

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
July 25, 2006

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Smith; Trustees Dianis, Glogowski, Read, Spella, Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Jeff Mihelich, Assistant Village Manager; Katherine Thornton, Senior Planner; Jack Walde, Director of Finance; Doug Rowley, Public Works; Kelly Cahill, Village Attorney; and Susan Witte, Recording Secretary

AGENDA ITEM 2: Community Development

A. Young Innovations – Case Number 2006-13

Ms. Thornton gave an overview of the first building to request final approval in Phase III of the Algonquin Corporate Campus. Young Innovations is a dental equipment manufacturer and supplier currently located in Algonquin and is looking to expand. The Planning and Zoning Commission reviewed the proposal and unanimously recommended approval of the request for Final PUD with conditions listed in the staff report.

The Trustees, along with President Schmitt, noted their approval of the plans for Young Innovations to remain in Algonquin.

Trustee Dianis noted concern with one egress on the north and west side of the building. Mr. Mihelich explained that Staff and the Fire Department will give a vigorous final review and consideration will be given to this issue.

The Committee of the Whole recommended that the proposed Final Plat of Subdivision and Final PUD for Case No. 2006-13 be forwarded to the Village Board.

B. Harlem Furniture – Case Number 2006-11

Ms. Thornton presented the petition for Final PUD and Final Plat of Subdivision for Harlem Furniture planned for Lot 1 of Grandview Commons. The building architecture was revised to incorporate Trustee's comments. The Planning and Zoning Commission reviewed and unanimously recommended approved the petition at their meeting on July 10, 2006.

There was a discussion concerning access from Grandview Drive. Mr. Ganek stated that he has already talked to the Village Manager in Carpentersville and the Ordinance will contain language to address the agreement and the conditions that were discussed.

Trustee Dianis suggested that the proposed handicap spaces be moved closer to the building.

The Committee of the Whole recommended that the Final Plat of Subdivision and Final PUD for Harlem Furniture be forwarded to the Village Board.

AGENDA ITEM 3: General Administration

- A. Consider Service Agreement with Nortillo and Associates – Algonquin Corporate Campus.

Mr. Mihelich explained that the proposed Agreement would allow the Village to hire a company to market the Algonquin Corporate Campus. The concept was previously approved and monies allocated in the budget. The Village Manager, Assistant Village Manager, Senior Planner, EDC Chair and EDC members interviewed prospective companies. After careful deliberation, the interview panel agreed that Nortillo and Associates would best serve the Village.

Teresa Nortillo, President of Nortillo and Associates, gave a brief PowerPoint presentation introducing the team and phases of the proposal, which include the marketing campaign, recruitment program, and implementation.

Trustee Smith asked what the Village could expect within the first year, to which Ms. Nortillo stated that with the help of Village staff, her company offers the exposure and opportunity to meet decision makers using the experience, strategies, and contacts of her team.

President Schmitt asked what the probability was that the Village would meet their goals for the Corporate Campus. Ms. Nortillo stated that she could not answer with certainty, but would predict a good outcome due to the significant amount of corporate development in the area and everything that Algonquin offers.

The Committee of the Whole recommended consideration of the Service Agreement with Nortillo and Associates be forwarded to the Village Board.

- B. Consider 2006 Property Tax Abatement for Bond Series 2001A, 2001B, 2002A, and 2005A.

Mr. Ganek presented the proposal to abate property taxes for the principal and interest that come due in 2007 for the above Bond Series.

The Committee of the Whole recommended consideration of the 2006 Property Tax Abatement for Bond Series 2001A, 2001B, 2002A, and 2005A, be forwarded to the Village Board.

- C. Consider Ordinance Authorizing a Budget Adjustment for Budget Ending April 30, 2006.

Mr. Ganek presented the proposed Ordinance authorizing adjustments to recognize expenditures and revenue variations. Deleting, adding to, or changing various line items of the budget may be approved by the Village Board and continues to maintain a balanced budget.

The consensus of the committee members was to forward the Ordinance Authorizing a Budget Adjustment for Budget Ending April 30, 2006 to the Village Board.

AGENDA ITEM 4: Public Works & Safety - Consider Bids:

- A. Mechanical Process Equipment for Phase 6 Expansion of Waste Water Treatment Plant:

Mr. Ganek presented a recommendation from the IHC Construction Company to purchase three additional pieces of equipment for the Wastewater Treatment Plant Expansion project.

The Committee of the Whole recommended that the lowest bid totaling \$277,449 for replacement of three remaining sections of equipment be presented to the Village Board as outlined in the July 20, 2006 letter of recommendation from IHC.

- B. Odor Control Equipment for the Braewood Lift Station

Mr. Ganek presented the lowest bid proposal for consideration for an Odor Control System to eliminate odor concerns from the lift station. The equipment will not effect equipment operation, but will reduce odors in the surrounding area created by the lift station. The bid presented by Ley & Associates was lower than the budgeted amount.

The Committee of the Whole recommended that the bid totaling \$38,958 for Odor Control Equipment from Ley & Associates be forwarded to the Village Board for consideration.

AGENDA ITEM 5: Executive Session

None necessary

AGENDA ITEM 6: Other Business

- A. Consider Nonprofit Membership to the McHenry County Economic Development Corporation

Mr. Ganek presented a proposal to consider not-for-profit membership in the McHenry County Economic Development Corporation. Membership could benefit the Village's future economic development and transportation network improvements.

The Committee of the Whole recommended that the recommended for not-for-profit Membership to the McHenry County Economic Development Corporation be forwarded to the Village Board.

- B. Mr. Mihelich reported that the McHenry County Zoning Board of Appeals voted 6-0 recommending denial of the Barrington Farms Project.

AGENDA ITEM 7: Adjournment

There being no further business, the meeting of the Committee of the Whole was adjourned at 8:46 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Susan Witte". The signature is written in dark ink and is positioned below the text "Respectfully Submitted,".

Susan Witte, Recording Secretary