



Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On October 13, 2020
In the Village Board Room and Remotely (R) due to COVID 19

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Steigert, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees John Spella (R), Janis Jasper (R), Jerry Glogowski, Laura Brehmer, Jim Steigert (R), and Acting President Debby Sosine. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Michael Kumbera; Public Works Director, Bob Mitchard; Police Chief, John Bucci; Chief Innovation Officer, Kevin Crook; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Public Comment
None

AGENDA ITEM 3: Community Development
None

AGENDA ITEM 4: General Administration
Mr. Michael Kumbera

A. Consider a Special Event – Halloween Drive-In Movie on October 29, Rain Date of October 30, 2020

The Recreation Department is seeking approval for the Drive-In Movie, Hocus Pocus, at Presidential Park from 7:00-10:00p on October 29 with a rain date of October 30. This is a free event limited to 50 vehicles, registration is required.

Pursuant to Section 31.04 of the Municipal Code, the Village Board must approve any public events in the Village, including concerts and musical performances.

Ms. Jasper asked if anyone has yet registered. Mr. Kumbera indicated, at last check they're at about 50%.

There being no additional questions or concerns, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

B. Consider Amending Chapter 6 and Appendix B of the Algonquin Municipal Code

The Ordinance will defer the implementation of the 2016 Water and Sewer Rate Study for calendar year 2020. The COVID-19 pandemic has had widespread economic impacts globally, and both Algonquin business and residential customers are no exception. The ordinance as drafted will freeze current rates (Village: \$13.35/per 1,000 gallons, non-Village: \$26.70 per 1,000 gallons) through November 2021, at which time the implementation of the rate study will continue as originally approved.

The Water and Sewer Operating Fund will have ample existing revenues to meet its current debt obligations, including Bond Series 2013 and loan service for the IEPA Low-Interest Loan program. Connection fee revenues have performed better than budgeted, and additionally, the Village was awarded an unanticipated grant, which both will partially offset the revenue loss. Current year capital projects are able to proceed as budgeted and any subsequent year capital improvement plans changes will be addressed and presented as part of the FY22 budget process.

Trustees thanked staff for implementing the delay in the increase. It was also noted that this is a one-year delay/postponement and the increase schedule will begin again next year.

There being no additional questions or concerns, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

AGENDA ITEM 5: Public Works & Safety

Mr. Mitchard

A. Consider an Agreement with Christopher B. Burke LLC for the Geotechnical Analysis, Topographic Survey, and Engineering Work for the Phase I Engineering Services for the Broadmore and Stonegate Rehabilitation Project.

The proposed Master Agreement Work Order for Consulting Engineering Services from Christopher B. Burke LLC for the provision of Phase I engineering services for the Broadmore and Stonegate Road Rehabilitation project. The cost for this geotechnical analysis, topographic survey, and engineering work totals \$79,375.00.

The overall construction project involves spot curb and gutter replacement, sidewalk replacement, base and driving surface repair of the asphalt roadway, and sundry utility repair and rehabilitation, as necessary. This roadway was designated as a biggest bang for the buck project in our IMS Road Condition survey conducted 6 years ago due to its high traffic counts and various factors affecting the declining condition of the pavement. Mr. Mitchard then brought up a map showing the effected roadways. Included in this would be the reconstruction of the Broadmore Dr. entrance/exit at Randall Road.

Currently, in the Capital Improvement Budgets within the Street Improvement Fund, we have \$60,000.00 budgeted for this engineering project. Also, we have \$50,000.00 budgeted for the Joint Salt Dome project with McHenry County that has not seemed to garner enough political support and funding as originally thought, so we intend to use a portion of that budget item to cover the additional \$20,000.00 necessary to complete this work.

Following some clarification of terms, phasing and timelines, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

B. Consider an Agreement with Burke LLC for the MCCD Prairie Path Trailhead and Towne Park Kiosks

The Design-Build Guaranteed Maximum Price and Standard Form of At-Risk Management Contractor for Designer-Led Design-Build Project for construction of MCCD Prairie Path Trailhead and Towne Park Kiosks. The contract covers work to install two electronic interactive kiosks, including 27-inch work-hardened touchscreen monitors, that will be wirelessly connected to the Village's network allowing us to push out unlimited information about special events, directions, downtown business offerings, menus, etc. to the users of the downtown and the regional bike path.

The design-build concept is a recommendation that I am making in order to bring this project in on time, within budget (as stated), and within the high expectation of the Board of Trustees, stakeholders, and our residents and businesses. Burke, LLC will be handling all design, bidding, contractor selection (with our approval), and project construction management under the Guaranteed Maximum Price of \$136,464.00. Earlier today he emailed the Board showing a different kiosk that was found by our IT Department, which would save approximately \$20,000. He feels that the project will come under the maximum guarantee price by at least \$20,000.

