

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
October 12, 2010

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee John Spella; Trustees Jerry Glogowski, Brian Dianis, Debby Sosine, Jim Steigert, Robert Smith, and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Craig Arps, Building Inspector; Russ Farnum, Community Development Director; Bob Mitchard, Public Works Director; Jack Walde, Finance Director; Mike Kumbera, Management Assistant; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Spella called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration

A. Executive Session – Interview to Fill Vacancy on Police Pension Board

Moved by Sosine, seconded by Schmitt, to recess into executive session at 7:34 p.m. to interview for a vacancy on the Police Pension Board. Roll call vote: voting aye – