



MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS
HELD IN THE VILLAGE BOARD ROOM ON MARCH 17, 2020

CALL TO ORDER: Village President John Schmitt called the meeting to order at 7:30 P.M.

Roll was called Trustees Present: John Spella, Janice Jasper.

Trustees Present via Phone in: Debby Sosine, Laura Brehmer, Jim Steigert, Jerrold Glogowski, and President Schmitt.

(Quorum was established)

Staff in Attendance: Village Manager, Tim Schloneger

Phone in Attendance: Public Works Director, Bob Mitchard; Police Chief, John Bucci; and Village Attorney Kelly Cahill.

PLEDGE TO FLAG: Board and Attendees Pledge of Allegiance.

ADOPT AGENDA: Moved by Sosine, seconded by Glogowski to adopt tonight's agenda.

Voice vote carried.

AUDIENCE PARTICIPATION:

Tina Vandebroucke – 580 Applewood Lane, Algonquin; spoke in favor of the Ordinance to Amend Chapter 14 of the Municipal Code, Dogs & Other Animals

CONSENT AGENDA: The following items are considered routine in nature and are approved/accepted by one motion with a voice vote:

A. APPROVE MEETING MINUTES:

- (1) Village Board Meeting Held March 3, 2020
- (2) Committee of the Whole Meeting Held March 10, 2020

B. APPROVE VILLAGE MANAGERS REPORT OF FEBRUARY 2020

Moved by Spella, seconded by Glogowski, to approve the Consent Agenda of March 17, 2020.

Voice vote; ayes carried.

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.

(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

PASS ORDINANCES:

- (1) **2020-O-08**; Pass an Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing Increasing the Class A Liquor Licenses by One

ADOPT RESOLUTIONS:

- (1) **2020-R-09**; Pass a Resolution Accepting and Approving a Side Letter Agreement with the Metropolitan Alliance of Police, Algonquin Civilian Chapter 183, to Modify Certain Workplace Rules and Policies
- (2) **2020-R-10**; Pass a Resolution Accepting and Approving Amending the Investment Policy
- (3) **2020-R-11**; Pass a Resolution Accepting and Approving Intergovernmental Agreement with McHenry County Conservation District Regarding Improvements to be Constructed and Maintained Along and/or Serving the Prairie Trail
- (4) **2020-R-12**; Pass a Resolution Accepting and Approving an Agreement with Applied Ecological Services for the Design-Build Services for the Holder Park Detention Naturalization Project in the Amount of \$55,000.00
- (5) **2020-R-13**; Pass a Resolution Accepting and Approving an Amendment to the MFT Material and Maintenance Funds for 2019 in the Amount of \$71,177.20
- (6) **2020-R-14**; Pass a Resolution Accepting and Approving the Allocation of MFT Funds for the 2020 Material and Maintenance Expenditures in the Amount of \$ 1,748,700.00

Moved by Steigert, seconded by Jasper, to approve the Omnibus Agenda of March 3, 2020.

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer

Motion carried; 6-ayes, 0-nays

ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA

Moved by Glogowski, seconded by Sosine and Brehmer, to Pass an Ordinance (**2020-O-09**) Amending Chapter 14, Dogs and Other Animals, of the Algonquin Municipal Code

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 6-ayes, 0-nays.

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment for March 17, 2020 in the amount of \$2,195,675.07 including payroll expenses as recommended for approval.

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer
Motion carried; 6-ayes, 0-nays

PAYMENT OF BILLS:

General	\$ 51,269.79
Cemetery	3,243.00
Street Improvement	7,288.11
Swimming Pool	115.00
Park Improvement	102,273.30
Water & Sewer	816,839.94
Water & Sewer Improvements	102,216.05
Building Maintenance Services	16,362.03
Vehicle Maintenance Services	24,346.21
Debt Service	<u>622,687.50</u>
Total	\$1,746,640.93

COMMITTEE & CLERK'S REPORTS:

UNDER COMMITTEE OF THE WHOLE

A. COMMUNITY DEVELOPMENT – None

B. GENERAL ADMINISTRATION

1. Moved by Glogowski, seconded by Sosine to Approve the 2020 Algonquin Summer Concerts on Thursdays, July 2, 9, 16, 30 and August 6, 2020, at Towne Park and July 23 at Founder’s Festival, Waiving the Restriction to Sell Food and Drink and Allowing Alcoholic Liquor During the Duration of the Concerts

