



**Village of Algonquin**  
**Minutes of the Committee of the Whole Meeting**  
**Held On February 16, 2021**  
**Held Remotely due to COVID 19**

**AGENDA ITEM 1: Roll Call to Establish a Quorum**

Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:49 p.m.

Present: Trustees Laura Brehmer, Jerry Glogowski, Janis Jasper, John Spella, Jim Steigert, and Acting President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Michael Kumbera; Public Works, Michelle Zimmerman; Community Development Director, Russ Farnum; Police Chief, John Bucci; Chief Innovation Officer, Kevin Crook; Recreation Superintendent, Katie Gock; Building Commissioner, Craig Arps; Village Clerk, Maggie Auger and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2: Public Comment**

Chris Kius from Kane County Board Dist#23 informed the Board that the KDOT will be holding a stakeholder planning session and all invited to Zoom meeting on February 25, 2021 at 10 am. COVID vaccine distribute plan in place, but getting vaccines in an irregular rate. So far administered 50,612 doses in Kane County. Kane County will be working with the State to distribute CARES ACT funds for low income rental assistance in the coming months.

**AGENDA ITEM 3: Community Development**

Mr. Farnum and Mr. Arps

**A. Consideration of an Amendment to Chapter 23, Building Codes**

Russ Farnam gave an overview of the updating and revising all of Chapter 23. Chapter 23 adopts and amends all the Building Codes enforced by the Village. Currently, Chapter 23 references the 2006 edition of the International Codes (I-Codes). Staff felt it was time for another review based on changes in construction technology, methods and materials.

Additionally, Permit fees have not been updated since the adoption of the 2006 I-Codes.

Consequently, staff felt it was also time to update the Permit Fee Schedule in Appendix B.

After a lengthy discussion by the Committee Members and information given by the Building Commissioner, there were too many outstanding issues to be resolved and cost concerns, so the matter was tabled to a later date.

**AGENDA ITEM 4: General Administration**

Michael Kumbera

**A. Review Proposed Enterprise Fund and Special Fund Budgets for 2021/2022**

1. Water and Sewer Operating Fund- The Water and Sewer Operating fund is a separate enterprise fund that does not receive anytax income since revenue is derived solely from the usage of the Village's water and sewerservices. The fund is classified as a true enterprise fund. It is the pure business of

providing water and sewer services. The revenues and expenditures are directly related to the demand for these water and sewer services and are not supplemented by any other fund or tax dollars. The fiscal year 2021/2022 Water and Sewer Operating Fund budget is proposed estimated expenditures of \$10,440,800 and revenues expected to be \$11,170,000 which includes the \$1,320,000 Capital Fund transfer of fees.

2. Swimming Pool Fund - The Swimming Pool Fund is proposed to be balanced with required improvements and maintenance of the facility with \$220,000 in Revenues and \$220,000 in Expenses. With a subsidy from the General Fund (87% of the pool's expenses) to cover maintenance costs, recreational swimming opportunities continue to be offered to the public in the 2021 swim season at affordable rates. The plan is to have the pool open in the 2021 season, however, the Facility will operate within the Federal, State and local health authorities and will look different than in the past.
3. Cemetery Fund - The recommendations proposed in this budget are in line with the amount of activity seen over the past few years. Needed maintenance can continue to improve the appearance of the cemetery and the respect fitting for this facility. Expected revenue is \$44,000 with expenditures at \$43,500.
4. Building Services Fund - The Building Services Fund is a self-balancing fund, with the expenditures being offset by the revenues generated from each department of the Village. The expected Revenues are \$924,000 and expected Expenses are \$924,000. The charges to each department are based on the building maintenance and supply needs of that specific department.
5. Vehicle Maintenance Service Fund - The Vehicle Maintenance Service Fund is a self-balancing fund with the expenditures being offset by the revenues (reimbursements) generated from each department of the Village. The expected Revenues is \$1,163,000 and the expected Expenses are \$1,163,000. The charges to each department are based on the fleet vehicles and equipment maintenance needs of that specific department.

Trustee Brehmer, Chairperson of the meeting asked for a consensus to move this item to the Village Board.

Roll Call Vote: voting aye: Brehmer, Glogowski, Jasper, Spella, Steigert & Acting President Sosine  
Consensus: 6 -ayes, 0 -nays

## **AGENDA ITEM 5: Public Works & Safety**

Michelle Zimmerman

### **A. Consider an Agreement with Moore Landscape for the 2021 Downtown Flower and Planter Bed Maintenance Program**

The request for proposals was distributed to five qualified vendors, of which two responded. Both respondents are qualified contractors and would serve us to the level of quality this program requires. Moore Landscapes of Northbrook, Illinois is the contractor who has been providing this service for the last two years. They have provided an excellent product, excellent service, and have been very reliable. We recommend the Village Board award this work for \$94,250 to Moore Landscapes of Northbrook, IL.

Trustee Brehmer, Chairperson of the meeting asked for a consensus to move this item to the Village Board.

Roll Call Vote: voting aye: Brehmer, Glogowski, Jasper, Spella, Steigert & Acting President Sosine  
Consensus: 6 -ayes, 0 -nays

**B. Consider a Supplement Resolution for the Harper Drive Bike Path Maintenance Expenditures**

We received an ITEP (Illinois Transportation Enhancement Program) grant to construct this bike path, for which 80% of the cost of the project was paid for through federal funds distributed through IDOT. In the case of this project, the Village passed an initial resolution to expend \$185,000 for our portion on the project. IDOT's typical time frame for closing out federally funded project is between 3-5 years after they are completed, thus the Village is just receiving the balancing change order and the additional amount owed for our portion of the cost share. A supplemental resolution in the amount of \$65,026.12 is needed in order to final out the Harper Drive Bike Path Project (MFT number 14-00087-00-BT) maintenance expenditures. Thus, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of this supplemental resolution.

Trustee Brehmer, Chairperson of the meeting asked for a consensus to move this item to the Village Board.

Roll Call Vote: voting aye: Brehmer, Glogowski, Jasper, Spella, Steigert & Acting President Sosine  
Consensus: 6 -ayes, 0 -nays

**AGENDA ITEM 7: Executive Session**

None

**AGENDA ITEM 8: Other Business**

None

**AGENDA ITEM 9: Adjournment**

There being no further business, Chairperson Brehmer adjourned the meeting at 9:13 p.m.

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Submitted: Maggie Auger, Village Clerk