2023 Water and Sewer Operating Fund budget is proposed estimated expenditures of \$12,796,000, which includes \$2,270,100 in loan/debt service payments and a \$3,489,900 transfer to the Water and Sewer Capital Fund.

2. Swimming Pool Fund

Attached are the proposed budgets for the two special funds of the cemetery and the swimming pool. The budgets include anticipated revenues and expenditures for fiscal year 2022/2023. Each of these special funds operates independently from the General Fund. The Swimming Pool Fund is supported by a budgeted transfer (\$192,100) from the General Fund to maintain a balance of revenues and expenditures.

3. Cemetery Fund

Interest from the monies in the Cemetery Trust Account is intended to fund the perpetual care of the property once all gravesites have been sold. The proposed expenditures for the Cemetery Fund and Swimming Pool Fund are balanced with expenditures at \$43,000 and \$285,200, respectively.

4. Building Maintenance Service Fund

Building Services is a division in Public Works, and this fund functions in the same way as the Vehicle Maintenance Service Fund. The Building Services Fund is established to allow the building maintenance staff to plan routine maintenance procedures, generate more accurate staffing levels, and provide

budgeting information reflective of the demand placed on each department and division of the Village for building maintenance. All equipment, supplies, and labor incurred with the maintenance of municipal buildings are estimated and then allocated to each department based on the facilities used by each department or division. This inter-service fund more accurately reflects the true costs of operating each department and division of the Village by including what is commonly called “building overhead” in each department’s respective budget.

5. **Vehicle Maintenance Service Fund**

The Vehicle Maintenance Service Fund is established to account for all the vehicle and equipment maintenance necessary across all departments of the Village. Fuel, parts, and labor expenses incurred as part of the Village’s annual vehicle maintenance are estimated and then allocated to each department based on service needed for the maintenance of vehicles and equipment. In addition, this service fund has similar overhead expenditures of “contractual services,” “supplies,” “maintenance,” and “training” as do other department budgets. The Vehicle Maintenance Fund coordinates the daily maintenance of approximately 330 vehicles and various other pieces of equipment (i.e., mowers, other maintenance equipment) that comprise the Village’s fleet and equipment. The number of vehicles and equipment includes the fleet maintenance service to the Algonquin/Lake in the Hills Fire Protection District.

B. Consider the 2022 Algonquin Summer Concerts

Ms. Gock

A summer time favorite for many residents and visitors are the Summer Concerts. The concerts are held in Towne Park and will begin June 16 running through August 4 from 7:00-8:30p. In addition to the musical lineup, staff is working with local restaurants to provide food service during the duration of each concert.

Date	Band Name	Music Type
June 16	Pino Farina Band	Alternative/Classic Rock
June 23	Hi Fi Superstar	70s – Today
June 30	Hillbilly Rockstarz	Country
July 7	Soul 2 the Bone	Motown, R&B, Jazz
July 14	Final Say	Top 40 Classics
July 21	How Rude	90s Band
July 28	<i>Johnny Russler Beach Band*</i>	<i>Beach/Island</i>
August 4	Libido Funk Circus	Rock/Dance/Funk

**July 28 concert to be held at Spella Park as part of the Founders’ Day Festival.*

Pursuant to Section 31.04 of the Municipal Code, the Village Board must approve any public events in the Village, including concerts and musical performances. If feasible and safe to do so, we are proactively requesting a waiver to invite a food vendor pursuant to Section 34.12 of the Algonquin Municipal Code, to sell food and drink products during the Thursday evening concerts at Towne Park. Finally, pursuant to Section 11.04 of the Municipal Code the department is seeking a wavier as it pertains to alcoholic liquor only during the duration of the concerts.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

C. Consider an Affiliate Agreement AAYO

D. Consider an Affiliate Agreement ALITHSA

The agreement renewals with the Algonquin Area Youth Organization (AAYO), Algonquin Lake in the Hills Soccer Association (ALITHSA), and the Trails Swim Team. Each of these organizations continue to provide organized recreation to the Algonquin community in the way of baseball and softball, soccer, and competitive swimming.

The proposed agreements for AAYO and ALITHSA are attached. In exchange for use of the parks, baseball fields and soccer fields AAYO and ALITHSA will pay the Village a per player fee. In addition, both of these groups

will be charged a fixed hourly rate per hour of light usage at Kelliher as well as a fixed tournament charge per day for staff expense.

Village staff recommends approval of the agreement with Algonquin Area Youth Organization, Algonquin Lake in the Hills Soccer Association, and the Trails Swim Team.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

E. Consider an Affiliate Agreement with the Trails Swim Team

The proposed agreement for Trails Swim Team, Inc. is also attached. In exchange for use of Lions-Armstrong Memorial Pool, Trails Swim Team, Inc. will pay the Village an annual fee for the use of the pool. Additionally, Trails Swim Team, Inc. will be charged a fixed hourly rate for pool salary expenses.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

F. Consider an Authorize Vendor Agreement for LIHWAP - Low Income Household Water Assistance Program

Staff researched a new federal COVID-19 relief program to assist families with paying their water bills, avoid shutoffs, and support household water system reconnections related to non-payment. This program would be applicable to Algonquin water and sewer customers, and is similar to Low Income Home Energy Assistance Program (LIHEAP) for gas and electric.

To participate, the local administering agency (McHenry County Housing Authority) is requiring the attached agreement to be executed.

This program will complement the existing portfolio of assistance the Village provides to its utility customers who are experiencing hardships or other extenuating circumstances.

Recommendation

Staff recommend that the Committee of the Whole forward this item to the Village Board for approval by Resolution at their meeting on March 1, 2022.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

None

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

None

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Brehmer adjourned the meeting at 8:39 p.m.

Submitted: _____
Fred Martin, Village Clerk