



**Village of Algonquin**  
**Minutes of the Committee of the Whole Special Meeting**  
**Held Remotely Due To COVID-19**  
**January 26, 2021**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Laura Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees John Spella, Janis Jasper, Jerry Glogowski, Laura Brehmer, Jim Steigert, and Acting President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Mike Kumbera; Management Analyst, Matt Bajor; Public Works Director, Bob Mitchard; Community Development Director, Russ Farnum; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment – Audience Participation

April Williams was glad to see that Gas Light Park Tennis Courts plans are in the 2021-2022 budget and she hopes they get approved. She also asked the status of the focus group meetings.

**AGENDA ITEM 3:** Community Development

None

**AGENDA ITEM 4:** General Administration

Mr. Schloneger turned to meeting over to Mr. Farnum, for he had an announcement for the Board.

Mr. Farnum announced to the Board that he was presented an opportunity that he could not pass up, Village Administrator. This recent opportunity to advance his career as City Administrator and he accepted. With that said, he has tendered his resignation with the Village and his last day will be February 28. It has been a wonderful 12 years at the Village, and it goes without saying that he has mixed feelings about resigning.

The Board congratulated Mr. Farnum and wished him well in his new role.

Mr. Kumbera presenting:

**A. Presentation for Capital Budget for 2021/2022**

**1. Proposed Water and Sewer Improvement and Construction Budget**

The revenue estimated for this fiscal year is \$1,898,000 (including a transfer of \$1,320,000 from the Water & Sewer Operating Fund), and expenses are budgeted at \$13,720,000, which includes initial funding for IEPA Low Interest Loans designated projects.

**REVENUES - \$1,898,000**

Maintaining safe drinking water and environmentally sound sewer services is one of the most important responsibilities of the Village of Algonquin. As providing water and sewer services become more expensive, the village is faced with the constant challenge of balancing our interest in offering a fundamental public health service at an affordable price against the necessity of managing our systems in a financially sustainable manner. Water, sewer and all other utilities are businesses, regardless of who owns them. The village's water and sewer utilities are businesses that just happen to be owned by government.

On January 19, 2016 the Village Board adopted a new rate structure that took effect November 1, 2016. The new rates are not only fair and equitable, but are also based on an accurate cost of service analysis. The rate structure covers all costs of day-to-day operations, growth, depreciation and debt service for needed capital improvement projects.

**EXPENSES - \$13,720,000**

Account 42230 – Legal Services - \$10,000

Account 42232 - Engineering - \$1,605,000 - This line item provides payment for engineering services for the design, construction oversight, and inspection of projects planned in this fund.

Projects include the following:

- Countryside Standpipe Rehabilitation-\$50,000
- Downtown Streetscape Stage 3 - \$25,000
- Huntington to Countryside 16" Watermain West - \$125,000
- PRV Replacement Program Year 1 - \$5,000
- PRV Replacement Program Year 2 & 3 - \$140,000
- Ratt Creek Reach 5 (High Hill Dam Area) - \$210,000
- State Revolving Loan Fund Administration - \$25,000
- WTP 3 PFAS Mitigation Study - \$50,000
- WWTP Phase 6B Improvements - \$570,000
- Contract Engineer - \$100,000
- PR Firm - \$50,000
- Braewood Lift Station Improvements Assessment - \$10,000
- Biosolids Handling: \$70,000
- Woods Creek Lift Station Upgrades: \$35,000
- Boyer Road and County Line Road Watermain: \$140,000

Account 43370 – Infrastructure Maintenance - \$500,000

Account 44416 – Collection System Maintenance - \$600,000

Account 45520 – Water Treatment Plant - \$0

Account 45526 – Wastewater Collection - \$3,285,000

Account 45565 – Water Main - \$820,000

Account 45570 – Wastewater Treatment Facility - \$6,900,000

## **2. Proposed MFT and Street Improvement Budgets**

The proposed fiscal year 2021/2022 budgets for the Motor Fuel Tax (MFT) Fund and the Street Improvement Fund. These two funds have separate sources of revenue collection and expenditure requirements. The projects recommended in these two funds continue the village's commitment to maintenance and implementation of the multi-year street improvement program.

The MFT and Street Improvement Funds budget assumes carryover projects from the current fiscal year, outstanding monies to be paid to the state of Illinois for previously completed projects, a draw down in cash reserves, grants, future tax increment financing (TIF) fund reimbursements and the possibility of future issuance of debt. These factors will allow expenditures of road projects to exceed revenues by \$7,445,000. The projected revenue for the two funds total \$11,605,000 (including a \$5,500,000 General Fund Transfer), and the proposed engineering, road construction and maintenance expenditures total \$19,050,000.

