

AGENDA
COMMITTEE OF THE WHOLE
March 9, 2021
2200 Harnish Drive
Village Board Room and Remotely
7:30 P.M.

In light of the current COVID-19 public health emergency, Governor J.B. Pritzker's Gubernatorial Disaster Proclamation, and the Village's Continuation of Proclamation of Local Disaster Emergency in response thereto, the Village President has determined that an entirely in-person meeting is not practical or prudent because of the disaster. This meeting will be held remotely and in-person, but there will be a limit of ten (10) in-person seats available for the public in the Village Board Room. The following information is being made available to the public for the purpose of public participation in the spirit of transparency and an open meeting process. The complete Committee of the Whole packet is posted at the Algonquin Village Hall and may be viewed online via the Village Board's link on the Village's website, www.algonquin.org. If you would like to listen to the meeting, please go to <https://algonquin.zoom.us/j/94106464350> or dial in (877)853-5257, (888)475-4499, or (312)626-6799 webinar ID **941 0646 4350**. If you wish to submit any public comment, please contact the Deputy Village Clerk in advance of the meeting at 847-658-5609 or meetingcomments@algonquin.org or during the to comment during the meeting public comment portion of the meeting after logging into the zoom meeting, please raise your hand and you will be called on, if you are dialing in, dial *9 to raise your hand. The Village will attempt to read such public comments during the public commentary portion of the meeting. Any comments received during the meeting but after the public commentary portion has ended will be provided in writing to the Village Board members after the meeting.

Remote meetings will be recorded for the purpose of accurate meeting minutes.

Trustee Glogowski – Chairperson
Trustee Spella
Trustee Steigert
Trustee Jasper
Trustee Brehmer
Acting President Sosine

- AGENDA -

1. **Roll Call – Establish Quorum**
2. **Public Comment – Audience Participation**
(Persons wishing to address the Committee of the Whole, if in person, must register with the Village Manager prior to call to order. Otherwise, see the information above regarding remote participation.)
3. **Community Development**
4. **General Administration**
 - A. Consider an Amendment to Chapter 3, Section 3.16, Rules for Meeting Attendance
 - B. Consider an Agreement with Lauterbach and Amen, LLP for Accounting and Payroll Services
 - C. Motor Fuel Tax Documentation Review for Calendar Year 2020
 - D. Review Proposed 2021-2022 General Fund Budget
 - E. Review Proposed 2021-2022 Other Funds Budget
 - F. Discussion of Outdoor Dining and Liquor Service
5. **Public Works & Safety**
 - A. Consider an Agreement with Schroeder & Schroeder for the Concrete Curb, Sidewalk and Driveway Removal & Replacement Project
 - B. Consider an Agreement with Atlas Bobcat for the Purchase of a S76 T4 Skid Steer Loader
 - C. Consider an Agreement with CBBEL for the Construction Oversight of the Harrison/Main St. Bike Path and Round-a-bout Project
 - D. Consider an Agreement with Morrow Brothers Ford for the Purchase of two (2) 2020 Ford Police Interceptor Utility AWD Hybrids
6. **Executive Session**
7. **Other Business**
8. **Adjournment**

LAW OFFICES
ZUKOWSKI, ROGERS, FLOOD & McARDLE
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MEMORANDUM

To: Acting President and Board of Trustees

From: Kelly A. Cahill, Village Attorney

Cc: Tim Schloneger

Date: March 5, 2021

RE: Remote Meeting Attendance Ordinance

The Illinois Open Meetings Act was amended this past summer to address remote attendance during a disaster declaration. Prior to that we conducted remote meetings based on the Governor's executive order but now it is outlined officially in the OMA. The Ordinance we prepared adopts the new OMA language.

I have listed out the section of the OMA governing remote attendance. The **blue highlight** is the **original** language governing remote attendance. Under normal circumstances (non-pandemic) there must be a quorum of the members physically present and the member who wants to attend remotely may only do so if the other members approve and if that member is absent due to injury, illness, employment, or family or other emergency.

The **yellow highlight** language is new. As you can see, if the public body wants to hold remote meetings during the pandemic, it may do so but only if a quorum is NOT physically present. Why they drafted the language in this fashion is beyond me. But what it means is that we can only hold a remote meeting during the pandemic if we do not have a quorum present. **HOWEVER, so long as it is feasible**, one of the following people must be present, the **President or a Trustee**, the **Village Administrator**, or me as the **Village Attorney** (see subsection 5 below).

What is not anticipated by the new OMA language is a quorum present, but excluding the public from being physically present and requiring them to participate remotely only. If a quorum is present, the public must also be allowed in.

The other issue is if we are allowing a quorum to be physically present but allowing the remaining VB members to participate remotely. If you have a quorum physically present, another member would only be able to participate remotely under the original remote attendance language i.e. if they are unable to due to personal illness, employment, or family or other emergency under **7 (a)** below. This could be the case if the member or a family member has Covid as that would be personal illness or family emergency- it is unknown if just the fact that a

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Acting President and Board of Trustees
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member doesn't want to risk exposure-whether that would be considered another type of emergency- to date there is no guidance for that situation, but I would make the argument that it counts.

Here is the Statute:

§ 7. Attendance by a means other than physical presence.

(a) If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (i) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. "Other means" is by video or audio conference.

(b) If a member wishes to attend a meeting by other means, the member must notify the recording secretary or clerk of the public body before the meeting unless advance notice is impractical.

(c) A majority of the public body may allow a member to attend a meeting by other means only in accordance with and to the extent allowed by rules adopted by the public body. The rules must conform to the requirements and restrictions of this Section, may further limit the extent to which attendance by other means is allowed, and may provide for the giving of additional notice to the public or further facilitate public access to meetings.

(d) The limitations of this Section shall not apply to (i) closed meetings of (A) public bodies with statewide jurisdiction, (B) Illinois library systems with jurisdiction over a specific geographic area of more than 4,500 square miles, (C) municipal transit districts with jurisdiction over a specific geographic area of more than 4,500 square miles, or (D) local workforce innovation areas with jurisdiction over a specific geographic area of more than 4,500 square miles or (ii) open or closed meetings of State advisory boards or bodies that do not have authority to make binding recommendations or determinations or to take any other substantive action. State advisory boards or bodies, public bodies with statewide jurisdiction, Illinois library systems with jurisdiction over a specific geographic area of more than 4,500 square miles, municipal transit districts with jurisdiction over a specific geographic area of more than 4,500 square miles, and local workforce investment areas with jurisdiction over a specific geographic area of more than 4,500 square miles, however, may permit members to attend meetings by other means only in accordance with and to the

extent allowed by specific procedural rules adopted by the body. For the purposes of this Section, "local workforce innovation area" means any local workforce innovation area or areas designated by the Governor pursuant to the federal Workforce Innovation and Opportunity Act or its reauthorizing legislation.

(e) Subject to the requirements of Section 2.06 but notwithstanding any other provision of law, an open or closed meeting subject to this Act may be conducted by audio or video conference, without the physical presence of a quorum of the members, so long as the following conditions are met:

(1) the Governor or the Director of the Illinois Department of Public Health has issued a disaster declaration related to public health concerns because of a disaster as defined in Section 4 of the Illinois Emergency Management Agency Act, and all or part of the jurisdiction of the public body is covered by the disaster area;

(2) the head of the public body as defined in subsection (e) of Section 2 of the Freedom of Information Act determines that an in-person meeting or a meeting conducted under this Act is not practical or prudent because of a disaster;

(3) all members of the body participating in the meeting, wherever their physical location, shall be verified and can hear one another and can hear all discussion and testimony;

(4) for open meetings, members of the public present at the regular meeting location of the body can hear all discussion and testimony and all votes of the members of the body, unless attendance at the regular meeting location is not feasible due to the disaster, including the issued disaster declaration, in which case the public body must make alternative arrangements and provide notice pursuant to this Section of such alternative arrangements in a manner to allow any interested member of the public access to contemporaneously hear all discussion, testimony, and roll call votes, such as by offering a telephone number or a web-based link;

(5) at least one member of the body, chief legal counsel, or chief administrative officer is physically present at the regular meeting location, unless unfeasible due to the disaster, including the issued disaster declaration; and

(6) all votes are conducted by roll call, so each member's vote on each issue can be identified and recorded.

(7) Except in the event of a bona fide emergency, 48 hours' notice shall be given of a meeting to be held pursuant to this Section. Notice shall be given to all members of the public body, shall be posted on the website of the public body, and shall also be provided to any news media who has requested notice of meetings pursuant to

subsection (a) of Section 2.02 of this Act. If the public body declares a bona fide emergency:

(A) Notice shall be given pursuant to subsection (a) of Section 2.02 of this Act, and the presiding officer shall state the nature of the emergency at the beginning of the meeting.

(B) The public body must comply with the verbatim recording requirements set forth in Section 2.06 of this Act.

(8) Each member of the body participating in a meeting by audio or video conference for a meeting held pursuant to this Section is considered present at the meeting for purposes of determining a quorum and participating in all proceedings.

(9) In addition to the requirements for open meetings under Section 2.06, public bodies holding open meetings under this subsection (e) must also keep a verbatim record of all their meetings in the form of an audio or video recording. Verbatim records made under this paragraph (9) shall be made available to the public under, and are otherwise subject to, the provisions of Section 2.06.

(10) The public body shall bear all costs associated with compliance with this subsection (e).

ORDINANCE NO. 2021 - O - _____

An Ordinance Amending Chapter 3, Section 3.16, Rules for Meeting Attendance, of the Algonquin Municipal Code

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

WHEREAS, at its meeting of March 17, 2020, in response to the Corona Virus pandemic, the Village Board passed Ordinance No. 2020-O-12, Waiving Remote Attendance Rules for the Duration of the Local State of Emergency Declaration, in response to the Governor's temporary suspension of limitations on remote attendance at meetings under the Illinois Open Meetings Act; and

WHEREAS, since that time, the Illinois state legislature has passed an amendment to the Open Meetings Act that codifies rules for remote attendance in the event of a disaster declaration; and

WHEREAS, the Village Board wishes to ensure the Village's code is consistent with state law as amended.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane counties, Illinois, as follows:

SECTION 1: The existing text of Chapter 3, Section 3.16, Rules for Meeting Attendance, of the Village's Code shall be reorganized and amended as follows (with new text underscored and deleted text struck through):

3.16 RULES FOR MEETING ATTENDANCE

Meetings of any board, commission, or committee shall be held in accordance with the Open Meetings Act, 5 ILCS 120/1 et seq., and more specifically, shall be subject to the following rules:

A. Rules for Individual Member Remote Attendance.

1. A quorum of the board/commission shall be physically present at the location of an open or closed meeting.
2. Provided a quorum is physically present, a member may be allowed to attend the meeting by audio or video conferencing, if available.
3. Any member who wishes to be considered present at a meeting by audio or video conference may make such a request to the board/commission by notifying the Manager prior to the meeting, unless advance notice is impractical, that the member cannot physically attend the meeting for one of the following reasons:
 - a. Personal illness or disability;
 - b. Employment purposes or Village business; or
 - c. A family or other emergency.

4. An affirmative vote by a majority of the board/commission physically present may allow the member to attend a meeting as provided in paragraph 2 above.
 5. The minutes of every meeting shall reflect the members physically present, absent, and present by audio or video conference.
- B. Remote Attendance Without a Quorum Physically Present in the Event of a Disaster Declaration. Notwithstanding the provisions of Section A above, when the Governor or the Director of the Illinois Department of Public Health has issued a disaster declaration related to public health concerns because of a disaster as defined in Section 4 of the Illinois Emergency Management Agency Act and any part of the Village is covered by the disaster declaration, then any open or closed meeting of any Village body subject to the requirements of the Illinois Open Meetings Act (5 ILCS 120) may be conducted by audio or video conference, without the physical presence of a quorum of the members, so long as the requirements of the Illinois Open Meetings Act (as may be amended) for such meetings have been met.

SECTION 2: The provisions of Ordinance No. 2020-O-12, passed on the 17th day of March, 2020, Suspending Remote Attendance Rules for the Duration of the Local State of Emergency Declaration, are hereby repealed.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Aye:
Nay:
Absent:
Abstain:

APPROVED:

(SEAL)

Acting Village President Debby Sosine

ATTEST: _____
Village Clerk Maggie Auger

Passed: _____
Approved: _____
Published: _____

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CERTIFICATION

I, Maggie Auger, do hereby certify that I am the duly elected and qualified Clerk of the Village of Algonquin, McHenry and Kane Counties, Illinois, and that as such Clerk, I am the keeper of the ordinances, records, corporate seal and proceedings of the President and Board of Trustees of said Village.

I do hereby further certify that at a regular meeting of the President and Board of Trustees of the Village of Algonquin, held on the _____ day of _____, 2021, the foregoing Ordinance entitled ***An Ordinance Amending Chapter 3, Section 3.16, Rules for Meeting Attendance, of the Algonquin Municipal Code***, was duly passed and approved by the President and Board of Trustees of the Village of Algonquin.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have affixed my name as Clerk and caused the seal of said Village to be affixed hereto this _____ day of _____, 2021.

Maggie Auger, Village Clerk
Village of Algonquin,
McHenry and Kane Counties,
Illinois

(VILLAGE SEAL)



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: February 17, 2021

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Accounting and Payroll Services Agreement*

The Village of Algonquin currently engages Lauterbach and Amen for a variety of financial and accounting services, including, general accounting assistance, payroll processing, police pension accounting, and actuarial services.

Attached to this memo is a proposal to extend the existing contract for up to three (3) years for accounting and payroll processing services. The existing contract has worked well for service delivery, maintaining segregation of duties, and providing operational redundancy.

Below is a cost matrix which outlines pricing over the next three (3) years which includes some very modest increases.

	Current	FY22	FY23	FY24
Accounting Services (Hourly)	\$72 - \$125	\$74 - \$130	\$74 - \$130	\$75 - \$135
Payroll Services (Monthly)	\$4,795	\$4,795	\$4,925	\$4,925

Recommendation

Staff recommends that the Committee of the Whole forward this item to the Village Board for approval by Resolution at their meeting on March 16, 2021.

C: Susan Skillman, Comptroller

VILLAGE OF ALGONQUIN PURCHASE ORDER AGREEMENT - CONSULTANT (Services)

The parties set forth below as the Owner and Consultant enter into this Purchase Order Agreement as of the Effective Date as set forth in this Purchase Order, its Terms and Conditions and all attached Schedules:

Effective Date: **May 1, 2021**

Purchase Order Agreement No. N/A

Project: Accounting Services	Location: Ganek Municipal Center 2200 Harnish Drive, Algonquin, IL 60102
Originating Department: General Services Administration Finance	
Owner	Consultant
Village of Algonquin Address: 2200 Harnish Drive Algonquin, IL 60102 Contact: Michael Kumbera, Assistant Village Manager Phone: 847-658-5530 Email: michaelkumbera@algonquin.org	Name: Lauterbach & Amen, LLP Address: 668 North River Road Naperville, IL 60563 Contact: Kelly Brainerd, Principal Phone: 630-393-1483 Email: kbrainerd@lauterbachamen.com

☐ **PREVAILING WAGE NOTICE:** If this box is checked, this contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 *et seq.*, which requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, *including but not limited to*, all wage, notice and record keeping duties.

SCOPE OF SERVICES: Furnish the Work/items described below in accordance with **Schedule A**, Scope of Services and all other Terms and Conditions and Schedules made a part of this Agreement.

COST OF SERVICES: The Contract Price of the Work under this Agreement is:

☐ **Lump Sum:** _____ ☒ **Other:** See Attached ☐ **Unit Price as set forth below:** _____

UNIT PRICE	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM EXTENSION

The Scope of the Services and Contract Price are for the duration of Project. The Contract Price may be increased or decreased only upon the written agreement of the parties in writing, in accordance with the payment terms on **Schedule A**. Insurance shall be provided in accordance with **Schedule C**. The Agreement between the parties consists of this **Purchase Order**, and the attached **Terms and Conditions**, and the **Schedules** listed below:

- **Schedule A – Scope of Services and Contract Price**
- **Schedule B – Insurance Requirements**

No additional or contrary terms stated in the Consultant's acknowledgment or otherwise shall be deemed a part of this Agreement.

TERM/COMPLETION DATE: The Agreement term is one (1) year, with, the final completion date is **April 30, 2024** unless extended in accordance with the provisions of this Agreement. The effective date of this Agreement is **May 1, 2021**.

ACCEPTANCE OF AGREEMENT: The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

LAUTERBACH & AMEN, LLP:

By:  **RONALD J. AMEN**
Its: Partner

VILLAGE OF ALGONQUIN

By: _____
Its: VILLAGE MANAGER
Dated: _____

**VILLAGE OF ALGONQUIN
STANDARD TERMS AND CONDITIONS - CONSULTANT**

- 1. Acceptance of Agreement:** The Agreement is an offer to contract and not an acceptance of an offer. Acceptance of this Agreement is expressly limited to the terms hereof, and in the event that Consultant's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Agreement may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant unless the Owner is notified to the contrary within ten (10) days from its date of issue.
- 2. Amendment, Modification or Substitution:** This Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Owner. No proposals or prior dealings of the parties or trade custom or course of conduct not expressed herein shall alter the interpretation or enforcement of this Agreement.
- 3. Familiarity With Plans; Qualifications:** Consultant acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined any and all applicable plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant's services under this Agreement. Consultant represents to the Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Owner, and shall hold the Owner free and harmless from all liability, costs and charges by reason of any act or representations of Consultant, its agents or employees.
- 4. Safety:** Insofar as jobsite safety is concerned, the Consultant is solely responsible for its own and its employees' activities in the performance of the work/services under this Agreement, including on the jobsite (Village's Facility), but this shall not be construed to relieve the Owner or any of the Owner's contractors (or their subcontractors) from their responsibilities for maintaining a safe jobsite. The Owner shall have no responsibility for Consultant's, or Consultant's subcontractors', methods of work performance, superintendence, sequencing, or safety in, on or about the jobsite.
- 5. Extra's and Change Orders:** No claim by Consultant that any instructions, by drawing or otherwise, constitute a change in Consultant's performance hereunder, for which Consultant should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant shall have received a written change order or amendment to this Agreement authorizing such performance signed on behalf of the Owner by a person have actual authority to do so.
- 6. Inspection and Acceptance:** The Owner shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Owner.
- 7. Term:** The term of this Agreement shall be from the commencement date up to and including the expiration date shown on the Purchase Order Agreement. This Agreement may be extended upon the mutual consent of the parties, pursuant to **Schedule A**. If the Consultant provides its services to the Owner outside of the term pursuant to a written request by the Owner for such services, then such services shall be deemed provided pursuant to the provisions of this Agreement (other than the term) and the Owner's request for or acceptance of Consultant's services shall be deemed consent to the terms of this Agreement. No such provision of services by the Consultant shall be deemed an agreement to provide any further services or extend the term of this contract for additional periods.
- 8. Payment:** The Owner will make partial payments to the Consultant in accordance with **Schedule A** for services performed under this Purchase Order Agreement. Provided, however, in no event shall the Owner be obligated to pay Consultant any sum that exceeds the Contract Price absent a written change order executed by the Owner. Consultant shall invoice Owner monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached **Schedule A**. Each invoice shall be in a form acceptable to the Owner and shall detail the dates worked, services performed, and where applicable, reimbursable expenses reasonably and directly incurred for such services. Consultant shall only be reimbursed for expenses shown on the attached **Schedule A**. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant shall invoice Owner for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices approved and in compliance with this Agreement shall be paid by the Owner within 60 days after Owner's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the services. No additional costs of any kind may be incurred without the prior written consent of Owner. This project is tax exempt; the Village's tax-exempt number is **E 9995 0855 05**. To the extent the terms of this paragraph differs from the terms of **Schedule A**, the terms of **Schedule A** take precedence.
- 9. Consultant Obligations:** Consultant warrants to perform the services included in the Scope of Services (**Schedule A**) to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Agreement and in connection with the performance of such duties. All services performed by Consultant pursuant to this Agreement shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, as well as any additional requirements in the Schedules made a part of this Agreement.

10. Insurance:

10.1 Consultant shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Owner as an additional insured on its commercial liability insurance policies for Consultant operations under this Agreement. Liability insurance limits shall be in any such amounts and include such coverages as set forth on **Schedule B (Insurance Requirements)** attached to this Agreement. Consultant shall furnish the Owner with a certificate of insurance and such other required documentation at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Owner deems necessary to establish compliance with this provision.

10.2 If required by Owner, Consultant shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Consultant shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Consultant in connection with the Work. Such performance and payment bond shall be an amount determined by Owner.

10.3 Breach of this paragraph is a material breach subject to immediate termination.

11. Indemnity: Consultant hereby agrees to indemnify, and hold the Owner directors, officers, employees, agents, successors and assigns (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Consultant, its agents, employees, subcontractors, successors and assigns. In any and all claims against the Owner or any of its agents or employees, by any employee of Consultant, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant under worker's compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant assumes the entire liability for its own negligence, and as part of this Agreement, waives all defenses available to Consultant as an employer which limit the amount of Consultant's liability to the Owner to the amount of Consultant's liability in contribution or otherwise under any worker's compensation, disability benefits or employee benefit acts.

12. Termination; Force Majeure: Either party may terminate this Agreement with or without cause at any time by providing written notice sixty (60) days prior to termination. In the event of a termination, Consultant shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant be entitled to any additional compensation or damages in connection with a termination hereunder. Neither party shall be liable to the other for breach or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to, fires, strikes, Acts' of God.

13. Remedies: Consultant shall, for the duration of this Agreement, at the discretion of the Owner and at the expense of Consultant, undertake or re-do any and all faulty or non-compliance services furnished or performed by Consultant thereunder. In the event Consultant fails to perform under this Agreement, it will be in default and the Owner may furnish or perform the same and recover from Consultant the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of providing such services, inspections, testings and reasonable attorney's fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Owner.

14. Compliance with Laws: During the performance hereunder, Consultant agrees to give all notices and comply with all laws and regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those laws and regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable laws and regulations, the Owner shall not be responsible for monitoring Consultant's compliance with any laws or regulations. Unless otherwise specifically provided in this Agreement, Consultant shall comply with laws or regulations directly regulating Consultant services and the Owner shall comply with all laws or regulations imposed upon it.

15. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Order.

16. Records, Reports and Information: Consultant agrees to furnish Owner with reports and information regarding the services performed under this Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Consultant and the results thereof. Consultant agrees to maintain records, documents, and other evidence which will accurately show the time spent and services performed under this Agreement for a minimum period of five (5) years after completion of the services, and such records shall be subject to audit by Owner upon reasonable advance notice to Consultant on a mutually agreed date and time.

17. Tobacco Use: Contractor/Vendor, and its agents or employees, shall refrain from smoking, or the use of any tobacco, on designated Village campuses, both indoors and outdoors, in Village-owned vehicles and in privately-owned vehicles parked on campus property at any time, including non-working hours. Designated Village campuses consist of the William J. Ganek Municipal Center, Historic Village Hall, Public Works Facility, Wastewater Treatment Plant, Water Treatment Plants, and Pumping Stations. Leaving the remains of tobacco products or any other related waste product on Village property is further prohibited.

18. **Assignment:** Neither party shall assign this Agreement without written consent of the other, which consent shall not be unreasonably withheld, except that Owner may unilaterally assign its rights under this Agreement upon reasonable notice to Consultant.

