

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
May 24, 2011

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jim Steigert; Trustees Jerry Glogowski, John Spella, Debby Sosine, Robert Smith, Brian Dianis and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Andy Warmus, Utilities Superintendent; Russ Farnum, Community Development Director; Katie Parkhurst, Senior Planner; Michael Kumbara, Management Assistant; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Steigert called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development

A. Goodyear Tire Relocation (2011-03)/2025 East Algonquin Road – Special Use Permit for Automotive Use

Ms. Parkhurst reported Goodyear Tire would like to relocate from their current location in the Algonquin Town Center to 2025 East Algonquin Road which would afford them more customer exposure and improve their sales. The new location is commonly referred to as the old Strandell building that includes retail/office and some warehouse space. Goodyear will occupy the 2025 unit and warehouse area in the rear. The business operation will remain the same as before with five full-time employees and one part-time, and their hours will stay the same. Their goal is to increase business and to hire additional help. Ms. Parkhurst said the plan was reviewed and recommended by the Planning and Zoning Commission. The Fire Protection District also approved the plan predicated on certain regulations being followed. Ms. Parkhurst added that all signage, lighting, trash containment, and parking will adhere to Algonquin's Building Code. One of the questions from the Committee of the Whole was how drain oil will be contained to which the owner replied it would be in barrels in accordance with new regulations for keeping the area contamination free. Cleanup of the current location will take place within a week of moving. The Trustees thought this was a good plan and it was the consensus of the Committee of the Whole to move this on to the Board for approval

B. Consider Ordinance Amending Ordinance 2006-O-56 for Riverside Plaza Pursuant to the Approved Settlement Agreement

This action is required to amend the previous ordinance that included parking restrictions at Riverside Plaza. This amendment removes Village responsibility for control of the parking

garage located on the property and gives it to the condominium association. The association is still required to obtain Village approval for any proposed restrictions. The consensus of the Committee of the Whole was to move on to Board for approval.

AGENDA ITEM 3: General Administration

A. Public Event Requests

1. Algonquin/Lake in the Hills Chamber of Commerce Cruise Nights - June 14, July 12, and August 9, 2011

Since this event will have amplified music, a permit from the Village is required. The consensus of the Committee of the Whole was to approve at the next Village Board meeting.

2. Village of Algonquin Summer Concert Series for 2011 - Thursdays, June 30 through August 18

This event will also have amplified music, so a permit is required from the Village. The consensus of the Committee of the Whole was to approve at the next Village Board meeting.

3. Algonquin Commons Summer Concert Series for 2011 - Sundays, July 10 through July 31

This is another excellent event that will need amplified music, so a permit from the Village is required. The consensus of the Committee of the Whole was to approve at the next Village Board meeting.

4. Founders' Days 2011 - July 28 through July 31

As in the past several years, this is the main family festivity of the summer in Towne Park. With the full consensus of the Committee of the Whole, the plans and permit requests are moved on to the Board for approval.

B. Consider Intergovernmental Agreement with the Algonquin/Lake in the Hills Fire Protection District for Information Technology (IT) Services

Mr. Kumbera reported this proposed agreement would be for IT-consulting services as the Fire District has requested that the Village be involved in the transition and management of their technology services. This is a two-year agreement that will automatically be renewed for up to six years. The Village will not be the exclusive provider to the District. The Village will bill the District at \$100 per hour and be able to prioritize projects to benefit both parties. The agreement also includes all standard indemnification provisions and provides the Village with ample liability protection. Staff recommends this proposal which will be beneficial to both the Fire District and the Village taxpayers. Following discussion, it was the consensus of the Committee of the Whole to move forward for approval.

C. Village of Algonquin Beautification Plan Presentation

Ms. Parkhurst presented the Algonquin Beautification Plan to those present. Staff has been working over the past year to create a plan that would beautify different areas of the Village to appeal to the entire populace. Several components are in place, but many suggestions can be planned for the future. Ms. Parkhurst proceeded with the presentation, a copy of which can be viewed at Village Hall. Afterward, the consensus was to use this as a policy document not requiring any formal Board action. President Schmitt and others were concerned that certain property in unincorporated McHenry County might be mistaken for lying within the Village limits. Chairman Steigert suggested this could be discussed at a future Committee of the Whole meeting.

