



MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS  
HELD ON APRIL 21, 2020

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**CALL TO ORDER:** Village President John Schmitt called the meeting to order at 7:33 P.M.

Roll was called Trustees Present:

Trustees Present via Phone and/or Internet: Debby Sosine, Laura Brehmer, Jim Steigert, Jerrold Glogowski, John Spella, Janice Jasper, and President Schmitt.

(Quorum was established)

Staff in Attendance via Phone and/or Internet: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Police Chief, John Bucci; Community Development Director, Russel Farnum; Assistant Village Manager, Mike Kumbara; Innovation Services Director, Kevin Crook; Deputy Clerk, Michelle Weber; Village Clerk, Gerald Kautz; and Village Attorney Kelly Cahill.

**PLEDGE TO FLAG:** Board and Attendees Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Sosine, seconded by Glogowski to adopt tonight's agenda deleting item 16. Executive Session  
Voice vote carried.

**AUDIENCE PARTICIPATION:**  
None

**CONSENT AGENDA:** The following items are considered routine in nature and are approved/accepted by one motion with a voice vote:

- A. APPROVE MEETING MINUTES:
  - (1) Village Board Meeting Held April 7, 2020
- B. APPROVE THE VILLAGE MANAGERS REPORT OF MARCH 2020

Moved by Spella, seconded by Sosine, to approve the Consent Agenda of April 21, 2020.  
Voice vote; ayes carried.

**OMNIBUS AGENDA:** The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.  
(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

- PASS ORDINANCES:**
- (1) **2020-O-14;** Pass an Ordinance Amending Chapter 33, Liquor Licensing and Liquor Control, Increasing the Number of B-1 Liquor Licenses by One
- PASS RESOLUTIONS:**
- (1) **2020-R-15;** Pass a Resolution Accepting an Agreement with GOVTEMPSUSA, LLC. for the Temporary Employment Services of Nathan Parch as Senior Planner
  - (2) **2020-R-16;** Pass a Resolution Accepting and Approving an Agreement with National Power Rodding Corp. for the 2020 Drainage Structure Cleaning in the Amount of \$200,000.00
  - (3) **2020-R-17;** Pass a Resolution Accepting and Approving an Agreement with Superior Road Striping for Pavement Marking-Thermoplastic in the Amount of \$73,822.75
  - (4) **2020-R-18;** Pass a Resolution Accepting and Approving an Agreement with Chicagoland Paving for the 2020 Asphalt Patching and Bike Path Repair Project in the Amount of \$300,269.50
  - (5) **2020-R-19;** Pass a Resolution Accepting and Approving an Agreement with Roadsafet Traffic Systems for Pavement Marking Services-Paint in the Amount of \$6,686.50

Moved by Steigert, seconded by Sosine, to approve the Omnibus Agenda of April 14, 2020.  
Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer  
Motion carried; 6-ayes, 0-nays

**APPROVAL OF BILLS:** Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment for April 14, 2020 in the amount of \$1,052,973.41 including payroll expenses as recommended for approval.  
Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer  
Motion carried; 6-ayes, 0-nays

**PAYMENT OF BILLS:**

General	\$140,083.14
Cemetery	2,543.00
Street Improvement	111,633.28
Swimming Pool	75.00
Water & Sewer	61,541.41
Water & Sewer Improvements	280,721.27

Building Maintenance Services	7,892.12
Vehicle Maintenance Services	<u>8,050.12</u>
Total	\$612,539.34

## COMMITTEE & CLERK'S REPORTS:

### UNDER COMMITTEE OF THE WHOLE

- A. COMMUNITY DEVELOPMENT – None
- B. GENERAL ADMINISTRATION – None
- C. PUBLIC WORKS AND SAFETY

Moved by Glogowski, 2<sup>nd</sup> Sosine, to Approve the Rejection and Rebidding of the Pressure Reducing Valve Replacement Project

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer

Motion carried; 6-ayes, 0-nays

### VILLAGE CLERK'S REPORT

Village Clerk, Jerry Kautz reported the future Village meeting schedule.

## STAFF REPORTS:

### ADMINISTRATION:

Tim Schloneger

1. Mr. Kumbura is going to have the majority of updates presented at the Committee of the Whole. To touch briefly on our mindset right now, we are currently gathering data to try to understand our business community, our financial position and operations, the financial position of the State the Federal Government, and the economy in general. Based on the data retrieved, we are looking at the budget that was just approved and considering retooling it. This is what Mike will hit on, at a high level, during the Committee of the Whole meeting.
2. We are trying to find what the opportunities are in the crisis. There are opportunities for us to change, its forcing us to change and innovate in ways we haven't before. The stress test we are under is making us see the things that are truly important and the things that we can do without. Those are all positives and we have the right team in place with the department heads and staff to figuring that out. We have to have the mind set of how are we going to come out of this stronger. How can our retail establishment and our business community come out of this and be stronger than ever?

Kevin Crook

1. We have a new email server, which may look a little different when you log into the server.

### COMMUNITY DEVELOPMENT:

Russ Farnum

1. Staff has been working on a business survey which was emailed to 451 Village businesses. Of that 451 over 100 emails were opened and 76 responses. The results have given us very good information that we can use will start using to develop a recovery marketing strategy for our businesses.
2. The enforcement code team has been out doing neighborhood sweeps. This gives staff the opportunity to notify homeowners of property violations in the hopes they can get these violations resolved, (i.e. debris, painting, torn screens, etc.) during the summer months when the weather is conducive.
3. We are trying to figure out what to do with Art on the Fox, which is historically held over Father's Day weekend. Depending on the status of the Stay at Home Order and the peak of COVID 19, we will postpone and/or possibly cancel this year.
4. Staff is working on coordinating the start of construction of the Spectrum Senior Housing building, Advantage Moving's new expansion, Aldi's new building, Deli 4You occupancy, and Whiskey and Wine.