19. **Limitation of Liability; Third Party Liability:** In no event shall the parties be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law. Neither this Agreement nor any subcontract is intended to give rise to recognize any third party beneficiary to this Agreement.

20. **Waiver:** Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant and Owner with respect to such future performance shall continue in full force and effect.

21. **Controlling Law, Severability:** The validity of this Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled recover its reasonable attorneys' fees incurred in enforcing the terms of this Agreement. If any provision or requirement of this Agreement is declared or found to be unenforceable, that balance of this Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

22. **PREVAILING WAGE NOTICE:** If this contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 *et seq.*, then all contractors and subcontractors shall pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, *including but not limited to*, all wage, notice and record keeping duties.

CONSULTANT:



Date: 2-12-21

**SCHEDULE A to Village of Algonquin
Purchase Order Agreement**

Scope of Services and Contract Price – Consultant Services

SEE ATTACHED

Scope of Services

The Village is seeking a relationship with a firm to supplement full-time accounting staff on an as-needed basis. The selected firm would at a minimum be used for audit preparation work. Other needs may arise from time to time and the Village would utilize the firm as needed for accounting work, including but not limited to accounts receivable, accounts payable, and payroll functions.

Primary Services

Audit Preparation

The Village may contract for audit preparation services. The Village maintains its financial records largely on a cash basis throughout the year. Various adjustments and corresponding schedules are required to prepare the records for the annual audit and preparation of the Comprehensive Annual Financial Report. In addition, several schedules are required for the entity wide report preparation by the Village auditors.

Other Services

From time to time the Village may require consulting in areas other than those listed herein.



Village of Algonquin – Payroll Processing Services

Lauterbach & Amen, LLP is pleased to provide the Village of Algonquin with a fee quote for payroll processing services. The services include, but are not limited to:

- Semi-Monthly Payroll Processing
 - Import and enter all employee hours semi- monthly
 - Review of all data each payroll
 - Processing of all direct deposits and physical checks
 - Remittance of all necessary payroll deductions and required reporting
 - Remittance of all state and federal taxes
 - Prepare and file all quarterly payroll tax returns
 - Process all annual payroll tax forms (W2)
 - Troubleshooting and problem resolution as needed
 - New hire reporting
- It is estimated that the above work will require 6 days a month onsite with quarterly return months requiring additional time of 1-2 days per quarter.
- L&A will complete all work necessary to ensure accurate and timely payroll and quarterly returns regardless of time required. If a given payroll requires more than the estimated 3 days to complete L&A will complete the necessary work without any additional billing.



November 24, 2020

Village of Algonquin
2200 Harnish Drive
Algonquin, Illinois 60102

We are pleased to confirm our understanding of the services we are to provide for the Village of Algonquin.

It is our understanding that Lauterbach & Amen, LLP will be providing monthly accounting assistance to the Village of Algonquin. Such assistance will be arranged between the Village and Lauterbach & Amen, LLP and will be billed on a monthly basis as described in the table below:

			Fiscal Year Ended			
			April 30, 2021	April 30, 2022	April 30, 2023	April 30, 2024
Bank Rec	Staff	Hourly	\$ 72	\$ 74	\$ 74	\$ 75
Bank Rec	Senior	Hourly	\$ 95	\$ 100	\$ 100	\$ 102
Audit Prep	Staff	Hourly	\$ 72	\$ 74	\$ 74	\$ 75
Audit Prep	Senior	Hourly	\$ 95	\$ 100	\$ 100	\$ 102
Audit Prep	Partner	Hourly	\$ 125	\$ 130	\$ 130	\$ 135
Other	Staff	Hourly	\$ 72	\$ 74	\$ 74	\$ 75
Other	Senior	Hourly	\$ 95	\$ 100	\$ 100	\$ 102
Other	Partner	Hourly	\$ 125	\$ 130	\$ 130	\$ 135

It is our understanding that Lauterbach & Amen, LLP will also be providing monthly payroll services to the Village of Algonquin. Such assistance will be arranged between the Village and Lauterbach & Amen, LLP and will be billed on a monthly basis as follows:

	Fiscal Year Ended			
	April 30, 2021	April 30, 2022	April 30, 2023	April 30, 2024
Monthly Fee	\$ 4,795	\$ 4,795	\$ 4,925	\$ 5,050

These services cannot be relied upon to detect errors, irregularities, or illegal acts that may exist. However, we will inform you of any such matters that may come to our attention.

The Village agrees that during the term of this agreement and for a period of twelve months thereafter, the Village shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Village to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Village of Algonquin
November 9, 2020
Page 2

Please indicate your acceptance of the above understanding by signing below. If your needs change, the nature of our services can be adjusted accordingly.

Cordially,

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Algonquin, Illinois.

By: _____

Title: _____

**SCHEDULE B to Village of Algonquin
Purchase Order Agreement**

INSURANCE REQUIREMENTS

Firm shall submit proof of Professional Liability Insurance coverage in a minimum amount of \$1,000,000, and proof of Worker's Compensation Insurance sufficient to meet statutory requirements. The firm will be required to annually submit proof of insurance coverage of at least \$1,000,000.



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: March 3, 2021

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Motor Fuel Tax Documentation Review for Calendar Year 2020*

Attached is a copy of the Village's Motor Fuel Tax (MFT) Documentation Review for the period January 1, 2020 to December 31, 2020 performed by the Illinois Department of Transportation (IDOT). The Village's MFT records reconcile with those maintained by IDOT for the reported period. IDOT guidelines require that this document be presented to the Village Board and filed as permanent record.

Special thanks to Accountant Amanda Lichtenberger, Comptroller Susan Skillman, and Assistant Public Works Director Michele Zimmerman for their assistance on this review.

Recommendation

Staff recommends that the Committee of the Whole forward this item to the Village Board for acceptance by Resolution at their meeting on March 16, 2021.

C: Susan Skillman, Comptroller



Illinois Department of Transportation

Office of Highways Project Implementation / Region 1 / District 1
201 West Center Court / Schaumburg, Illinois 60196-1096

LOCAL ROADS AND STREETS
Motor Fuel Tax – Documentation Review
Village of Algonquin
McHenry County

February 24, 2021

Ms. Maggie Auger
Acting Village Clerk
Village of Algonquin
2200 Harnish Drive
Algonquin, IL 60102

Dear Ms. Auger:

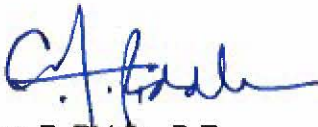
Enclosed is a copy of Documentation Review No. 80 covering the receipt and disbursement of Motor Fuel Tax (MFT) Funds by the Village for the period beginning January 1, 2020 and ending December 31, 2020.

This report should be presented to the Village President and Board of Trustees at the first regular meeting after receipt of this letter and filed as a permanent record.

If you have any questions or need additional information, please contact Alex Househ, at (847) 705-4210 or via email at Alex.Househ@illinois.gov.

Very truly yours,

Jose Rios, P.E.
Region One Engineer

By: 
Charles F. Riddle, P.E.
Bureau Chief of Local Roads and Streets

Enclosure



Agency: VILLAGE OF ALGONQUIN

Documentation Review for:

- ☒ Motor Fuel Tax
- ☐ Township Bridge
- ☐ Special Assessment
- ☐ G.O. Bond Issue
- ☐ MFT Fund Bond Issue

Documentation Review Year(s): 2020

Documentation Review Number: 80

Date: February 24, 2021




Documentation Reviewer's Certificate

VILLAGE OF ALGONQUIN


Documentation Review No. 80

We hereby certify that we have reviewed the books and records in so far as they pertain to the receipt and disbursement of the Motor Fuel Tax Fund of the Village of ALGONQUIN for the period beginning Jan. 1, 2020 and ending Dec. 31, 2020, and that entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by cancelled warrants or checks with exceptions noted in the documentation review findings.



Reviewer

REVIEWED AND APPROVED BY



District Local Roads and Streets Engineer

Date: 2.25.2021

VILLAGE OF ALGONQUIN

Documentation Review Report No. 80

Documentation Review Period: Jan. 1, 2020 to Dec. 31, 2020

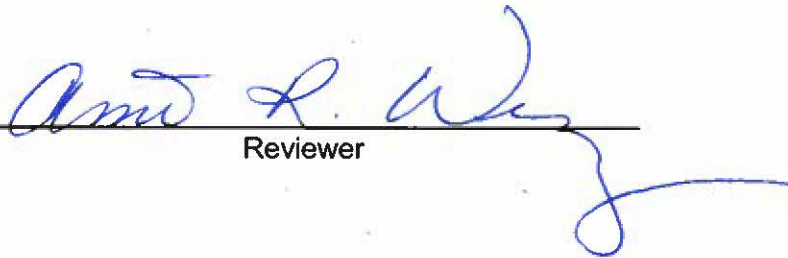
Purpose of Documentation Review: To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2020

The other receipts to the Motor Fuel Tax Fund were \$14,108.68 received as follows:

2020 Interest	12,918.25
19-00000-00-GM	1,190.13
Misc Deposit	0.30

Total received: \$14,108.68

SIGNED



Reviewer



Fund Balance and Bank Reconciliation

VILLAGE OF ALGONQUIN

Documentation Review Report No. 80

Documentation Review Period Jan. 1, 2020 - Dec. 31, 2020

Date: February 24, 2021

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants		
Balance Previous Documentation Review	3,117,947.65	(1,296,047.38)	1,821,900.27			
Allotments	1,874,664.44	0.00	1,874,664.44			
Total MFT Funds	4,992,612.09	(1,296,047.38)	3,696,564.71			
Approved Authorizations	(1,411,394.56)	1,411,394.56	0.00			
Other Receipts		14,108.68	14,108.68			
Total	3,581,217.53	129,455.86	3,710,673.39			
Disbursements		1,157,663.19	1,157,663.19			
Surplus (Credits)	131,102.61	(131,102.61)	0.00			
Unexpended Balance	3,712,320.14	(1,159,309.94)	2,553,010.20			
Bank Reconciliation						
Balance in Fund per Bank Certificate Dec. 31, 2020			2,553,010.20			
Deduct Outstanding Warrants						
Add Outstanding investments			0.00			
Additions						
Subtraction's						
Net Balance in Account Dec. 31, 2020			2,553,010.20			

Certified Correct


Reviewer



**Summary of Motor Fuel Tax Fund Transactions
By Sections and Categories**

VILLAGE OF ALGONQUIN

Documentation Review Period: January 1, 2020 - December 31, 2020

Documentation Review Report No. 80

Section	Balance Prev. Review	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
CONSTRUCTION PROJECTS										
14-00087-00-BT										
CONSTRUCTION	(205,057.32)	112,125.62			(92,931.70)			(92,931.70)	205,057.32	205,057.32
ENGINEERING	42,125.62		27,905.58		70,031.20		42,125.62	27,905.58	72,874.38	44,968.80
15-00089-00-PV										
CONSTRUCTION	0.00				0.00			0.00	0.00	0.00
ENGINEERING	42,341.69				42,341.69			42,341.69	207,658.31	207,658.31
MAINTENANCE										
18-00000-00-GM										
CONSTRUCTION	40,599.39				40,599.39		40,599.39	0.00	1,134,280.61	1,134,280.61
ENGINEERING	0.00				0.00			0.00	0.00	0.00
19-00000-00-GM										
CONSTRUCTION	(1,300,459.07)	1,299,268.94		1,190.13	(0.00)	93,914.11		(93,914.11)	1,300,459.07	1,393,183.05
ENGINEERING	0.00				0.00			0.00	0.00	0.00
20-00000-00-GM										
CONSTRUCTION	0.00				0.00	1,063,748.14		(1,063,748.14)	0.00	1,063,748.14
ENGINEERING	0.00				0.00			0.00	0.00	0.00
INTEREST										
19-00000-00-AC	48,377.60				48,377.60		48,377.60	0.00		
20-00000-00-AC	0.00			12,918.25	12,918.25			12,918.25		
OTHER										
19-00000-00-AC	36,024.71		(36,024.71)		0.00			0.00		
20-00000-00-AC	0.00		8,119.13	0.30	8,119.43	0.94		8,118.49		
TOTALS	(1,296,047.38)	1,411,394.56	0.00	14,108.68	129,455.86	1,157,663.19	131,102.61	(1,159,309.94)	2,920,329.69	4,048,896.23

MFT Agency Transaction List

Agency Name : Algonquin

County : McHenry

Agency Type : Municipality

District : 1

Beginning Unobligated Balance as of 12/31/2019	\$3,117,947.65	✓	Average MFT Allotment	\$55,796.19		
Unobligated Balance as of 12/30/2020	\$3,712,320.14	✓	Average TRF Allotment	\$38,000.86		
Total MFT and TRF Allotment	\$1,125,564.56	Total Authorizations	\$1,411,394.56	✓	Paid to State Debits	\$0.00
Total Supplemental Allotments	\$749,099.88	Total Credits	\$131,102.61	✓	Paid to State Credits	\$0.00

Date	Transaction Type	Category	Section No.	Memo	Amount	Balance	Section Status
12/31/2019	MFT Transportation Renewal Fund				\$42,482.88	\$3,160,430.53	
12/31/2019	Motor Fuel Tax Fund				\$89,409.50	\$3,249,840.03	
1/31/2020	MFT Transportation Renewal Fund				\$41,111.07	\$3,290,951.10	
1/31/2020	Motor Fuel Tax Fund				\$52,348.50	\$3,343,299.60	
2/29/2020	MFT Transportation Renewal Fund				\$40,259.71	\$3,383,559.31	
2/29/2020	Motor Fuel Tax Fund				\$52,195.25	\$3,435,754.56	
3/31/2020	MFT Transportation Renewal Fund				\$37,833.39	\$3,473,587.95	
3/31/2020	Motor Fuel Tax Fund				\$57,878.44	\$3,531,466.39	
4/29/2020	Credit	Maintenance	18-00000-00-GM	per Documentation Review	\$40,599.39	\$3,572,065.78	O
4/29/2020	Credit	Engineering	14-00087-00-BT	per Documentation Review	\$42,125.62	\$3,614,191.40	O
4/30/2020	MFT Transportation Renewal Fund				\$35,739.28	\$3,649,930.68	
4/30/2020	Motor Fuel Tax Fund				\$53,373.26	\$3,703,303.94	
5/1/2020	Authorization	Contract Construct	14-00087-00-BT	per Documentation Review	\$112,125.62	\$3,591,178.32	O
5/1/2020	Authorization	Contract Construct	19-00000-00-GM	per Documentation Review	\$1,299,268.94	\$2,291,909.38	O
5/6/2020	Credit	Interest		19-00000-00-AC	\$48,377.60	\$2,340,286.98	
5/8/2020	Supplemental Allotment			FY2020 Rebuild Illinois Installment #1	\$330,024.94	\$2,670,311.92	
5/31/2020	MFT Transportation Renewal Fund				\$28,660.28	\$2,698,972.20	
5/31/2020	Motor Fuel Tax Fund				\$41,897.24	\$2,740,869.44	
6/29/2020	Supplemental Allotment			FY2020 High Growth Cities Second Allotment	\$27,484.00	\$2,768,353.44	

Transactions with an Asterisk indicate an unprocessed transaction at the time report was requested.

Filter Criteria: District=1,County=All,Agency=Algonquin,AgencyType=Municipality,FromDate=12/31/2019,ToDate=12/30/2020,TransactionType=ALL,Category=All

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Agency Name : Algonquin

County : McHenry

Agency Type : Municipality

District : 1

Beginning Unobligated Balance as of 12/31/2019	\$3,117,947.65	Average MFT Allotment	\$55,796.19		
Unobligated Balance as of 12/30/2020	\$3,712,320.14	Average TRF Allotment	\$38,000.86		
Total MFT and TRF Allotment	\$1,125,564.56	Total Authorizations	\$1,411,394.56	Paid to State Debits	\$0.00
Total Supplemental Allotments	\$749,099.88	Total Credits	\$131,102.61	Paid to State Credits	\$0.00

Date	Transaction Type	Category	Section No.	Memo	Amount	Balance	Section Status
6/30/2020	MFT Transportation Renewal Fund				\$31,084.84	\$2,799,438.28	
6/30/2020	Motor Fuel Tax Fund				\$41,508.89	\$2,840,947.17	
7/24/2020	Supplemental Allotment			FY2021 Rebuild Illinois Bond Grant Installment #2	\$330,024.94	\$3,170,972.11	
7/31/2020	MFT Transportation Renewal Fund				\$37,175.44	\$3,208,147.55	
7/31/2020	Motor Fuel Tax Fund				\$51,659.39	\$3,259,806.94	
8/31/2020	MFT Transportation Renewal Fund				\$42,230.59	\$3,302,037.53	
8/31/2020	Motor Fuel Tax Fund				\$61,431.16	\$3,363,468.69	
9/30/2020	MFT Transportation Renewal Fund				\$40,376.23	\$3,403,844.92	
9/30/2020	Motor Fuel Tax Fund				\$55,911.93	\$3,459,756.85	
10/31/2020	MFT Transportation Renewal Fund				\$38,943.64	\$3,498,700.49	
10/31/2020	Motor Fuel Tax Fund				\$56,065.89	\$3,554,766.38	
11/6/2020	Supplemental Allotment			FY2021 High Growth Cities	\$61,566.00	\$3,616,332.38	
11/30/2020	MFT Transportation Renewal Fund				\$40,112.99	\$3,656,445.37	
11/30/2020	Motor Fuel Tax Fund				\$55,874.77	\$3,712,320.14	

Transactions with an Asterisk indicate an unprocessed transaction at the time report was requested.

Filter Criteria: District=1,County=All,Agency=Algonquin,AgencyType=Municipality,FromDate=12/31/2019,ToDate=12/30/2020,TransactionType=ALL,Category=All

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VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: March 2, 2021

TO: Committee of the Whole

FROM: Tim Schloneger, Village Manager

SUBJECT: *Proposed Budget – 2021/2022 General Fund*

GENERAL FUND BUDGET OVERVIEW

The annual budget is a financial statement of the goals and objectives for the Village during the fiscal year. These goals and objectives have been assessed and reconfirmed over the past year regarding the delivery of basic Village services. The General Fund budget maintains conservative projections of revenues and expenditures and attempts to address the concerns for maintaining service delivery identified by elected officials, Village staff, and citizens of this community in our current economic environment. The budget for the General Fund followed a “constraint budgeting” process to ensure maintenance of existing services while enhancing budget goals by each department and division in the allocation of the limited revenues for the Village.

In other words, it is the overriding principle of the budget to deliver outstanding service to our citizens at a reasonable price without drawing down the Village’s working capital, assuming no additional tax burden on our residents. This principle is difficult with relatively flat year-to-year revenue, but still possible because of the financial planning that the Village Board has followed over the past decade. A primarily flat property tax levy is reflected in the General Fund budget; and, through strong fiscal policies and constraint, the 2021-2022 General Fund budget is balanced.

Attached is the proposed General Fund budget for Fiscal Year 2021-2022. This General Fund budget is balanced with essentially flat revenues and expenditures as compared to the budget for the current 2020-2021 fiscal year. Income tax revenue is projected to remain flat based on current year-end projections and an assumption that the State of Illinois will not implement any new changes to the Local Government Distributive Fund formula. Sales tax revenue projections show a slight decrease given conservative assumptions of trends in a changing retail marketplace. Real estate taxes are the second largest revenue category after sales taxes and are levied close to year 2008 levels.

The budget maintains a balanced position, allowing for the drawdown of unrestricted funds for one-time capital purchases pursuant to the Village’s reserve policy. Above all, no significant reduction in services to our residents is anticipated in the 2021-2022 fiscal year budget, and the Village’s cash position remains solid.

FY 2021/2022 GUIDING PRINCIPLES

The budget's Guiding Principles are the core guidelines to ensure stability in meeting the mission of our organization, especially when our ability to provide necessary public services is challenged by unstable or declining revenue. The Village aims to focus its time and resources in accomplishing the following objectives:

Customer Service

Maintain and/or Enhance Customer Service and Citizen Satisfaction

- In order to provide the most efficient and effective services to residents, staff should continually evaluate operations. Increase the consistent focus on customer service through efficiency studies, training of front-line staff, and evaluating roles and responsibilities.
- Employee satisfaction, growth, and development foster positive customer service. This is accomplished through many vehicles, including training and evaluating roles/responsibilities.
- Implement mechanisms for promoting effective internal and external communication.

Economic Development

Continue to Promote and Foster Economic Development

- Economic development is instrumental in offering residents a community in which they can live, work, and play; creating jobs and bringing visitors to our community; and providing revenue to fund needed capital projects and other operational programs.
- Allocate the necessary resources to the continued development of the Village's economy, focusing on the Algonquin Corporate Campus, downtown, the Route 62 east corridor, and the mining operations.

Infrastructure

Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Providing adequate infrastructure throughout the Village is pertinent in order to ensure safe roadways, functional water and sewer systems, and top-notch park facilities for residents, businesses, and visitors.
- Continue to develop and implement multi-year plans, including neighborhood capital improvements.
- Continue to develop and refine the Village's transportation network in order to provide accessibility and mobility via the Village's roadway and trail systems.

Fiscal Management

Assess All Viable Options to Increase/Maintain the Village's Revenue Base

- Explore grants, operational efficiencies, and additional economic development opportunities.
- Obtain additional dedicated revenue sources for funding capital projects.
- Evaluate projects and personnel functions to find opportunities for cost savings.

Public Safety

Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Emphasize and focus on public safety, emergency planning, and homeland security as a priority in our daily operations.
- As the number of commercial establishments level off or are reduced in the Village, and the needs of the citizenry fluctuate, differing resources must be allocated to these important government functions.

Conservation

Continue to Promote and Develop Programs with a Conservation Focus

- Promoting and adhering to a conservation mindset and lifestyle have been priorities for the Village over the past several years. Conservation is imperative in order to protect and conserve natural resources such as groundwater, wetlands, and natural water bodies.
- Promote and enforce the Village's water conservation program, and continue to work with other governments and agencies to address issues of water quality and quantity on a regional basis.
- Continue to promote the Village's recycling program through educational materials and other programs.

In addition to maintenance and advancement of services provided to our citizens, this proposed General Fund budget is on course to maintain at least a six-month cash reserve within the next fiscal year provided the state of Illinois lives up to its obligation to allocate the municipal share of the state income tax.

GENERAL FUND ANTICIPATED REVENUE (\$19,937,000)

There are many sources of revenue needed to fund the General Fund budget. Some of the revenue accounts are predictable based on past trends, while many other revenues are dependent on activities that have been more difficult to predict during the financial recovery and ongoing state fiscal crisis. This section of the memo will address larger revenue categories and those revenue accounts involving various assumptions and deviations from the current fiscal year budget.

SALES TAX - \$7,400,000 - Projected sales tax contributes approximately 37% of the total anticipated revenue for the General Fund and is the largest revenue source in the General Fund.

Sales tax is an elastic revenue source, paid largely by nonresidents who purchase goods from businesses within the Village. These purchases can fluctuate based on the changing retail landscape and external economic forces from year to year and should not be completely relied on as the ever-increasing revenue source. The timing of new commercial uses, closing of businesses, and predicting resulting sales taxes to be generated by these new or closing businesses, and sometimes competing businesses, make sales tax less predictable as a revenue source.

INCOME TAX - \$4,200,000 – Income taxes received by the state are based on the census of population and overall income tax collected by the state. Recent trends show income tax increasing from last fiscal year. Income tax revenue consists of approximately 21% of the total revenue for the General Fund.

