



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On August 10, 2021
Village Board Room
2200 Harnish Dr. Algonquin, IL**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Glogowski, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Laura Brehmer, Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, Maggie Auger, and President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Public Works Community Development Director, Jason Shallcross; Police Chief, John Bucci; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill

AGENDA ITEM 2: Public Comment
None

AGENDA ITEM 3: Community Development – Jason Shallcross

A. Consider a Special Event and Liquor Event Permits for St. Margaret Mary Oktoberfest – September 18 and 19, 2021

St. Margaret Mary requested an Event Permit for their annual Oktoberfest event planned for September 18-19, 2021. This event is a fundraiser for St. Margaret Mary School located at 119 South Hubbard Street and will include live music, a beer tent, food, and children's games. There is a \$5 suggested donation to attend the festival and the applicant, Dan Barton, expects approximately 500-800 participants to attend each day.

The event will be held on the grounds of the School Building, near Eastgate Drive. Setup will be on Friday, September 17 and cleanup will occur on Monday, September 20. The actual event hours will be Saturday from 1 pm to 11 pm and Sunday from 11:30 am to 7 pm. The beer tent will be closed 30 minutes prior to closing each day. Live music will occur between the hours of 2:30 pm to 10:30 pm on Saturday and 3 pm to 7 pm on Sunday. With alcohol being served 1:00 – 10:30 pm on September 18 and 11:30 am - 6:30pm on September 19.

Recommended conditions of approval for the event and the Public Event License is described in the packet provided to the Committee.

Mr. Barton, event representative, gave a brief overview of the event and explained the actions that will be taken when serving alcohol.

It was the consensus of the Committee of the Whole to move this to the Village Board for approval.

B. Consider a Special Event Permit for the Algonquin Rotary Club's Harvest Fest on September 25, 2021

Jennifer Chanda, on behalf Algonquin Rotary Club, is seeking approval of a public event/entertainment license for the Algonquin Harvest Market event which benefits our local Rotary Club. The event is scheduled for Saturday, September 25, 2021 from 9:00 AM to 4 PM.

This is a repeat event which has been occurring since 2017. The goal of the event is to provide the community with a day to purchase local goods, listen live music and support local businesses. The organizers intend to follow all IDPH and CDC guidelines for the event.

The organizers are proposing to close down Main Street from 2:00 am to 6:00 pm on September 25, 2021. Organizers are proposing the following as part of their plan:

- The event is open to the public
- Food and beverage vendors will be responsible for their own permit
- The organizers are responsible for ordering port-a-potties and handwashing stations

- Parking is proposed using community parking lots and street parking as well as St. John's Lutheran Church for vendor and community parking on the day of the event.
- Entertainment stages are planned for the west and east entrances to Main Street

Staff reviewed the request and recommend approval with the following conditions as outlined in the meeting packet provided to the Committee.

Bill, Rotary representative, was in attendance to answer questions and concerns of the such as adequate notification to businesses, as well as residents of the downtown area, letting them know there may be difficulties accessing certain areas of the downtown. As well as allowing only vendors that will not compete with the current downtown businesses.

Following discussion, it was the consensus of the Committee to move this forward to the Village Board for approval.

C. Consider Grand Reserve Subdivision Final Plat and PUD Amendment

Forestar Group, the Petitioner, proposed to amend the Final Plat of Subdivision and Final Planned Unit Development for the Grand Reserve Subdivision.

The Petitioner would keep the current age restrictions of the subdivision in place (55 and older), redevelop the subdivision's vacant lots with new age-restricted detached single-family homes, and provide several public improvements including a new bicycle path, benches, a gas fire place, and additional naturalized stormwater areas. The proposal would reduce the planned dwelling units for the subdivision from 238 dwelling units to 178. No more town homes or quads would be constructed if approved as all vacant lots would be utilized to construct 128 new detached single-family homes. If approved, the project would generate more than \$1 million in new tax revenues for area taxing bodies.

After conducting a public hearing, the Planning and Zoning Commission approved the Petitioner's requests by a 4-0 vote, subject to the conditions listed in the staff report.

Questions were raised regarding how the Home Owners Association would work for the existing and new areas, the open area amenities, lot sizes and home sizes, the availability of handicapped amenities within the homes, timeline, as well as the various lots to be donated to the Village.

