



MINUTES OF THE REGULAR VILLAGE BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF  
ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS  
MEETING OF JULY 20, 2021  
HELD AT 2200 HARNISH DR. ALGONQUIN, IL

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**CALL TO ORDER AND ROLL CALL:** Village President Debby Sosine, called the meeting to order at 7:30 P.M. with Village Clerk, Maggie Auger, calling the roll.

Trustees Present: Laura Brehmer, Brian Dianis, Jerry Glogowski, Robert Smith, John Spella, and Village President Debby Sosine

Staff in Attendance: Tim Schloneger, Village Manager; Jason Shallcross, Community Development Director; Police Chief, John Bucci; Robert Mitchard, Public Works Director; and Steven Ludwig, Public Works Superintendent. Also in attendance, Village Clerk, Maggie Auger and Village Attorney, Kelly Cahill.

**PLEDGE TO FLAG:** Clerk Auger led all present in the Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Trustee Smith, seconded by Trustee Glogowski, to adopt tonight's agenda including Executive Session for reviewing Executive Session Minutes for approval.  
Voice Vote, All Ayes, Motion Carried

**AUDIENCE PARTICIPATION:**

Greg Buck, Willoughby Farms and Dundee Township resident, requested that the Board relook at Willoughby Farms Park as part of their Master Parks Plan. The park is 25 years old, built by the developer and needs to be reinvested. President Sosine explained, all parks are being reviewed including those in Dundee Township and that Willoughby Farms Park does need love. The hope is to update the park nicely, not just to repair items. The Parks ahead in line are older Parks, the Village doesn't want to just replace items but to create a nicer Park.

**PROCLAMATIONS:** Clerk Auger read the following Proclamations:

- A. The Village of Algonquin Proclaims August 3, 2021 National Night Out
- B. Proclamation Congratulating Jen Jazwinski for her Success on Jeopardy

**CONSENT AGENDA:** The Items under the Consent Agenda are considered to be routine in nature and may be approved by one motion with a voice vote.

**A. APPROVE MEETING MINUTES:**

- (1) Village Board Meeting Held on July 6, 2021
- (2) Committee of the Whole Meeting Held on July 13, 2021

**B. VILLAGE MANAGERS REPORT FOR THE MONTH OF JUNE 2021**

Moved by Trustee Spella, seconded by Trustee Glogowski, to approve the Consent Agenda of July 20, 2021.

Voice vote; all ayes, Motion carried.

**OMNIBUS AGENDA:** The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.  
(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

**A. PASS ORDINANCES:**

- (1) **2021-O-15:** Pass an Ordinance Amending the Zoning Map for Subject Property located at 915 S. Main Street;
- (2) **2021-O-16:** Pass an Ordinance Amending Chapter 29 of the Algonquin Municipal Code to Allow Medical Offices as a Permitted Use and Hospitals as a Special Use in the Business District;
- (3) **2021-O-17:** Pass an Ordinance Amending Section 30.09 of the Village's Landscaping Code;
- (4) **2021-O-18:** Pass an Ordinance Amending Various Sections of Chapter 22.08, Subdivision Regulations, of the Algonquin Municipal Code;
- (5) **2021-O-19:** Pass an Ordinance Authorizing the Establishment of Interested Parties's Registries and Adopting Rules for such Registries for Redevelopment Project Areas in the Village of Algonquin;
- (6) **2021-O-20:** Pass an Ordinance Declaring Certain Items as Surplus

**B. ADOPT RESOLUTIONS:**

- (1) **2021-R-59:** Pass a Resolution Accepting and Approving Authorization of a Tax Increment Financing (TIF) Feasibility Study for the Southwest Corner of Longmeadow Parkway and Randall Road;
- (2) **2021-R-60:** Pass a Resolution Accepting and Approving an Agreement with Trotter and Associates for the Construction Management of the Woods Creek Pumping Station Project in the Amount of \$37,600.00;
- (3) **2021-R-61:** Pass a Resolution Accepting and Approving an Agreement with Christopher Burke Engineering for the Stormwater Master Plan in the Amount of \$315,858.00;
- (4) **2021-R-62:** Pass a Resolution Accepting and Approving an Agreement with Weatherguard Roofing for the Roof and Gutter Repair and/or Replacement of Historic Village Hall in the Amount of \$69,980.00;
- (5) **2021-R-63:** Pass a Resolution Accepting and Approving an Agreement with Hitchcock Design Group for the Towne Park Development Master Plan in the Amount of \$54,300.00;
- (6) **2021-R-64:** Pass a Resolution Accepting and Approving the Temporary Lane Reduction of a State Highway.

Moved by Trustee Brehmer, seconded by Trustee Glogowski, to approve the Omnibus Agenda for July 20, 2021

Roll call vote; voting aye –Brehmer, Dianis, Glogowski, Smith, Spella.

Motion carried; 5-ayes, 0-nays.

**DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA**  
NONE

**APPROVAL OF BILLS:** Moved by Trustee Glogowski, seconded by Trustee Brehmer, to approve the List of Bills for payment for July 20, 2021 in the amount of \$1,777,937.10 including payroll expenses as recommended for approval.

Roll call vote; voting aye – Brehmer, Dianis, Glogowski, Smith, Spella.

Motion carried; 5-ayes, 0-nays.

