



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On October 12, 2021
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Dianis, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Maggie Auger, Laura Brehmer, Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, President Debby Sosine, and Clerk Martin. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director Bob Mitchard; Community Development Director, Jason Shallcross; Police Chief, John Buccu; and Village Attorney, Kelly Cahill

AGENDA ITEM 2: Public Comment

Chris Kious, 340 Winding Canyon Way, updated the Committee on the following two items:

1. Kane County redistricting map.
2. American Recovery Plan Act totaling \$4 million, and how Kane County is distributing their share of the funds to combat hunger and mental health.

AGENDA ITEM 3: Community Development

Jason Shallcross Presented

A. Consider a Seasonal Event Permit for the Algonquin Lions Club Christmas Tree Sales for November 11 through December 23, 2021 and for 2022, 2023, 2024 and 2025.

A permit application for a Seasonal Event for the annual Algonquin Lions Club Christmas Tree Sales at the Algonquin State Bank lot at the corner of Huntington Drive and Randall Road was requested. Set up will begin on November 11, 2021, and the site will be cleaned up by December 30, 2021. Actual sales will begin on November 26, 2021, and run through December 23, 2021. In addition, the past couple of years the Lions Club has had fires in “burn barrels” for the warmth of their volunteers and the ambiance of the holiday season. Staff has closely monitored this with input from the Fire Department.

Staff recommends approval of this Seasonal Event and “burn barrels” subject to the following conditions of approval for consideration by the Committee of the Whole:

1. The applicant shall abide by all provisions of the Algonquin Municipal Code;
2. Police Officers and Village officials shall have free access to the event at all times to assure that the event is in compliance with the Municipal Code;
3. Final site and circulation plans are subject to review and approval by CD Staff, Police, Fire, and Public Works as needed;
4. Within the burn barrels, only natural dry seasoned wood shall be burned, no tree scraps or greenery;
5. Keep fires and barrels at least six feet away from all combustibles;
6. At least one fire extinguisher must be present at all times;
7. All fires are subject to the approval of the Fire Chief and are allowed only in compliance with Chapter 43.08 of the Algonquin Municipal Code, except for Paragraph A2 (which restricts fires to residential districts);
8. The Village or the Fire Department may order the fires extinguished if the fires become unsafe or if there are complaints about smoke or odors. Alcohol is not permitted;
9. The event coordinator is responsible for suspending the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.

This is an annual event with a well-respected coordinator, and Staff has not had any issues with this event. Concurrence to move this forward for Board approval is recommended. If the Committee concurs, the Board could approve this event for four additional forthcoming years without further Board action.

It was the consensus of the Committee of the Whole to move both requests to the Village Board for approval.

B. Consider a Public Event/Entertainment License for the Algonquin Lions Club Thanksgiving 5K on November 25, 2021

The Algonquin Lion's Club submitted a permit application for a Public Event/Entertainment License for the Algonquin Lions Club "Running with the Lions 5K" race planned for November 25, 2021. The event will begin set up at 6:00 am on November 25th with the event kicking off at 8:00 am. Parking will be provided in the Lifetime Fitness parking lot with 4 parking attendants staged to assist with the parking. This running event will begin at Lifetime Fitness at 451 Rolls Rd and proceed east on Huntington Drive, west on Harnish Drive, North on Stonegate Road, and then west to the finish on Huntington Drive. The left lane of the course will be marked off with cones and 2 Police Officers are being requested to assist with crossing Hanson Drive at both Huntington Drive and Harnish Drive. There will also be 2'x3' signs posted throughout the course indicating that there is a 5K race in progress. An ambulance is also being requested to assist in the event of injury or illness.

Below are the recommended conditions of approval for the event and the Public Event License for consideration by the Committee of the Whole:

1. The applicant shall abide by all provisions of the Algonquin Municipal Code;
2. The applicant shall meet with Police Officers before the event to discuss the role the Officers will have in the event;
3. Police Officers and Village officials shall have free access to the event at all times to assure that the event is in compliance with the Municipal Code;
4. Final site and circulation plans are subject to review and approval by CD Staff, Police, Fire, and Public Works as needed;
5. Trash removal shall be coordinated with the Village Parks and Forestry Division of Public Works;
6. Parking is not permitted on grass or bike paths at any times, all parking shall be on paved surfaces approved for such use;
7. Temporary and directional signs are permitted and shall not be installed before November 25 at 6:00 am and must be removed by 12:00 pm on November 25;
8. Any on-site food trucks will need to apply for a separate permit through the Village of Algonquin.;
9. Alcohol is not permitted;
10. Any temporary tents or structures shall be properly weighted or tied down. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
11. The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.

This is an annual event with a well-respected coordinator, and Staff has not had any issues with this event. Concurrence to move this forward for Board approval is recommended.

It was the consensus of the Committee of the Whole to move both requests to the Village Board for approval.

AGENDA ITEM 4: General Administration
None

AGENDA ITEM 5: Public Works & Safety
Bob Mitchard presented

A. Consider an Agreement with Martam Construction for the Victoria Court Emergency Watermain Repair
Since 2017, Victoria Court had a total of four water main breaks. Date of main breaks were October 9, 2017; August 19, 2020; October 1, 2020; and September 1, 2021. Multiple cracks and holes in a four-hundred-foot span is rare

and will need immediate replacement before winter approaches. I am requesting that Martam Construction Inc. replace four hundred feet of main, on an emergency basis, with 8-inch C900 (PVC Pipe) to insure reliable infrastructure, dependable potable water service and fire flow. Currently, in the Capital Improvement Budgets within the Water and Sewer Improvement Fund, we saved over \$1M on the Ratt Creek Reach 5 Sewer Relocation bid, of which, \$190,944.00 of that savings would be transferred to this project since this is not a budgeted item for this fiscal year. Due to the late season date and the emergency need for this work to occur as soon as possible, the Public Works Department requests that the Board approve this contract, and circumvent the traditional bidding process.

Trustee Brehmer questioned how long to completion, and if the affected homeowners have been notified. Mr. Mitchard responded approximately 3 weeks and all affected homeowners have been kept in communication. Trustee Smith asked if the quoted price was competitive, and was assured that it was competitive.

It was the consensus of the Committee of the Whole to move this to the Village Board for approval.

AGENDA ITEM 6: Executive Session
None

AGENDA ITEM 7: Other Business
President Sosine displayed the charity pink t-shirt being sold by the Police Department to support October Breast Cancer Awareness Month.

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Dianis adjourned the meeting at 7:42 p.m.

Submitted: _____
Fred Martin, Village Clerk