



MINUTES OF THE REGULAR VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS
MEETING OF NOVEMBER 3, 2020
HELD DUE TO COVID-19 EMERGENCY DECLARATION

CALL TO ORDER: Acting Village President Debby Sosine, called the meeting to order at 7:30 P.M. with Deputy Village Clerk Michelle Weber calling the roll. Trustees Present: Jerrold Glogowski, Janis Jasper, John Spella, Laura Brehmer, Jim Steigert and Acting Village President Debby Sosine

Staff in Attendance: Tim Schloneger, Village Manager; Mike Kumbera, Assistant Village Manager; Russ Farnum, Community Development Director; Police Chief, John Bucci; Robert Mitchard, Public Works Director; Kevin Crook, Chief Innovations Officer. Also in attendance, Deputy Village Clerk, Michelle Weber and Attorney, Kelly Cahill.

PLEDGE TO FLAG: Deputy Clerk Weber led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Jasper, seconded by Glogowski, to adopt tonight's agenda Roll call vote; voting aye –Brehmer, Glogowski, Jasper, Spella, Steigert, Sosine. Motion carried; 6-ayes, 0-nays.

AUDIENCE PARTICIPATION:
None

CONSENT AGENDA: The Items under the Consent Agenda are considered to be routine in nature and may be approved by one motion with a roll call vote.

A. APPROVE MEETING MINUTES:

- (1) Village Board Meeting Held October 20, 2020
- (2) Committee of the Whole Meeting Held October 20, 2020

Moved by Spella, seconded by Brehmer, to approve the Consent Agenda of November 3, 2020.

Roll call vote; voting aye –Brehmer, Glogowski, Jasper, Spella, Steigert, Sosine.

Motion carried; 6-ayes, 0-nays.

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.
(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

A. ADOPT RESOLUTIONS:

- (1) **2020-R-54:** Pass a Resolution Accepting and Approving an Agreement with B&B Holiday Decorating of Des Plaines for the Holiday Lighting in Old Town in the amount of \$29,907.00
- (2) **2020-R-55:** Pass a Resolution Accepting and Approving an Agreement with EEI for the Risk and Resilience Assessment in the amount of \$49,054.00

Moved by Brehmer, seconded by Glogowski, to approve the Omnibus Agenda for November 3, 2020.

Roll call vote; voting aye –Brehmer, Glogowski, Jasper, Spella, Steigert, Sosine.

Motion carried; 6-ayes, 0-nays.

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment for 11/3/2020 in the amount of \$4,374,281.66 including payroll expenses as recommended for approval.

Roll call vote; voting aye – Spella, Jasper, Glogowski, Brehmer, Steigert, Sosine.

Motion carried; 6-ayes, 0-nays.

PAYMENT OF BILLS:

FUND DESCRIPTION	
GENERAL	158,093.22
MFT	4,559.57
SWIMMING POOL	423.23
STREET IMPROVEMENT	722,067.01
PARK IMPROVEMENT	138,450.90
WATER & SEWER	96,429.93
WATER & SEWER IMPROVEMENT	2,487,464.46
BUILDING MAINT. SERVICE	20,286.19
VEHICLE MAINT. SERVICE	<u>27,175.66</u>
TOTAL ALL FUNDS	\$3,654,959.17

COMMITTEE & CLERK'S REPORTS:

UNDER COMMITTEE OF THE WHOLE

A. COMMUNITY DEVELOPMENT

B. GENERAL ADMINISTRATION

- (1) Moved by Jasper, seconded by Spella to approve a Special Event Permit and Fee Waiver for the Lion's Club Christmas Tree Sale at Algonquin State Bank begin on November 21, with sale dates from November 27th through December 23, and Cleanup thereafter

Roll call vote; voting aye – Spella, Jasper, Glogowski, Brehmer, Steigert, Sosine.

Motion carried; 1-ayes, 0-nays, 1-abstain

C. PUBLIC WORKS & SAFETY

VILLAGE CLERK'S REPORT

Deputy Clerk Weber announced future meetings.

STAFF REPORTS:

ADMINISTRATION:

Mr. Schloneger:

- 1- He and Mr. Kumbera have been working on projections for our upcoming tax levy. We anticipate that our equalized assessed valuation will go over a billion dollars, which is a big milestone. This is due to good growth in the community and that growth is what makes our tax rate go down. As we get new development, it spreads the financial burden on the new projects. These projects more than pay for themselves and creates tax relief for our residents.
- 2- The Police Department received a \$10,000 grant to enhance the uniform allowance.

Mr. Kumbera:

- 1- The Village's FYE 2020 Popular Annual Financial Report is now available online. This document is created with the intent to communicate key financial and operating information to residents in a more casual tone to achieve a better understanding of their local government's finances.
- 2- The annual Treasurers Report was published in the Northwest Herald this past Saturday and is also available online on the Village's transparency portal.