**PAYMENT OF BILLS RECAP:**

<u>FUND DESCRIPTION</u>	
GENERAL	172,713.65
MFT	538,851.24
STREET IMPROVEMENT	98,724.97
SWIMMING POOL	12,685.17
PARK IMPROVEMENT	16,553.75
WATER & SEWER	238,382.09
WATER & SEWER IMPROV	78,925.66
NATURAL AREA & DRAINAG	30,667.75
BUILDING MAINT. SERVICE	12,719.12
VEHICLE MAINT. SERVICE	<u>18,867.96</u>
TOTAL ALL FUNDS	\$1,219,091.36

**COMMITTEE REPORTS & CLERK'S REPORTS:**

**UNDER COMMITTEE OF THE WHOLE**

**A. COMMUNITY DEVELOPMENT:**

- (1) Moved by Trustee Glogowski, Seconded by Trustee Spella for the approval of a Public Event Permit for Art on fht Fox, September 11 and 12, 2021 on S. Main Street waiving the serving and consumption of alcohol restriction for permitted licensees within the designated area.

Roll call vote; voting aye –Brehmer, Dianis, Glogowski, Smith, Spella.

Motion carried; 5-ayes, 0-nays.

**B. GENERAL ADMINISTRATION**

**C. PUBLIC WORKS & SAFETY**

**VILLAGE CLERK'S REPORT:**

Clerk Auger announced future meetings.

**STAFF REPORTS:**

**ADMINISTRATION:** Tim Schloneger

- 1) As part of the fleet program with Enterprise Fleet Management, the Village sold 10x GMC Sierra's in June at a substantial net gain.

- 2) The pavement marking process for Randall Road has been delayed because the adhesive for the tape, manufactured in Texas, which was hit by a devastating freeze this past spring resulting in equipment failures. Upcoming work for Randall Road includes: grooving for pavement markings, installation of striping (once materials are received), and permanent traffic signal activations (once striping is in place).

COMMUNITY DEVELOPMENT: Jason Shallcross

- 1) Our developer breakfast was moved to October to allow for additional footage of late summer events. The video will showcase “24hrs” of Algonquin in 5 minutes. We’ll focus on our unique place within the context of the Chicagoland area, available industrial and commercial opportunities, our amazing neighborhoods and our natural beauty. We’ll be using this video as a marketing tool for future economic development activities.
- 2) The Planning and Zoning Commission will be conducting a board training during the month of August. We’ll focus on zoning standards, ethics, findings of facts as well as the role and value of our commission.
- 3) The Community Development Department is moving towards a paperless application, permit and review system. Our focus is to significantly reduce the amount of paper copies needed for various applications and permits. By going to a digital format, we’ll be able to store information electronically, thus saving space too!
- 4) Staff has completed nine special area plans that we will be highlighting during our developer’s breakfast. These areas are located throughout the Village and are intended to highlight potential development / redevelopment areas.
- 5) Over the past couple of months, Community Development has been working with our Innovation Team to streamline our MUNIS process for applications, building permits and licenses. Special thanks to IT for the work they do for CDD!
- 6) The remainder of the month, as well as August, continue to look very busy! CDD remains on the high end of permits compared to years past.

POLICE DEPARTMENT: John Bucci

- 1) Patrol division is currently assigned to 12 active Directive Patrols for traffic complaints, this requires additional attention in specific locations to monitor traffic and identify and address any violations, educating the motoring public how important it is to obey the speed limit for everyone’s safety.
- 2) Officer Trefilek and Officer Landreville are entering their third step of FTO and are progressing very well and we look forward to having them on solo patrol by the middle of August
- 3) Two officers in the academy are doing well, scoring above average on their exams and are set to graduate on August 12<sup>th</sup> from PTI
- 4) Interviews will be held tomorrow to fill two vacant spots and hope to have individuals hired to attend the September Police Academy.
- 5) Staff is all set and ready for Founders and still preparing for NNO.

PUBLIC WORKS: Bob Mitchard

- 1) Algonquin Lakes construction project expects FDR process to be completed this week.
- 2) Lake Dr. South project completed, looks good.
- 3) State 3 Utility project completed, final paperwork received and to be negotiated.
- 4) Harnish Dr. Project curb and sidewalk replacement underway and running smoothly.
- 5) Randall Rd. wetland projects moving along, struggle with ecologist on vacation so work delay for a short period of time, spoke with Baxter & Woodman regarding the issue and they apologized, our consultant filled in. This will be a nice wetland asset when completed that people on the bike path can enjoy.
- 6) Main St./S. Harrison Project, the utility relocation well underway, roadwork also well underway.
- 7) Rat Creek Project proceeding as scheduled.

CORRESPONDENCE & MISCELLANEOUS:

None

OLD BUSINESS:

None

EXECUTIVE SESSION:

Moved by Trustee Smith and seconded by Trustee Glogowski, at 7:58 pm to move into Executive Session to Review and Approve past Executive Session Minutes.

Roll call vote; voting aye –Brehmer, Dianis, Glogowski, Smith, Spella.

Motion carried; 5-ayes, 0-nays.

Moved by Trustee Smith and seconded by Trustee Brehmer, at 8:09 pm to reconvene regular session.

Roll call vote; voting aye –Brehmer, Dianis, Glogowski, Smith, Spella.  
Motion carried; 5-ayes, 0-nays.

**NEW BUSINESS:**  
None

**ADJOURNMENT:** There being no further business, it was moved by Trustee Spella, seconded by Trustee Smith to adjourn.

Voice vote; all voting aye

The meeting was adjourned at 8:10 PM.

Submitted:

Approved this 3<sup>rd</sup> day of August, 2021

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Clerk, Maggie Auger

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Village President, Debby Sosine