



MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS
HELD IN THE VILLAGE BOARD ROOM ON APRIL 7, 2020

CALL TO ORDER: Village President John Schmitt called the meeting to order at 7:30 P.M.

Roll was called Trustees Present:

Trustees Present via Phone and/or Internet: Debby Sosine, Laura Brehmer, Jim Steigert, Jerrold Glogowski, John Spella, Janice Jasper, and President Schmitt.

(Quorum was established)

Staff in Attendance via Phone and/or Internet: Village Manager, Tim Schloneger; Public Works Director, Bob Mitchard; Police Chief, John Bucci; Community Development Director, Russel Farnum; Assistant Village Manager, Mike Kumbera; Human Resources Director, Todd Walker; Innovation Services Director, Kevin Crook; Deputy Clerk, Michelle Weber; Village Clerk, Gerald Kautz; and Village Attorney Kelly Cahill.

PLEDGE TO FLAG: Board and Attendees Pledge of Allegiance.

ADOPT AGENDA: Moved by Sosine, seconded by Glogowski to adopt tonight's agenda deleting item 16. Executive Session
Voice vote carried.

AUDIENCE PARTICIPATION:
None

PROCLAMATIONS:
Read by Clerk Kautz
A. The Village of Algonquin Proclaims National Public Safety Telecommunications Week April 12-18, 2020
Read by Deputy Clerk Weber
B. The Village of Algonquin Proclaims April 24, 2020 as Arbor Day

CONSENT AGENDA: The following items are considered routine in nature and are approved/accepted by one motion with a voice vote:

- A. APPROVE MEETING MINUTES:
- (1) Public Hearing Held on March 17, 2020
 - (2) Village Board Meeting Held March 17, 2020
 - (3) Village Board Emergency Meeting Held March 17, 2020

Moved by Spella, seconded by Sosine, to approve the Consent Agenda of April 7, 2020.
Voice vote; ayes carried.

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.
(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

PASS ORDINANCES:
(1) **2020-O-13**; Pass an Ordinance Approving the Village of Algonquin Annual Budget for Fiscal Year 2020-2021

Moved by Steigert, seconded by Brehmer, to approve the Omnibus Agenda of April 7, 2020.
Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer
Motion carried; 6-ayes, 0-nays

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment for April 7, 2020 in the amount of \$1,928,753.20 including payroll expenses as recommended for approval.
Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer
Motion carried; 6-ayes, 0-nays

PAYMENT OF BILLS:

General	\$200,724.27
MFT	46,807.86
Street Improvement	367,085.68
Swimming Pool	49,171.92
Water & Sewer	115,463.06
Water & Sewer Improvements	410,658.44
Building Maintenance Services	9,976.97
Vehicle Maintenance Services	18,752.12
Total	\$1,746,640.93

COMMITTEE & CLERK'S REPORTS:

UNDER COMMITTEE OF THE WHOLE

- A. COMMUNITY DEVELOPMENT – None
- B. GENERAL ADMINISTRATION – None
- C. PUBLIC WORKS AND SAFETY – None

VILLAGE CLERK'S REPORT

Village Clerk, Jerry Kautz reported the future Village meeting schedule.

STAFF REPORTS:

ADMINISTRATION:

Tim Schloneger

The safety of our Village and our Employees is paramount. He feels good about the changes that have been made quickly, the partnership within all departments of the organization, and the support given by the Village Board. We have a plan in place to move through this, not only operationally but financially. We have very strong communication internally, from both the federal and state levels, as well as the City of Chicago. We are all working in the same direction and he cannot stress enough how grateful he is to be part of Algonquin and to be part of the operation during these times.

COMMUNITY DEVELOPMENT:

Russ Farnum

1. Community Development (CD) has made many work adaptations in dealing with COVID 19 and I am proud of how the Village Departments and our staff have worked to get everything handled in this crisis; Public Works made signs and CD staff is working with the Police Department on being visibly present at senior shopping hours with Public Works filling in gaps for monitoring;
2. CD Staff is watching closely the Federal and State funding programs for businesses that may be closed or struggling during the pandemic, the Village is not a bank but we are serving as a resource to help our local businesses understand what programs are available;
3. Development activity continues to be brisk with CD Staff working on Spectrum, Aldi, CarMax, and Trails of Woods Creek;
4. CD Staff is working closely with Public Works on Rebuild Illinois grants for a variety of infrastructure projects in the Village.

POLICE DEPARTMENT:

Chief Bucci

Took a moment to describe the PD's response to the current pandemic. The Police department has taken a very proactive stance in trying to ensure the health and safety to all members of the community and also to our employees. We have created two protocols within the PD, the operational plan and an exposure plan, that we evaluate and update daily. We cannot emphasize enough the importance of social distancing and the use of proper Personal Protective Equipment.