### POLICE DEPARTMENT:

Chief Bucci

1. The Police Department is actively working with the community for compliance with the executive order to maintain the health and safety of all community members.
2. From the April 14 Committee of the Whole meeting, the Police Dept. ran a directed patrol (DP) on Fairway View for speeding vehicles and traffic complaints – throughout the DP, the average speeds were between 30-35 mph, with a high speed of 47 (I stated 45, but found one 47 documented). Overall there may be more traffic, as we have seen an increase in this local traffic in the recent past.

Trustee Steigert asked has the PD seen an uptick in domestic's and a decrease in traffic violations? The department has responded to several domestics and not knowing the exact percentage, it is an assumption that there is an increase in domestic disturbance calls. In regards to traffic violations, traffic enforcement is not a priority at this time – we will always enforce violations that we observe, however, we have limited our traffic violation patrols as we are concentrating on the safety of the community and the compliance of the executive order.

### PUBLIC WORKS:

Robert Mitchard

1. Stage 2 Wet Utilities Project (N. Harrison) the granular base for roadway north of Sunny Dr. has been proof-rolled and is very solid, hot mix asphalt installation for N. Harrison and driveways should begin

this week, weather dependent, curb and concrete flatwork is complete, and landscaping restoration on parkways and private front yards is underway.

2. Stage 3 Wet Utilities Project (S. Harrison, Washington and LaFox) is continuing with work on the installation of dewatering well points between bridge and Washington. Pumping has been active at south end of project limits, working north to bridge. Groundwater levels have dropped to 25 feet below ground elevation. ComEd is intending to move some overhead lines out of the way for Lift Station construction near Center and LaFox, or will temporarily de-energize lines while we work. NICOR planning relocation work in downtown and along Western Bypass ROW to keep high pressure mains out of the downtown area. Detours for project are in place along with electronic message boards. First manhole is to be installed at Center and LaFox today and Wednesday. Well point installation is moving this week to S. Harrison and 62 to begin dewatering for crossing of Algonquin Road and Crystal Creek. Train trestle bridge is gone, and hauled away. East abutment wall has been demolished. Larger and bulkier than anticipated and took longer to remove. The Contractor is moving to the west abutment wall and should have that removed by end of week. Several noise and vibration complaints have been fielded and addressed, but more complaints to be expected.
3. MCCD Trailhead and LaFox Bike Bridge the detours are in place along with electronic message boards warning of path closure. Temporary path active and in use by path users. The Contractor is working on demolition work on trailhead preparing for upgrades to area. Once Trine finished demo on railroad bridge over LaFox, Martam will mobilize to begin construction of new abutment walls for bridge.
4. Terrace Hill the concrete curbs adjacent to each driveway and any bad areas are complete on Persimmon, Lakeview, Fairwayview and Greens view complete, working on replacing driveway patches removed to install new depressed curbs. Contractor to move to Woods Creek Lane in the coming week to do same. Most of the underground work on water, sanitary sewer and storm sewer are complete, with the exception of a few problem areas throughout the subdivision. NICOR has terminated gas main in area of new bridge on Woods Creek Lane temporarily during bridge construction. Bridge and creek work should begin soon, waiting on approval of revised permit from Army Corps of Engineers. Contractor proposing a bypass channel rather than 24-hour bypass pumping during construction of bridge and creek work. Start of road work is being discussed for areas that are prepped and ready.
5. Woods Creek Channel Reinforcement and Wetland Improvements has started on site and working in area between Spella Park Pedestrian Bridge and Woods Creek Lane. Creek work including meanders, j-hooks and bank reinforcements being installed. Mowing of natural areas is underway in preparation for reseeding and rehabilitation.
6. Compliments to CBBEL engineers working at Public Works they are really do a great job keeping all projects, permit management, and engineering reviews moving forward during very busy and difficult times.
7. MCCOM Call for Projects: The Village's projects took 4<sup>th</sup> and 10<sup>th</sup> in the overall rankings; Main Street including Roundabout and Bike Path to Harrison and Souwanas, Scott, Schuett respectively. There was a discuss possibility of reduced funding through the Surface Transportation Program due to limited funding and a profusion of projects in the mix.

#### VILLAGE ATTORNEY:

Kelly Cahill

1. She and her staff have been working on Public Works projects, there has been some give and take on some issues.
2. She has also been working on various items with Community Development, Administration, and Village Property issues.

#### CORRESPONDENCE & MISCELLANEOUS:

##### OLD BUSINESS:

Mr. Glogowski asked when he should read the emails that came into the "Public Comment" email in the past couple of days.

President Schmitt indicated, since those emails have been forwarded to the Board and nothing within those emails pertain to any agenda items, they should be read at the next Committee of the Whole meeting when those agenda items are revisited.

Ms. Brehmer asked, has the Police Department received the PPE that was ordered?

Chief Bucci replied: Yes.

Ms. Brehmer asked Mr. Mitchard, there is a small pond near Creeks Crossing/Stonegate where there is a chicken wire type fence around the pond area, when will that be removed.

Mr. Mitchard indicated, he believes that is a restoration area that the Village recently took over. This area is under an ongoing maintenance to restore it to a more natural state. He will double check will staff and let her know what is going on over there.

##### EXECUTIVE SESSION: None

##### NEW BUSINESS: None

##### CORRESPONDENCE: None

ADJOURNMENT: There being no further business, it was moved by Glogowski seconded by Brehmer, to adjourn. Voice vote; ayes carried.

The meeting was adjourned at 8:09 pm.

Submitted:

Approved this 5<sup>th</sup> day of May, 2020

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Deputy Village Clerk, Michelle Weber

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Village President, John C. Schmitt