COMMUNITY DEVELOPMENT FEES - \$468,000 - The revenue from building permits, platting fees, and annexation may fluctuate based on the economy and the extent of building activity. Community Development Fees account for just over 2% of the General Fund revenue in this budget.

POLICE AND COURT FINES - \$276,000 – This series of revenue accounts makes up the payments from fines, prosecution fees, and forfeited funds related to police and court activities, plus any reimbursement for police training. Court and traffic fines account for approximately 1% of all General Fund revenues.

FRANCHISE & TELECOMMUNICATIONS FEES - \$547,000 – These items cover revenues provided to the Village by utility companies for use of the public rights of way through franchise agreements. This revenue accounts for approximately 3% of the revenue in the General Fund.

REAL ESTATE TAXES - \$6,202,000 - The real estate tax revenues include the distribution of the real estate taxes as levied. The real estate tax revenue contributes approximately 31% to the General Fund budget and is the second largest source of revenue next to sales tax. Consistent with the policy of the Board to keep Village property taxes down, the Village's levy was near year 2008 levels.

GRANTS AND DONATIONS - \$0 - These line items account for the revenue anticipated for grant programs and are recognized as funds are received.

INTEREST - \$111,000 - These revenue line items include interest received from the various investment institutions utilized by the Village. While working capital is stable, interest rates can fluctuate throughout the year and are showing a trend to be gradually increasing. Interest income accounts for less than 0.6% of the General Fund revenue.

OTHER REVENUE - \$530,000 – Fifteen (15) other smaller revenue sources account for the balance of the total revenue stream for the General Fund. A transfer from the Hotel Tax Fund helps to supplement the General Fund for advisory services provided by the McHenry County and Metro West Councils of Governments. Overall, the other revenue accounts make up approximately 3% of the General Fund revenue.

FUND BALANCE TRANSFERS

An additional \$5,500,000 will be transferred to the Street Improvement Fund, consistent with the Village's Reserve Policy, to fund capital improvements.

GENERAL FUND EXPENDITURES - PERSONNEL

Administration, Police, Community Development, and Public Works are separate departments funded by the General Fund. Public Works has two distinct divisions of responsibility covered under the General Fund: (1) General Services (previously Streets Division and Parks and Forestry Division) and (2) Public Works Administration. Note: The Water and Sewer Divisions are also under the Public Works Department, but these two divisions are classified under the Water and Sewer Operating Fund which is considered a separate, freestanding Enterprise Fund. The Vehicle and Building Maintenance Service Funds are administered through the Public Works Department as internal service funds and derive their revenue as an expenditure from each department based on the vehicle, equipment, and building needs of each department.

The General Fund budget suggests modest salary increases for current personnel. In January, the Village Board acted on the merit compensation plan for noncontract employees, which is examined annually. The merit plan provides that the department heads, with the advice and consent of the Village Manager, review all nonunion employees for possible merit increases. Each department establishes a merit pool, so the proposed raises can reflect job performance rather than automatic, across-the-board pay increases. For budget purposes, an approximate 2.5% merit pool increase is recommended at this time. Implementation of the merit compensation plan, as established by the Committee of the Whole and the Village Board by ordinance, will serve as a guide to the appropriate merit pool increases for the employees during the 2021-2022 fiscal year.

GENERAL SERVICES ADMINISTRATION – PERSONNEL (\$1,590,100) The General Services Administration Department (GSA) includes the Manager's Office, Finance, Human Resources, Water Billing, Innovation & Technology, and Recreation. Staff within the General Services Administration Department includes 16 full-time employees under this budget proposal.

**GENERAL SERVICES ADMINISTRATION
FULL-TIME PERSONNEL BY PROGRAM RESPONSIBILITY**

Village Manager	4
Finance	5
Innovation/Technology	4
Recreation	1
Human Resources	2
Total	16

**GENERAL SERVICES ADMINISTRATION - CONTRACTUAL SERVICES
(\$292,000)**

The expenditures under the contractual services category includes management interns, legislative lobbyists, accounting & payroll services, and homeless shelter contributions.

**GENERAL SERVICES ADMINISTRATION - SUPPLIES AND MATERIALS -
(\$27,400) AND MAINTENANCE (\$130,000)**

Items under Supplies and Materials includes IT equipment such as computers and printers. The line item for Building Services (44423) (as in all departments) focuses on the level of attention needed at the Ganek Municipal Center and Historic Village Hall for the purpose of maintenance, which is increasing with aging facilities. The Internal Services Fund will bill each department the labor and materials needed to maintain each department. Vehicle Maintenance (44420) and Building Services (44423) are classified through a separate Internal Service Fund, which is noted on the budget work sheets with an "S" for Service Fund.

**GENERAL SERVICES ADMINISTRATION - CAPITAL EXPENDITURES
(\$50,000)**

Funds are dedicated to the development and implementation of an artificially intelligent Smart City mobile application and platform through CityFrontAI.

GENERAL SERVICES ADMINISTRATION - OTHER CHARGES (\$183,500)

ACCOUNT 47701 RECREATION PROGRAMS - \$ 126,000 - The costs associated with the special event and recreation programs planned for the fiscal year are identified in this line item. The most popular events and recreational sessions remain on the schedule for the year, and some less popular events have been eliminated. Recreation programming revenue has been adjusted to reflect the related program expenditures. If all of the programs are successful, revenues generated from the events will cover most, but not all, of these proposed expenditures.

ACCOUNT 47750 HISTORIC COMMISSION - \$3,000 – The expenditures proposed by the Historic Commission are for photographic services, duplication, copying, and reprinting, as well as other supplies and equipment for office use and seminars including membership in the McHenry County Historical Society.

ACCOUNT 47765 SALES TAX REBATE EXPENSE - \$15,000 – This expenditure represents the sales-tax sharing development agreement with Rosen Hyundai for the Genesis car dealership expansion. The agreement commenced November 1, 2018, and runs for up to 10 years or not to exceed a \$600,000 rebate to Rosen, whichever occurs first.

GENERAL SERVICES ADMINISTRATION DEPARTMENT SUMMARY (\$2,273,000)

The General Services Administration Department accounts for 11% of the budget. The department will continue to focus on public communication tools, technology enhancements, and streamlining Village-wide operations.

POLICE DEPARTMENT – PERSONNEL (\$8,950,000)

Personnel salaries and benefits in the Police Department make up 86% of the department's expenditures, including the Village's significant contribution to the Police Pension Fund. Most of the sworn officers and civilian personnel are covered under collective bargaining contracts. The department has 48 sworn officers and a total of 56 full-time employees.

POLICE DEPARTMENT - CONTRACTUAL SERVICES (\$822,800), SUPPLIES AND MATERIALS (\$203,400), AND MAINTENANCE (\$308,800)

Dispatch Services for SEECOM is the largest line item under contractual services (\$580,000). Fuel usage (43340) for police vehicles (\$68,000) is the largest line item under Supplies and Materials. IT Equipment (43333) includes computers and printers scheduled for replacement.

POLICE DEPARTMENT - CAPITAL EXPENDITURES (\$0)

ACCOUNT 43335 VEHICLES AND EQUIPMENT - \$0 – No money is allocated.

ACCOUNT 45590 CAPITAL PURCHASES - \$0 – This line item is for capital purchases that exceed the \$40,000 threshold.

ACCOUNT 45593 CAPITAL IMPROVEMENTS - \$0 – No money is allocated this year for capital improvements.

ACCOUNT 45597 CAPITAL LEASE PURCHASE - \$0 – No money is allocated this year for capital improvements.

POLICE DEPARTMENT - OTHER CHARGES (\$125,000)

ACCOUNT 47720 POLICE COMMISSION - \$5,700 – This line item reflects expenses for the promotion and discipline of police officers, if needed.

ACCOUNT 47730 EMERGENCY SERVICE DISASTER - \$1,100 - This item covers some of the current staff time devoted to emergency services.

ACCOUNT 47760 UNIFORMS - \$65,000 - This line item is pursuant to the current union contract for the uniform allowances and for new and replacement bulletproof vests for officers.

POLICE DEPARTMENT SUMMARY (\$10,410,000) As the agency responsible for providing front-line public safety services to Village residents, the Police Department is by far the largest department of the Village, making up approximately half of the General Fund budget. All expenditures are necessary to meet the public service goals identified in certain guiding principles noted earlier in this memo.

COMMUNITY DEVELOPMENT DEPARTMENT – PERSONNEL (\$972,400)

This department of the Village includes the services of building permit review, code enforcement, property maintenance, economic development, downtown revitalization, public art, and planning and zoning coordination. The budget for the Community Development Department is based on expected implementation of various departmental program goals. The department has 6 full-time and 5 part-time employees.

COMMUNITY DEVELOPMENT DEPARTMENT - CONTRACTUAL SERVICES, (\$225,000), SUPPLIES AND MATERIALS (\$35,100), AND MAINTENANCE (\$55,400)

ACCOUNT 42234 PROFESSIONAL SERVICES - \$136,900 - This item is used to pay for outside professional service contracts and the employee leasing agreements of an economic development professional through GovTemps. Other services anticipated are consultants in specialized areas of planning, elevator inspections, grass-cutting services (for violations of property maintenance codes), and other possible outside inspection services, if needed, for larger commercial projects and/or summer peak building permit review. Other expenditures in all categories are decreasing accordingly due to less building activity.

ACCOUNT 43362 PUBLIC ART - \$8,900 - This line item covers expenses for the Public Art Program. The costs will cover all-weather signs adjacent to the sculptures and other expenses necessary to set up the public art displays including the annual Art on the Fox event.

COMMUNITY DEVELOPMENT MAINTENANCE (\$55,400)

The Internal Services Fund will bill each department the labor and materials needed to maintain each department. Vehicle Maintenance (44420) and Building Services (44423) are classified through a separate Internal Service Fund, which is noted on the budget work sheets with an “S” for Service Fund.

COMMUNITY DEVELOPMENT CAPITAL IMPROVEMENTS (\$0) AND OTHER CHARGES (\$43,500)

ACCOUNT 43335 VEHICLES & EQUIPMENT - \$0 – No money is allocated.

ACCOUNT 45593 CAPITAL IMPROVEMENTS - \$0 – No money is allocated.

ACCOUNT 47710 ECONOMIC DEVELOPMENT - \$22,300 - This item covers the continued implementation of the Downtown Planning Study, Retail Marketing, Business Park Marketing, and the Business Retention Program recommended by the Algonquin Economic Development Commission.

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY (\$1,331,400)

This department accounts for about 7% of the General Fund budget and is responsible for economic development programs, processing of every development plan proposed and every building permit of this growing Village, including enforcement of property maintenance codes. The revenue directly from community development-related matters consists of \$468,000, or approximately 2% of the General Fund budget revenues. The Village needs to maintain a highly professional level of service in the department since its efforts will be measured by the quality of the developments in the future of the Village.

PUBLIC WORKS DEPARTMENT - PUBLIC WORKS ADMINISTRATION

The organization of the Public Works Department utilizes the division of Public Works Administration to efficiently allocate the time and responsibilities of the Public Works Department who assist all departments of the Village. The positions that are involved with building and vehicle maintenance cross over to multiple divisions within Public Works, multiple departments of the Village, and multiple funds within the budget. Public Works Administration also manages General Services (formerly Streets Division and Parks and Forestry Division), all of which are funded through the General Fund, as well as the separate Enterprise Fund of the Water and Sewer Operating Divisions.

PUBLIC WORKS ADMINISTRATION – PERSONNEL (\$244,500)

Three full-time positions are covered by the Public Works Administration Division.

PUBLIC WORKS ADMINISTRATION - CONTRACTUAL SERVICES (\$26,950) SUPPLIES AND MATERIALS (\$15,900) AND MAINTENANCE (\$56,450)

The line items for Public Works Administration under contractual services and supplies and materials reflect only those services needed for the Public Works Administration Division. Likewise, the maintenance line items are only for the Public Works Administration's share of buildings, grounds and vehicle maintenance.

PUBLIC WORKS ADMINISTRATION - CAPITAL EXPENDITURES (\$0)

No funds are allocated.

PUBLIC WORKS ADMINISTRATION – TRANSFERS (\$0) AND OTHER CHARGES (\$10,200)

Other Charges include travel and training and uniform costs.

PUBLIC WORKS GENERAL SERVICES – PERSONNEL (\$2,264,000)

The staff of General Services (formerly Streets Division and Parks and Forestry Division) is proposed with no new full-time personnel. The number of full-time employees within General Services is at 21 with additional seasonal personnel to meet service demands during peak seasons.

For winter months, snowplow routes are established for snow and ice removal on the 130 miles of streets, bike trails, and municipal parking lots. Likewise, during the spring, summer, and fall seasons, patching, maintenance, street sweeping, and striping must all be performed by the staff of General Services.

General Services covers the expenses needed for the maintenance of parks and municipal properties. Park maintenance costs are expanding greatly due to the commitment by the Village Board to acquire parkland and to enhance maintenance and improvements to community parks. The expenditures accurately represent the Village's cost of additional parklands and increased responsibilities to maintain the tree stock within the public areas and tree loss caused by the emerald ash borer infestation. Likewise, tree preservation, tree replacement, and grounds maintenance are increasingly important to the Village and the overall quality of facilities serving the public.

GENERAL SERVICES - CONTRACTUAL SERVICES (\$1,128,700) AND SUPPLIES AND MATERIALS (\$208,725)

Contractual accounts cover utility costs such as power for streetlights, fuel costs, mosquito control, aquatic weed control, landscape maintenance, utility locating, downtown plants & flowers, downtown snow removal, cul-de-sac plowing and play surface mulch installation. Supplies and Materials also include those items needed for street repairs such as asphalt, stone, signs, landscape restoration, etc.

ACCOUNT 42212 ELECTRIC - \$225,500 - This account recognizes the cost of power for all the streetlights throughout the Village for the year.

ACCOUNT 42234 PROFESSIONAL SERVICES - \$835,700 - This line item is used to pay for subscription costs for the Automatic Vehicle Location System. In addition, it includes money to pay for tree trimming, IEPA storm water permit fees, JULIE locate service, weather command services, broadleaf weed control, mosquito control, aquatic weed control and rough turf mowing. Contractual services also include landscape maintenance, cul-de-sac plowing and downtown snow removal.

Funding for maintenance activities in the downtown area is budgeted as part of a trial period to develop and refine a maintenance program that is congruent with the recent physical improvements in that area. The program will provide a different level of service than other parts of the community. Upon conclusion of the trial period, alternate funding mechanisms should be explored to have better alignment with the benefits received in this area.

ACCOUNT 43309 MATERIALS - \$22,750 - This line item is for in-house projects which utilize materials such as stone, asphalt, paint, mulch and seed. In addition, drainage problems continually need to be addressed throughout the Village and require materials such as pipe, manhole parts, gravel, and various types of stone.

ACCOUNT 43320 TOOLS, EQUIPMENT AND SUPPLIES - \$41,150– This account covers the costs for the day-to-day tools and supplies. Funds are provided for typical hand tools, concrete saw parts, tree trimming supplies, and equipment for playground repairs.

ACCOUNT 43366 SIGN PROGRAM - \$50,500 - The expenses under this item include the purchase of posts and signs for public rights of way. With the use of the computerized sign-making equipment, Public Works staff can make and customize signs for the Village. The materials for sign blanks and the backing materials are included in this expenditure.

GENERAL SERVICES - MAINTENANCE (\$758,900)

ACCOUNT 44402 TREE PLANTING - \$9,300 - Expenses under this item include seasonal plant displays, as well as replacement plants and trees on public properties, including parkway trees. Finally, this line item provides for the 50/50 parkway tree program. The allocated funds will not completely satisfy the current waiting list of tree replacements due to the emerald ash borer infestation. The 50/50 tree program only covers the situation where a property owner wants an additional parkway tree. Any existing parkway tree that dies will be replaced 100% by the Village.

ACCOUNT 44420 VEHICLE MAINTENANCE - \$301,000 - This item covers maintenance of all machinery and apparatus that are driven or towed, including trucks, vans, tractors, cars, riding mowers, or anything mounted to those pieces such as snowplows or salt spreaders.

ACCOUNT 44421 EQUIPMENT MAINTENANCE - \$192,500 - The equipment maintenance line item represents expenses that are preformed or coordinated through Internal Services.

ACCOUNT 44423 BUILDING MAINTENANCE - \$200,000 – The building services maintenance line item represents expenses that are preformed or coordinated through Internal Services.

ACCOUNT 44427 CURB AND SIDEWALK PROGRAM - \$4,000 - This item includes funding for sidewalk inspection, ADA compliance and repair for damaged sidewalks. Additional curb and sidewalk material costs are covered under the MFT Fund to reduce these expenditures in the General Fund.

ACCOUNT 44428 STREET MAINTENANCE- \$12,000 – This item includes crack filling for road surface preservation and thermoplastic roadway striping.

ACCOUNT 44429 STREET LIGHT MAINTENANCE - \$0 – This work is now being funded out of the Motor Fuel Tax Fund.

ACCOUNT 44430 TRAFFIC SIGNAL MAINTENANCE - \$26,500 - These are set costs for the Village’s share of existing traffic signals shared with IDOT.

ACCOUNT 44431 STORM SEWER MAINTENANCE - \$12,000 – This provides for pipe and manhole parts for the utilities team.

GENERAL SERVICES - CAPITAL EXPENDITURES (\$30,000)
Expenditures include Plow Replacements - Units #527 & #623.

GENERAL SERVICES – TRANSFERS (\$192,175) AND OTHER CHARGES (\$44,200)
This line item is primarily used for uniform and safety items along with a modest amount budgeted for training.

ACCOUNT 48005 TRANSFER TO POOL - \$192,175 - This item includes the funds necessary to cover the balance of expenditures for the Lions-Armstrong Memorial Pool not covered by pool revenues. The transfer amount is more than the current fiscal year due to lower swimming pool revenues being projected.

ACCOUNT 47740 TRAVEL TRAINING & DUES - \$21,400 AND ACCOUNT 47760 UNIFORM & SAFETY - \$21,200 these items are critical to personnel for strategic planning, training, safety equipment, and procedures for the correct and safe operation of equipment.

PUBLIC WORKS DEPARTMENT SUMMARY (\$4,980,700)

The divisions of the Public Works Department covered in the General Fund—

1) Public Works Administration, 2) General Services—together make up 23% of the General Fund Budget, 2% and 21%, respectively.

Unlike the Police Department where personnel costs consist of 86% of the department's budget, the expenditures for these divisions of Public Works usually require more capital investment of materials and equipment to assist in the physical improvement of streets and

parks, including the upkeep and maintenance of the Village's public infrastructure, such as public buildings, grounds, and municipal vehicles. The budget for these divisions includes a decrease in the number employees and is committed to the continued increased efficiency and high quality of maintenance as performed over the past several years with the purchase of strategic equipment to assist existing personnel with efficient execution of their responsibilities.

MULTI-DEPARTMENTAL EXPENDITURES (\$6,441,900)

Multi-Departmental expenses are those that cross over to all departments and divisions of the Village. The professional services for employee assistance and computer network improvements are included in the Multi-Departmental expenses. Multiple major computer software improvements (\$266,000) that cross over to all departments are covered in Account 43333. The annual insurance premium for the General Fund is in Account 42236 (\$636,000). \$10,500 is budgeted for an employee wellness and other Village-wide training. And transfers to the Street Improvement Fund (\$5,500,000) is reflected here.

GENERAL FUND BUDGET SUMMARY

The General Fund is the major operating fund for the Village, and it has retained a sound financial base. Maintaining a sufficient cash reserve is essential to the solid financial operation of any Village will be maintained in this fiscal year by full implementation of this proposed budget and maintained revenue projections. Staff feels this proposed budget attempts to implement many of the goals established by the Village Board. The quality of the development and services in the Village is accomplished by all employees and elected officials involved with the decision-making process. The projected expenditures outlined in this General Fund not only maintain the current service delivery level to all of our residents but hopefully go further to accomplish goals of improved quality standards desired and expected in this village. The projected revenues and expenditures are conservative, yet realistic, and the implementation of the budget is results-based for effective and efficient services for our residents

Improving municipal services by budgeting for outcomes is a commitment that has been made in recent budgets, and it is hoped that elected officials and the public can recognize the progress made in serving the public interest over the past years through careful implementation of the Village's budget. This progress and momentum are being built on in this proposed budget so that the Village can provide yet a higher level of service in future years.

