

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
April 12, 2011

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jerry Glogowski; Trustees John Spella, Debby Sosine, Jim Steigert, Bob Smith, Brian Dianis and President Schmitt

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Ben Mason, Senior Planner. Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Spella called the meeting to order at 7:38 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration

A. Consider Acceptance of the Willoughby Farms Open Space (Lot 637)

Village Manager Mr. Ganek reported the Willoughby Farms Master Association has agreed to convey a 9.23-acre parcel to the Village for ten dollars (\$10.00). This piece of land will be valuable to the Village as an addition to the wetland and storm water conveyance system. The consensus of the Committee of the Whole was to move this matter on to the Village Board for approval.

B. Consider Public Event Permit for Founders' Committee Carnival at the Great Escape - May 18-21, 2011

Mr. Ganek reported the Algonquin Founders' Day Committee is seeking permit approval to hold a fundraising carnival in the Great Escape parking area. The Founders' Committee also held a carnival last year to raise funds for the Founders' organization. Parking will be available on the unused portion of the parking lot, and permission has been granted by the Great Escape. This event should not interfere with Ashley's and Harlem Furniture's businesses. Following discussion, it was the consensus of the Committee of the Whole to pass this on for approval.

C. Consider Public Event Permit for Algonquin's Art on the Fox Including Amplified Music - June 18-19, 2011

Mr. Ganek said the Public Arts Commission is planning to expand their annual event which it will include live music as was provided at last year's fair. Two musical groups will appear this

year, and an amplified sound system is required so that all attending the fair would be able to hear the music. A string quartet and vocalists will perform. The Committee of the Whole consensus was to move forward to the Board for approval.

D. Consider Ordinance for the Annual Adjustment to the Merit Compensation Plan

Mr. Ganek reported that an ordinance is required each year to update the Village Employee Merit Compensation Plan that covers nonunion employees. Staff has researched surrounding communities in the Fox Valley area for comparison and is proposing grade classifications and compensation levels consistent with the Regional Consumer Price Index (CPI). Pay ranges are proposed to be increased an average of 1.5%. As stated, increases are based on merit of job performance and evaluation. The Committee of the Whole consensus was to move forward to the Board for approval.

E. Consider Resolution to Renew, for One Year, an Intergovernmental Agreement with Kane County for Animal Control Services

Mr. Ganek stated this is a housekeeping item whereby the County of Kane and Algonquin enter an agreement for the County to provide animal control services similar to those provided by McHenry County. This is an extension of last year's agreement. The consensus of the Committee of the Whole is to pass this on for approval.

AGENDA ITEM 4: Public Works & Safety

A. Consider Motion to Vacate Utility and Drainage Easement on Lot 843 of High Hills Farms Unit 14 (700 Majestic Drive)

Mr. Farnum explained that the owner of the property wishes to install a swimming pool and would require part of the easement to do so. The owner wishes to vacate nine feet on the east side and retain six feet along the rear lot line, and an overall remaining easement of 21 feet. The current easement is 15 feet wide and is adjacent to an additional 15-foot wide utility and drainage easement in the rear yard of neighboring property for a total of 30 feet. The utilities are on the neighboring property so the subject property is unused. The utility companies (power, cable, and phone) are amenable to the proposed vacating of the easement. The Village and gas company do not use the easement. The Public works Department has no issues with this proposal. Following discussion, it was the consensus of the Committee of the Whole to pass this on for approval.

B. Consider Approval of the Purchase of Stump Grinder Units and Trade-In

Mr. Mitchard reported the dire need for a new stump grinder in light of the emerald ash borer devastation and the hundreds of stumps that require grinding. Staff found a company, Carlton, that offers the required type of grinder. In addition, the Village can purchase a hand-held unit to grind roots that interfere with sidewalks. Both units, with a trade-in, will come in under budget at \$34,600. The consensus of the Committee of the Whole was to pass this on for approval.

C. Consider Road Improvement Bids:

1. South River Road Retaining Wall and Rehab

Mr. Mitchard explained this item, which is budgeted in next fiscal year, is for a retaining wall to keep North River Road from sliding toward the Fox River. This project has been fully reviewed at previous meetings and includes the roadway being paved with curbing and a side rail for safety. The road would be narrowed by two feet, but the Village will restrict parking so as not to interfere with traffic. Lorig Construction came in as the low bidder and has excellent references. The project was budgeted for \$300,000, and the bid is well below that figure at \$240,797.54. The Committee of the Whole members praised Public Works' staff for their efforts and gave consensus to move on to the Board for approval.

2. Royal Hill Subdivision (High Hill Farms) Resurfacing

Mr. Mitchard reported this subdivision's streets, located west of Hanson Road near the water tower, are in need of resurfacing; bids were recently submitted. The low bidder was Arrow Road Construction who has performed many projects for the Village in the past. The Village budgeted for \$650,000 (2011-12 budget) for this project, with the engineer's estimate at \$657,000. Arrow's bid is well under those figures at \$518,855. Following discussion, it was the consensus of the Committee of the Whole to pass this on for approval.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other Business

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting of the Committee of the Whole at 8:07 p.m.

Submitted: Jerry Kautz, Village Clerk