



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On January 11, 2022
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, Maggie Auger, and President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Assistant Village Manager, Mike Kumbera; Police Chief, John Bucci; Management Analyst, Matt Bajor; Village Clerk, Fred Martin; and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Administer Oath of Office to Police Officers

Clerk Martin administered the oath of office to new police officers Sarah Peters and Daniel Scerbicke

AGENDA ITEM 3: Presentation-Community Survey

Mike Kumbera and Matt Bajor presented the final results of the Community Survey distributed to residents. During the fall, staff began work on the tenth annual Algonquin Community Survey to residents of the Village. This survey was scientific in design and results are statistically significant. This statement signifies that results can be used to make inferences about the entire population within a certain degree of accuracy.

Exactly 1,750 residents were randomly selected to complete the survey which was delivered via mail in late September. The overall response rate was 12.7% with 222 residents responding anonymously.

The survey asked questions about quality of life measures, perceptions of safety, quality and importance of Village programs and services, performance of Village employees, and general demographic information.

The Algonquin Community Survey provides an enhanced means to:

- Foster a continuous improvement organizational culture
- Allocate budgetary resources using a data-driven approach
- Measure progress toward strategic goals
- Evaluate municipal services through the voice of our customers (residents)

The survey report will be published online with past reports at www.algonquin.org/survey and information will also be accessible through the Comprehensive Results Dashboard.

AGENDA ITEM 4: Public Comment

Chris Kious, Kane County Board Member, District 23 and President of the Kane County Forest Preserve, updated the Committee on upcoming Kane County events.

AGENDA ITEM 5: Community Development

None

AGENDA ITEM 6: General Administration

Mr. Tim Schloneger

A. Consider Amending Chapter 33, Liquor Control and Liquor Licensing

Effective January 1, 2022 House Bill 54, preempting home rule and non-home rule units (except for Chicago) and allows certain state-authorized liquor deliveries.

Upon review of the Municipal Code and the changes made by the Illinois Liquor Control Commission through House Bill 54, it was noticed that Class A-1 and A-3 are now redundant and it is suggested that Class A-3 be eliminated from the Municipal Code.

With the addition of alcohol deliveries this adds to the offerings for all our retail liquor license holders and basically allows for liquor license holders, who previously could only provide alcohol to patrons for consumption on premise, to provide alcohol for consumption on and off premise as well. This change will allow for additional revenue to the business as well as additional enforcement for our Police Department.

With that said, it is suggested to increase the Liquor License fee for most license classes by \$100, with the exception of Class A-1, it is suggested a \$300 increase for that license class.

Trustee Smith stated he was against the proposed fee increase.

Following discussion, it was the consensus of the Committee to move all items forward to the Village Board for approval.

B. Consider Resolution to Authorize the Abatement of a Portion of the Amusement Taxes Imposed Upon the Playing of a Video Gaming Terminal within the Village of Algonquin

The Village Board approved an ordinance imposing a one cent (\$0.01) tax upon the amusement of playing a video gaming terminal within the Village. The Push Tax was imposed effective October 31, 2021 with remittance of the Push Tax being due and payable by the Video Gaming Terminal Operator, as the designated tax collector, beginning December 20, 2021.

However, due to the deadline imposed by the state legislature, the Video Gaming Terminal Operators were provided limited time to begin collecting and remitting the Push Tax.

Therefore, it is recommended that the Village abate collection and remittance of the Push tax through the end of 2021.

The Push Tax remains in effect as imposed, effective October 31, 2021, however, Operators will not be responsible for collecting the Push Tax until January 1, 2022, with remittance for the month of January 2022 being due February 20, 2022, and with each successive month's Push Tax remittance being due on the 20th of the following month.

Following discussion, it was the consensus of the Committee to move all items forward to the Village Board for approval.

AGENDA ITEM 7: Public Works & Safety

Bob Mitchard

A. Consider an Agreement with AT&T to Relocate Overhead Communication Facilities Along Harrison Street, Washington Avenue, and Jefferson St. Underground

The Village has phased the Downtown Improvements over a number of years. We are now at the Stage to work on the completion of the design and relocation of all of the overhead "Dry Utilities" underground on S. Harrison Street, and portions of Washington Street, and Jefferson Street. This work is similar to the work done on S. Main Street to allow for the streetscape work done there.

The relocation work will involve the installation of a number of conduits underground by Utility Dynamics to accommodate ComEd, AT&T, Comcast, and future Village fiber. Again, this is how Main Street was accomplished. You may recall similar agreements with ComEd and Comcast that were approved on January 4, 2022. In order to initiate the AT&T work, an agreement (attached and signed by AT&T) requires approval and payment by the Village of Algonquin. The total estimated cost is \$183,538.71. The Village has sufficient funds to initiate this work and execute the agreement.

Thus, it is staff's recommendation that the Committee of the Whole recommend to the Village Board authorization of the payment of \$183,538.71 to AT&T for the payment for the Relocation of Overhead Communication Facilities on S. Harrison Street, Washington Street, and Jefferson Street.

Following discussion, it was the consensus of the Committee to move all items forward to the Village Board for approval.