### **MFT FUND REVENUES - \$1,105,000**

Under the MFT Fund, the primary revenue sources are the Motor Fuel Tax allotments provided by the State of Illinois and interest income on accumulated cash reserves.

### **MFT FUND EXPENDITURES - \$2,090,000**

Account 42232 – Engineering/Design - \$0

Account 43309 - Materials - \$380,000

Account 43370 – Infrastructure Maintenance - \$350,000

Account 44427 – Maintenance – Curb/Sidewalk - \$700,000

Account 44428 – Maintenance – Streets - \$240,000

Account 44429 – Maintenance – Street Lights - \$220,000

Account 44431 – Maintenance – Storm Sewer - \$200,000

Account 45593 – Capital Improvements - \$0

### **STREET IMPROVEMENT FUND REVENUES - \$10,500,000**

### **STREET IMPROVEMENT FUND EXPENDITURES - \$16,960,000**

Account 42230 – Legal Services - \$10,000

Account 42232 – Engineering Design Services - \$2,435,000

- 20 Washington & Existing Washington Street Parking Lots - \$25,000

- Algonquin Lakes Construction Oversight- \$90,000
- Boyer and County Line Roads - \$60,000
- Broadmore & Stonegate Roads - \$50,000
- Bunker Hill Drive – \$125,000
- Downtown Streetscape Main Street & Harrison Street Bike Path & Roundabout - \$400,000
- Downtown Streetscape Riverwalk & South Harrison Street Bridge – \$100,000
- Downtown Streetscape Washington & South Harrison Streetscape & Utility Lowering – \$110,000
- Harnish Drive - \$250,000
- High Hill Subdivision - \$125,000
- Lake Drive South – \$80,000
- North River Road - \$200,000
- Randall Road Wetland Complex Stage 1 - \$50,000
- Ratt Creek Reach 5 - \$50,000
- Scott Street - \$100,000
- Willoughby Farms Section 1 – \$390,000
- Terrace Hill - \$50,000
- Contract Engineer - \$100,000
- Public Relations Firm - \$50,000

Account 43370 – Infrastructure Maintenance - \$6,770,000 – The anticipated projects include the following:

- 20 Washington & Existing Washington Street Parking Lots - \$150,000
- Algonquin Lakes - \$1,750,000
- Brick Paver Maintenance \$200,000
- Harnish Drive - \$3,750,000
- Lake Drive South – \$800,000
- Reclamite Treatment. \$120,000

Account 45593 – Capital Improvements - \$7,400,000 – the anticipated projects include the following:

- Crystal Creek Bridge Replacement - \$500,000
- Downtown Streetscape Main Street & Harrison Street Bike Path & Roundabout - \$3,350,000
- Highland Avenue - \$500,000
- Randall Road Wetland Complex - \$450,000
- Ratt Creek Reach 5 - \$1,300,000
- Scott Street - \$1,000,000
- Terrace Hill - \$300,000

### **3. Proposed Park Improvement Fund**

The Park Improvement Fund is utilized for the acquisition, development, and improvement to parklands. Through it, the village provides a comprehensive park system that provides recreational opportunities for all residents while protecting assets, natural resources and open space for the benefit of present and future generations.

During the high growth years, park impact fees, paid by developers, financed many new park development and other enhancements. With the evolving market for new construction, the revenue generated from park impact fees has become less predictable and more intermittent. Furthermore, the recreational improvements built during the growth years are substantial and require systematic maintenance. Therefore, the village has dedicated two recurring revenue streams to protect and preserve the standards of excellence expected by the community. First, video gaming revenue received via the state (5% of net terminal income) is deposited into the Park Improvement Fund. Second, a portion (2.25% tax rate) of the revenue from the village's telecommunications tax is also being dedicated to the fund.

**PARK IMPROVEMENT FUND REVENUES - \$276,000**

**PARK IMPROVEMENT FUND EXPENDITURES - \$1,010,000**

Account 42232 – Engineering and Design - \$170,000

- Gaslight Tennis Court Rehab - \$25,000

- Stoneybrook Park Improvements - \$15,000
- Towne Park Concept Plan - \$70,000
- Woods Creek Reach 5 Restoration - \$60,000

Account 43370 – Infrastructure Maintenance - \$1000,000

Account 44402 – Reforestation - \$55,000

Account 44408 - Wetland Mitigation - \$0

Account 44425 – Maintenance – Open Space - \$0

Account 45593 – Park Redevelopment - \$550,000

#### **4. Proposed Natural Area & Drainage Improvement Fund**

The Natural Area and Drainage Improvement Fund is utilized is to improve water quality through refined stormwater management, flood reduction, enriched natural area management, groundwater recharge protection, utilization of green infrastructure, and control of invasive species. The goal is to enhance ecosystem benefits within the Village's watersheds and ultimately the Fox River.