General Fund

Revenues

			FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 20/21	FY 21/22
			Actual	Actual	Actual	Q2	Budget	Budget
Sales Tax								
01000500	31010	Sales Tax	\$ 7,733,393.88	\$ 7,618,629.89	\$ 7,344,888.50	\$ 3,253,431.55	\$ 7,500,000.00	\$ 7,400,000.00
Subtotal			\$ 7,733,393.88	\$ 7,618,629.89	\$ 7,344,888.50	\$ 3,253,431.55	\$ 7,500,000.00	\$ 7,400,000.00
Income Tax								
01000500	31020	Income Tax	\$ 3,519,185.48	\$ 3,846,671.12	\$ 4,336,426.66	\$ 2,379,609.95	\$ 4,175,000.00	\$ 4,200,000.00
01000500	31590	State Replacement Tax – Twp.	3,111.47	2,231.27	13,066.72	2,832.58	5,000.00	4,000.00
01000500	31591	State Replacement Tax – State	54,470.60	49,260.92	64,854.05	30,076.06	60,000.00	56,000.00
Subtotal			\$ 3,576,767.55	\$ 3,898,163.31	\$ 4,414,347.43	\$ 2,412,518.59	\$ 4,240,000.00	\$ 4,260,000.00
Community Development Fees								
01000100	32070	Planning/Zoning/Annex.	\$ 38,752.60	\$ 12,110.00	\$ 107,757.70	\$ 4,690.00	\$ 10,000.00	\$ 10,000.00
01000100	32100	Building Permits	594,154.99	462,565.00	445,371.47	423,508.21	400,000.00	400,000.00
01000100	32101	Site Development Fee	4,026.00	660.00	2,520.00	763.00	1,000.00	1,000.00
01000100	32102	Public Art Impact Fee	2,320.80	2,207.00	1,000.00	1,975.00	2,000.00	2,000.00
01000100	34105	Platting Fees	-	21,670.00	10,600.00	30,112.50	10,000.00	10,000.00
01000100	32110	Outsourced Services Fees	26,387.60	36,710.00	19,545.00	9,587.66	25,000.00	25,000.00
01000100	35012	Building Permit Fines	23,695.00	23,269.00	19,980.00	21,405.00	20,000.00	20,000.00
Subtotal			\$ 689,336.99	\$ 559,191.00	\$ 606,774.17	\$ 492,041.37	\$ 468,000.00	\$ 468,000.00
Police/Court Fines								
01000200	34020	Police Accident Reports	\$ 5,689.00	\$ 6,523.00	\$ 5,312.00	\$ 1,655.00	\$ 6,000.00	\$ 6,000.00
01000200	34025	Police Training Reimbursement	-	372.36	-	4,013.03	-	-
01000200	34018	Truck Weight Permit	12,450.00	5,550.00	16,975.00	12,475.00	10,000.00	10,000.00
01000200	35050	Police Fines	9,573.48	1,269.98	6,598.30	191.44	8,000.00	6,000.00
01000200	35053	Municipal Court - Police Fines	89,662.09	63,666.32	58,576.06	11,564.18	80,000.00	60,000.00
01000200	35060	County-DUI Fines	14,918.14	13,650.86	21,165.24	9,924.00	12,000.00	15,000.00
01000200	35062	County Court Fines	156,894.34	121,677.14	119,315.93	57,224.90	120,000.00	115,000.00
01000200	35063	County Drug Fines	377.50	865.40	375.00	-	500.00	500.00
01000200	35064	County Prosecution Fees	14,220.70	10,971.65	3,572.28	472.72	14,000.00	10,000.00
01000200	35065	County Vehicle Fines	8,584.92	6,815.11	2,155.00	251.60	8,000.00	6,000.00
01000200	35066	County Electronic Citation Fee	1,276.00	1,014.71	2,185.54	1,042.00	1,000.00	1,000.00
01000200	35067	County Warrant Execution	1,690.00	980.00	840.00	280.00	1,500.00	1,000.00
01000200	35068	County Auto Expungement	75.00	-	-	-	-	-
01000200	35085	Administrative Towing & Storage	34,033.80	41,245.00	40,826.50	15,688.50	40,000.00	40,000.00
01000200	35090	Traffic Light Enforcement	13,902.42	4,764.48	8,545.74	71.19	-	500.00
01000100	35095	Municipal Court	5,786.00	17,390.00	5,231.42	1,910.00	9,000.00	5,000.00
Subtotal			\$ 369,133.39	\$ 296,756.01	\$ 291,674.01	\$ 116,763.56	\$ 310,000.00	\$ 276,000.00
Franchise & Telecommunication Fees								
01000500	31180	Cable Franchise	\$ 531,436.38	\$ 513,038.45	\$ 498,794.92	\$ 239,203.94	\$ 500,000.00	\$ 475,000.00
01000500	31190	Telecommunications Tax	108,057.91	101,538.92	86,274.11	38,934.28	76,500.00	72,000.00
Subtotal			\$ 639,494.29	\$ 614,577.37	\$ 585,069.03	\$ 278,138.22	\$ 576,500.00	\$ 547,000.00
Real Estate Taxes								
01000500	31500	Real Estate Tax General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01000500	31510	Real Estate Tax Police	2,425,614.74	2,403,423.23	2,412,862.63	2,371,602.76	2,420,000.00	2,420,000.00
01000500	31520	Real Estate Tax IMRF	399,276.19	300,428.82	299,732.51	294,001.70	300,000.00	300,000.00
01000500	31530	Real Estate Tax R&B	393,765.10	379,818.54	408,895.30	395,967.16	400,000.00	390,000.00
01000500	31550	Real Estate School Crossing	14,974.53	15,025.85	-	-	-	-
01000500	31560	Real Estate Tax - Insurance	299,457.14	440,623.31	449,598.72	392,005.47	400,000.00	400,000.00
01000500	31570	Real Estate Tax FICA	549,004.75	450,643.41	449,598.72	403,764.78	412,000.00	412,000.00
01000500	31575	Real Estate Tax ESDA	4,994.36	5,005.74	-	-	-	-
01000500	31580	Real Estate Tax Police Pension	1,896,570.41	1,992,833.93	1,983,248.61	2,026,644.11	2,068,000.00	2,280,000.00
Subtotal			\$ 5,983,657.22	\$ 5,987,802.83	\$ 6,003,936.49	\$ 5,883,985.98	\$ 6,000,000.00	\$ 6,202,000.00
Donations								
01001100	33025	Donations - Recreation	\$ 3,596.57	\$ 6,373.33	\$ -	\$ -	\$ 4,000.00	\$ 3,000.00

General Fund

Revenues

			FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 20/21	FY 21/22
			Actual	Actual	Actual	Q2	Budget	Budget
01000100	33030	Donations-Operating-General Govt.	69,046.88	30,669.59	57,884.26	143,974.32	50,000.00	50,000.00
01000200	33031	Donations-Operating-Public Safety	21,048.39	23,921.08	60,355.70	21,157.78	25,000.00	30,000.00
01000300	33032	Donations-Operating-Public Works	9,022.87	6,282.60	53,039.61	42,039.33	10,000.00	20,000.00
01000300	33052	Donations-Capital-Public Works	-	13,853.42	53,039.61	-	-	-
01000100	33100	Donation-Makeup Tax	40,918.40	47,111.43	42,703.34	20,547.53	45,000.00	40,000.00
Subtotal			\$ 143,633.11	\$ 128,211.45	\$ 267,022.52	\$ 227,718.96	\$ 134,000.00	\$ 143,000.00
Grants								
01000100	33230	Grants-Operating Gen. Gov.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01000200	33231	Grants-Operating Public Safety	7,028.61	24,940.85	20,194.33	894,133.23	-	-
01000300	33232	Grants-Operating Public Works	11,941.00	-	-	-	-	-
Subtotal			\$ 18,969.61	\$ 24,940.85	\$ 20,194.33	\$ 894,133.23	\$ -	\$ -
Interest								
01000500	36001	Interest	\$ 713.40	\$ 738.59	\$ 1,061.25	\$ 475.03	\$ 1,000.00	\$ 500.00
01000500	36002	Interest - Insurance	39.62	39.50	61.39	41.53	100.00	-
01000500	36020	Interest - LGIP	87,914.07	182,943.16	129,606.98	6,964.35	150,000.00	50,000.00
01000500	36050	Investment Income - Fixed Income	43,617.99	126,930.83	141,738.00	40,948.26	75,000.00	60,500.00
Subtotal			\$ 132,285.08	\$ 310,652.08	\$ 272,467.62	\$ 48,429.17	\$ 226,100.00	\$ 111,000.00
Other								
01000100	32080	Liquor Licenses	\$ 112,624.00	\$ 116,425.00	\$ 131,638.00	\$ 114,744.00	\$ 115,000.00	\$ 65,000.00
01000100	32085	Licenses	67,774.25	72,180.75	65,855.75	3,132.47	65,000.00	65,000.00
01000100	33008	Intergovernmental - General Government	79,232.00	67,399.00	49,764.00	15,225.00	50,000.00	50,000.00
01000200	33010	Intergovernmental - Police	107,864.53	144,340.35	389,968.62	68,620.35	110,000.00	110,000.00
01000300	33012	Intergovernmental -Public Works	580.00	-	-	-	500.00	-
01000100	34010	Historical Commission	1,700.00	150.00	120.00	-	500.00	100.00
01000100	34012	Reports/Maps/Ordinances	632.80	323.00	456.00	175.00	500.00	400.00
01000100	34100	Rental Income	67,396.47	72,078.34	80,342.09	47,492.06	80,800.00	81,000.00
01000100	34101	Facility Rental Fees	6,140.00	5,260.00	2,483.00	-	5,000.00	2,500.00
01000300	34102	Park Rental Fees	7,109.25	5,891.75	5,220.00	725.00	8,000.00	5,000.00
01000300	34230	Signage Billings	100.75	-	-	12.00	-	-
01000100	34410	Recreation Programs	91,143.75	90,172.38	68,210.35	6,183.75	99,000.00	90,000.00
01000100	34720	Administrative Fees	140.00	5.00	-	-	100.00	-
01000200	35080	Forfeited Funds	-	-	-	-	-	-
01000200	37100	Restitution - Public Safety	1,396.25	4,411.39	666.41	-	500.00	500.00
01000300	37100	Restitution - Public Works	25,390.42	(1,874.07)	6,968.13	1,220.50	15,000.00	10,000.00
01000500	37110	Insurance Claims	35,726.72	31,270.04	35,207.27	1,130.28	-	-
01000500	37900	Miscellaneous Revenue	3,337.51	2,495.00	(2,444.00)	80.00	500.00	500.00
01000500	37902	IPBC - Change in Terminal Reserve	24,662.00	11,483.00	30,413.00	-	-	-
01000100	37905	Sale of Surplus Property	57,444.04	13,094.48	-	33,891.86	30,000.00	20,000.00
01000500	38016	Transfer from Special Revenue-Hotel	35,000.00	35,000.00	35,000.00	-	35,000.00	30,000.00
Subtotal			\$ 725,394.74	\$ 670,105.41	\$ 899,868.62	\$ 292,632.27	\$ 615,400.00	\$ 530,000.00
General Fund Total			\$ 20,012,065.86	\$ 20,109,030.20	\$ 20,706,242.72	\$ 13,899,792.90	\$ 20,070,000.00	\$ 19,937,000.00
Transfers from Fund Balance								
		Public Art Fund					\$ 25,000.00	
		Vehicle Replacement Fund					\$ 275,000.00	
		Liability Insurance Fund					\$ 219,000.00	
		Cash and Investments					\$ 3,000,000.00	
FY 21/22 Total							\$ 23,589,000.00	\$ 19,937,000.00

General Services Administration Department

Expenditures

			FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22	FY 21/22
			Actual	Actual	Actual	Q2 YTD	Budget	Dept.	Manager	Budget
Personnel										
01100100	41103	IMRF	\$ 106,384.87	\$ 99,370.98	\$ 104,049.34	\$ 59,220.02	\$ 132,000.00	\$ 145,000.00	\$ 143,000.00	\$ -
01100100	41104	FICA	74,437.71	74,225.61	79,779.48	40,051.47	91,500.00	94,000.00	92,500.00	-
01100100	41105	Unemployment Tax	1,368.88	1,347.09	1,451.06	94.35	2,100.00	2,200.00	2,100.00	-
01100100	41106	Health Insurance	151,033.47	148,963.22	135,937.79	70,891.75	145,000.00	152,000.00	152,000.00	-
01100100	41110	Salaries	973,609.28	970,167.98	1,039,675.15	524,360.36	1,174,000.00	1,155,000.00	1,134,000.00	-
01101100	41113	Salary - Recreation Instructors	6,343.42	4,424.51	2,194.61	-	10,000.00	6,000.00	6,000.00	-
01100100	41130	Salary - Elected Officials	57,000.00	57,000.00	57,000.00	25,250.00	57,000.00	57,000.00	57,000.00	-
01100100	41140	Overtime	2,061.04	1,922.16	3,666.99	2,295.24	2,500.00	3,000.00	3,500.00	-
Subtotal			\$ 1,372,238.67	\$ 1,357,421.55	\$ 1,423,754.42	\$ 722,163.19	\$ 1,614,100.00	\$ 1,614,200.00	\$ 1,590,100.00	\$ -
Contractual Services										
01100100	42210	Telephone	\$ 19,068.22	\$ 21,028.50	\$ 20,293.30	\$ 8,773.50	\$ 21,600.00	\$ 23,600.00	\$ 23,600.00	\$ -
01100100	42211	Natural Gas	-	-	255.51	-	-	-	-	-
01100100	42225	Bank Processing Fees	-	176.38	606.26	11.49	800.00	800.00	800.00	-
01100100	42228	Investment Management	4,119.00	4,931.00	5,447.00	2,840.00	5,500.00	6,200.00	6,200.00	-
01100100	42230	Legal Services	50,406.92	49,081.25	55,875.37	21,449.88	50,000.00	55,000.00	55,000.00	-
01100100	42231	Audit Services	26,581.61	27,057.25	29,878.97	25,444.66	29,300.00	30,000.00	30,000.00	-
01100100	42234	Professional Services	45,669.02	46,891.57	94,611.63	41,987.46	154,000.00	128,000.00	134,000.00	-
01100100	42242	Publications	2,305.71	2,480.00	1,996.78	827.80	2,600.00	2,600.00	2,600.00	-
01100100	42243	Printing & Advertising	4,403.83	4,663.85	4,861.28	2,104.34	5,500.00	5,000.00	5,000.00	-
01100100	42245	Village Communications	14,294.19	13,195.67	16,671.75	3,717.84	36,000.00	17,000.00	17,000.00	-
01100100	42260	Physicals & Screenings	90.00	35.00	70.00	-	-	-	-	-
01100100	42272	Lease Payments	5,820.07	5,767.63	12,386.67	5,179.98	10,700.00	10,800.00	10,800.00	-
01100100	42305	Municipal Court	5,927.51	6,080.67	4,783.35	2,035.84	7,000.00	7,000.00	7,000.00	-
Subtotal			\$ 178,686.08	\$ 181,388.77	\$ 247,737.87	\$ 114,372.79	\$ 323,000.00	\$ 286,000.00	\$ 292,000.00	\$ -
Supplies & Materials										
01100100	43308	Office Supplies	\$ 7,449.92	\$ 7,031.72	\$ 5,665.34	\$ 1,393.63	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -
01100100	43317	Postage	7,041.37	7,069.63	4,698.14	4,325.91	10,000.00	9,000.00	9,000.00	-
01100100	43320	Tools, Equipment & Supplies	268.63	-	3,335.15	668.92	500.00	500.00	500.00	-
01100100	43332	Office Furniture & Equipment	64.31	3,722.10	-	-	1,000.00	1,000.00	1,000.00	-
01100100	43333	IT Equipment	9,977.22	22,457.49	17,001.73	8,992.02	22,400.00	13,000.00	9,000.00	-
01100100	43340	Fuel	576.16	789.98	293.43	131.49	500.00	400.00	400.00	-
Subtotal			\$ 25,377.61	\$ 41,070.92	\$ 30,993.79	\$ 15,511.97	\$ 41,900.00	\$ 31,400.00	\$ 27,400.00	\$ -
Maintenance										
01100100	44420	Vehicle Maintenance (S)	\$ 3,418.55	\$ 3,624.09	\$ 3,041.35	\$ 4,824.58	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ -
01100100	44423	Building Services (S)	110,682.44	116,500.10	101,242.22	58,819.72	113,000.00	122,000.00	122,000.00	-
01100100	44426	Office Equipment Maintenance	3,039.25	3,598.67	3,378.68	1,289.20	4,000.00	4,000.00	4,000.00	-
Subtotal			\$ 117,140.24	\$ 123,722.86	\$ 107,662.25	\$ 64,933.50	\$ 122,000.00	\$ 130,000.00	\$ 130,000.00	\$ -
Capital Expenditures										
01100100	45595	Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01100100	45590	Capital Purchase	-	56,000.00	-	-	-	50,000.00	50,000.00	-
01100100	45593	Capital Improvements	-	-	-	-	-	-	-	-
01100100	45597	Capital Lease Payments	-	-	-	-	-	-	-	-
Subtotal			\$ -	\$ 56,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -
Transfers										
01100500	48002	Transfer to Cemetery	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal			\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Charges										
01101100	47701	Recreation Programs	\$ 118,221.58	\$ 112,714.81	\$ 100,299.33	\$ 10,497.40	\$ 154,500.00	\$ 126,000.00	\$ 126,000.00	\$ -
01100100	47740	Travel/Training/Dues	27,497.42	25,756.37	25,092.98	15,246.03	37,000.00	34,000.00	34,000.00	-
01100100	47741	Elected Officials - Expenses	1,040.13	1,228.66	601.00	-	1,500.00	1,500.00	1,500.00	-
01100100	47743	Environmental Programs	803.36	2.47	13.48	-	500.00	500.00	500.00	-
01100100	47745	President's Expenses	353.00	312.00	268.00	36.50	1,000.00	1,000.00	1,000.00	-
01100100	47750	Historic Commission	2,711.08	1,392.22	552.70	1,219.98	2,300.00	3,000.00	3,000.00	-
01100100	47760	Uniforms & Safety Items	-	558.50	-	-	500.00	500.00	500.00	-
01100100	47765	Sales Tax Rebate Expense	-	123,131.23	245,435.11	60,342.81	250,000.00	15,000.00	15,000.00	-
01100100	47769	Miscellaneous Expense			3.27	-	-	-	-	-
01100600	47790	Interest Expense	478.40	309.66	1,255.27	890.37	2,700.00	2,000.00	2,000.00	-
Subtotal			\$ 151,104.97	\$ 265,405.92	\$ 373,521.14	\$ 88,233.09	\$ 450,000.00	\$ 183,500.00	\$ 183,500.00	\$ -
General Services Administration Total			\$ 1,844,547.57	\$ 2,025,260.02	\$ 2,183,669.47	\$ 1,005,214.54	\$ 2,551,000.00	\$ 2,295,100.00	\$ 2,273,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Police Department

Expenditures

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2 YTD	FY 20/21 Budget	FY 21/22 Dept.	FY 21/22 Manager	FY 21/22 Budget
Personnel										
01200200	41103	IMRF	\$ 52,366.96	\$ 45,362.84	\$ 39,530.11	\$ 21,607.57	\$ 50,000.00	\$ 54,000.00	\$ 54,000.00	\$ -
01200200	41104	FICA	366,373.49	376,628.99	383,331.52	190,309.35	415,000.00	419,000.00	419,000.00	-
01200200	41105	Unemployment Tax	5,360.91	6,090.28	5,509.87	2.19	6,500.00	6,500.00	6,500.00	-
01200200	41106	Health Insurance	618,429.74	612,076.44	594,900.92	\$ 321,319.96	700,000.00	712,000.00	723,000.00	-
01200200	41110	Salaries	473,206.20	431,657.98	402,259.57	204,913.89	412,000.00	427,000.00	427,000.00	-
01200200	41120	Salary-Sworn Officers	4,176,519.43	4,338,913.51	4,470,912.56	2,232,525.75	4,715,000.00	4,748,000.00	4,748,000.00	-
01200200	41122	Salary - Crossing Guards	14,809.38	15,862.50	14,206.26	300.00	17,500.00	17,500.00	22,500.00	-
01200200	41140	Overtime	250,265.25	282,817.76	294,810.95	123,246.50	260,000.00	260,000.00	270,000.00	-
01200200	41102	Pension Contribution Expense	1,900,000.00	1,992,833.93	1,985,000.00	2,026,644.11	2,068,000.00	2,280,000.00	2,280,000.00	-
Subtotal			\$ 7,857,331.36	\$ 8,102,244.23	\$ 8,190,461.76	\$ 5,120,869.32	\$ 8,644,000.00	\$ 8,924,000.00	\$ 8,950,000.00	\$ -
Contractual Services										
01200200	42210	Telephone	\$ 29,998.91	\$ 31,979.17	\$ 31,534.19	\$ 13,244.67	\$ 33,800.00	\$ 41,050.00	\$ 41,100.00	\$ -
01200200	42211	Natural Gas	-	-	-	-	-	-	-	-
01200200	42212	Electric	559.13	504.92	370.53	126.76	600.00	-	500.00	-
01200200	42215	Repeater Lines	52,990.46	52,990.37	50,929.76	35,328.14	31,400.00	30,595.00	30,600.00	-
01200200	42225	Bank Processing Fees	126.77	232.39	713.44	194.52	600.00	800.00	800.00	-
01200200	42230	Legal Services	122,145.88	164,453.51	104,818.68	35,947.24	100,000.00	100,000.00	117,000.00	-
01200200	42234	Professional Services	18,398.64	38,883.43	23,006.26	18,989.56	98,000.00	40,600.00	33,200.00	-
01200200	42242	Publications	564.00	317.60	344.89	-	500.00	500.00	500.00	-
01200200	42243	Printing & Advertising	1,893.51	1,925.18	1,524.07	115.21	3,000.00	2,265.00	2,300.00	-
01200200	42250	SEECOM	632,219.76	651,723.12	611,141.92	288,530.90	600,000.00	580,000.00	580,000.00	-
01200200	42260	Physical Exams	185.00	270.00	345.00	200.00	-	1,000.00	1,000.00	-
01200200	42270	Equipment Rental	6,652.06	9,859.16	24,087.23	7,661.09	15,400.00	15,420.00	2,600.00	-
01200200	42272	Lease Payments	4,272.00	4,272.00	7,860.98	3,758.22	13,400.00	13,200.00	13,200.00	-
01200200	42300	Traffic Light Enforcement	-	-	-	-	-	-	-	-
Subtotal			\$ 870,006.12	\$ 957,410.85	\$ 856,676.95	\$ 404,096.31	\$ 896,700.00	\$ 825,430.00	\$ 822,800.00	\$ -
Supplies & Materials										
01200200	43308	Office Supplies	\$ 10,400.52	\$ 7,616.91	\$ 8,585.98	\$ 984.65	\$ 8,000.00	\$ 6,210.00	\$ 6,200.00	\$ -
01200200	43309	Materials	35,042.51	25,025.79	32,106.98	5,307.41	23,700.00	26,931.00	27,000.00	-
01200200	43317	Postage	3,332.59	3,317.03	2,684.01	1,125.57	3,000.00	3,000.00	3,000.00	-
01200200	43320	Tools, Equipment & Supplies	12,762.42	16,852.05	20,026.32	583.33	18,500.00	38,265.00	38,300.00	-
01200200	43332	Office Furniture & Equipment	2,892.63	27,130.32	1,822.20	11.49	500.00	1,500.00	1,500.00	-
01200200	43333	IT Equipment	35,129.44	46,284.38	23,375.84	514.50	34,700.00	37,500.00	51,900.00	-
01200200	43340	Fuel (S)	69,180.68	74,913.49	64,434.10	23,873.12	70,000.00	68,000.00	68,000.00	-
01200200	43364	D.A.R.E./Community Programs	4,902.96	3,931.54	5,128.30	-	7,500.00	5,804.00	7,500.00	-
Subtotal			\$ 173,643.75	\$ 205,071.51	\$ 158,163.73	\$ 32,400.07	\$ 165,900.00	\$ 187,210.00	\$ 203,400.00	\$ -
Maintenance										
01200200	44420	Vehicle Maintenance (S)	\$ 112,600.28	\$ 110,425.48	\$ 104,862.78	\$ 68,436.27	\$ 125,000.00	\$ 123,000.00	\$ 123,000.00	\$ -
01200200	44421	Equipment Maintenance (S)	13,834.10	8,388.37	11,552.42	4,673.13	16,000.00	16,000.00	16,000.00	-
01200200	44422	Radio Maintenance	2,145.91	2,000.00	3,610.00	-	3,000.00	1,500.00	1,500.00	-
01200200	44423	Building Services (S)	155,992.35	160,695.00	111,284.57	64,736.52	163,000.00	165,000.00	165,000.00	-
01200200	44426	Office Equipment Maintenance	8,153.00	6,966.75	6,624.46	6,973.16	8,200.00	7,850.00	3,300.00	-
Subtotal			\$ 292,725.64	\$ 288,475.60	\$ 237,934.23	\$ 144,819.08	\$ 315,200.00	\$ 313,350.00	\$ 308,800.00	\$ -
Capital Expenditures										
01200200	43335	Vehicles & Equipment	\$ 111,734.07	\$ 150,256.27	\$ 25,243.61	\$ -	\$ 26,000.00	\$ 5,090.00	\$ -	\$ -
01200200	45590	Capital Purchase	-	67,261.30	101,911.98	5,064.18	142,000.00	-	-	-
01200200	45593	Capital Improvements	-	-	-	-	-	-	-	-
01200200	45597	Capital Lease Payments	23,137.88	5,977.34	-	-	-	-	-	-
Subtotal			\$ 134,871.95	\$ 223,494.91	\$ 127,155.59	\$ 5,064.18	\$ 168,000.00	\$ 5,090.00	\$ -	\$ -
Other Charges										
01200200	47720	Board of Police Commissioners	\$ 3,761.53	\$ 7,687.31	\$ 2,204.00	\$ 4,677.05	\$ 18,200.00	\$ 5,700.00	\$ 5,700.00	\$ -
01200200	47730	Emergency Service Disaster	7,726.27	7,828.21	-	-	1,100.00	1,100.00	1,100.00	-
01200200	47740	Travel/Training/Dues	35,459.45	40,270.25	51,315.08	15,816.52	49,000.00	49,000.00	49,000.00	-
01200200	47760	Uniforms & Safety Items	39,103.75	49,407.87	52,360.20	11,367.37	63,200.00	65,000.00	65,000.00	-
01200200	47770	Investigations	215.37	536.09	492.00	-	2,000.00	2,000.00	2,000.00	-
01200600	47790	Interest Expense	982.12	52.66	940.38	1,096.30	2,700.00	2,120.00	2,200.00	-
Subtotal			\$ 87,248.49	\$ 105,782.39	\$ 107,311.66	\$ 32,957.24	\$ 136,200.00	\$ 124,920.00	\$ 125,000.00	\$ -
Police Total			\$ 9,415,827.31	\$ 9,882,479.49	\$ 9,677,703.92	\$ 5,740,206.20	\$ 10,326,000.00	\$ 10,380,000.00	\$ 10,410,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Community Development Department