B. Consider an Agreement with Trotter and Associates for the 2022 Waste Water Facility Plan Update and Expansion

Trotter and Associates, Inc. completed the 2005 Wastewater Facility Plan Update and subsequent Phase 6 Expansion of the treatment facility. The 2005 Facility Plan was a comprehensive document that reviewed the rehabilitation, regulatory and capacity requirements for the Village's collection system and treatment facility. The plan provided a series of recommendations and an implementation plan including funding requirements. The Village has successfully implemented the majority of those recommendations. Trotter and Associates, Inc. updated the Wastewater Facility Plan in 2014. The Plan Update provided an analysis of the future requirements of the collection system and wastewater treatment plant regarding rehabilitation, expansion and regulatory requirements. It identified various improvements necessary to the treatment facility and separated into three categories: Critical Needs, Rehabilitation, and As-Needed Improvements. Trotter and Associates provided design and construction services for several of these rehabilitation items and upgrades as the Phase 6B Improvements project.

The 2022 Facility Plan will be divided into nine sections of interest.

- Section #1 – General Background
- Section #2 – Community Needs
- Section #3 – Collection System
- Section #4 – Lift Stations
- Section #5 – Evaluation of Existing Wastewater Treatment Plant
- Section #6 – Alternatives Analysis
- Section #7 – Implementation Plan
- Section #8 – Environmental Impacts
- Section #9 – Recommendations and Summary

As part of the 2021-2022 Water/Sewer Operation and Maintenance budget, we have \$90,000.00 available in Engineering Services. The payment amount for this fiscal year would not exceed \$90,000.00 since we anticipate the work will not be completed until the next fiscal year in which we will budget accordingly for.

Recommendation:

Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of the whole proposal of \$110,600.00 to Trotter and Associates, Inc. for our 2022 Wastewater Facility Plan Update

Following discussion, it was the consensus of the Committee to move all items forward to the Village Board for approval.

C. Consider an Agreement with Trotter and Associates for the Waste Water Treatment Facility Biosolids Handling Improvements

The focus of the WWTF Biosolids Handling Improvements project is to gain insight as to the best course of action as we are approaching the end of equipment service life and to address the issue of reduced processing and future storage capacity.

The current belt filter press is used for the dewatering of anaerobic and aerobic sludge that is produced on a daily basis. This equipment is second in criticality only to the lift station pumps that convey the wastewater to

and through the treatment process. The Ashbrook belt filter press installed in 2002 has a life expectancy of 15-20 years. As we approach the end of the manufacturer's recommended life expectancy the cost to maintain this equipment is becoming greater as well as the length of the downtime to make the necessary repairs, hindering our ability to process sludge as needed.

The scope of work defined by Trotter and Associate's Biosolids Handling Improvement proposal is as follows.

Phase 1 – Conceptual Design Engineer shall:

- a) Develop a conceptual site plan with layout of proposed structure(s), piping, and sequence of construction.
- b) Based on the conceptual design, prepare conceptual level cost estimate for the proposed improvements.
- c) Compare conceptual level cost information against rehabilitation of the existing belt filter press and contract dewatering services fees over the service life of the proposed improvements.

Phase 2 – Preliminary Design Engineer shall:

- a) Prepare 30% preliminary design phase documents consisting of engineering calculations, preliminary drawings, and written descriptions of the project.
- b) Advise and assist Village in obtaining necessary reports, data, information, or testing services.
- c) Submit to the Village two copies of Preliminary Design Phase documents and revised opinion of probable construction cost.

The engineering fee for the scope of services they will provide was quoted at \$71,000.00. Funds were requested and approved within the FY2021/22 Budget under the Water and Sewer Capital Improvement Fund 12900400-42232, in the amount of \$70,000.00. The additional \$1000.00 needed would be transferred from construction oversight for the Ratt Creek Reach 5 Sanitary Sewer relocation project as this was \$70,000 under budget.

It is recommended that this matter forward to the Village Board for the approval of \$71,000 to retain the professional services of TAI to conceptualize and partially design the Biosolids Handling Improvements.

Following discussion, it was the consensus of the Committee to move all items forward to the Village Board for approval.

D. Consider and Intergovernmental Agreement with the County of McHenry for the Police Social Worker Program

Chief Bucci-The Algonquin Police Department is seeking Board approval to participate in the Countywide Police Social Work Program. This program will provide the Village with 24 hour, on-call services from a Police Social Worker, as well as consultation services year-round. This program allows for the department to have access to a licensed social worker, either by phone consultation or direct in-person response. Having this resource enhances the village's stance towards providing mental health services to our community members and will be in addition to our current referral practices. Social workers will also connect residents to social service providers as needed and conduct follow-ups with clients.

The IGA specifies an initial fee of \$35,000.00 for the first year. Subsequent years will be calculated based on the criteria provided in section 4.0 Compensation.

It is recommended move this item forward for Village Board approval.

Following discussion, it was the consensus of the Committee to move all items forward to the Village Board for approval.

AGENDA ITEM 8: Executive Session
None

AGENDA ITEM 9: Other Business

Chairperson Brehmer asked staff the status of the McHenry County Conservation Agreement, staff advised it is being worked on.

Scott Norris from Twisted Rose thanked the Village for administering the Impacted Business Relief program. They used the funding for 2 new HVAC units with new ductwork to ensure clean air to their customers. It also helped them pay for the monthly bills that piled up when they were forced to close during the COVID stay-at-home order.

AGENDA ITEM 10: Adjournment

There being no further business, Chairperson Brehmer adjourned the meeting at 8:23 p.m.

Submitted: _____
Fred Martin, Village Clerk