Historically, these projects have been financed in both the Street Improvement Fund and the Park Improvement Fund. As these projects have evolved from supplemental infrastructure in our park system and along our roadways to its own distinctive infrastructure type, setting up a framework to put these projects under one budgetary umbrella is long overdue.

#### **NATURAL AREA & DRAINAGE FUND REVENUES - \$480,000**

#### **NATURAL AREA & DRAINAGE FUND EXPENDITURES - \$480,000**

Account 42232 – Engineering and Design - \$210,000

- Crystal Creek Improvements - \$5,000
- Dixie Creek Reach 3 Restoration - \$100,000
- Windy Knoll & Oakview Drive Ravines - \$105,000

Account 43370 – Infrastructure Maintenance - \$270,000

- Creek Crossing - \$20,000
- Holder/Woods Creek Trail Detention Naturalization- \$25,000
- Natural Area Maintenance - \$50,000
- Spella Pollinator Project - \$20,000
- Woods Creek Reach 4 - \$20,000
- Crystal Creek Improvements - \$20,000
- Grand Reserve Drainage - \$20,000
- Souwanas Creek Reach 2 - \$25,000
- Storm Sewer Lining - \$25,000
- Terrace Hill Natural Area Maintenance - \$25,000
- Woods Creek Reach 2 - \$20,000

Chairperson Brehmer opened it up for Committee Members questions and comments.

Mr. Glogowski indicated he received accolade from the Environmental Defenders regarding the Village's Pollinator Park. He also asked about the \$20 million funding gap.

Mr. Kumbera explained, more than half of that gap will be reimbursed by the IEPA within 30 days, so that is a wash. The other portion of that is across the five funds, which we do have in existing reserves.

Ms. Jasper asked about the PCI ratings, clarification on the 2 budget items for Gas Light Park, does the budget reflect the park report recommendations, what trees are being replaced and why?

Mr. Mitchard explained PCI ratings are for roadways, which should be done every 5 years. We are a little behind on that. However, he is entering an agreement with CMAP that the Village can enter into a program where are roadways can be re-rated at no charge to the Village. The Gas Light Park items are split one fee for construction oversite and the other for the construction itself. The trees being planted are new and some replacement. However, the Village has not received the reimbursement from IDOT to replace the trees removed during the Randall Road construction.

Mr. Kumbera explained, the budget does reflect the possible recommended improvements in the Park Plan. Which should be available for presentation in February. However, the proposed funds are more of a place holder and can be amended before final approval.

Ms. Brehmer asked about the history of standpipe maintenance, and if we have done this type of thing in the past. She also questioned the location of the bike path construction along County Line. And would we consider grant funding for this project and other nature preserve improvements?

Mr. Mitchard explained, this is the first time the Village has engaged with a company for this. Within the proposal, for a price the company will bring the standpipes up to certain standards and with an annual fee keep the facility up to those standards. The bike path will be a newly constructed link. The new link would carry the bike path at County Line and carry it south to link to the Willoughby Farms Park and then the proposed Coliseum property. And yes, the Village is always on the lookout for 319 and OSLAD grants and have been fortunate to receive these funds in the past.

Following discussion, Chairperson Brehmer asked if it was the consensus of the Committee to move this forward to the Village Board.

Voting aye: Brehmer, Jasper, Glogowski, Sosine, Spella, Steigert

Voting nay: None

#### **B. Consider an Amendment to the IEPA Loan Agreement**

In 2018, the Village Board approved Ordinance 2018-O-24 authorizing the Village to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program.

Based on the actual costs for the Downtown Streetscape Stage 2 Utility Improvements, an additional \$202,590.09 will need to be borrowed through the program. Attached is a Loan Amendment from the IEPA that would facilitate this action. The Loan Amendment must be signed and dated no later than February 16, 2021.

As this amount is beyond administrative spending authority, it is recommended the Village Board approve a resolution authorizing the Village Manager to execute the Loan Amendment with the IEPA.

Chairperson Brehmer asked if it was the consensus of the Committee to move this forward to the Village Board.

Voting aye: Brehmer, Jasper, Glogowski, Sosine, Spella, Steigert

Voting nay: None

**AGENDA ITEM 5:** Public Works and Safety  
None

**AGENDA ITEM 6:** Executive Session  
None

**AGENDA ITEM 7:** Other Business  
None

**AGENDA ITEM 8:** Adjournment

There being no further business, Chairperson Brehmer adjourned the meeting at 8:31 p.m.

Submitted: Michelle Weber, Deputy Village Clerk