During our response to COVID19, we have been working in conjunction with local and state agencies – I, like a lot of people right now, spend a lot of time on phone conferences, - we have four priority calls that I participate in weekly– one with State Police and chiefs from around the state, The Governors update, neighboring jurisdiction (which includes police, fire and dispatch), and a weekly staff meeting with my sergeants and administration. During these calls we are discussing the compliance of the executive order, the steps that we can take as an organization to increase the compliance, implement safety plans, and what we can do to flatten the curve!

He is very thankful for the all of the work from all of the employees at the PD and I am appreciative of the team effort that has been put forth.

PUBLIC WORKS:

Robert Mitchard

Construction continues without pause, as they are considered essential.

Stage 2 Wet Utilities Project (N. Harrison)

- We are about 1 week away from being able to get hot mix asphalt for N. Harrison and driveways
- Curb and Concrete Flatwork is wrapping up, nearly complete.
- Landscaping Restoration on parkways and private front yards is underway.

Stage 3 Wet Utilities Project (S. Harrison, Washington and LaFox)

- Working on installation of dewatering well points has begun at south end of project limits, working north. Progress is slow
- ComEd is intending to move some overhead lines out of the way for Lift Station construction near Center and LaFox, or will temporarily de-energize lines while we work.
- NICOR planning relocation work in downtown and along Western Bypass ROW to keep high pressure mains out of the downtown area.
- Detours for project are in place along with electronic message boards.

MCCD Trailhead and LaFox Bike Bridge

- Detours in place along with electronic message boards warning of path closure.
- Temporary path being installed tomorrow (4/8/2020).

Terrace Hill

- Concrete curbs adjacent to each driveway and any bad areas are complete on Persimmon, Lakeview, Fairwayview and part of Greens view. Contractor to move to the remainder of Greens View Drive and Woods Creek Lane in the coming week to do same.
- Most of the underground work on water, sanitary sewer and storm sewer are complete, with the exception of a few problem areas throughout the subdivision.

Thank you to Tim, Todd, and John Bucci for their leadership and guidance through these tough times, assisting Public Works with developing a useable Operations Plan.

Shagged kids away from playing basketball at Spella Park with timely assistance from the PD Patrol Car.

HUMAN RESOURCES:

Todd Walker

He reminded everyone that Economic Interest Statements are due prior to May 1.

Mr. Glogowski asked if he can tell who has not submitted their Statement. Mr. Walker indicated he cannot, the County will send him a list of who has filed but cannot tell, on a daily basis who has not filed.

VILLAGE ATTORNEY: Kelly Cahill

She and her staff have been working on keeping up on the COVID 19 regulations and liquor changes.

INNOVATIVE SERVICES:

Kevin Crook

He and his staff have been working on keeping everyone up and running from their remote sites.

CORRESPONDENCE & MISCELLANEOUS:

OLD BUSINESS:

- A. Motion to Pass and Approve the Second Continuation of Proclamation of Local Disaster Emergency for the Village of Algonquin to May 19, 2020, by Sosine, Seconded by Brehmer

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer

Motion carried; 6-ayes, 0-nays

EXECUTIVE SESSION: None

NEW BUSINESS: None

CORRESPONDENCE:

President Schmitt recognized Brad Cole of IML for doing a fabulous job organizing meetings and keeping Municipalities up to date on funding opportunities and the various Orders set down by the Governor's office. He thanked, District 300 for donating boxes of PPE's to our Police and Public Works Departments; and mentioned that the Chamber has been very helpful as a liaison between the Business's and the Village. Ms. Brehmer asked Mr. Mitchard, about activity going on near the Jewel on the east side. Mr. Mitchard indicated he was not aware of anything and he will do a drive by tomorrow. Ms. Sosine indicated she lives near there and has not seen any activity.

Ms. Jasper thanked the Recreation Department for the online activities. She also asked if we knew where Algonquin stands as far as Census participation. Mr. Farnum was able to access the Census website and indicated Algonquin is at 64.4% where the State is at 50.4%. President Schmitt indicated there has been discussion in extending the ability to submit online. By extending the online submission date, would delay the Census employees from going door to door.

Ms. Jasper also asked about the supplies of PPE's for our staff. Mr. Mitchard and Chief Bucci indicated they are keeping a close tab on their inventory and currently have orders in with McHenry County Emergency Management which should be delivered within next next 2 weeks. They have also requested supplies from Kane County.

All Board members thanked staff for doing a great job and adapting so well during this difficult time.

ADJOURNMENT: There being no further business, it was moved by Glogowski seconded by Sosine, to adjourn. Voice vote; ayes carried.

The meeting was adjourned at 8:07 pm.

Submitted:

Approved this 7th day of April, 2020

Village Clerk, Gerald Kautz

Village President, John C. Schmitt