Expenditures

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2 YTD	FY 20/21 Budget	FY 21/22 Dept.	FY 21/22 Manager	FY 21/22 Budget
Personnel										
01300100	41103	IMRF	\$ 93,989.01	\$ 71,277.51	\$ 68,737.65	\$ 33,900.10	\$ 93,000.00	\$ 90,000.00	\$ 90,000.00	\$ -
01300100	41104	FICA	63,666.76	51,320.84	53,609.29	23,474.60	63,000.00	57,000.00	57,000.00	-
01300100	41105	Unemployment Tax	961.04	899.62	1,038.14	159.77	1,200.00	1,200.00	1,400.00	-
01300100	41106	Health Insurance	93,742.70	80,403.41	80,654.21	34,094.64	105,000.00	88,000.00	88,000.00	-
01300100	41110	Salaries	846,491.24	683,529.85	706,536.49	309,838.66	802,000.00	726,000.00	726,000.00	-
01300100	41132	Salary - Planning/Zoning	1,495.00	1,715.00	1,840.00	395.00	2,000.00	2,000.00	2,000.00	-
01300100	41140	Overtime	3,092.88	791.03	6,604.67	1,753.58	8,300.00	\$ 8,000.00	8,000.00	-
Subtotal			\$ 1,103,438.63	\$ 889,937.26	\$ 919,020.45	\$ 403,616.35	\$ 1,074,500.00	\$ 972,200.00	\$ 972,400.00	\$ -
Contractual Services										
01300100	42210	Telephone	\$ 14,645.41	\$ 14,906.63	\$ 14,717.44	\$ 6,169.42	\$ 16,200.00	\$ 19,220.00	\$ 19,300.00	\$ -
01300100	42225	Bank Processing Fees	-	84.44	1,937.26	2,770.71	1,200.00	7,000.00	7,000.00	-
01300100	42230	Legal Services	5,847.06	18,175.49	23,471.79	5,363.75	20,000.00	25,000.00	25,000.00	-
01300100	42234	Professional Services	94,947.09	132,570.14	200,559.96	80,047.46	257,600.00	136,847.00	136,900.00	-
01300100	42242	Publications	-	1,278.22	-	-	1,000.00	1,000.00	1,000.00	-
01300100	42243	Printing & Advertising	841.98	493.10	5,052.32	2,370.35	7,000.00	15,800.00	15,800.00	-
01300100	42260	Physicals & Screenings	60.00	-	35.00	-	100.00	200.00	200.00	-
01300100	42272	Lease Payments	2,353.50	606.71	21,323.67	9,922.74	20,400.00	19,740.00	19,800.00	-
Subtotal			\$ 118,695.04	\$ 168,114.73	\$ 267,097.44	\$ 106,644.43	\$ 323,500.00	\$ 224,807.00	\$ 225,000.00	\$ -
Supplies & Materials										
01300100	43308	Office Supplies	\$ 1,631.68	\$ 2,493.49	\$ 2,091.96	\$ 545.42	\$ 4,000.00	\$ 5,140.00	\$ 5,200.00	\$ -
01300100	43317	Postage	1,098.47	795.41	2,217.76	1,442.35	1,500.00	4,500.00	4,500.00	-
01300100	43320	Tools, Equipment & Supplies	34.11	16.96	118.76	752.87	500.00	1,000.00	1,000.00	-
01300100	43332	Office Furniture & Equipment	-	-	360.88	-	500.00	500.00	500.00	-
01300100	43333	IT Equipment	2,336.23	8,072.43	4,540.66	-	3,600.00	9,000.00	9,000.00	-
01300100	43340	Fuel (S)	6,237.99	7,157.38	6,256.58	2,108.55	7,000.00	6,000.00	6,000.00	-
01300100	43362	Public Art	8,935.55	8,637.11	11,688.14	1,684.00	37,000.00	8,900.00	8,900.00	-
Subtotal			\$ 20,274.03	\$ 27,172.78	\$ 27,274.74	\$ 6,533.19	\$ 54,100.00	\$ 35,040.00	\$ 35,100.00	\$ -
Maintenance										
01300100	44420	Vehicle Maintenance (S)	\$ 19,895.80	\$ 15,366.84	\$ 4,626.01	\$ 4,176.72	\$ 20,000.00	\$ 14,000.00	\$ 14,000.00	\$ -
01300100	44423	Building Services (S)	31,192.56	39,563.71	24,044.68	15,190.10	35,000.00	38,000.00	38,000.00	-
01300100	44426	Office Equipment Maintenance	2,628.66	3,533.07	3,115.70	862.59	3,400.00	3,400.00	3,400.00	-
Subtotal			\$ 53,717.02	\$ 58,463.62	\$ 31,786.39	\$ 20,229.41	\$ 58,400.00	\$ 55,400.00	\$ 55,400.00	\$ -
Capital Expenditure										
01300100	43335	Vehicles & Equipment	\$ -	\$ 19,494.00	\$ -		\$ -	\$ -	\$ -	\$ -
01300100	45593	Capital Improvements	-	-	-		-	-	-	-
01300100	45597	Capital Lease Payments	-	-	-		-	-	-	-
Subtotal			\$ -	\$ 19,494.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Charges										
01300100	47710	Economic Development	\$ 7,991.35	\$ 26,537.60	\$ 15,437.30	\$ (794.00)	\$ 15,600.00	\$ 22,250.00	\$ 22,300.00	\$ -
01300100	47740	Travel/Training/Dues	7,775.81	6,222.63	9,292.00	3,759.98	14,300.00	15,540.00	15,600.00	-
01300100	47760	Uniforms & Safety Items	81.81	169.20	674.56	66.88	1,000.00	2,000.00	2,000.00	-
01300600	47790	Interest Expense	93.36	5.02	2,629.87	2,469.38	6,600.00	3,560.00	3,600.00	-
Subtotal			\$ 15,942.33	\$ 32,934.45	\$ 28,033.73	\$ 5,502.24	\$ 37,500.00	\$ 43,350.00	\$ 43,500.00	\$ -
Community Development Total			\$ 1,312,067.05	\$ 1,196,116.84	\$ 1,273,212.75	\$ 542,525.62	\$ 1,548,000.00	\$ 1,330,797.00	\$ 1,331,400.00	\$ -
Non-Budgeted Expense										
01300100	47779	A/R Write-off	\$ -	\$ -	\$ -	\$ 2,807.63	\$ -			
Community Development Total			\$ 1,312,067.05	\$ 1,196,116.84	\$ 1,273,212.75	\$ 545,333.25	\$ 1,548,000.00	\$ 1,330,797.00	\$ 1,331,400.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds.										

Public Works Administration

Expenditures

			FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22	FY 21/22
			Actual	Actual	Actual	Q2 YTD	Budget	Dept.	Manager	Budget
Personnel										
01400300	41103	IMRF	\$ 24,145.90	\$ 23,221.13	\$ 20,479.54	\$ 10,013.88	\$ 25,000.00	\$ 32,000.00	\$ 25,000.00	\$ -
01400300	41104	FICA	15,400.02	15,886.82	15,312.71	6,641.66	17,000.00	20,000.00	16,000.00	-
01400300	41105	Unemployment Tax	187.86	200.82	201.22	-	300.00	300.00	200.00	-
01400300	41106	Health Insurance	18,183.10	12,963.66	11,387.18	5,168.36	21,000.00	16,000.00	13,000.00	-
01400300	41110	Salaries	214,268.72	220,340.13	212,488.72	87,955.42	202,000.00	255,000.00	190,000.00	-
01400300	41140	Overtime	-	56.86	208.77	83.97	400.00	300.00	300.00	-
Subtotal			\$ 272,185.60	\$ 272,669.42	\$ 260,078.14	\$ 109,863.29	\$ 265,700.00	\$ 323,600.00	\$ 244,500.00	\$ -
Contractual Services										
01400300	42210	Telephone	\$ 6,431.75	\$ 6,652.27	\$ 7,022.95	\$ 2,169.76	\$ 7,200.00	\$ 6,345.00	\$ 6,500.00	\$ -
01400300	42211	Natural Gas	-	-	207.61	-	-	-	-	-
01400300	42215	Repeater Lines	-	-	-	-	8,300.00	8,750.00	8,800.00	-
01400300	42230	Legal Services	8,662.50	4,156.25	332.42	175.00	4,000.00	5,000.00	5,000.00	-
01400300	42234	Professional Services	-	-	258.00	66.00	-	-	-	-
01400300	42242	Publications	297.40	297.40	459.00	-	600.00	600.00	600.00	-
01400300	42243	Printing & Advertising	51.88	-	50.00	-	50.00	50.00	50.00	-
01400300	42260	Physicals & Screenings	-	-	35.00	-	450.00	300.00	300.00	-
01400300	42270	Equipment Rental	203.73	202.49	202.36	87.80	700.00	700.00	700.00	-
01400300	42272	Lease Payments	2,353.44	606.68	3,385.56	2,274.74	4,500.00	4,935.00	5,000.00	-
Subtotal			\$ 18,000.70	\$ 11,915.09	\$ 11,952.90	\$ 4,773.30	\$ 25,800.00	\$ 26,680.00	\$ 26,950.00	\$ -
Supplies & Materials										
01400300	43308	Office Supplies	\$ 1,191.77	\$ 1,079.57	\$ 1,079.90	\$ 327.33	\$ 1,400.00	\$ 1,440.00	\$ 1,500.00	\$ -
01400300	43317	Postage	1,047.92	1,405.32	880.97	406.80	1,000.00	1,000.00	1,000.00	-
01400300	43320	Tools, Equipment & Supplies	39.40	-	-	-	-	-	-	-
01400300	43332	Office Furniture & Equipment	-	980.00	-	-	-	-	-	-
01400300	43333	IT Equipment	12,421.46	7,168.62	8,664.71	6,113.61	18,500.00	11,801.00	11,800.00	-
01400300	43340	Fuel	1,130.44	1,422.50	1,422.95	404.81	2,000.00	1,600.00	1,600.00	-
Subtotal			\$ 15,830.99	\$ 12,056.01	\$ 12,048.53	\$ 7,252.55	\$ 22,900.00	\$ 15,841.00	\$ 15,900.00	\$ -
Maintenance										
01400300	44420	Vehicle Maintenance (S)	\$ 4,823.09	\$ 6,654.82	\$ 3,948.54	\$ 397.23	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
01400300	44423	Building Services (S)	51,481.37	39,782.31	35,390.61	22,109.12	47,000.00	50,000.00	50,000.00	-
01400300	44426	Office Equipment Maintenance	257.05	323.49	282.27	58.60	500.00	429.00	450.00	-
Subtotal			\$ 56,561.51	\$ 46,760.62	\$ 39,621.42	\$ 22,564.95	\$ 53,500.00	\$ 56,429.00	\$ 56,450.00	\$ -
Capital Expenditures										
01400300	43335	Vehicles & Equipment	\$ -	\$ 35,160.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01400300	45590	Capital Purchase	-	-	-	-	5,000.00	-	-	-
01400300	45597	Capital Lease Payments	-	-	-	-	-	-	-	-
Subtotal			\$ -	\$ 35,160.89	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
Transfers										
01400500	48099	Transfer/Debt Service Fund	\$ 625,000.00	\$ 622,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal			\$ 625,000.00	\$ 622,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Charges										
01400300	47740	Travel, Training & Dues	\$ 14,478.86	\$ 10,574.30	\$ 7,648.92	\$ 1,890.33	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ -
01400300	47760	Uniforms & Safety Items	44.00	321.66	480.27	17.99	400.00	600.00	600.00	-
01400600	47790	Interest Expense	93.30	4.99	953.23	614.96	1,500.00	954.00	1,000.00	-
Subtotal			\$ 14,616.16	\$ 10,900.95	\$ 9,082.42	\$ 2,523.28	\$ 10,500.00	\$ 10,154.00	\$ 10,200.00	\$ -
Public Works Administration Total			\$ 1,002,194.96	\$ 1,011,462.98	\$ 332,783.41	\$ 146,977.37	\$ 383,400.00	\$ 432,704.00	\$ 354,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Public Works - General Services Division

Expenditures

			FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 20/21	FY 21/22	FY 21/22	FY 21/22
			Actual	Actual	Actual	Q2 YTD	Budget	Dept.	Manager	Budget
Personnel										
01500300	41103	IMRF	\$ 171,351.69	\$ 156,575.46	\$ 137,946.59	\$ 79,529.44	\$ 177,000.00	\$ 196,000.00	\$ 196,000.00	\$ -
01500300	41104	FICA	119,390.57	117,526.77	108,075.69	52,806.63	121,000.00	127,000.00	127,000.00	-
01500300	41105	Unemployment Tax	2,488.36	2,598.45	2,529.36	138.38	3,000.00	3,000.00	3,000.00	-
01500300	41106	Health Insurance	254,748.36	256,787.94	225,076.43	129,157.65	241,000.00	292,000.00	294,000.00	-
01500300	41110	Salaries	1,477,707.74	1,464,439.21	1,383,912.23	701,067.81	1,504,000.00	1,579,000.00	1,579,000.00	-
01500300	41140	Overtime	122,963.97	110,087.22	59,636.21	10,995.55	65,000.00	65,000.00	65,000.00	-
Subtotal			\$ 2,148,650.69	\$ 2,108,015.05	\$ 1,917,176.51	\$ 973,695.46	\$ 2,111,000.00	\$ 2,262,000.00	\$ 2,264,000.00	\$ -
Contractual Services										
01500300	42210	Telephone	\$ 19,964.50	\$ 20,448.66	\$ 20,260.82	\$ 8,072.42	\$ 22,300.00	\$ 32,900.00	\$ 32,900.00	\$ -
01500300	42211	Natural Gas	123.15	1,351.41	1,176.57	104.63	1,200.00	1,200.00	1,200.00	-
01500300	42212	Electric	409,763.94	338,048.04	183,922.01	89,008.76	232,000.00	225,500.00	225,500.00	-
01500300	42215	Repeater Lines	-	-	-	-	8,300.00	8,750.00	8,800.00	-
01500300	42230	Legal Services	612.50	1,662.50	4,084.50		1,500.00	1,500.00	1,500.00	-
01500300	42232	Engineering Services	3,433.45	1,338.68	36,223.88	9,267.86	7,750.00	7,000.00	7,000.00	-
01500300	42234	Professional Services	292,402.85	511,486.25	721,227.65	353,396.70	846,500.00	835,640.00	835,700.00	-
01500300	42243	Printing & Advertising	25.94	88.34	325.00	-	450.00	500.00	500.00	-
01500300	42253	Community Events	888.00	968.00	-	-	1,500.00	1,500.00	1,500.00	-
01500300	42260	Physicals & Screenings	811.00	1,622.80	1,776.00	-	1,500.00	1,600.00	1,600.00	-
01500300	42264	Snow Removal	1,140.65	860.47	1,277.13	-	1,700.00	1,700.00	1,700.00	-
01500300	42270	Equipment Rental	17,096.16	27,348.30	24,217.20	545.07	2,000.00	2,000.00	2,000.00	-
01500300	42272	Principal Lease Payments	-	-	5,340.56	4,476.56	9,200.00	4,400.00	8,800.00	-
Subtotal			\$ 746,262.14	\$ 905,223.45	\$ 999,831.32	\$ 464,872.00	\$ 1,135,900.00	\$ 1,124,190.00	\$ 1,128,700.00	\$ -
Supplies & Materials										
01500300	43308	Office Supplies	\$ 55.99	\$ 85.01	\$ 358.93	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	\$ -
01500300	43309	Materials	45,942.51	76,380.15	13,057.93	5,802.48	21,950.00	22,750.00	22,750.00	-
01500300	43317	Postage	162.40	-	219.71	-	500.00	500.00	500.00	-
01500300	43320	Tools, Equipment & Supplies	19,788.76	35,092.90	32,197.90	13,041.22	42,750.00	41,150.00	41,150.00	-
01500300	43332	Office Furniture & Equipment	-	-	22,728.14	-	-	3,000.00	3,000.00	-
01500300	43333	IT Equipment	18,331.49	17,697.12	13,500.00	11,000.00	20,700.00	19,332.00	19,425.00	-
01500300	43340	Fuel	81,508.90	79,309.39	60,084.27	16,860.62	73,000.00	71,000.00	71,000.00	-
01500300	43360	Park Upgrades	46,386.87	42,839.00	14,112.00	9,649.73	54,500.00	-	-	-
01500300	43366	Sign Program	23,459.28	24,397.79	24,745.00	10,321.38	50,000.00	50,500.00	50,500.00	-
01500300	43370	Infrastructure Maintenance	-	-	-	-	-	-	-	-
Subtotal			\$ 235,636.20	\$ 275,801.36	\$ 181,003.88	\$ 66,675.43	\$ 263,800.00	\$ 208,632.00	\$ 208,725.00	\$ -
Maintenance										
01500300	44402	Tree Planting	\$ 58,787.83	\$ 20,747.81	\$ 350.00	\$ -	\$ 9,300.00	\$ 9,300.00	\$ 9,300.00	\$ -
01500300	44420	Vehicle Maintenance (S)	274,202.37	274,579.28	241,555.48	94,476.96	285,000.00	301,000.00	301,000.00	-
01500300	44421	Equipment Maintenance (S)	216,082.14	146,374.95	109,134.23	83,062.40	238,000.00	192,500.00	192,500.00	-
01500300	44423	Building Maintenance (S)	180,958.90	167,013.72	159,861.27	76,836.77	183,000.00	200,000.00	200,000.00	-
01500300	44425	Open Space Maintenance	-	-	-	-	-	-	-	-
01500300	44426	Office Equipment Maintenance	859.39	1,012.21	968.60	483.40	1,600.00	1,589.00	1,600.00	-
01500300	44427	Curb & Sidewalk Program	250.48	7,556.08	7,875.00	3,960.00	6,000.00	4,000.00	4,000.00	-
01500300	44428	Street Maintenance	33,468.67	14,617.50	11,999.64	12,000.00	12,000.00	12,000.00	12,000.00	-
01500300	44429	Street Light Maintenance	7,632.22	7,217.81	3,153.52	253.46	6,000.00	-	-	-
01500300	44430	Traffic Signal Maintenance	19,373.64	24,040.77	33,703.44	5,982.87	26,500.00	26,500.00	26,500.00	-
01500300	44431	Storm Sewer Maintenance	12,194.16	14,107.64	11,267.51	11,699.20	11,700.00	12,000.00	12,000.00	-
Subtotal			\$ 803,809.80	\$ 677,267.77	\$ 579,868.69	\$ 288,755.06	\$ 779,100.00	\$ 758,889.00	\$ 758,900.00	\$ -
Capital Expenditures										
01500300	43335	Vehicles & Equipment	\$ 32,224.00	\$ 24,243.00	\$ -	\$ -	\$ 23,000.00	\$ -	\$ 30,000.00	\$ -
01500300	45590	Capital Purchase	177,347.00	131,641.00	25,905.00	41,405.00	339,500.00	-	-	-
01500300	45597	Capital Lease Payments	-	-	-	-	-			
Subtotal			\$ 209,571.00	\$ 155,884.00	\$ 25,905.00	\$ 41,405.00	\$ 362,500.00	\$ -	\$ 30,000.00	\$ -
Transfers										
01500500	48005	Transfer to Pool	\$ 80,617.42	\$ 142,589.21	\$ 182,468.30	\$ 32,630.37	\$ 158,400.00	\$ 135,000.00	\$ 192,175.00	
Subtotal			\$ 80,617.42	\$ 142,589.21	\$ 182,468.30	\$ 32,630.37	\$ 158,400.00	\$ 135,000.00	\$ 192,175.00	\$ -
Other Charges										
01500300	47740	Travel/Training/Dues	\$ 17,045.05	\$ 18,357.79	\$ 15,007.61	\$ 450.00	\$ 21,000.00	\$ 21,390.00	\$ 21,400.00	\$ -
01500300	47760	Uniforms & Safety Items	15,437.37	14,699.31	17,767.04	6,023.63	17,900.00	21,200.00	21,200.00	-
01500600	47790	Interest Lease Expense	-	-	1,118.58	1,096.10	2,400.00	1,600.00	1,600.00	-
Subtotal			\$ 32,482.42	\$ 33,057.10	\$ 33,893.23	\$ 7,569.73	\$ 41,300.00	\$ 44,190.00	\$ 44,200.00	\$ -
General Services Total			\$ 4,257,029.67	\$ 4,297,837.94	\$ 3,920,146.93	\$ 1,875,603.05	\$ 4,852,000.00	\$ 4,532,901.00	\$ 4,626,700.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Multidepartmental

Expenditures

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Dept.	FY 21/22 Manager	FY 21/22 Budget
01900100	42234	Professional Services	\$ 5,802.37	\$ 4,669.00	\$ 5,094.75	\$ 3,027.66	\$ 9,500.00	\$ 9,400.00	\$ 29,400.00	\$ -
01900100	42236	Insurance	485,993.30	506,331.30	496,327.30	619,898.59	629,000.00	636,000.00	636,000.00	-
01900100	43333	Computer Network	203,508.03	214,262.33	251,470.41	164,493.33	264,600.00	282,965.76	266,000.00	-
01900100	45590	Capital Purchase	-	-	-	-	-	-	-	-
01900300	45593	Capital Improvement	-	-	-	-	-	-	-	-
01900100	47740	Travel, Training, & Dues	6,611.75	16,019.71	8,221.88	-	25,500.00	30,500.00	10,500.00	-
01900500	48004	Transfer to Street Imp. Fund	-	600,000.00	3,470,000.00	-	3,000,000.00	5,500,000.00	5,500,000.00	-
01900500	48006	Transfer to Park Imp. Fund	-	400,000.00	142,500.00	-	-	-	-	-
Multidepartmental Total			\$ 701,915.45	\$ 1,741,282.34	\$ 4,373,614.34	\$ 787,419.58	\$ 3,928,600.00	\$ 6,458,865.76	\$ 6,441,900.00	\$ -
Non Budgeted Expense										
01900100	47768	Write-Off Expense	\$ -	\$ 18,655.06		\$ -	\$ -	\$ -	\$ -	\$ -
Multidepartmental Total (Audited)			\$ 701,915.45	\$ 1,759,937.40	\$ 4,373,614.34	\$ 787,419.58	\$ 3,928,600.00	\$ 6,458,865.76	\$ 6,441,900.00	\$ -
¹ - Includes funding for EAP program and for Hepatitis & Flu Shots. The remaining amounts are budgeted in Fund 07.										



