



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On January 19, 2021
Held Remotely due to COVID 19**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:54 p.m.

Present: Trustees Laura Brehmer, Jerry Glogowski, Janis Jasper, John Spella, Jim Steigert, and Acting President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Michael Kumbera; Public Works Director, Bob Mitchard; Community Development Director, Russ Farnum; Police Chief, John Bucci; Chief Innovation Officer, Kevin Crook; Human Resource Director, Todd Walker; Deputy Village Clerk, Michelle Weber, and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Public Comment- Audience Participation

Mr. Jared Marek acknowledged he was still in attendance of the meeting.

AGENDA ITEM 3: Community Development

None

AGENDA ITEM 4: General Administration

A. Consider the 2021-2022 Merit Compensation Program

Mr. Walker presented:

On an annual basis, usually in the Spring, staff provides the Village Board our recommendations for the next fiscal year Merit Compensation Plan as according to Section 2.3.2 of the Village Policy Manual. Once again, I am seeking the Board's consideration and approval on amending this document for the next fiscal year (2021/2022). That being said, in dealing with the COVID pandemic this current fiscal year (2020/2021), we did not make any changes to the Merit Compensation Plan; therefore, we are catching up on overdue changes.

After reviewing internal and external equity and salary data of comparable communities, I am recommending the following changes:

1. We changed/added a few titles to reflect changing responsibilities;
 - a. Grade 2: delete "Administrative Assistant I"
 - b. Grade 3: delete "Administrative Assistant II"
 - c. Grade 7: add "Administrative Assistant"
 - d. Grade 8: change "Management Assistant" to "Management Analyst"
 - e. Grade 9: change "Senior Accountant" to "Accountant"
 - f. Grade 16: add Engineer-Assistant Public Works Director
2. We moved two positions up in grade to reflect responsibilities and comparable agencies.
 - a. Recreation Superintendent from Grade 9 to Grade 11
 - b. Senior Planner from Grade 10 to Grade 11

Ms. Breymer rose concerns of financial impact if these changes were to be made.

Mr. Walker and Mr. Schloneger assured her these changes are in the best interest of the Village and the financial impact would be budgeted for.

Trustee Brehmer asked for a consensus to move this item forward to the Village Board.

Roll Call Vote: voting aye: Brehmer, Glogowski, Jasper, Spella, Steigert, and Acting President Sosine

Consensus: 6 -ayes, 0 -nays

AGENDA ITEM 5: Public Works & Safety

A. Consider the 2021 MFT Material and Maintenance Item Expenditures

Mr. Mitchard presented:

In your packet the MFT Resolution and Municipal Estimate of Maintenance Cost for the purchase of salt, de-icing liquid and asphalt as well as for the contracted maintenance items of concrete (sidewalk, driveway apron, curb) removal and replacement, asphalt bike path repair, street patching, pavement marking, street sweeping, storm sewer cleaning, and street light maintenance for calendar year 2021. These are materials and services that public works estimates we will be using during this calendar year. IDOT requires that the Village Board pass a resolution that allows for the expenditure of Motor Fuel Tax money for the use of materials and maintenance activities performed on Village owned streets and Rights-Of-Way. Once the resolution is passed, IDOT allocates this money towards our motor fuel tax fund balance.

Therefore, it is the recommendation of Public Works that the Committee of the Whole take action to move this matter forward to the Village Board to pass a resolution allocating the sum of \$2,185,800.00 towards MFT maintenance expenses.

Following clarification and discussion, Trustee Brehmer, asked for a consensus to move this item forward to the Village Board.

Roll Call Vote: voting aye: Brehmer, Glogowski, Jasper, Spella, Steigert, and Acting President Sosine
Consensus: 6 -ayes, 0 -nays

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

None

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Brehmer adjourned the meeting at 8:10 p.m.

Submitted: Michelle Weber, Deputy Village Clerk