



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On August 17, 2021
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Glogowski, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Laura Brehmer, Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, Maggie Auger, and President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Community Development Director, Jason Shallcross; Police Chief, John Bucci; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill

AGENDA ITEM 2: Public Comment
None

AGENDA ITEM 3: Community Development – Jason Shallcross

A. Consider a Public Event License for the Randy Drews Memorial Softball Tournament – Held September 11 and 12, 2021 at Holder Park (1040 Timberwood Lane)

Mr. Shallcross

Representatives from the Randy Drews Memorial Softball Tournament are requesting the use of Holder Field for their annual memorial softball tournament to be held September 11-September 12. The event will be held from 7:00 am to 4:00 pm. with certain conditions as outlined in the memo included in the packet.

It was the consensus of the Committee of the Whole to move this to the Village Board for approval.

AGENDA ITEM 4: General Administration

A. Consider a Resolution Adopting an Anti-Retaliation Policy

Tim Schloneger

The Illinois General Assembly recently enacted Public Act 101-0652, the SAFE-T Act relating to police reform. One of the many requirements is to have in place a “whistle blower act” policy. The Act prohibits retaliation against an employee who reports an “improper governmental” action as defined in this policy, cooperates with an investigation by the “auditing official” related to a report of improper governmental action, or testifies in a proceeding or prosecution arising out of an improper governmental action.

Though we do have similar language in our current policy manual, it is in our best interest to update the document to ensure compliance. The changes was drafted and approved by our legal counsel. Therefore, we are requesting approval of the resolution and policy.

It was the consensus of the Committee of the Whole to move this to the Village Board for approval.

B. Consider an Amendment to Section 39.24, Small Wireless Facilities, of the Algonquin Municipal Code

Mike Kumbera

In June, the State amended the Small Wireless Facilities Deployment Act to adjusting certain regulations and processes for the installation of small cell devices. Subsequently, the FCC issued additional regulations regarding small cell devices. The Village Attorney’s office drafted the attached ordinance to encompass these changes with our local ordinance.

Following some clarification of terms within the document, it was the consensus of the Committee of the Whole to move this to the Village Board for approval.

C. Consider an Amendment to Chapter 16, Cemetery, of the Algonquin Municipal Code

Mr. Kumbera

Staff recently reviewed fees for cemetery services and burial plots. Certain adjustments are recommended with our fees to be consistent with our outsourced professional services contract and to ensure that our fees are maintained in the median range for comparable municipal-operated cemeteries in the region. Staff is also recommending changes to our Municipal Code to coincide with our current practices.

Following some questions regarding neighboring cemetery closures and the number of available graves, it was the consensus of the Committee of the Whole to move this to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

Mr. Mitchard

A. Consider an Agreement with Bonnell Industries for the Purchase of a Spartan Leaf Vacuum for Hook Lift Truck

Public Works is proposing the purchase of a Spartan Leaf for our existing hook lift trucks for a cost of \$107,424 to replace our existing 2007 Dinkmar Leaf Master, which meets Village replacement criteria.

The present leaf collection system requires a minimum of four (4) employees: 1 truck driver, 1 leaf collection operator outside of the truck, 1 driver following with a truck and crash attenuator, and 1 driver following with a sweeper.

The Spartan Leaf product provides a more efficient and safer solution as the entire leaf collection system is loaded on the back of a hook lift truck. The operator of the leaf vacuum sits in the safety of the passenger seat of the truck, in constant communication with the truck operator. This particular setup/operation does not require use of an additional sweeper and crash attenuator, thus reducing labor by half.

This purchase is able to be funded within the FY22 budget utilizing sale of surplus property funds received from a prior vehicle and equipment sale.

Staff recommends the purchase of the Spartan leaf vacuum from Bonnell Industries for the sum of \$107,424.

Following discussion on its use, it was the consensus of the Committee of the Whole to move this to the Village Board for approval.

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

None

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting at 8:52 p.m.

Submitted:

Michelle Weber, Deputy Village Clerk