The most attractive part of this delivery method is the fact that the Village of Algonquin, as owner will be teaming with Burke, LLC and the contractors to deliver a quality project. In traditional design-bid-build delivery, the Village would be attempting to manage, at least, five separate contracts, five different contractors, and their sub-contractors in this very tight and restrictive construction site. The design-build option allows us to funnel all construction contracts and related activities through Burke, LLC, making to overall management of the contract much more streamlined, comprehensive and coordinated. Any construction savings realized through the design-build team effort will be shared equally between Burke, LLC and the Village of Algonquin, as owner.

Questions were raised about the kiosk concerning vandalism, software, glare, and other attributes of the kiosk.

Mr. Mitchard and Mr. Crook explained how the equipment would have hardware to help the equipment withstand the weather and other outdoor elements of the Midwest. The internet connection would be stand alone and cloud based, to protect our network, it would not be connected to our network. The Kiosks would also include Village software and video equipment for surveillance.

There being no additional questions or concerns, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

C. Consider an Agreement with Christopher B. Burke LLC for the Ratt Creek Reach 5 Utilities Relocation Engineering Plans

Staff recommends using Christopher B. Burke LLC Consulting for the Engineering Services for the provision of field work and engineering plans and specifications for the relocation of Utilities that run under the High Hill Dam and Stormwater Detention/Natural Area south of Harnish Drive, in the Ratt Creek Reach 5 Utilities Relocation Project. The cost for this geotechnical analysis, topographic survey, land acquisition, permitting, and engineering work totals \$149,140.00.

The overall construction project involves the relocation and rehabilitation of approximately 3,000 linear feet of 15-inch sanitary sewer mainlines on the north side of the creek, abandoning and plugging the sanitary mainline sewer within Ratt Creek, with the proposed 15-inch sanitary sewer being installed via trenchless methods. The 15-inch mainline will be constructed outside of the floodplain and all existing laterals that cross the creek will be lined in place from the downstream manhole to the upstream manhole. Mr. Mitchard showed a map of the area that has failed, where new lines would be installed and connected, as well as the residents that would be effected by the construction.

The proposed lining contract, both up-pipe and down-pipe of this work will be pursued separately by the Village; no tasks or fees have been included for this work in this proposal, which consists of lining the existing 15-inch mainline sanitary sewer and all 8-inch laterals that cross the creek from the downstream manhole to the upstream manhole. This work also includes lining and adjusting the rim elevations of the existing mainline manholes located within in the floodplain.

Concerns were raised about notifying residents about the surveying and other things that would cause contractors to be in resident's yards and neighborhood.

Mr. Mitchard explained, in order to utilize the utility easement, resident must be notified. This will be handled by our PR firm, Metro Strategies.

Following the above questions and clarification of project details, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

D. Consider a Resolution Committing Local Funding Participation in the Main Street Roundabout and Harrison Street Bike Lane Plan

The Resolution committing local funding participation in the Main Street Roundabout and Harrison Street Bike Lane Plan, is a housekeeping item. Requiring the Village allocate certain funds for the project.

Ms. Brehmer asked for it to be noted that she feels Harrison Street is very narrow and she has concerns about adding a bike path on the roadway making it even narrower.

There being no additional questions or concerns, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

E. Consider an Agreement with Burke, LLC for the Brick Paver Replacement Design Build in Manchester Lakes

This project will cover the brick pavement replacement at Bunker Hill Dr. at Square Barn Rd, including installing a

concrete subbase, replacement curbing, and associated asphalt patching. This is the west leg of the intersection, which serves as the entrance to the Manchester Lakes subdivision. The brick roadway here is substantially failed. The design-build process allows us to engineer and construct on time, and with high quality results. Burke, LLC will handle all design, bidding, contract selection (with our approval), construction management, and communications and marketing at a guaranteed price of \$128,750.00. As part of the motivations to perform well, Burke, LLC and the Village of Algonquin share equally in any cost saving accomplished by effective contractor pricing management and construction efficiencies. We are also including an owner's allowance of \$10,000 for unforeseen costs such as failed sub-grade, extra curbing, landscaping, and the like.

Ms. Brehmer asked if it would be advantageous to asphalt those brick areas instead of replacing them with brick. Also, will these bricks need special servicing like the brick pavers in Old Town?

Mr. Mitchard explained the subdivision and their HOA is very particular and in a previous project where the brick replacement was in question they were very stern that the Village replace the brick where the roadway needed repair.

Ms. Jasper asked Attorney Cahill about the legality of the signatures from 2017 on the documentation. Ms. Cahill indicated the documentation is fine and the language is encouraged to be used in the agreements.

There being no additional questions or concerns, Chairperson Steigert asked for a roll call for consensus to move this forward to the Board.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

AGENDA ITEM 7: Executive Session
None

AGENDA ITEM 8: Other Business

Acting President Sosine indicated, due to the election and the Ganek Municipal Center being used as a polling place, the November 3rd Village Board meeting will be held remotely. No elected officials will be attending the meeting in person.

AGENDA ITEM 9: Adjournment

There being no further business, Chairperson Steigert adjourned the meeting at 8:19 p.m.

Submitted: Michelle Weber, Deputy Village Clerk