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer

Motion carried; 6-ayes, 0-nays

2. Moved by Glogowski, seconded by Sosine to Approve the Family Entertainment Series on June 12, July 31 and August 7 at Spella Park-Library Patio; June 30, Movie in the Park-Kelliher Park; and July 21, Drive In Movie-Presidential Park

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer

Motion carried; 6-ayes, 0-nays

C. PUBLIC WORKS AND SAFETY – None

VILLAGE CLERK’S REPORT

Village Manager Schloneger reported the future Village meeting schedule.

STAFF REPORTS:

ADMINISTRATION:

Tim Schloneger

- Village Manager Schloneger thanked the Department Heads for their efforts in shifting work to ensure continuity of operations. As the coronavirus (COVID-19) situation continues to rapidly evolve we are communicating, responding, and taking steps to continue to operate safely, reliably and efficiently.

President Schmitt provided an overview of the coronavirus (COVID-19) information provided by Governor Pritzker and his key staff.

Mike Kumbara

- Staff has been focused on community outreach regarding COVID-19 and keeping the public apprised of the Village’s response and availability of online services.
- Our Finance operation has been established in a hybrid capacity with some staff working remotely. Our payroll, accounts payable, and utility billing systems are functioning properly.
- Our Recreation team is staying in contact with program registrants with upcoming classes. We are also shifting into online activities and programs to keep customers engaged and active during the pandemic.

COMMUNITY DEVELOPMENT: None

POLICE DEPARTMENT: Chief Bucci

- Thank you to Kevin Crook and the IT department for stepping up during this pandemic – they have been working in overdrive to ensure that all departments and employees are set up with whatever they need, specifically for those who are working remotely.
- Multiple meetings have been held, both in person and phone conference, with local, state and federal organizations to ensure that we are implementing best practices and sharing advice. We have implemented some internal changes amongst some divisions within the PD, such as split shift/working remotely – this is in an attempt to limit contact and be able to maintain the high level of police service.

PUBLIC WORKS: Robert Mitchard

- Stage 2 Wet Utilities (N. Harrison) – Contractor working on storm sewer in a few areas. Beginning to pull curbs that were damaged or removed during construction project. Also removing driveways and

sidewalks that were affected by construction of sewer and water services. Roadway to remain gravel until mid-April – early May when hot mix asphalt is available. Road will be rebuilt in total from Park Street north to end of project. Remainder of road will remain in patch until Streetscape and bike path project gets funded.

- Stage 3 Wet Utilities – Coordinating Dry Utilities to get out of way of construction. Precon still on hold. Permit pending at IDOT for utility crossings of Rt 62 and should resolve within next two weeks based on meeting at IDOT HQ today.
- WWTP – is progressing smoothly, second payout for construction related service to Trotter approved today.
- Terrace Hill – minor storm sewer work progressing, working with IDNR and Army Corp to get approval for a bypass channel to Woods Creek so that the contractor can work on the main channel and bridge without having to bypass pump. Curb being pulled on Fairway View and Greenview currently in preparation for road work.
- Souwanas, Scott, and Schuett project and Main Street Roundabout and Bike Path have been submitted and accepted to McCouncil of Mayors STP Call for Projects. Will hear results of funding awards in October, if not earlier.

VILLAGE ATTORNEY: Kelly Cahill
No Report

CORRESPONDENCE & MISCELLANEOUS:

OLD BUSINESS: None

EXECUTIVE SESSION:
None

NEW BUSINESS: None

- A. Moved by Sosine, seconded by Glogowski to Pass an Ordinance **(2020-R-10)** Approving the Village of Algonquin Zoning Map Effective as of January 1, 2020

Roll call vote; voting aye –Sosine, Steigert, Spella, Jasper, Glogowski, Brehmer
Motion carried; 6-ayes, 0-nays

ADJOURNMENT: There being no further business, it was moved by Glogowski seconded by Sosine, to adjourn. Voice vote; ayes carried.

The meeting was adjourned at 7:57 pm.

Submitted:

Approved this 7th day of April, 2020

Village Manager, Tim Schloneger

Village President, John C. Schmitt