AGENDA ITEM 4: Public Works & Safety

A. Status Update of Compliance with the McHenry County Groundwater Protection Plan

Ms. Parkhurst gave a concise review of the McHenry County Groundwater Protection Plan and how the Village is complying, what can be improved, and how best to implement County policies. Five chapters have been reviewed in the past and the remaining seven are ready for review. Chapters covered this evening were: Water Quality, Pollution Prevention, Winter Snow and Ice Conditions, Water Supply Planning and Standards, Drought Planning and Management, Contingency Planning, and Education and Outreach Materials. Since this was a status update, no formal Board action is required. The Committee of the Whole complimented Ms. Parkhurst and the entire staff for their efforts on this update.

B. Consider Proposal with Engineering Enterprise, Inc. (EEI) to Update the Village's Water System Master Plan

Mr. Mitchard explained to the Committee of the Whole what the Water System Master Plan entails and that it needs to be updated. The plan was provided in 2008 but was limited in scope due to budget restraints at that time. The plan should be updated every five years to account for various changes in regulations, economy, and demands for water placed on the system. Engineering Enterprises, Inc., a consulting firm, has provided an outline of what should be studied to define objectives for the future. The cost of \$84,833 for the project concludes with a final presentation to the Village Board in December 2011. This time line coincides with long-range planning and preparation of an O&M budget for 2013. During discussion, Mr. Glogowski brought up a question about an item in the proposal to research possible Lake Michigan water as a source for the Village. The response was that it should be looked at as a resource in the distant future although it would be very expensive for one community to do by itself, even connecting to a water line close by. The closest connection in Algonquin's case would be Hoffman Estates. In addition, the Great Lakes Commission and courts would have to approve such a project. Both Messrs. Schmitt and Dianis questioned why this option should be included in the plan. The cost of \$1,353 for this portion of the study might be better spent in the overall budget. Following further discussion, and since this amount is a small percentage of the overall cost, it was the consensus of the Committee of the Whole to move this item on to the Board for approval at a cost of \$84,833, which is under the budgeted amount.

C. Consider Waiver of Bidding Requirements for Additional Rehabilitation Work to Well #8

Mr. Warmus explained that, during previous rehab work to Well #8, it was discovered that the pump, which is 150 feet below the surface, requires additional work that was not accounted for in the originally projected amount \$16,300 which was not required to go to bid. (Any project with an amount over \$20,000 must be bid.) Therefore, Mr. Warmus is asking for a waiver of bids on this project for an additional \$22,422 to go to Water Well Solutions so they may complete this repair as soon as possible. The Consensus of the Committee of the Whole was to approve this waiver.

D. Consider Bids for Asphalt Materials Under the MFT Fund

Mr. Ganek stated this was an annual housekeeping measure to purchase asphalt for road pothole filling, edge repairs, and general patching. The low bid was from Arrow Road Construction in the amount of \$103,354.50 which will come from the MFT funding. The consensus was to move forward to the Board for approval.

E. Consider Ordinance Amending Section 5.09, Weight Limits on Street Regarding the Size and Weights of Vehicles

Police Sergeant Jeff Sutrick reported the original ordinance was established to prevent damage to hard surface streets and roads through the issuance of permits to vehicles that exceed weight limits set by the state. The proposed amendment will institute better guidelines and procedures for companies wishing to pursue oversized loads. Applicants will submit a fee with their application that will allow the Village to recover a small amount of money that can be used to repair damage to our roadways. Vehicles that are over weight limits but delivering within the Village will be exempted from these permits. Following discussion, it was the consensus of the Committee of the Whole to approve at the next Board meeting.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other Business

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Steigert adjourned the meeting of the Committee of the Whole at 9:08 p.m.

Submitted: Jerry Kautz, Village Clerk