

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
April 26, 2011

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jerry Glogowski; Trustees John Spella, Debby Sosine, Jim Steigert, Bob Smith, Brian Dianis and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Russ Laine, Police Chief; Diane LaCalamita, Building Inspector; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Glogowski called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

**AGENDA ITEM 2:** Community Development

A. Consider Ordinance Amending Chapter 29, Sign Code

Ms. LaCalamita reported staff has been working on updating the sign code to the benefit of both businesses and the Village. Some revisions will allow businesses to use small sidewalk signs to promote sales, specials, or in the case of restaurants, menus. Other changes affect various signage such as size of political signs and display time allowed on residential and commercial property in accordance with State statutes. Also, drive-thru signage size was addressed, as was allowing LED lighted displays for gas stations' (other than downtown stations) changeable pricing signs. The signs must have a black background with amber or red numbers. A question was brought up regarding the brightness of the LEDs at night. There is a clause within the ordinance addressing the issue that requires a dimming feature on this type of sign. Following conversation, the consensus of the Committee of the Whole was to move on to the Board for approval with the revisions that were discussed.

**AGENDA ITEM 3:** General Administration

A. Executive Session – Interviews to fill Vacancies on Advisory Commissions

Moved by Steigert, seconded by Sosine, to recess into Executive Session to conduct interviews to fill vacancies on Advisory Commissions: (1) Economic Development Commission, (2) Historic Commission, (3) Police Commission, (4) Public Arts Commission.

Roll call vote: voting aye – Steigert, Glogowski, Smith, Spella, Sosine, Dianis, President Schmitt.  
Motion carried: 7-ayes, 0-nays. Time: 7:50 p.m.

Reconvene: Moved by Sosine, seconded by Schmitt, to reconvene the Committee of the Whole.

Roll call: John Spella, Debby Sosine, Jim Steigert, Bob Smith, Brian Dianis and President Schmitt.  
Time: 8:26 p.m.

Chairman Glogowski reported the Committee of the Whole interviewed various candidates for Commission appointments. These will be acted upon at the Annual Board Meeting in May.

**AGENDA ITEM 4:** Public Works & Safety

A. Consider Ordinance Amending Chapter 31, Licensing of Massage Establishments

Chief Laine reported staff has been working on amendments to Chapter 31 to tighten up codes and put more control on massage parlors when creating a Massage Establishment License. The license would include the registration and fingerprinting of the licensee and masseuses working at the premises as well as a background check. Under the State of Illinois' Massage Licensing Act, they would also have to submit the State of Illinois license to the Village. There would be operating requirements for the location and the masseuse with cleanliness of premises included. The Committee of the Whole requested that the individual masseuse's State license be displayed in the area in which they are working. Following discussion, it was the Committee of the Whole consensus to move forward to the Board for approval.

B. Consider Resolution to Use MFT Funds for the Purchase of Road and Maintenance Materials for 2011

Mr. Mitchard reported this is a housekeeping measure requiring an annual resolution to authorize purchasing of materials such as salt, asphalt, concrete, and sand using Motor Fuel Tax revenue. The consensus of the Committee of the Whole was to move on to the Board for adoption.

**AGENDA ITEM 5:** Executive Session  
No items to discuss.

**AGENDA ITEM 6:** Other Business

1. Hillside View Emergency Road Repair

Mr. Mitchard stated this emergency repair is due to the recent water main break on Hillside View Road. The damage will require replacement of 300 feet of water main and repairs to the road. Since this is an emergency, the bidding process would have to be waived, but the Village did receive cost proposals from four reputable contractors, with Curran Construction of Crystal Lake coming in with the low bid of \$129,441. Since this was not in the plan, unbudgeted funds will be allocated as follows: 20 percent from the Street Improvement Fund and 80 percent from the Water and Sewer Improvement Fund. With other Public Works projects having been under budget this year, money is mostly from cash reserves in these capital funds. The consensus is to move forward to the next Board meeting for approval.

2. Mr. Steigert asked if the fuel budget was affected by the recent fast rising prices. Mr. Ganek replied that it is indeed affecting the budget, but all department employees are exploring ways to conserve fuel and reduce costs in other budgeted line items.

**AGENDA ITEM 7:** Adjournment

There being no further business, Chairman Glogowski adjourned the meeting at 8:48 p.m.

Submitted: Jerry Kautz, Village Clerk