COMMUNITY DEVELOPMENT: Russ Farnum

- 1- Staff has completed the virtual inspection option for certain building inspections. This allows staff to inspect a project without going inside the property for certain types of permits. It is similar to what we do for virtual Board meetings.
- 2- There are downtown events being put together for the holidays:
 - Beginning November 13 through Small Business Saturday, we have a Home for the Holidays Sweepstakes
 - November 28 will kick off the popular Elf on a Shelf. This event will run through December
 - A meeting is planned for tomorrow to discuss expanding the Tree Lighting event downtown or something similar around the holidays.
- 3- We collaborated with our Innovation Services Team to put together a virtual student art show. This will be coming out soon. He thanked Dustin Kosmach for doing such a wonderful job on the presentation.
- 4- Thursday, November 5 is the Chambers Virtual Breakfast. If anyone would like to join the breakfast let him know.

POLICE DEPARTMENT: John Bucci

- 1- Staff is currently working on scheduling testing for probationary officer as our list is set to expire in December of 2020. Due to COVID, we are unsure what the testing will look like, however, the PD is working with HR to find the best solution possible.
- 2- As we are moving into the new year, the Police Department is busy working on scheduling of officers and specialty positions.
- 3- Our Officers have received an overwhelming amount of support from both residents and non-residents, sharing their appreciation of the Police Department, along with an extremely generous donation to occur in the near future. – this is extremely appreciated by all in the Police Department.

PUBLIC WORKS: Mr. Mitchard

- 1- Stage 2 Wet Utilities punch list has been complete. The driveway at 701 N Harrison has been replaced, for the 4th time now, the issue is resolved.
- 2- Stage 3 Wet Utilities is continuing to move along. As long as the weather holds out, paving should be complete by the end of the week. Landscaping is approximately 80% complete and sod is being placed. Excavation for the new lift station will begin late this week and continue through the next few weeks, then construction of the lift station and all onsite utilities will take place.
- 3- Terrace Hill Road Rehab continues to bring problematic soil conditions. The construction of Woods Creek Lane bridge is ongoing as well as asphalt paving.

- 4- The Waste Water Treatment Facility is moving along as scheduled, even with the project Principal and some of the other engineers testing positive for COVID-19. With that said, our staff is taking every possible precaution to remove themselves from the risk of contamination.
- 5- Trails of Woods Creek is steadily moving along. It is expected to have curb, binder, and asphalt installed beginning next week.
- 6- Today began the water shut offs for people the refuse to allow the Village to change out the meter to our new reading system. If they continue to refuse, a \$34 monthly manual read fee will be added to their water/sewer bill.

CORRESPONDENCE & MISCELLANEOUS:

Trustee Glogowski mentioned a very complimentary letter the Village received from the McHenry County Conservation District recognizing the Village for the construction of the Maker Bike Path. He thanked all that was involved in the planning and construction of the project.

Trustee's Glogowski and Jasper as well as Acting President Sosine, thanked Tom Hall for the in-depth tour of the Waste Water Treatment Facility. Ms. Jasper asked if it would be possible to have a virtual tour put together of both the Waste Water Facility (once construction is complete) and the Water Treatment Facility and place it on our website. She feels this will help the residents understand where the funds go.

Trustee Jasper also asked about how complaints regarding restaurants not complying with the Governor's order to shut down during the COVID mitigation.

Acting President Sosine explained, those complaints are to be directed and are being directed to the Health Department, they do the enforcement. She also reminded everyone that within the restrictions, restaurants are allowed to have a single party of up to 25 people for indoor dining. This is all on the website.

OLD BUSINESS: None

EXECUTIVE SESSION: None

NEW BUSINESS:

Mr. Kumbera explained, this is the last large portion of Coronavirus relief funds that are available through Kane County. We have been preapproved for reimbursement of \$518,699.00. The next step of the process to receive the funds is to enter into an agreement with Kane County.

- A. **2020-R-56:** Moved by Glogowski, seconded by Brehmer to Pass a Resolution Accepting and Approving an Intergovernmental with Kane County for the Recipient Agreement for Corona Virus Relief Funds

Roll call vote; voting aye – Spella, Jasper, Glogowski, Brehmer, Steigert, Sosine.

Motion carried; 6-ayes, 0-nays

ADJOURNMENT: There being no further business, it was moved by Spella, seconded by Brehmer, to adjourn.

Roll call vote; voting aye – Spella, Jasper, Glogowski, Brehmer, Steigert, Sosine.

Motion carried; 6-ayes, 0-nays

The meeting was adjourned at 7:58 PM.

Submitted:

Deputy Clerk, Michelle Weber

Approved this 24th day of November, 2020

Acting Village President, Debby Sosine