

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
July 26, 2011

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Robert Smith; Trustees Jerry Glogowski, John Spella, Debby Sosine, Jim Steigert, Brian Dianis and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Russ Farnum, Community Development Director; Ben Mason, Senior Planner; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Smith called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development

A. Robinson Family Chiropractic Relocation-(2011-04)/1546 East Algonquin Road – Special Use Permit for a Medical Office

Staff reports this current medical business wishes to relocate the current office on 2210 East Algonquin Road to the above address and continue to operate as a chiropractic service, including physical therapy, acupuncture, and digital x-rays, with hours from 9 a.m. to 6 p.m. Monday through Thursday. It will be staffed by three to four employees, including a doctor. The Planning and Zoning Commission reviewed the plan and recommends approval, as does staff, with the following conditions: (1) all medical waste shall be disposed of properly in accordance with all state and county health codes; (2) the office shall comply with all code requirements for a medical office, and a set of building plans shall be submitted for review and approval by the village's building department, with a certificate of occupancy issued prior to opening. (3) a permit is required for a wall sign that is consistent with the current one at Ryan Place Center and approved by Community Development.

Dr. Robinson was in attendance to answer any questions. Following discussion, it was the consensus of the Committee of the Whole to move forward to the Board for approval.

AGENDA ITEM 3: General Administration

A. Consider Public Event Permits for:

- (1) Eastgate Manor Barbecue, Including Amplified Music, Pony Rides, and a Petting Zoo –August 5, 2011

Eastgate Manor has requested a permit to conduct a public event as listed above. All documents have been submitted, with staff reviewing and recommending approval. Representatives from the facility were present to answer questions. A polka band will be the entertainment. Following discussion, the consensus of the Committee of the Whole was to move on to the Board for approval.

(2) Taste of St. Margaret Mary at St. Margaret Mary Church Grounds – August 28, 2011

The church requests a permit to conduct its annual festival on church grounds on August 28 from 12 p.m. to 8 p.m. A \$1 fee will be charged for the tent area. There will be amplified music with beer sales and a raffle. All permit applications and proof of insurance have been submitted to the Village. Security for the sale of alcohol was explained by church representative Michael Bojieczski. Following discussion, it was the consensus of the Committee of the Whole to move forward to the Board for approval.

B. Consider Intergovernmental Agreement with the Village of Huntley for Information Technology Services

This agreement would be similar to an agreement that the Village of Algonquin signed with the fire district to provide technology services. The agreement would call for services to assist the Huntley Police Department in maintaining and updating software. The Village of Huntley recognizes our staff's knowledge and working relationship with the fire district, and this agreement would be beneficial to both villages. The Huntley Village Board is expected to approve this agreement on July 28. Our staff recommends the approval of this agreement. Tom Flynn from the audience asked if the Village receives compensation and was told by Mr. Schmitt that the Village does. The consensus of the Committee of the Whole was to move on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety
No items to discuss.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business

1. The Founders' Day Committee and Public Works both agreed today that Towne Park was in good shape for this weekend's festival.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Smith adjourned the meeting of the Committee of the Whole at 7:52 p.m.

Submitted: Jerry Kautz, Village Clerk