

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
February 22, 2011

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Brian Dianis; Trustees Jerry Glogowski, Debby Sosine, Jim Steigert, Robert Smith, and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Ben Mason, Senior Planner; Michael Kumbera, Management Assistant; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Dianis called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present except for Mr. Spella. Mr. Spella was seated at 7:34 p.m.

AGENDA ITEM 2: Community Development

A. The Dog Waggin' (2011-01) 1400 South Main Street

(1) Amending the Special Use Permit for Dog Day Care to allow Overnight Care

Mr. Ben Mason reported the owners of the subject business requested an amendment to the special use as a dog day care center to include overnight boarding of dogs. This would be accomplished by the addition of an interior room within the building with on-site supervision by staff during the overnight hours. The Planning and Zoning Commission recommends approval with the okay to board up to eight dogs on occasion. A concern of Mr. Smith was that if an emergency with one of the dogs occurs during the night, how they would provide transportation to a veterinarian. The owner said he would pick up the dog and transport it himself so that his employee would be able to stay at the facility. He plans to move closer to Algonquin within six months. Staff feels overnight boarding will help support the primary day care business and recommends approval. The consensus of the Committee of the Whole was to move this on to the Board.

AGENDA ITEM 3: General Administration

A. Discussion on Village Memorial Tree Requests

Mr. Mitchard reported on a plan by Steve Ludwig, Forestry Superintendent. He stated that after reviewing requests for memorial tree donations to the Village by residents, he came to the conclusion that it would be very difficult to administer a "one-size-fits-all" type of program. He recommends the Village consider, in addition to tree planting, a perpetual memorial tree made of brass to be located in the Village Hall. Residents could purchase a leaf in honor of a loved

one. Staff would install this piece of art. The cost would be approximately \$300 to permanently memorialize a loved one. The members basically thought this was a good plan but with many details to be considered. It would provide a dignified way for those who lost loved ones and wish to honor them. There is also the possibility of extending the purchase of leaves by anyone who wishes to celebrate a special event in their lives. Following discussion, Mr. Ganek said staff would review the plan for a future budget item and report back at a later time.

B. National Night Out Update

Mr. Kumbera reported staff contacted the Founders' Days Committee to see if interest exists in holding the National Night Out event on Sunday, July 23, at this year's Founders' Days. Their committee was receptive to the idea, and both parties agreed to no additional costs for the Founders' festival. In the past, Target Stores have helped sponsor the event, but additional discussions with them for this year are forthcoming. Staff will update the Board as developments occur.

C. Consider Ordinance Amending Chapters 4, 9, 10, 11, 14 and 17, and Appendix B

Mr. Kumbera said this is a housekeeping measure to correct grammatical errors and update codes and language to be consistent with other parts of the Municipal Code. The Committee of the Whole consensus was to move forward to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

A. Consider Intergovernmental Agreement with the Village of Pingree Grove for Maintenance of Their Police Vehicles

Mr. Ganek stated this agreement is similar to the agreement the Village has with the Algonquin/Lake in the Hills Fire Protection District. This is for maintenance of the Village of Pingree Grove Police Department vehicles. Due to the small number of vehicles, there would not be a significant impact on Public Works' work load, and this service will benefit both villages. Staff recommends approval. Following discussion, it was the Committee of the Whole consensus to move on for approval.

B. Consider Ordinance Declaring Certain Property as Surplus

Mr. Ganek stated the Utilities Division has two vehicles to declare surplus due to age and maintenance costs. They are a 2003 Ford Explorer VIN #1FMZU73WX3ZB47409, and a 2002 250 Ford Van VIN# 1FTNE24L22HB79606. The more efficient replacements for these vehicles are in the budget. Following discussion it was the consensus of the Committee of the Whole to move forward to the Board for approval.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business
No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Dianis adjourned the meeting of the Committee of the Whole at 8:17 p.m.

Submitted: Jerry Kautz, Village Clerk