

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
January 11, 2011

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Brian Dianis; Trustees Jerry Glogowski, Debby Sosine, Jim Steigert and President John Schmitt

Absent: Trustees Bob Smith and John Spella

Staff Members Present: William Ganek, Village Manager; Russ Laine – Police Chief; Todd Walker, Human Resources Director; Michael Kumbera, Management Assistant; Russ Farnum, Community Development Director; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Dianis called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present except for Messrs. Smith and Spella.

(Note: Trustee Spella was seated at 7:32 p.m. and Trustee Smith was seated at 7:34 p.m.)

**AGENDA ITEM 2:** Community Development  
No items to discuss.

**AGENDA ITEM 3:** General Administration

A. Consider Amendment to the Village of Algonquin Fixed Asset Policy

At the recommendation of the Village auditor, the Committee of the Whole was updated as to the additional requirements for reporting intangible assets such as easements, patents, trademarks, air/water rights, and software used by the Village. The Village must report any of these assets that surpass capitalization thresholds. There will be marginal impact on operations. Staff recommends approval. The consensus of the Committee of the Whole was to move this matter to the Board for approval.

**AGENDA ITEM 4:** Public Works & Safety

A. McHenry County Natural Hazard Mitigation Plan

- (1) Presentation
- (2) Resolution

Mr. Walker presented the Mitigation Plan to the Committee of the Whole stating this is the County's and municipalities' planning for pre- and post-natural disasters such as tornados, floods, severe storms, etc. It allows for grant funds from the Federal Emergency Management

Administration (FEMA). FEMA determines the definition of disasters. The main goal is outreaching to residents of the various municipalities with education regarding procedures. This will take the form of newsletters, websites, school presentations, and news media. Mr. Walker also added the Plan is a continuing work in progress. A suggestion from Mr. Schmitt was to bring forth the idea to the County of adding school and library districts to partner in the Mitigation Plan, as their properties could be used for emergency sites during a natural disaster. After further discussion, it was the consensus of the Committee of the Whole to forward this to the Board for approval.

**B. Discuss Options for National Night Out**

Mr. Kumbera reported various alternatives for plans and dates for the annual “National Night Out” festivities. This event is to make residents aware of crime prevention, to support local anticrime programs, and to strengthen neighborhood spirit and community/police partnerships. Of the four alternatives presented, and after discussion, the majority of the Committee of the Whole thought it best to hold an event on Founders’ Days Sunday in Towne Park so as to reach as many residents as possible. Police Chief Laine also stated he will have a police presence in neighborhoods during the event from officers on patrol if they are not on a call. Staff will further research this idea and report back in the near future.

**C. Consider Ordinance Declaring Certain Property and Equipment as Surplus**

Mr. Ganek reported the Public Works Department submitted a list of the following used and obsolete equipment. Two Ford Crown Victoria Squad Cars, two 521 SPL Flink 11’ Snow Plows, one 521 SAL Flink 11’ Salt Spreader Model #VG7-12, Serial No. 1763, and one 2003 I.H. 7400 Truck Plow Frame. With no questions being asked, it was the consensus of the Committee of the Whole to move this item forward to the Board for approval.

**AGENDA ITEM 5:** Executive Session  
No items to discuss.

**AGENDA ITEM 6:** Other Business  
No items to discuss.

**AGENDA ITEM 7:** Adjournment

There being no further business, Chairperson Dianis adjourned the meeting of the Committee of the Whole at 8:22 p.m.

Submitted: Jerry Kautz, Village Clerk