



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On February 8, 2022
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, Maggie Auger, and President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Recreation Superintendent, Katie Gock; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Public Comment

Greg Buck, thanked the committee on the 10-year plan for Willoughby Farms Park Development

AGENDA ITEM 3: Community Development

A. Consider a Special Event and Event Liquor Permit for the Algonquin-Lake in the Hills Chamber of Commerce Old Town Wine Walk planned for April 23, 2022, and October 15, 2022.

Ms. Jamie Griffiths, Chamber of Commerce indicated these events will occur in Downtown Algonquin where participating businesses will serve small portions of wine inside of their establishment to ticketed participants. These two events have the purpose of bringing attention to downtown businesses where participants of the events are likely to visit a business they may not have visited previously. Set up for the two events will begin at noon and the events will occur between 2 pm to 5 pm. The events will also feature a DJ in the Plaza that will require electricity and existing public parking will be utilized. The event fee will be \$50 per participant and will be capped at 150 participants. Participants will receive a wristband and wine glass for the event. All proceeds will go back to the Chamber so they can continue to enhance the community through events and education. The Algonquin/ Lake in the Hills Chamber of Commerce is also requesting that all permit fees be waived for these two events.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

AGENDA ITEM 4: General Administration

Tim Schloneger

A. Consider an Amendment to Chapter 33 Adding Additional A-1 Liquor Licenses and Removing a Class G License

The following business' are either new or no longer hold a liquor license. Therefore, adjustments to the number of licenses should be made in Chapter 33.

1. Antigua Mexican Brunch & Grill, Inc., a new restaurant located at 2160 Lake Cook Road, Algonquin (the former Mandille's) has requested a Class A-1 Liquor License. This would allow patrons to purchase alcoholic liquor for consumption on and packaged alcohol for off premise consumption.
2. RARE Hospitality International, Inc. d/b/a LongHorn Steakhouse a new restaurant located at 1521 S. Randall Road, Algonquin (the former Famous Dave's & Sapporo Tanoshii) has requested a Class A-1 Liquor License. This would allow patrons to purchase alcoholic liquor for consumption on and packaged alcohol for off premise consumption.
3. Coco Nail Bar, 234 S. Randall Road, Algonquin, following a Health Department inspection, has relinquished their Class G liquor license.

Staff recommends increasing the number of available Class A-1 liquor licenses by two to accommodate the request from Antigua Mexican Brunch & Grill, Inc. and RARE Hospitality International, Inc. d/b/a LongHorn Steakhouse. Also, decrease the number of Class G liquor as Coco Nail Bar no longer holds their license.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

B. Consider Designation of Depositories for Funds and Other Public Monies in the Custody of the Village of Algonquin

As part of its treasury management activities, the Village maintains several bank and investment accounts at multiple financial institutions. The Village Board, from time to time, shall designate depositories in which the funds and moneys belonging to the Village, in the custody of the Village Treasurer, and also all moneys collected by the Village, shall be kept. Proposed is a Resolution listing the eight (8) banks and financial institutions the Village is actively engaged with:

- ALGONQUIN STATE BANK, N.A.
- BANK OF NEW YORK MELLON CORPORATION
- CHARLES SCHWAB CORPORATION
- HOME STATE BANCORP, INC
- ILLINOIS FUNDS
- ILLINOIS INSTITUTIONAL INVESTORS TRUST FUND
- ILLINOIS METROPOLITAN INVESTMENT FUND
- JP MORGAN CHASE BANK, N.A.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

C. Consider a Resolution Approving and Authorizing Execution of an Agreement to Enter National Opioids Settlement Class Action Litigation

Mr. Schloneger advised that this matter is a class action suit.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

D. Consider an Agreement with SPEAR Corporation for the Pool Pump and Motor VFD Replacement

This is a request approval for Lions Armstrong Memorial Pool pump, motor, and variable frequency drive (VFD) replacement scheduled for the fiscal year ending 2023 budget. These items have reached the end of their useful life and need replacement.

Due to the nature of this equipment, and the current supply chain issues, there is a significant lead- time for production. As such, time is of the essence to order and install this equipment, coordinating with the 2022 summer pool schedule.

The replacement estimates provided by SPEAR Corporation will also include engineer drawings and Illinois Department of Public Health permits which will also need additional lead-time.

Cost Estimate:

Pump and Motor: \$24,904.88 VFD and Flow Meters: \$13,009.34 **Total Replacement Cost: \$37,914.22**

Recommendation

Staff recommends approval so production can be started and the needed equipment can be installed prior to the start of the 2022 pool season. Please confirm this recommendation so that this project can move forward.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

Mr. Mitchard

A. Consider an Agreement with Baxter Woodman for the Ratt Creek Reach 5 Streambank Restoration Project

The Bid opening for the Ratt Creek Reach 5 Streambank Restoration project was held December 28, 2021 at 10:00 a.m. The plan consists of pulling back the creek banks, installing emergent and prairie plantings to reinforce the creek bed as well as the side slopes, dredging of deposited silt material upstream of the High Hill Dam, and bioengineering measures such as riffles and cross-vanes in the creek channel along with boulder placement, and all necessary restoration. This project was also approved for an Illinois Environmental Protection Agency 319 Water Quality Grant which will fund 60% of the project.

