

VILLAGE OF ALGONQUIN
SPECIAL COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
May 17, 2011

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jim Steigert; Trustees Debby Sosine, Jerry Glogowski, Brian Dianis, and President John Schmitt

Absent: Trustees Bob Smith and John Spella

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Steigert called the meeting to order at 7:25 p.m. and established a quorum with all Committee members present except for Messrs. Smith and Spella.

(Note: Trustee Spella was seated at 7:26 p.m.)

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration
No items to discuss.

AGENDA ITEM 4: Public Works & Safety

- A. Consider Construction Engineering Services Proposal for Royal Hill (High Hill Farms) Roadway Rehab Project

These construction observation services need to be started with the contractor who will start the necessary Royal Hill road work. The requests for proposals should have gone out at the same time as the contractor bids but staff was still perfecting the format. The Village sent out proposals to six consultants and received responses from all. The lowest proposal was from Trotter & Associates, Inc. in the amount of \$36,974 which was under the budgeted cost of \$40,000. Since we need Board approval for any project over \$30,000, staff is requesting this action tonight.

Following discussion, it was the Committee of the Whole consensus to move this item forward to the Village Board meeting following this Committee meeting tonight for approval.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Steigert adjourned the meeting of the Committee of the Whole at 7:28 p.m.

Submitted: Jerry Kautz, Village Clerk