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: March 4, 2021

TO: Committee of the Whole

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *FY 21/22 Budget: Other Funds*

Attached are the proposed budgets for the following funds which will complete the Fiscal Year 2021-2022 Budget review:

- Development Fund
- Village Construction Fund
- Downtown TIF Fund
- Police Pension Fund

DEVELOPMENT FUND

This fund accommodates line items for the Hotel Tax and Cul-de-Sac categories which are described below:

Hotel Tax revenues result from taxes on hotel room billings pursuant to the municipal ordinance. The budget for revenues includes hotel tax receipts of \$43,000 and investment income of \$500. Budgeted expenditures are \$200,000 and include:

- \$13,000 for regional marketing
- \$30,000 for transfer to the General Fund
- \$50,000 for wayfinding signage carryover

Existing hotel tax reserves will cover the current year budget deficit.

Cul-de-Sac revenues of \$500 are interest only due to the limited new subdivision development in the village. Expenditures of \$70,000 are for contract snow plowing in certain cul-de-sacs. The proposed level of expense reflects a continued level of service that includes an additional pass by the contractor during the snow event as well as after snow has ceased. Due to the imbalance of revenues and expenditures (sluggish development rate and increased level of service), this fund cannot be sustained over the long-term and service delivery will require a different source of revenue (new or existing). As of January 31, 2021, the Cul-de-Sac Fund has a cash balance of \$388,896.

VILLAGE CONSTRUCTION

The Village Construction Fund is used to account for construction costs of municipal buildings other than those used in the waterworks and wastewater utility. Due to some modest residential development activity, \$4,000 of donations are budgeted for Municipal Facility Fees. Additional revenues include interest income of \$200.

Proposed expenditures for FY 21/22 include \$100,000 for roof and gutter replacement at Historic Village Hall and \$4,500 for interior painting at this facility.

DOWNTOWN TIF FUND

The Village approved a tax increment financing (TIF) district in fall of 2014 for the downtown Algonquin area. The Downtown TIF Fund accounts for the revenues and expenditures related to this redevelopment project area. Revenues are budgeted conservatively and include real estate tax receipts of \$805,000 and interest income of \$1,000. Proposed expenditures are budgeted at \$806,000.

Detailed expenditures for redevelopment activities are reflected in the appropriate fund that is advancing the funding. A year-end journal entry is performed to present these expenses in the Downtown TIF Fund.

POLICE PENSION

Budgeted revenues for the Police Pension Fund total \$5,163,500 including employee contributions of \$467,000, investment income of \$2,416,500 and employer contributions of \$2,280,000 as recommended by an independent actuarial valuation.

Expenditures for retiree benefits/employee contribution refunds are \$1,747,000 and administration expenses of \$177,100 for total expenditures of \$1,924,100. Currently, there are four (4) annuitants on disability and eighteen (18) on retirement.

C: Tim Schloneger, Village Manager

Development Fund

Revenues

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Budget
Taxes								
16000500	31496	Hotel Tax Receipts	\$ 45,678.22	\$ 48,233.75	\$ 44,820.07	\$ 6,820.30	\$ 48,000.00	\$ 43,000.00
Subtotal			\$ 45,678.22	\$ 48,233.75	\$ 44,820.07	\$ 6,820.30	\$ 48,000.00	\$ 43,000.00
Charges for Services								
16000300	34106	Cul de Sac Fees	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -
Subtotal			\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -
Investment Income								
16000500	36015	Interest - Cul de Sac	\$ 6,474.52	\$ 10,894.12	\$ 8,517.35	\$ 686.09	\$ 8,500.00	\$ 1,000.00
16000500	36016	Interest - Hotel Tax	1,909.85	3,441.81	3,012.29	339.36	2,500.00	500.00
Subtotal			\$ 8,384.37	\$ 14,335.93	\$ 11,529.64	\$ 1,025.45	\$ 11,000.00	\$ 1,500.00
Development Fund Total			\$ 54,062.59	\$ 62,569.68	\$ 62,349.71	\$ 13,845.75	\$ 59,000.00	\$ 44,500.00

Development Fund

Expenditures

[illegible]

Village Construction Fund

Revenues

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Budget
24000500	36001	Interest	\$ 26.50	\$ 38.58	\$ 22.72	\$ 4.89	\$ 25.00	\$ 25.00
24000500	36020	Interest - Investment Pools	263.14	485.48	431.04	127.13	175.00	175.00
24000100	33050	Donations - Capital - Gen. Gov.	12,200.00	400.00	400.00	83,400.00	4,000.00	4,000.00
Village Construction Fund Total			\$ 12,489.64	\$ 924.06	\$ 853.76	\$ 83,532.02	\$ 4,200.00	\$ 4,200.00

Village Construction Fund

Expenditures

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Dept.	FY 21/22 Manager	FY 21/22 Budget
24900100	43332	Office Furniture & Equipment	\$ -	\$ -	\$ 3,482.06	\$ -	\$ -	\$ -		
24900100	43335	Vehicles & Equipment	-	-	-	-	-	-		
24900300	44445	Outsourced Building Maint.	-	7,575.00	103,980.06	-	-	4,500.00		
24900300	45593	Capital Improvements	-	-	-	-	-	100,000.00		
Village Construction Fund Total			\$ -	\$ 7,575.00	\$ 107,462.12	\$ -	\$ -	\$ 104,500.00	\$ -	\$ -
Note: Restricted reserves are used for budgeted expenditures.										

Downtown TIF Fund

Revenues

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Budget
32000300	33050	Donations-Capital-General Govt.	\$ -	\$ 31,527.05	\$ -	\$ -	\$ -	\$ -
32000500	31565	Real Estate Tax Downtown TIF	381,505.34	491,194.12	561,559.03	681,037.42	870,300.00	805,000.00
32000500	36001	Interest	182.38	374.10	729.67	1,089.83	700.00	1,000.00
32000500	38001	Transfer From General Fund	-	-	-	-	-	-
Downtown TIF Fund Total			\$ 381,687.72	\$ 523,095.27	\$ 562,288.70	\$ 682,127.25	\$ 871,000.00	\$ 806,000.00

Downtown TIF Fund

Expenditures

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Dept.	FY 21/22 Manager	FY 21/22 Budget
32900100	42230	Legal Services	\$ 577.16	\$ 577.16	\$ -	\$ -	\$ -	\$ -		
32900100	42232	Engineering/Design Services	888,940.28	888,940.28	493,194.08	-	71,000.00	106,000.00		
32900100	42234	Professional Services	-	-	-	-	-	-		
32900100	43317	Postage	-	-	-	-	-	-		
32900100	43370	Infrastructure Maintenance	-	-	-	-	-	-		
32900100	45595	Land Acquisition	320,450.52	320,450.52	-	-	-	-		
32900100	45593	Capital Improvements	1,841,801.89	1,841,801.89	5,915,580.09	-	800,000.00	700,000.00		
32900100	47710	Economic Development	-	-	-	-	-	-		
32900100	48001	Transfer to General Fund	-	-	-	-	-	-		
Downtown TIF Fund Total			\$ 3,051,769.85	\$ 3,051,769.85	\$ 6,408,774.17	\$ -	\$ 871,000.00	\$ 806,000.00	\$ -	\$ -

Police Pension Fund

Revenues

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Budget
53	37010	Employee Contributions	\$ 397,671.88	\$ 403,584.31	\$ 457,421.80	\$ 180,806.45	\$ 466,700.00	\$ 467,000.00
53	36000	Investment Income Total	1,804,865.99	2,231,605.90	661,373.98	3,620,350.25	2,200,000.00	2,416,500.00
53	37020	Employer Contributions	1,900,000.00	1,992,833.93	1,985,000.00	1,878,485.31	2,068,000.00	2,280,000.00
53	37030	Prior Year Contributions	9,630.28	10,225.07	10,856.56	4,150.39	-	-
53	37031	Other Member Revenue	-	-	-	-	-	-
53	37032	Interest from Members	1,841.00	1,246.21	614.72	61.93	-	-
53	37900	Miscellaneous Revenue	379.06	454.13	1,136.78	0.07	-	-
Police Pension Fund Total			\$ 4,114,388.21	\$ 4,639,949.55	\$ 3,116,403.84	\$ 5,683,854.40	\$ 4,734,700.00	\$ 5,163,500.00

Police Pension Fund

Expenses

			FY 17/18 Actual	FY 18/19 Actual	FY 19/20 Actual	FY 20/21 Q2	FY 20/21 Budget	FY 21/22 Dept.	FY 21/22 Manager	FY 21/22 Budget
53900000	41195	Benefits & Refunds	\$ 1,170,770.52	\$ 1,175,987.50	\$ 1,378,453.30	\$ 618,788.42	\$1,530,000.00	\$1,747,000.00		
53900000	42200	Administration	136,949.76	150,377.10	123,287.26	70,179.56	164,400.00	177,100.00		
Police Pension Fund Total			\$ 1,307,720.28	\$ 1,326,364.60	\$ 1,501,740.56	\$ 688,967.98	\$ 1,694,400.00	\$ 1,924,100.00	\$ -	\$ -



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: March 2, 2021
TO: Tim Schloneger
FROM: Michelle Weber
SUBJECT: Outdoor Dining and Alcohol Service – Post COVID

Tim,

As the country nears opening fully post COVID, do we want to consider extending the outdoor dining and alcohol service on a permanent basis as described in the attached Ordinance? Currently, there is an option for liquor license holders, that has available open, private property, space adjacent their building within Chapter 33 (Auxiliary) to have a gated/segregated outdoor area. However, this does not allow businesses without available open space to expand to outdoor dining during the summer months.

I have included a copy of the Ordinance, that was approved to accommodate outdoor dining in the Public Right of Way during COVID and the portion of the liquor code describing the Auxiliary Liquor License.

ORDINANCE NO. 2020 - O - 17

An Ordinance Amending of Chapter 43, Offenses Against Public Peace, Safety and Morals, Section 43.24, Possession or Consumption of Alcoholic Liquor, and Chapter 21, Algonquin Zoning Ordinance, Section 21.16, Off-Street Parking and Loading of the Algonquin Municipal Code to Provide Additional Outdoor Space and Expanding Liquor Licenses to Assist Bars and Restaurants

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety, and welfare of its citizens; and

WHEREAS, on March 9, 2020, Governor J.B. Pritzker declared all counties in the State of Illinois as a disaster area; and

WHEREAS, on March 11, 2020 the World Health Organization characterized the COVID-19 outbreak as a pandemic; and

WHEREAS, on March 11, 2020, McHenry County Board Chair Jack D. Franks proclaimed that a disaster emergency exists for the County of McHenry; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency concerning the novel COVID-19 outbreak; and

WHEREAS, on March 17, 2020, the President of the Village of Algonquin issued a Proclamation of Local Disaster Emergency for the Village of Algonquin and the President and the Board of Trustees have continued that Proclamation of Local Disaster Emergency; and

WHEREAS, the COVID-19 public health crisis and attendant measures taken to protect the public health have created an economic challenge our local businesses including bars and restaurants; and

WHEREAS, since March 16, 2020 at 9 p.m., local bars and restaurants have been prohibited from providing on-premises consumption of food or alcohol; and

WHEREAS, since March 20, 2020 at 5 p.m., local businesses have been prohibited from operating or have operated on a restricted basis; and

WHEREAS, to assist local bars, restaurants, and businesses in the short-term and provide relief with economic challenges while protecting the health and safety of its residents, the Village is taking initiatives to adapt government resources and provisionally amend the Algonquin Municipal Code for the current conditions; and

An Ordinance to Provide Additional Outdoor Space and Expanding Liquor Licenses to Assist Bars and Restaurants

WHEREAS, such assistance shall follow the phasing in Governor Pritzker's Restore Illinois plan; and

WHEREAS, when the Restore Illinois plan requires limited capacity and social distancing in bars and restaurants, the Village shall provide additional outdoor space to assist bars and restaurants.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: PHASE 2. During Phase 2-Flattening of the Restore Illinois plan, the Village shall immediately take the following actions:

A. USE OF RIGHT-OF-WAY FOR PUBLIC PEDESTRIAN USE. The Village hereby will allow portions of the right-of-way within the Village to be used for public pedestrian use only. The Village hereby designates the Village President and assigns him the duty of determining which portions of the right-of-way may be used for public pedestrian use. Hours of operation for these designated areas shall be limited to 7:00 a.m. to 8:00 p.m. and use of the space will be for a maximum of 60 minutes.

B. POSSESSION OR CONSUMPTION OF ALCOHOLIC LIQUOR. The Village hereby provisionally waives the prohibitions on the consumption of alcoholic liquor on any street, sidewalk, or other public way within the Village as set forth in Chapter 43, Offenses Against Public Peace, Safety and Morals, Section 43.24, Possession or Consumption of Alcoholic Liquor, Part E, of the Algonquin Municipal Code as to those portions of the right-of-way within the Village to be used for public pedestrian use only.

SECTION 3: PHASE 4 AND PHASE 5. During Phase 4-Revitalization and Phase 5-Illinois Restored of the Restore Illinois plan, the Village shall take the following actions:

A. USE OF RIGHT-OF-WAY FOR OUTDOOR SEATING. The Village shall convert those portions of the right-of-way Section 2(A) above for additional outdoor seating areas for bar and restaurant use subject to the terms of an agreement, the form of which is substantially set forth in Exhibit A, attached hereto and incorporated herein by this reference, a permit application, and an appropriate safety plan.

B. USE OF PARKING LOTS FOR OUTDOOR SEATING. The Village shall provisionally waive off-street parking requirements as set forth in Chapter 21, Algonquin Zoning Ordinance, Section 21.16, Off-Street Parking and Loading, of the Algonquin Municipal Code to allow bars and restaurants to utilize their parking lots for additional outdoor seating areas.

C. EXPANSION OF LIQUOR LICENSES. The Village and the Local Liquor Commissioner may expand local liquor licenses to include those portions of the municipal right-of-way and private parking lots being used for outdoor seating areas to allow for serving alcoholic liquor.

*An Ordinance to Provide Additional Outdoor Space and Expanding Liquor Licenses
to Assist Bars and Restaurants*

SECTION 4: SAFETY AND ECONOMY. The Village recognizes the need to revitalize the economy in a safe and health manner for its residents. Therefore, these initiatives may need to be postponed and/or revised for health and safety reasons. In addition, these initiatives may need to be withdrawn if they are abused or if violations of the Governor's Executive Order 2020-32 occur (such as gatherings of more than 10 people during Phase 2, social distancing is not maintained, facemasks are not worn, etc.).

SECTION 5: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

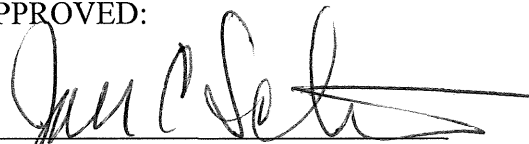
Aye: Sosine, Spella, Steigert, Brehmer, Jasper, Glogowski

Nay: None

Absent: None

Abstain: None

APPROVED:


Village President John C. Schmitt

(SEAL)

ATTEST: 
Village Clerk Gerald S. Kautz

Passed: May 19, 2020

Approved: May 19, 2020

Published: May 20, 2020

Prepared by:

Kelly Cahill, Village Attorney

Zukowski, Rogers, Flood & McArdle

50 Virginia Street

Crystal Lake, Illinois 60014

Z:\A\AlgonquinVillageof\Ordinances\COVID-19 Outdoor Space.Liquor License.Bars and Restaurants.docx

***An Ordinance to Provide Additional Outdoor Space and Expanding Liquor Licenses
to Assist Bars and Restaurants***

EXHIBIT A
AGREEMENT FOR OUTDOOR SEATING

**ASSUMPTION OF RISK, WAIVER, INDEMNIFICATION, AND
HOLD HARMLESS AGREEMENT**

For and in consideration of being permitted, pursuant to the rules and conditions of the Village, to gain access to and use property owned by the Village of Algonquin to use public ways (all collectively the "Property"):

1. I assume all risk associated with the use of such Property, including but not limited to the risk of property damage and/or personal injury, death, damages or loss which I or any of my employees, agents, customers or members of the public who seek to enter or have entered such Property may sustain as a result of my participation in the use of such Property.
2. I agree to waive and relinquish any and all claims I may have arising out of, connected with, or in any way associated with my use of the Property; and also fully release and discharge the Village, its officers, elected officials, agents, employees, and representatives from any and all claims for property damage and or personal injury, death, damages or loss which may occur in connection with my use of the Property.
3. I agree to fully and completely indemnify and hold harmless the Village, its officers, elected officials, agents, employees, and representatives against any liability, judgment, loss, cost, claim, damage (including consequential damage) or expense (including attorneys' fees and disbursements, settlement costs, consultant fees, investigation and laboratory fees) to which any of them may become subject insofar as they may arise out of or are based upon my use of the Property.
4. I agree to obtain commercially reasonable insurance acceptable to the Village for the use of the Property and agree to name the Village as an additional insured pursuant to the terms of the Permit.

I am authorized to sign this Agreement as or on behalf of the permit applicant. I have exercised my own judgement in deciding whether to sign this Agreement. My decision to sign this Agreement was not based on or influenced by any declarations or representations of any officer, elected official, agent, employee, or representative of the Village. I read, fully understand and agree to the above stated conditions of my use of the Property associated with or related to the permit.

Restaurant: _____
Address: _____
Authorized Signature: _____
Print Name: _____
Date: _____, 20____

ing the sale of beer and wine at any picnic, club or similar function sponsored by such organization or club. The following restrictions are applicable for event permits:

1. No more than 5 such event permits shall be issued to any 1 such organization or club during a 1-year period. An event shall be limited to no more than 4 consecutive days.
2. A permit fee as found in Section 33.08-B per event shall be payable by the permittee upon the issuance of an event permit.
3. All sales and consumption pursuant to an event permit issued in accordance with this Section 33.07-C shall be conducted within an enclosed area, such area shall have only 1 combined and controlled entrance and exit area and shall be adequately lighted.
4. Any beer or wine sold pursuant to an event permit must be consumed within the area described in the permit.
5. All sales and consumption pursuant to the event permit shall be conducted only during the hours specified on the permit.
6. Unless specifically provided otherwise, all requirements of this Chapter shall apply to permits granted under this Section 33.07-C.

D. Daily Permit: The Commissioner may grant a daily permit to any educational, fraternal, political, civic, religious or non-profit organization, whether or not located within the Village, authorizing the sale of beer and wine at any picnic, club or similar function sponsored by such organization or club. The restrictions applicable to Event Permits shall be applicable to Daily Permits except that no more than 2 such Daily Permits shall be issued to any 1 educational, fraternal, political, civic, religious or non-profit organization during a 1-year period and the permit shall be valid for only 1 day. The permit fee per day, as found in Section 33.08-B, shall be payable by the permittee upon issuance of the Daily Permit.

E. Auxiliary License: The Commissioner may grant an Auxiliary License for the sale, dispensing, and consumption of alcoholic liquor in an outdoor area adjacent to the licensed building. Except as provided herein, the area for which an Auxiliary License is issued shall be subject to review by the Commissioner and shall be of a secure, permanent nature and shall facilitate access in the area only through the licensed premises or through an occupied host or hostess station. Additional exits may be required to facilitate emergency egress from the licensed premises. Said additional exits shall be self-closing with latchable gates or doors approved by the Village, and signs stating "EMERGENCY EXIT ONLY." Entertainment or music in said area shall be by a special license or permit issued by the Village Board and in accordance with Village ordinances and regulations. When special events are planned for the premises that are the subject of an Auxiliary License, or adjacent to the premises, and the licensee requests alternate access to the premises, the Commissioner, in his or her sole discretion, may permit the licensee to use the alternate access, which may be subject to certain restrictions.

F. Riverboat License. To the extent permitted by State Statute, the Commissioner may grant a Riverboat License which is auxiliary to an A-1 and A-2 licensed premise for the



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: February 22, 2021

TO: Tim Schloneger, Village Manager

FROM: Michele Zimmerman, Assistant Public Works Director

SUBJECT: *Concrete Curb, Sidewalk and Driveway Removal & Replacement Bid*

Bids were opened on February 16, 2021 for contracted service for concrete curb, sidewalk and driveway removal and replacement. There were 10 bidders on the program which has an option to renew for an additional 2 years.

Schroeder & Schroeder was the low bidder at \$507,300.00. The Village has been using this company for the last 2 years to perform this program and has been pleased with the quality and results of the work. Per the attached memo from CBBEL, references and bids have been checked and are in order.

Money has been budgeted in the Motor Fuel Tax Fund to pay for this service. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of Schroeder & Schroeder to perform concrete curb, sidewalk and driveway removal and replacement for the bid price of \$507,300.00



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

February 19, 2021

Village of Algonquin
2200 Harnish Dr.
Algonquin, IL 60102

Attention: Michele Zimmerman

Subject: Village of Algonquin
Concrete Curb, Sidewalk and Driveway Removal and Replacement
Bid Results
(CBBEL Project No. 07-0273.00144)
(IDOT Section No. 21-00000-00-GM)

Dear Ms. Zimmerman:

On Tuesday, February 16, 2021 at 10:00 a.m. bids were received and opened for the aforementioned project. Ten (10) bids were received and have been summarized below.

<u>COMPANY</u>	<u>BID</u>
SCHROEDER & SCHROEDER, INC.	\$507,300.00
D'LAND CONSTRUCTION, LLC	\$561,500.00
STRADA CONSTRUCTION	\$563,000.00
MARTAM CONSTRUCTION, INC.	\$627,500.00
A LAMP CONCRETE CONTRACTORS, INC.	\$767,000.00
TRIGGI CONSTRUCTION, INC.	\$782,750.00
CHADWICK CONTRACTING	\$788,000.00
COPENHAVER CONSTRUCTION, INC.	\$812,000.00
ALLIANCE CONTRACTORS, INC.	\$965,750.00
LANDMARK CONTRACTORS, INC.	\$1,014,385.00

Schroeder & Schroeder, Inc. is the low bidder with a bid amount of \$507,300.00. CBBEL has called two references which highly recommend Schroeder & Schroeder, Inc. and CBBEL believes their bid to be in order. Therefore, our office recommends accepting Schroeder & Schroeder, Inc.'s bid for the amount of \$507,300.00. Attached please find a copy of the bid tabulations and phone logs for your review and files.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. M. Fell', with a stylized flourish at the end.