The bid was reviewed by Resource Environmental Solutions and the Village of Algonquin staff and both recommend Baxter & Woodman for this project. The bid from Baxter & Woodman contains all the elements required within the bidding documents and they are currently constructing the Randall Road Wetland project with no issues. The approved budget of \$1,300,000.00, located within the Street Improvement Fund, is sufficient to fund this project. Therefore, it is our recommendation that the Committee of the Whole take the necessary action to move this contract with Baxter & Woodman on to the full Board of Trustees for approval in the amount of \$778,841.90.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

B. Consider an Agreement with Resource Environmental Solutions for the Construction Management Services for the Ratt Creek Reach 5 Streambank Restoration Project

It is recommended that Resource Environmental Solutions be used for construction management services in the amount of \$80,000.00 for the Ratt Creek Reach 5 Streambank Restoration project. Construction management services for this project are budgeted in the Street Improvement Fund, in the amount of \$80,000.00. This project is described as the construction of drainage improvements consisting of native seeding and stream restoration, bank stabilization, riprap installation, wetland seeding, and native restoration. Resource Environmental Solutions was the design engineer for this project. Therefore, they are intimate with the plan set and the required inspection time needed to ensure a quality built project. They are also familiar with the specifications needed to construct the project in order to review and approve materials and shop drawings.

Thus, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of construction management services for Ratt Creek Reach 5 Streambank Restoration to Resource Environmental Solutions for \$80,000.00.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

C. Consider an Agreement with Moore Landscapes for the 2022 Downtown Flowers and Maintenance Contract

We have processed a Request for Proposals (RFP) for the Annual Downtown Flowers and Planter Bed Maintenance Program. The proposal is attached which shows the extent of this annual task. We are grateful for support in contracting this work.

Due to flower stock going fast, greenhouse growing time frames, and the growing season, we need to sign the proposal and get our order in. We are asking the Board to approve this contract, prior to the budget being approved. The Village will not be billed until May of 2022.

Moore Landscapes of Northbrook, Illinois is the contractor who has been providing this service for the last three years. They have provided an excellent product, excellent service, and have been very reliable. The budget for this work is pending budget approval, in the amount of \$98,035.00 for the 2022/2023 budget. The monthly bill payment for the 2022/2023 season will be \$14,005.00 per month starting in May 2022.

We are excited to begin another season of maintenance of this wonderful Village asset. It is recommend the Committee of the Whole approve this, and pass it along to the Village Board, to award this work for \$98,035.00 to Moore Landscapes of Northbrook, IL.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval.

D. Consider an Agreement with Huffman Landscaping for the 2022 Tree Planting Project

This year, Public Works has decided to contract out our parkway tree planting program. We sent out five requests for proposals and we received three responses. In reviewing the proposals, we found out that the low bidder can provide this service at a cheaper price than we can do it with in-house staff.

The tree planting price includes the price of the tree, planting, and a one-year warranty on the survival of the tree.

Huffman Landscape is the low bid for this work. Upon checking their references, they have

been providing tree planting services to the Village of Rolling Meadows for 35 years, the Village of Mount Prospect for 35 years, and the City of Beloit for 30 years. All of these municipalities were extremely pleased with the service that Huffman Landscape has provided them, and their experience meets our qualifications. \$100,000.00 is provided in the fy22/23 Budget for the tree planting within the Park Improvement Fund in a restricted line item account where revenues are derived when the Village charges new developers a tree removal fee. This fee is collected and is strictly used to plant new trees in the Village. Therefore, it is Public Works recommendation that the Committee of the Whole act to move this matter forward to the Village Board for approval of tree planting services in the amount of \$58,360.00 to Huffman Landscape of Woodstock, IL for 2022 and further to authorize the Village Manager or his designee to sign and extension of this contract for an additional 2 years at the prices provided in the RFP.

Following discussion, it was the consensus of the Committee to move this item forward to the Village Board for approval

AGENDA ITEM 6: Executive Session
None

AGENDA ITEM 7: Other Business
Trustee Glogowski asked staff to investigate what building permits are needed for those that install Step-Up Converters for electric vehicle charging at their residence. There are DIY "do it yourself" kits and tutorials to convert 110V to 220V.

AGENDA ITEM 8: Adjournment
There being no further business, Chairperson Brehmer adjourned the meeting at 8:01 p.m.

Submitted: _____
Fred Martin, Village Clerk