Mr. Shallcross and David Hollander, Forestar representative, indicated that the HOA's in the current area's have desolved by the current residents. The plan is to create one HOA that would combine the current 55+ community and the new community. There are 2 lot sizes within the subdivision the smaller lots will allow for the 300 series homes and the larger lots will allow for the 300 and 400 series homes. There is availability of handicapped amenities within the homes at the owners request. Upon approval by the Board, closing on the property will happen at the end of the August, with model being completed by December. Most of the lots that will be donated to the Village, with the exception of a bike path, will be free of amenities. The open area lots owned by the HOA, the grounds and amenities will be maintained by the HOA.

It was agreed by the Committee that this will be a great addition to Algonquin. It was the consensus of the Committee of the Whole to move this forward to the Village Board for approval.

AGENDA ITEM 4: General Administration

A. Consider Budget Amendment – Fiscal Year Ending April 30, 2021

Tim Schloneger - Village department heads submitted requests to increase their budget for Fiscal Year Ending April 30, 2021, that requires approval by the Village Board. Budget Ordinance No. 2020-O-13 created spending authority for Fiscal Year Ending April 30, 2021. Illinois statutes allow the Village Board to delete, add to, or change the budget by a vote of two-thirds of the corporate authorities then holding office.

Spending for these revisions has caused the original fund budgets to be exceeded. Budget amendments for these increases to budgeted expenditures are justified under Illinois statutes as follows: budget increases for expenditures may be made due to the use of cash reserves that existed at the beginning of the fiscal year. The preliminary change in Expenditures over Revenues) in the General Fund indicates an increase of \$1,235,739.39 at April 30, 2021. Park Improvements increased by \$346,000 due to the Woods Creek Reach 4 and the infrastructure maintenance improvements for the Fields Property. Water & Sewer Improvements increased by \$1,658,855

relating to the IEPA Loan Projects for the Downtown Utilities Stage 3 project. Development Fund increased by \$100,000 for the increase in snow removal in the cul-de-sacs.

Ms. Brehmer indicated in the future, let the Board and Community know when training will be conducted as was done in the Fields Property buildings.

It was the consensus of the Committee of the Whole to move this forward to the Village Board for approval.

B. Consider Squad 92 Replacement Purchase

Chief Bucci - We are requesting permission to move forward with the purchase of a Ford Police Responder F-150 pick-up truck, with a total cost of \$66,680 (\$37,530 for vehicle and \$29,150 for additional equipment, lights, markings, etc.) This vehicle is a replacement vehicle for squad 92 that was "totaled" due to a rear-end traffic crash. Squad 92 had been assigned to the patrol division and was a fully marked 2014 Ford F-150 pick-up truck. Due to the utility of this vehicle, it was also used extensively during special events.

This vehicle is necessary as a shortage has been created in our fleet. Replacement of this vehicle will bring the fleet to the originally scheduled vehicle allotment. Not replacing the vehicle will create additional mileage and usage to vehicles in the fleet which has proven to create additional maintenance and repairs and increases the potential for vehicles being out of service on a more consistent basis.

The Village has received \$17,650 in insurance claims for the loss of squad 92. Additionally, an administrative vehicle was sold earlier in the fiscal year for \$19,397. It is our intent to apply cost-savings/surplus revenues realized during the current fiscal year to fund the residual difference of \$29,633.

The goal is to maintain our fleet numbers which would require this replacement vehicle.

Trustee Spella asked if this was part of the Enterprise lease arrangement. Chief indicated, due to the various upgrades to accommodate the needs of the Police Department, these are not within the agreement. Mr. Schloneger added, Enterprise does offer these type of vehicles, but we have not included those in our agreement as of yet.

Following some discussion, it was the consensus of the Committee of the Whole to move this to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

None

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

President Sosine indicated she attended the Ribbon Cutting for AV360, on Rt62 and County Line Rd. She indicated this is a very unique and cutting edge.

Chief Bucci announced the passing of former Chief Lane. He passed near his home in Arizona and the family is working to put together a memorial in Illinois. He will keep the Board informed as the plans progress.

Chief Bucci also gave a storm update: Various areas are without power, many trees are down over the roads and in yards. There was one report of a tree down in a house.

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting at 8:11 p.m.

Submitted:

Michelle Weber, Deputy Village Clerk