Lee. M. Fell, PE
Assistant Department Head, Civil Engineering Design

cc: Alex Househ, PE – IDOT BLRS

Christopher B. Burke Engineering, Ltd.
9575 W Higgins Road, Suite 600
Rosemont, IL 60018

VILLAGE OF VILLAGE OF ALGONQUIN
CONCRETE CURB, SIDEWALK AND DRIVEWAY REMOVAL AND REPLACEMENT
(CBBEL PROJECT NO. 07-0273.00144)
(IDOT SECTION NO. 21-00000-00-GM)
BID TAB
Date: February 16, 2020 @ 10am

				SCHROEDER & SCHROEDER, INC.		D'LAND CONSTRUCTION, LLC		STRADA CONSTRUCTION		MARTAM CONSTRUCTION, INC.		A LAMP CONCRETE CONTRACTORS, INC.	
CODE	PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
20101200	Tree Root Pruning, 1 to 10 Inch	EACH	100	\$ 10.00	\$ 1,000.00	\$ 100.00	\$ 10,000.00	\$ 50.00	\$ 5,000.00	\$ 1.00	\$ 100.00	\$ 125.00	\$ 12,500.00
20101200	Tree Root Pruning, 10 Inch and Over	EACH	100	\$ 25.00	\$ 2,500.00	\$ 125.00	\$ 12,500.00	\$ 75.00	\$ 7,500.00	\$ 1.00	\$ 100.00	\$ 150.00	\$ 15,000.00
*42400100	Portland Cement Concrete Sidewalk 4 Inch	SQ FT	65,000	\$ 6.00	\$ 390,000.00	\$ 5.25	\$ 341,250.00	\$ 5.30	\$ 344,500.00	\$ 6.60	\$ 429,000.00	\$ 7.25	\$ 471,250.00
*42400300	Portland Cement Concrete Sidewalk 6 Inch	SQ FT	2,000	\$ 6.25	\$ 12,500.00	\$ 5.75	\$ 11,500.00	\$ 5.50	\$ 11,000.00	\$ 7.40	\$ 14,800.00	\$ 9.50	\$ 19,000.00
44000600	Sidewalk Removal	SQ FT	65,000	\$ 0.50	\$ 32,500.00	\$ 1.25	\$ 81,250.00	\$ 1.50	\$ 97,500.00	\$ 1.20	\$ 78,000.00	\$ 1.45	\$ 94,250.00
*44000500	Combination Concrete Curb & Gutter Removal & Replacement (Special)	FOOT	1,000	\$ 20.00	\$ 20,000.00	\$ 30.00	\$ 30,000.00	\$ 28.00	\$ 28,000.00	\$ 27.00	\$ 27,000.00	\$ 45.00	\$ 45,000.00
*XX003435	Portland Cement Concrete Driveway Removal & Replacement	SQYD	1,000	\$ 45.00	\$ 45,000.00	\$ 65.00	\$ 65,000.00	\$ 65.00	\$ 65,000.00	\$ 72.00	\$ 72,000.00	\$ 105.00	\$ 105,000.00
*NA	HMA Driveway Patching	SQYD	100	\$ 38.00	\$ 3,800.00	\$ 100.00	\$ 10,000.00	\$ 45.00	\$ 4,500.00	\$ 65.00	\$ 6,500.00	\$ 50.00	\$ 5,000.00
*INDICATES SPECIAL PROVISION				TOTAL = \$ 507,300.00		TOTAL = \$ 561,500.00		TOTAL = \$ 563,000.00		TOTAL = \$ 627,500.00		TOTAL = \$ 767,000.00	

				TRIGGI CONSTRUCTION, INC.		CHADWICK CONTRACTING		COPENHAVER CONSTRUCTION, INC.		ALLIANCE CONTRACTORS, INC.		LANDMARK CONTRACTORS, INC.	
CODE	PAY ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
20101200	Tree Root Pruning, 1 to 10 Inch	EACH	100	\$ 150.00	\$ 15,000.00	\$ 90.00	\$ 9,000.00	\$ 20.00	\$ 2,000.00	\$ 35.00	\$ 3,500.00	\$ 75.00	\$ 7,500.00
20101200	Tree Root Pruning, 10 Inch and Over	EACH	100	\$ 250.00	\$ 25,000.00	\$ 125.00	\$ 12,500.00	\$ 30.00	\$ 3,000.00	\$ 45.00	\$ 4,500.00	\$ 100.00	\$ 10,000.00
*42400100	Portland Cement Concrete Sidewalk 4 Inch	SQ FT	65,000	\$ 7.25	\$ 471,250.00	\$ 7.70	\$ 500,500.00	\$ 8.30	\$ 539,500.00	\$ 6.50	\$ 422,500.00	\$ 10.30	\$ 669,500.00
*42400300	Portland Cement Concrete Sidewalk 6 Inch	SQ FT	2,000	\$ 8.25	\$ 16,500.00	\$ 7.75	\$ 15,500.00	\$ 11.00	\$ 22,000.00	\$ 9.75	\$ 19,500.00	\$ 13.20	\$ 26,400.00
44000600	Sidewalk Removal	SQ FT	65,000	\$ 2.00	\$ 130,000.00	\$ 2.00	\$ 130,000.00	\$ 2.00	\$ 130,000.00	\$ 4.95	\$ 321,750.00	\$ 2.00	\$ 130,000.00
*44000500	Combination Concrete Curb & Gutter Removal & Replacement (Special)	FOOT	1,000	\$ 50.00	\$ 50,000.00	\$ 41.50	\$ 41,500.00	\$ 38.00	\$ 38,000.00	\$ 55.50	\$ 55,500.00	\$ 64.35	\$ 64,350.00
*XX003435	Portland Cement Concrete Driveway Removal & Replacement	SQYD	1,000	\$ 65.00	\$ 65,000.00	\$ 75.00	\$ 75,000.00	\$ 72.00	\$ 72,000.00	\$ 132.00	\$ 132,000.00	\$ 98.05	\$ 98,050.00
*NA	HMA Driveway Patching	SQYD	100	\$ 100.00	\$ 10,000.00	\$ 40.00	\$ 4,000.00	\$ 55.00	\$ 5,500.00	\$ 65.00	\$ 6,500.00	\$ 85.85	\$ 8,585.00
*INDICATES SPECIAL PROVISION				TOTAL = \$ 782,750.00		TOTAL = \$ 788,000.00		TOTAL = \$ 812,000.00		TOTAL = \$ 965,750.00		TOTAL = \$ 1,014,385.00	

RETURN WITH BID



**Illinois Department
of Transportation**

**Local Public Agency
Formal Contract Proposal**

PROPOSAL SUBMITTED BY		
Schroeder & Schroeder, Inc.		
Contractor's Name		
7306 Central Park		
Street	P.O. Box	
Skokie, IL 60076		
City	State	Zip Code

STATE OF ILLINOIS
COUNTY OF McHenry and Kane
Village of Algonquin
(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF
STREET NAME OR ROUTE NO. Concrete Curb, Sidewalk and Driveway Removal and Replacement
SECTION NO. 21-00000-00-GM
TYPES OF FUNDS MFT

☒ SPECIFICATIONS (required)

☐ PLANS (required)

For Municipal Projects

Submitted/Approved/Passed

☐ Mayor ☐ President of Board of Trustees ☒ Municipal Official

Date

Department of Transportation

☐ Released for bid based on limited review

Regional Engineer

Date

For County and Road District Projects

Submitted/Approved

Highway Commissioner

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

RETURN WITH BID

NOTICE TO BIDDERS

County McHenry and Kane
Local Public Agency Village of Algonquin
Section Number 21-00000-00-GM
Concrete Curb, Sidewalk and
Driveway Removal and
Route Replacement

Sealed proposals for the improvement described below will be received at the office of Village of Algonquin, Village Hall
2200 Harnish Drive, Algonquin, IL 60102 until 10:00 am February 16, 2021
Address Time Date

Sealed proposals will be opened and read publicly at the office of Village of Algonquin, Village Hall
2200 Harnish Drive, Algonquin, IL 60102 at 10:00 am February 16, 2021
Address Time Date

DESCRIPTION OF WORK

Name Concrete Curb, Sidewalk and Driveway Removal and Replacement Length: n/a feet (n/a miles)
Location Various streets, sidewalks and driveways throughout the Village of Algonquin, Illinois
Proposed Improvement Concrete curb and gutter removal and replacement, PCC sidewalk removal and replacement, and PCC driveway removal and replacement.

1. Plans and proposal forms will be available in the office of The Village of Algonquin Village Hall, 2200 Harnish Drive,
Algonquin, IL, 60102 for the sum of Ten Dollars (\$10.00) (Electronic Only). Contact: Lee Fell (847-823-0500).
Address

2. ☐ Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- a. BLR 12200: Local Public Agency Formal Contract Proposal
- b. BLR 12200a Schedule of Prices
- c. BLR 12230: Proposal Bid Bond (if applicable)
- d. BLR 12325: Apprenticeship or Training Program Certification (**do not use for federally funded projects**)
- e. BLR 12326: Affidavit of Illinois Business Office

RETURN WITH BID

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.
6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.
9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals

RETURN WITH BID

PROPOSAL

County McHenry and Kane
Local Public Agency Village of Algonquin
Section Number 21-00000-00-GM
Concrete Curb, Sidewalk and
Driveway Removal and
Route Replacement

1. Proposal of Schroeder & Schroeder, Inc.
7306 Central Park, Skokie, IL 60076
for the improvement of the above section by the construction of _____
Concrete curb and gutter removal and replacement, PCC sidewalk removal and replacement,
and PCC driveway removal and replacement.

a total distance of n/a feet, of which a distance of n/a feet, (n/a miles) are to be improved.
2. The plans for the proposed work are those prepared by Christopher B. Burke Engineering, Ltd.
3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.
4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.
5. The undersigned agrees to complete the work within N/A working days or by N/A unless additional time is granted in accordance with the specifications.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to:
Village of Algonquin Clerks Office
The amount of the check is _____ (5% of bid amount).
7. In the event that one proposal guaranty check is intended to cover two or more proposals, the amount must be equal to the sum of the proposal guaranties, which would be required for each individual proposal. If the proposal guaranty check is placed in another proposal, it will be found in the proposal for: _____.
8. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.
9. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
11. The undersigned submits herewith the schedule of prices on BLR 12200a covering the work to be performed under this contract.
12. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12200a, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.

RETURN WITH BID

SCHEDULE OF PRICES

County McHenry and Kane
 Local Public Agency Village of Algonquin
 Section 21-00000-00-GM
 Route Various

Schedule for Multiple Bids

Combination Letter	Sections Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for Making Entire Improvements					
Bidder's Proposal for BASE BID					
Bidder's Proposal for BASE BID					
Item No.	Items	Unit	Quantity	Unit Price	Total Cost
20101200	Tree Root Pruning, 1 to 10 Inch	EACH	100	10.00	1,000.00
20101200	Tree Root Pruning, 10 Inch and Over	EACH	100	25.00	2,500.00
*42400100	Portland Cement Concrete Sidewalk 4 Inch	SQ FT	65,000	6.00	390,000.00
*42400300	Portland Cement Concrete Sidewalk 6 Inch	SQ FT	2,000	6.25	12,500.00
44000600	Sidewalk Removal	SQ FT	65,000	0.50	32,500.00
*44000500	Combination Concrete Curb & Gutter Removal & Replacement (Special)	FOOT	1,000	20.00	20,000.00
*XX003435	Portland Cement Concrete Driveway Removal & Replacement	SQYD	1,000	45.00	45,000.00
*NA	HMA Driveway Patching	SQYD	100	38.00	3,800.00
Bidder's Proposal for BASE BID					507,300.00

RETURN WITH BID

CONTRACTOR CERTIFICATIONS

County	McHenry and Kane
Local Public Agency	Village of Algonquin
Section Number	21-00000-00-GM
	Concrete Curb, Sidewalk and Driveway Removal and Replacement
Route	

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

1. **Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
2. **Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

3. **Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
4. **Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

SIGNATURES

County McHenry and Kane
Local Public Agency Village of Algonquin
Section Number 21-00000-00-GM
Concrete Curb, Sidewalk and
Driveway Removal and
Route Replacement

(If an individual)

Signature of Bidder _____

Business Address _____

(If a partnership)

Firm Name _____

Signed By _____

Business Address _____

Inset Names and Addressed of All Partners



(If a corporation)

Corporate Name Schroeder & Schroeder, Inc.

Signed By 
President

Business Address 7306 Central Park
Skokie, IL 60076

Insert Names of Officers

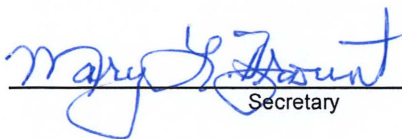


President Chris Schroeder

Secretary Mary L. Brount

Treasurer Joseph V. Vrabel

Attest:


Secretary



RETURN WITH BID

Route _____
County McHenry
Local Agency Vil of Algonquin
Section 21-00000-00-GM

PAPER BID BOND

WE Schroeder and Schroeder, Inc. as PRINCIPAL,
and Ohio Farmers Insurance Company as SURETY,

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 16th day of February, 2021

Principal

Schroeder and Schroeder, Inc.

By: *Chris Schroeder, President*
(Signature and Title)

By: _____
(Signature and Title)

(If PRINCIPLE is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Ohio Farmers Insurance Company

Surety

By: *Michael Demitropoulos*
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,

COUNTY OF DuPage

I, Veronica OConnor, a Notary Public in and for said county,
do hereby certify that Chris Schroeder and Cathie M. Demitropoulos

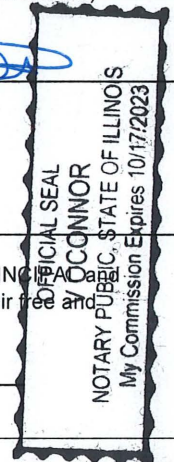
(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 16th day of February, 2021

My commission expires October 17, 2023

Veronica OConnor
(Notary Public)



ELECTRONIC BID BOND

☐ **Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)**

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Electronic Bid Bond ID Code

(Company/Bidder Name)

(Signature and Title)

Date

General
Power
of Attorney

CERTIFIED COPY

POWER NO. 1212962 02

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

WILLIAM B. EDSON, DAVID H. ESSER, WILLIAM H. HAYES, THOMAS R. HAYES, HOWARD A. WEISS, LYNN P. BERGAN, JOEL C. EDSON, CATHIE M. DEMITROPOULOS, GARY R. SEMMER, JOINTLY OR SEVERALLY

of **NAPERVILLE** and State of **IL** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship**.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader and Senior Executive** and their corporate seals to be hereto affixed this 21st day of **MARCH** A.D., 2014.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:

Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio
County of Medina ss.:

On this 21st day of **MARCH** A.D., 2014, before me personally came **Dennis P. Baus** to me known, who, being by me duly sworn, did depose and say, that he resides in **Wooster, Ohio**; that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 16th day of February A.D., 2021.



Frank A. Carrino, Secretary



Illinois Department of Transportation

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Affidavit of Availability For the Letting of _____

(Letting date)

Instructions: Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

	1	2	3	4	5	
Contract Number			NW HOSPITAL	CAROL STREAM	GLENVIEW	
Contract With	ARLINGTON HTS	SCHAUMBURG	PETER BAKER	MAURO SEWER	KENNEDY CONST.	
Estimated Completion Date	12-1-21	6-1-21	6-1-21	6-1-21	9-1-21	
Total Contract Price	317,000.00	1,005,153.00	9,600.00	53,578.00	61,324.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	317,000.00	205,227.00				522,227.00
Uncompleted Dollar Value if Firm is the Subcontractor			9,600.00	53,578.00	61,324.00	124,502.00
Total Value of All Work						646,729.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork						0.00
Portland Cement Concrete Paving						0.00
HMA Plant Mix						0.00
HMA Paving						0.00
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces						0.00
Highway, R.R. and Waterway Structures						0.00
Drainage						0.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	317,000.00	205,227.00	9,600.00	53,578.00	61,324.00	646,729.00
Landscaping						0.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Demolition						0.00
Pavement Markings (Paint)						0.00
Other Construction (List)						0.00
						0.00
						0.00
Totals	317,000.00	205,227.00	9,600.00	53,578.00	61,324.00	646,729.00

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	5
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
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Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name CHRIS SCHROEDER
Officer or Director

PRESIDENT
Title

Notary Public

Signed _____

My commission expires: _____

Company SCHROEDER AND SCHROEDER INC.

Address 7306 CENTRAL PARK

SKOKIE, IL 60076

(Notary Seal)



Illinois Department of Transportation

Affidavit of Availability
For the Letting of _____
(Letting date)

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Instructions: Complete this form by either typing or using black ink.
"Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

	6	7	8	9	10	
Contract Number	IDOT KENILWORTH	GLENVIEW- PLEASANT LN				
Contract With	PETER BAKER	KENNEDY CONST.	KENILWORTH	LAKE FOREST	LAKE VILLA	
Estimated Completion Date	9-30-21	10/1/2021	9/30/2021	9/30/2021	9/30/2021	
Total Contract Price	170,119.00	164,636.00	25,000.00	100,000.00	20,000.00	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor			25,000.00	100,000.00	20,000.00	667,227.00
Uncompleted Dollar Value if Firm is the Subcontractor	170,119.00	164,636.00				459,257.00
Total Value of All Work						1,126,484.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork						0.00
Portland Cement Concrete Paving						0.00
HMA Plant Mix						0.00
HMA Paving						0.00
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces						0.00
Highway, R.R. and Waterway Structures						0.00
Drainage						0.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	170,119.00	164,636.00	25,000.00	100,000.00	20,000.00	1,126,484.00
Landscaping						0.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Demolition						0.00
Pavement Markings (Paint)						0.00
Other Construction (List)						0.00
						0.00
						0.00
Totals	170,119.00	164,636.00	25,000.00	100,000.00	20,000.00	1,126,484.00

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	6	7	8	9	10
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
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Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name CHRIS SCHROEDER
Officer or Director

PRESIDENT
Title

Notary Public

Signed _____

My commission expires: _____

Company SCHROEDER AND SCHROEDER INC.

Address 7306 CENTRAL PARK

SKOKIE, IL 60076

(Notary Seal)



Illinois Department of Transportation

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Affidavit of Availability
For the Letting of _____
(Letting date)

Instructions: Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show **NONE**.

	11	12	13	14	15	
Contract Number						
Contract With	MOUNT PROSPECT	NORTHBROOK	ROUND LAKE	WHEELING	VERNON HILLS	
Estimated Completion Date	9/30/2021	9/30/2021	9/30/2021	9/30/2020	9/30/2020	
Total Contract Price	150,000	350,000	65,000	40,000	50,000	Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	150,000	350,000	65,000	40,000	50,000	1,322,227.00
Uncompleted Dollar Value if Firm is the Subcontractor						459,257.00
Total Value of All Work						1,781,484.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork						0.00
Portland Cement Concrete Paving						0.00
HMA Plant Mix						0.00
HMA Paving						0.00
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces						0.00
Highway, R.R. and Waterway Structures						0.00
Drainage						0.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	150,000.00	350,000.00	65,000.00	40,000.00	50,000.00	1,781,484.00
Landscaping						0.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Demolition						0.00
Pavement Markings (Paint)						0.00
Other Construction (List)						0.00
						0.00
						0.00
Totals	150,000.00	350,000.00	65,000.00	40,000.00	50,000.00	1,781,484.00

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	11	12	13	14	15
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
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Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this ____ day of _____, 20____.

Type or Print Name CHRIS SCHROEDER
Officer or Director

PRESIDENT
Title

Notary Public

Signed _____

My commission expires: _____

Company SCHROEDER AND SCHROEDER INC.

(Notary Seal)

Address 7306 CENTRAL PARK

SKOKIE, IL 60076



Illinois Department of Transportation

Bureau of Construction
2300 South Dirksen Parkway/Room 322
Springfield, Illinois 62764

Affidavit of Availability
For the Letting of _____
(Letting date)

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Part I. Work Under Contract

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	16	17	18	19	20	
Contract Number						
Contract With	WILMETTE					
Estimated Completion Date	9/30/2021					
Total Contract Price	125,000					Accumulated Totals
Uncompleted Dollar Value if Firm is the Prime Contractor	125,000					1,447,227.00
Uncompleted Dollar Value if Firm is the Subcontractor						459,257.00
Total Value of All Work						1,906,484.00

Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show **NONE**.

						Accumulated Totals
Earthwork						0.00
Portland Cement Concrete Paving						0.00
HMA Plant Mix						0.00
HMA Paving						0.00
Clean & Seal Cracks/Joints						0.00
Aggregate Bases & Surfaces						0.00
Highway, R.R. and Waterway Structures						0.00
Drainage						0.00
Electrical						0.00
Cover and Seal Coats						0.00
Concrete Construction	125,000.00					1,906,484.00
Landscaping						0.00
Fencing						0.00
Guardrail						0.00
Painting						0.00
Signing						0.00
Cold Milling, Planning & Rotomilling						0.00
Demolition						0.00
Pavement Markings (Paint)						0.00
Other Construction (List)						0.00
						0.00
						0.00
Totals	125,000.00	0.00	0.00	0.00	0.00	1,906,484.00

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code". Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Part III. Work Subcontracted to Others

For each contract described in Part I, list all the work you have subcontracted to others.

	16	17	18	19	20
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Subcontractor					
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Subcontract Price					
Amount Uncompleted					
Subcontractor					
Type of Work					
Subcontract Price					
Amount Uncompleted					
Total Uncompleted	0.00	0.00	0.00	0.00	0.00

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates

Subscribed and sworn to before me

this 16th day of FEBRUARY, 2021


Notary Public

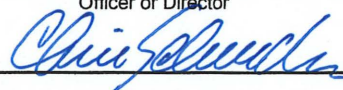
My commission expires: 4/15/24

(Notary Seal)



Type or Print Name CHRIS SCHROEDER PRESIDENT
Officer or Director Title

Signed



Company SCHROEDER AND SCHROEDER INC.

Address 7306 CENTRAL PARK

SKOKIE, IL 60076



Return with Bid

Route	Various
County	McHenry & Kane
Local Agency	Village of Algonquin
Section	21-00000-00-GM

All contractors are required to complete the following certification:

- ☒ For this contract proposal or for all groups in this deliver and install proposal.
- ☐ For the following deliver and install groups in this material proposal:

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidders' subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

- I. Except as provided in paragraph IV below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
- II. The undersigned bidder further certifies for work to be performed by subcontract that each of its subcontractors submitted for approval either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
- III. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

Cement Mason Area Joint Apprenticeship & Cement Mason Union Local 502

Apprenticeship in Skills Improvement Program Local 150 Operating Engineers

Chicagoland Laborers' JATC, Carol Stream, IL, for the Trade Construction Craft Labor

Teamsters Joint Council #25 Training Fund, Local 786

N.IL Cement Mason & Plasters JATC Local 11

- IV. Except for any work identified above, any bidder or subcontractor that shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforce and positions of ownership. ☐

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or after award may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder: Schroeder & Schroeder, Inc.

By: 
(Signature)

Address: 7306 Central Park, Skokie, IL 60076

Title: President

RETURN WITH BID



Affidavit of Illinois Business Office


County McHenry and Kane
 Local Public Agency Village of Algonquin
 Section Number 21-00000-00-GM
 Route Concrete Curb, Sidewalk and Driveway Removal and Replacement

State of Illinois)
) ss.
 County of McHenry and Kane)

I, Chris Schroeder of Skokie, Illinois,
(Name of Affiant) (City of Affiant) (State of Affiant)

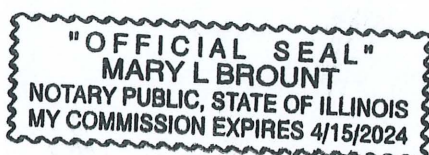
being first duly sworn upon oath, states as follows:


1. That I am the President of Schroeder & Schroeder, Inc.
officer or position bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under this proposal, Schroeder & Schroeder, Inc., will maintain a
(bidder)
 business office in the State of Illinois which will be located in Cook County, Illinois.
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.


(Signature)
Chris Schroeder
(Print Name of Affiant)

This instrument was acknowledged before me on 16th day of February, 2021.

(SEAL)




Type text here (Signature of Notary Public)

ADDENDUM #1
Village of Algonquin
Concrete Curb, Sidewalk and Driveway Removal and Replacement
Date: February 4, 2021

Modification #1

The unit for Portland Cement Concrete Driveway Pavement Removal & Replacement has been revised to SQ YD on the special provision. Attached, please find the Portland Cement Concrete Driveway Removal & Replacement special provision.

****Please note that the bid opening date has not changed from February 16, 2021 at 10:00 a.m. at the Village of Algonquin Village Hall.**

Please acknowledge the receipt of this addendum by signing and returning the attached form to Michelle Weber. Additionally, Addendum #1 shall be attached to the bid. If Addendum #1 is not attached to the bid, the bid may be disqualified. Fax to Michelle Weber, Village of Algonquin Village Hall, at (847) 658-4564.

