



**Village of Algonquin**  
**Minutes of the Committee of the Whole Meeting**  
**Held in Village Board Room**  
**January 14, 2020**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Trustee Laura Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Debby Sosine, John Spella, Janis Jasper, Jerry Glogowski, Laura Brehmer, Jim Steigert, and President Schmitt. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Mike Kumbera; Intern, Matt Bajor; Public Works Director, Bob Mitchard; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment

Cynthia Kanner – 920 Susan Court, Algonquin: Addressed the Board requesting, when the electric vehicle (EV) parking regulations are implemented, to include must be charging while parked in the EV spot. She also suggested, besides clear signage, paint the parking spots to ensure people are fully aware those spots are only for EV while charging. She is an EV owner and when visiting the downtown area, she has noticed many gas vehicles parked in the EV charging spots.

Mr. Spella questioned how long does it take an EV to fully charge. Ms. Kanner indicated, depending on the charging station, around 1.5 hours or more. The lower voltage charge takes longer.

**AGENDA ITEM 3:** Community Survey Results Presentation (Informational)

Mr. Kumbera and Mr. Bajor Presented

In fall, staff began work on the eighth annual Algonquin Community Survey to residents of the Village. This survey was scientific in design and results are statistically-significant. This statement signifies that results can be used to make inferences about the entire population within a certain degree of accuracy. Exactly 1,500 residents were randomly selected to complete the survey which was delivered via mail in late September. New this year, the Village offered an online option for residents to complete. The overall response rate was 16.1% with 242 residents responding anonymously.

The survey asked questions about quality of life measures, perceptions of safety, quality and importance of Village programs and services, performance of Village employees, and general demographic information.

The Algonquin Community Survey provides an enhanced means to:

- Foster a continuous improvement organizational culture
- Allocate budgetary resources using a data-driven approach
- Measure progress toward strategic goals
- Evaluate municipal services through the voice of our customers (residents)

Management Intern Matthew Bajor played an important role in the administration and data analysis of the survey. Full Survey available for viewing at the Ganek Municipal Center and on the Village's website.

The Committee of the Whole Members thanked staff for their efforts.

**AGENDA ITEM 4:** Community Development

None

**AGENDA ITEM 5:** General Administration

**A. Consider Amending Chapter 33, Increasing Class B-2 and Reducing Class E Liquor License by One**

Reporting: Michelle Weber

Lucky Gasoline aka BP on Randall has submitted a request to change their liquor license from Class E (beer & wine consumption off premise) to Class B-2 (all alcohol consumption off premise). Currently the Municipal Code allows for 8 B-2 license and 3 E Class License. With the suggested change the Village would allow for 9 B-2 and 2 E Class liquor licenses. Staff recommends approval of the change of the number of Class B-2 and E Liquor Licenses.

Ms. Jasper asked if BP has had any recent compliance violations. Ms. Weber indicated they have not.

The Committee of the Whole consensus was to move this item forward for approval.

**B. Consider an Intergovernmental Agreement with Illinois Department of Natural Resources for the Bike Path Grant**

Reporting: Tim Schloneger

The Village of Algonquin has received \$148,314 in grant funding to establish a 0.142-mile trail connecting Armstrong Street to the existing Prairie Trail. The “Scorched Earth Bicycle Path” is designed to fill in the gap between the bike trail system and the highly frequented Algonquin Makers Park and the Old Town Algonquin historic district.

The McHenry County Conservation District Prairie Trail is a 26.6-mile trail which travels from Algonquin to the Wisconsin state line. To the south, this trail connects to the Fox River Trail, which connects users from Algonquin south to Aurora.

The Village must approve an Intergovernmental Agreement with IDNR as part of the grant process. The grant award fee payable to the IDNR is 1% of the total funding assistance awarded. Therefore, the Village’s award fee is \$1,483.

Following some discussions, it was the consensus of the Committee of the Whole to move this item forward for approval.

**C. Consider Authorizing Financial Institutions as Designated Depositories**

Reporting: Mike Kumbera

As part of its treasury management activities, the Village maintains several bank and investment accounts at multiple financial institutions. The Village Board, from time to time, shall designate depositories in which the funds and moneys belonging to the Village, in the custody of the Village Treasurer, and all moneys collected by the Village, shall be kept. Staff recommends that the Committee of the Whole forward this item to the Village Board for approval by Resolution.

The Committee of the Whole consensus was to move this item forward for approval.

**AGENDA ITEM 6:** Public Works & Safety

**A. Consider Certain Items as Surplus**

Reporting: Bob Mitchard

There are two vehicles described within the literature provided. The truck will be surplus as part of the Enterprise transition. The car was auctioned years ago, but never went through the proper surplus process. This is more of a house cleaning item.

It was the consensus of the Committee of the Whole to move this item forward for Board approval.

**B. Consider an Agreement with Water Well Solutions for Pulling Well No. 8, Preventative Maintenance and Reinstallation of the Pumping Equipment**

During the routine maintenance program, it was discovered that there are significant issues with the status of Well 8. The Village has used this maintenance report to form the scope of services, which includes but is not limited to mobilization, replacement of the 50hp Byron Jackson motor with a new 50hp Tesla submersible motor, recondition of the bowl assembly, recondition of the column pipe and testing. The well screen will also be rehabbed by having the plugging material removed via a double disk surge block with purge pump system.

This project did not have an engineer's estimate of cost, but comparing previous rehab projects the cost is \$74,813.45. In order to cover the cost of the proposal, it has been determined that all of the \$74,813.45 will be budgeted from account (700-44418). This decision has been made as Well 8 is a high priority installation and is currently not running due to rehabilitation need.

The Village has extensive working experience with Water Well Solutions of Elburn, IL. The contractor is very aware of the Village requirements and operations. It is for those reasons and the analysis conducted that I recommend Water Well Solutions for award in the amount of \$74,813.45 for the subject project contract.

The Committee of the Whole consensus was to move this item forward for approval.

**C. Consider Amending the Algonquin Municipal by Adding Parking Restrictions When Parking in Electric Vehicle Charging Stations**

Staff has drafted proposed regulations that make it unlawful to park any non-Electric Vehicle in an Electric Vehicle Charging Station designated for use by electric vehicles, including any Electric Vehicle Charging Station located in a private or public off-street parking facility.

Violators are subject to a \$100 fine, and the police department has the authority to tow the offending vehicle if deemed appropriate.

Following discussion, whether to require the electric vehicle to be plugged in while parked in the charging parking zone, it was decided to include "vehicles must be charging while parked..." within the parking regulations.

Consensus was to move this on for approval.

**AGENDA ITEM 7:** Executive Session  
None

**AGENDA ITEM 8:** Other Business  
None

**AGENDA ITEM 9:** Adjournment  
There being no further business, Chairperson Brehmer adjourned the meeting at 8:15 p.m.

Submitted: Michelle Weber, Deputy Village Clerk