PORTLAND CEMENT CONCRETE DRIVEWAY REMOVAL & REPLACEMENT

Description: This work shall consist of the removal and appropriate off-site disposal of existing Portland Cement Concrete driveway pavement and the construction of new Portland Cement Concrete driveway pavement (and necessary parkway restoration) at various locations as directed by the ENGINEER, in accordance with Sections 211, 252, 301, 351, 406 423, and 1020 of the STANDARD SPECIFICATIONS, and as directed by the ENGINEER.

Construction Requirements: The Contractor shall machine-saw a perpendicular clean joint between that portion of the driveway to be removed and that which is going to remain in place. If the Contractor removes or damages the existing driveway outside the limits designated by the Engineer for removal and replacement, he/she will be required to remove and replace that portion at his/her own expense to the satisfaction of the Engineer.

In addition, the CONTRACTOR shall place embankment or excavate in accordance with Sections 202 and 205 of the STANDARD SPECIFICATIONS in order to achieve the finished grades shown on the plans.

The proposed driveway pavement will consist of:

6" Portland Cement Concrete Driveway on 2" of Aggregate Base Course, Type B.

Parkway restoration shall consist of:

Seeding Class 1A on 6" of Topsoil with a 18" minimum width.

All Removal, Excavation, Embankment, High Early Strength Portland Cement Concrete, Aggregate Base Course and Parkway Restoration will not be paid for separately but shall be considered part of this item.

Method of Measurement and Basis of Payment: This work will be measured and paid for at the unit price per square yard for PORTLAND CEMENT CONCRETE DRIVEWAY REMOVAL & REPLACEMENT which price shall be payment in full for constructing this item as specified, including all materials, labor and equipment. Only the completed replacement driveway will be measured as the basis of payment.

ADDENDUM #1
Village of Algonquin
Concrete Curb, Sidewalk and Driveway Removal and Replacement
Date: February 4, 2021

I acknowledge the receipt of Addendum #1 for the above referenced project:

Signed: 

Schroeder & Schroeder, Inc.

Name of Company

ADDENDUM #2
Village of Algonquin
Concrete Curb, Sidewalk and Driveway Removal and Replacement
Date: February 12, 2021

Modification #1

The pay items Tree Pruning (1 to 10 Inch Diameter) and Tree Pruning (Over 10 Inch Diameter) have been updated to Tree Root Pruning, 1 to 10 Inch, and Tree Root Pruning, 10 Inch and Over, respectively. Attached, please find the revised Schedule of Prices.

****Please note that the bid opening date has not changed from February 16, 2021 at 10:00 a.m. at the Village of Algonquin Village Hall.**

Please acknowledge the receipt of this addendum by signing and returning the attached form to Michelle Weber. Additionally, Addendum #2 shall be attached to the bid. If Addendum #2 is not attached to the bid, the bid may be disqualified. Fax to Michelle Weber, Village of Algonquin Village Hall, at (847) 658-4564.

RETURN WITH BID

SCHEDULE OF PRICES

County McHenry and Kane
 Local Public Agency Village of Algonquin
 Section 21-00000-00-GM
 Route Various

Schedule for Multiple Bids

Combination Letter	Sections Included in Combinations	Total

Schedule for Single Bid

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for Making Entire Improvements					
Bidder's Proposal for BASE BID					
Bidder's Proposal for BASE BID					
Item No.	Items	Unit	Quantity	Unit Price	Total Cost
20101200	Tree Root Pruning, 1 to 10 Inch	EACH	100		
20101200	Tree Root Pruning, 10 Inch and Over	EACH	100		
*42400100	Portland Cement Concrete Sidewalk 4 Inch	SQ FT	65,000		
*42400300	Portland Cement Concrete Sidewalk 6 Inch	SQ FT	2,000		
44000600	Sidewalk Removal	SQ FT	65,000		
*44000500	Combination Concrete Curb & Gutter Removal & Replacement (Special)	FOOT	1,000		
*XX003435	Portland Cement Concrete Driveway Removal & Replacement	SQYD	1,000		
*NA	HMA Driveway Patching	SQYD	100		
Bidder's Proposal for BASE BID					

ADDENDUM #2
Village of Algonquin
Concrete Curb, Sidewalk and Driveway Removal and Replacement
Date: February 12, 2021

I acknowledge the receipt of Addendum #2 for the above referenced project:

Signed: 

Schroeder & Schroeder, Inc.

Name of Company



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: February 25, 2021

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager
Robert Mitchard, Public Works Director

SUBJECT: *Replacement Skid Steer Purchase*

As part of the Village's Financial Resiliency Plan (FRP) that was adopted in April 2020, staff placed holds on approximately \$1.5 million of General Fund expenditures to address revenue shortfalls and many of the uncertainties of beginning a fiscal year during a pandemic. In October, pursuant to the FRP, the Village Board approved restorative funding totaling \$772,700 as a result of the Villages receipt of Local CURE funding from the Illinois Department of Commerce and Economic Opportunity. At this point, the FRP was idled as trigger events were satisfactorily addressed.

Subsequently, the Village has received additional one-time funds from Kane County's Coronavirus Relief Fund and FEMA's reimbursement program. With that said, it would be appropriate to review the Village's vehicle and equipment needs and/or other deferred one-time expenses as our financial position has been stabilized for the current fiscal year.

Attached to this memo is a quote for a purchase of a S76 T4 Bobcat Skid Steer Loader. Staff is proposing to purchase one (1) of these items at a total cost of \$50,793. This purchase will replace one (1) 2008 S300 Bobcat Skid Steer Loader (#544) which meets replacement criteria based on age, reliability, and service history.

Recommendation

Staff recommends that the Committee of the Whole forward this item to the Village Board for approval by Resolution at their meeting on March 16, 2021.

C: Mike Reif, Internal Services Supervisor



Product Quotation

Quotation Number: 34058D034315

Date: 2021-02-25 16:15:12

Ship to	Bobcat Dealer	Bill To
Village of Algonquin Attn: Mike Reif 110 Meyer Drive Algonquin, IL 60102 Phone: (847) 344-9044 Fax: 847.658.2755	Atlas Bobcat, Elk Grove Village, IL 1160 MCCABE AVE ELK GROVE VILLAGE IL 60007 Phone: (847) 678-3633 Fax: (847) 678-3587 ----- Contact: Todd Swartz Phone: 847-678-3633 Fax: 847-678-3587 Cellular: 847-529-1191 E Mail: tswartz@atlasbobcat.com	Village of Algonquin Attn: Mike Reif 110 Meyer Drive Algonquin, IL 60102 Phone: (847) 344-9044 Fax: 847.658.2755

Description	Part No	Qty	Price Ea.	Total
S76 T4 Bobcat Skid Steer Loader 74.0 HP Tier 4 V2 Bobcat Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De-rate Protection Glow Plugs (Automatically Activated) Horn Instrumentation: Standard 5" Display (Rear Camera Ready) with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, auto idle, and security lockouts. Lift Arm Support	M0369	1	\$37,540.00	\$37,540.00
	Lift Path: Vertical Lights, Front and Rear LED Operator Cab Includes: Vinyl Adjustable Vinyl Suspension Seat, Top and Rear Windows, Parking Brake, Seat Bar and Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 and ISO 3471 Falling Object Protective Structure (FOPS) meets SAE- J1043 and ISO 3449, Level I; (Level II is available through Bobcat Parts) Vinyl suspension seat with 2-point seat belt Parking Brake: Wedge Brake System Tires: 12-16.5, 12PR, Bobcat Heavy Duty Warranty: 2 years, or 2000 hours whichever occurs first Machine IQ Telematics			
P69 Performance Package Power Bob-Tach 7-Pin Attachment Control High Flow Two-Speed	M0369-P06-P69	1	\$5,350.00	\$5,350.00
	Dual Direction Bucket Positioning Automatic Ride Control Reversing Fan			
C68 Comfort Package "Enclosed Cab with HVAC Sound Reduction Touch Display with Radio & Bluetooth	M0369-P07-C68	1	\$5,440.00	\$5,440.00
	Heated Cloth Air Ride Suspension Seat Premium LED Lights Rear View Camera"			
Selectable Joystick Controls	M0369-R01-C04	1	\$603.00	\$603.00
Strobe Light Kit, Amber	7375339	1	\$330.00	\$330.00
74" Severe Duty Bucket	7326130	1	\$1,200.00	\$1,200.00
--- Bolt-On Cutting Edge, 74"	6718007	1	\$330.00	\$330.00
Total of Items Quoted				\$50,793.00
Quote Total - US dollars				\$50,793.00

Notes:

Discount per the Sourcewell - NJPA Contract #040319-CEC. Effective thru 05-31-2023

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ **Sign:** _____ **Date:** _____



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: March 3, 2021

TO: Tim Schloneger, Village Manager
Committee of the Whole

FROM: Robert Mitchard, Public Works Director

SUBJECT: Harrison/Main St. Bike Path and Round-a-bout (RAB) project

The Harrison/Main St. Bike Path and Round-a-bout (RAB) project was out to bid and the State/IDOT opened bids recently. As you may recall, the Village hosted a virtual Open House in December so that we could address questions and concerns of those that may be impacted by the proposed construction. We addressed all that we could based on the comments received at the public meeting. The project is projected to commence in April or May.

We have attached the Phase 3 Construction Observation Proposal from CBBEL for this project. It is important to note that this project has both Federal, State and County funding to offset much of the construction cost. This requires a higher level of coordination, reporting and documentation compared to a typical locally funded Village project and, therefore, the proposed fee reflects that level of effort.

The proposal fee for oversight services is not to exceed \$751,439.78. The estimated cost of construction is \$7,552,484, so the engineering is just under 10% of the total cost, which is in the acceptable range for a project of this magnitude. We have \$400,000 in the FYE 2021/2022 budget for the first stage of this project which will focus on the work on North Harrison St. The remainder of the work on North Main St. including the bike path switchback and RAB will be completed in 2022, therefore, we will budget appropriately in the next budget year (FYE 2022/2023).

We recommend that COTW take the necessary action to move this item to the Village Board for approval of this proposal with Christopher B. Burke Engineering, LTD in the amount of \$751,439.78. Please do not hesitate to contact me if you have any questions.

Consulting Engineering
Master Agreement Work Order Form

I. Incorporation of Master Agreement

All terms and conditions contained within the Village Engineer Master Agreement executed between the parties shall be applicable to the work to be performed under this Work Order and shall be deemed to be fully incorporated as if fully set forth herein.

II. Project Understanding

A. General Understanding/Assumptions

It is our understanding that the Village is seeking a qualified consulting firm to provide Construction Engineering Services for the Main Street / Harrison Street Protected Bike Lanes Project.

B. Design Criteria

IDOT and Village Standards

III. Scope of Services

1. Preconstruction Services

- Review of Bidding/Contract Documents and Engineering Drawings; Advise the Village of potential conflicts or problems, so that solutions can be developed prior to construction.
- Attend Pre-Construction Meeting with Contractor, Village Staff, IDOT, Utility Company Representatives; CBBEL shall prepare a project contact list, including 24-hour emergency numbers, for distribution with the meeting minutes. Obtain from the contractor a list of proposed suppliers and subcontractors. Make recommendations to the Village regarding the suitability of the subcontractors for the proposed work.
- Attend and participate in Village Administered Project Informational Meeting with Impacted Property Owners and other Project Stakeholders (if required).
- Permit Coordination; Obtain and distribute all permits issued for the construction of the project.
- Utility Coordination (Nicor, ComEd, AT&T, Comcast, etc.);
- Review the construction schedule submitted by the contractor for compliance with the contract.
- CBBEL shall document all existing conditions with digital photographs and videotapes to ensure that all disrupted areas have been restored per the plan or existing conditions.
- Review the Inspector's Checklists provided through IDOT for contract line items including Erosion Control, Hot-Mix Asphalt, Storm Sewers, Earth Excavation and Embankment.
- Provide information to the Village so you can update your website with construction updates.

2. Shop Drawing Review

- Review of all submittals to ensure conformance with the requirements set forth in the Contract Documents and Engineering Drawings;

- Shop Drawings and Contractor Submittals:
 - Record data received, maintain a file of drawings and submissions, and check construction for compliance with them.
 - Notify the Village of any deviations or substitutions. With the notification, provide the Village with a recommendation for acceptance or denial, and request direction from the Village regarding the deviation or substitution.
 - Alert the Contractor's field superintendent when materials or equipment are being installed before approval of shop drawings or samples, where such are required, and advise the Village when it is necessary to disapprove work as failing to conform to the Contract Documents.

3. Construction Observation

LAYOUT VERIFICATION AND/OR CONSTRUCTION LAYOUT

- Verify Construction Layout Performed by Contractor;
- Coordinate with the design engineer and contractor to verify initial geometric controls.
- Since the contractor is responsible for construction staking, perform periodic measurements to assure the contractor's construction staking and construction layout is accurate per plan.

CONSTRUCTION OBSERVATION

- Develop and distribute regular Project Notifications (letters to impacted residents, businesses, schools, refuse and delivery companies, etcetera);
- Full-Time Construction Inspection of all Contract Work to ensure improvements are constructed safely with minimal impact on the public and in accordance with the project specifications; CBBEL shall keep the Village informed of the progress of the work, guard the Village against defects and deficiencies in the work, and advise the Village of all observed deficiencies of the work and disapprove all work failing to conform to the Contract Documents.
- Answering of questions and resolving issues and concerns from impacted property owners;
- Ensure that Construction Completion Schedule is adhered to; Review contractor's progress on a bi-weekly basis and update the progress schedule. Compare actual progress to the contractor's approved schedule. If the project falls 14 calendar days behind schedule, work with the contractor to determine the appropriate course of action to get back on schedule. The contractor is required to submit a revised schedule for approval prior to further payments being made.
- Conduct Weekly Progress Meetings;
- Provide Weekly Progress Updates to Village Staff;
- Alert the Contractor's field superintendent when materials or equipment are being installed before approval of shop drawings or samples, where such are required, and advise the Village when it is necessary to disapprove work as failing to conform to the Contract Documents.
- Discuss the truck routes with the Contractor and monitor that the identified routes are being used.
- All CBBEL personnel and their sub-consultants will comply with the Village's current safety guidelines.
- Enforcement of Storm-water Pollution Prevention Plan (SWPPP) to ensure compliance with IEPA NPDES Permit.

TRAFFIC CONTROL INSPECTION

- Perform Traffic Control Inspection as outlined in Section 700: Work Zone Traffic Control of IDOT's Construction Manual. At a minimum, CBBEL shall perform the following in accordance with STP procedures:
- One detailed daytime inspection per week and two detailed nighttime inspections per month. These inspections shall be recorded on Form BC 726, Traffic Control Inspection Report.
- In addition, the Resident Engineer will drive through the jobsite daily and document the drive through in the project diary.
- If traffic control is in place during project suspensions, two drive-throughs per week will be performed.

If major deficiencies are observed, the Resident Engineer will notify the contractor immediately and insure that the contractor takes the appropriate actions as outlined in the contract documents.

4. Construction Documentation

- CBBEL follows all IDOT guidelines and procedures for Construction Engineering, including, but not limited to, IDOT Construction Manual and IDOT Project Procedures Guide.
- Maintain Daily Project Diary, Daily Inspection Reports, Field Books, Quantity Books, and all other Pertinent Records;
- Contract Administration/Documentation;
- Quantity Measurement;
- Maintain and update CMMS;
- Review/Process Contractor Progress Pay Requests (review schedule submittal, waivers of lien, sworn statements and certified payroll records and have contractor revise documents as necessary) and provide Village Staff with a Recommendation for Payment;
- Develop and Process Change Orders as necessary including Final Balancing Change Order;
- Respond to any Requests for Information from the Contractor.

5. Materials QA

- Performance of Quality Assurance Material Testing in conformance with IDOT requirements for QC/QA Material Testing;
- CBBEL will utilize Material Solutions Laboratory (MSL) for the material testing portions of this contract. MSL will provide Quality Assurance (QA) testing as outlined by IDOT's Bureau of Material and Physical Research, and further described in the Construction Manual.
- The Resident Engineer provided by CBBEL will be familiar with the frequency of QA testing as required by IDOT as outlined in their Project Procedures Guide. The Resident Engineer will coordinate the QA material testing and review all required reports submitted by both the contractor's QC sub-contractor and TSC for compliance with the project specifications.

6. Closeout

- Develop and ensure completion of “Punch List”;
- Completion of a Warranty Inspection to identify and direct Contractor to address any issues that arise during warranty period (up to 1 year beyond date of final payment to Contractor).
- Prepare final pay estimate and change order for the Village’s approval.
- Verify all necessary material inspection has been received and documented.
- Submit the job box to IDOT with all pertinent project information.

IV. Man-Hour & Fee Summary

See attached Cost Estimate of Consultant Services

Direct Costs

See attached Cost Estimate of Consultant Services

VILLAGE OF ALGONQUIN

Accepted by: _____

Title: _____

Date: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.

Accepted by:  _____

Title: President _____

Date: 2/2/2021 _____

DF-824-039
REV 12/04

Cost Plus Fixed Fee 2	14.50% [(2.3 +R) DL + IHDC]
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DBE

AVERAGE HOURLY PROJECT RATES

FIRM Christopher B. Burke Engineering, Ltd.
Local Agency Village of Algonquin
Section 0
Project Main Street Protected Bike Lane
Job No: 0

DATE 02/02/21

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES			Preconstruction Services			Shop Drawing Review			Construction Observation			Construction Documenting			Materials QA		
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg
PRINCIPAL	60.00	0																	
ENGINEER VI	70.00	35	0.75%	0.53	5	7.69%	5.38	5	2.44%	1.71	20	0.66%	0.46						
ENGINEER V	66.83	2230	47.80%	31.95	60	92.31%	61.69	200	97.56%	65.20	1500	49.67%	33.19	300	25.00%	16.71	50	100.00%	66.83
ENGINEER IV	55.12	0																	
ENGINEER III	45.84	600	12.86%	5.90										600	50.00%	22.92			
ENGINEER I/II	34.03	1800	38.59%	13.13							1500	49.67%	16.90	300	25.00%	8.51			
SURVEY V	60.00	0																	
SURVEY IV	60.00	0																	
SURVEY III	58.75	0																	
SURVEY II*	48.50	0																	
SURVEY I*	35.83	0																	
ENGINEERING TECHN	60.00	0																	
ENGINEERING TECHN	52.17	0																	
ENGINEERING TECHN	48.13	0																	
ENGINEERING TECHN	22.33	0																	
CAD MANAGER	60.00	0																	
CAD II *	47.25	0																	
GIS SPECIALIST III	51.00	0																	
GIS SPECIALIST I/II*	34.00	0																	
LANDSCAPE ARCHITE	58.00	0																	
LANDSCAPE DESIGNE	32.00	0																	
ENVIRONMENTAL RES	60.00	0																	
ENVIRONMENTAL RES	53.80	0																	
ENVIRONMENTAL RES	41.00	0																	
ENVIRONMENTAL RES	28.00	0																	
ENVIRONMENTAL RES	40.00	0																	
ADMINISTRATIVE*	37.19	0																	
ENGINEERING INTERN	16.10	0																	
TOTALS		4665	100%	\$51.50	65	100.00%	\$67.07	205	100%	\$66.91	3020	100%	\$50.56	1200	100%	\$48.14	50	100%	\$66.83

AVERAGE HOURLY PROJECT RATES

FIRM Christopher B. Burke Engineering, Ltd.
Local Agency Village of Algonquin
Section 0
Project Main Street Protected Bike Lane
Job No: 0

DATE 02/02/21

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Closeout			Public Outreach (Metro)														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	60.00																		
ENGINEER VI	70.00	5	4.00%	2.80															
ENGINEER V	66.83	120	96.00%	64.16															
ENGINEER IV	55.12																		
ENGINEER III	45.84																		
ENGINEER I/II	34.03																		
SURVEY V	60.00																		
SURVEY IV	60.00																		
SURVEY III	58.75																		
SURVEY II*	48.50																		
SURVEY I*	35.83																		
ENGINEERING TEC	60.00																		
ENGINEERING TEC	52.17																		
ENGINEERING TEC	48.13																		
ENGINEERING TEC	22.33																		
CAD MANAGER	60.00																		
CAD II *	47.25																		
GIS SPECIALIST III	51.00																		
GIS SPECIALIST I/II	34.00																		
LANDSCAPE ARCH	58.00																		
LANDSCAPE DESIG	32.00																		
ENVIRONMENTAL P	60.00																		
ENVIRONMENTAL P	53.80																		
ENVIRONMENTAL P	41.00																		
ENVIRONMENTAL P	28.00																		
ENVIRONMENTAL P	40.00																		
ADMINISTRATIVE*	37.19																		
ENGINEERING INTE	16.10																		
TOTALS		125	100%	\$66.96	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: February 25, 2021

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager
John Bucci, Police Chief

SUBJECT: *Replacement Squad Vehicles Purchase*

As part of the Village's Financial Resiliency Plan (FRP) that was adopted in April 2020, staff placed holds on approximately \$1.5 million of General Fund expenditures to address revenue shortfalls and many of the uncertainties of beginning a fiscal year during a pandemic. In October, pursuant to the FRP, the Village Board approved restorative funding totaling \$772,700 as a result of the Villages receipt of Local CURE funding from the Illinois Department of Commerce and Economic Opportunity. At this point, the FRP was idled as trigger events were satisfactorily addressed.

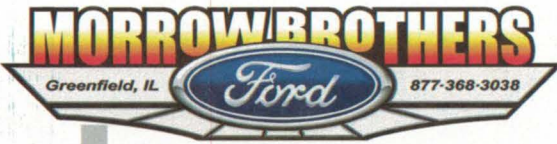
Subsequently, the Village has received additional one-time funds from Kane County's Coronavirus Relief Fund and FEMA's reimbursement program. With that said, it would be appropriate to review the Village's vehicle and equipment needs and/or other deferred one-time expenses as our financial position has been stabilized for the current fiscal year.

Attached to this memo is a quote for a purchase of a 2020 Ford Police Interceptor Utility Hybrid vehicle. Staff is proposing to purchase two (2) of these vehicles at a total cost of \$144,020 (\$72,010/each). This total cost includes the vehicle plus all accessories such as light bars, equipment, computers, printers, cameras, DVR, radar, and graphics. These vehicles will replace two (2) 2015 Ford Police Interceptor Sedans (#93 and #94) which meet replacement criteria based on age, mileage, reliability, and service history.

Recommendation

Staff recommends that the Committee of the Whole forward this item to the Village Board for approval by Resolution at their meeting on March 16, 2021.

C: Mike Reif, Internal Services Supervisor



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

February 20, 2021

Ryan D. Markham
Deputy Chief of Police
Algonquin Police Department
(847) 658-5491

We have figured the following for your consideration.

1-New 2020 Ford Police Interceptor Utility AWD Hybrid

Exterior Color TBD
Cloth Front Bucket Seats
Vinyl Rear Bench Seat
18D Hatch Timer Delete
68G Rear L/W/H Inoperative
60A Grill/Lamp/Speaker Wiring
51R Driver's Side LED Spotlight
549 Power Heated Mirrors
47A Factory Police Engine Idle
New MP License/Title
All other standard equipment

2020 Interceptor Utility AWD	Illinois Government Price	\$37,880.00 *
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A limited quantity of units are in stock* at the time of this quote. Units are available first come, first serve. Additional options can be added as required. Let me know if you have any questions.

Thank you,

Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.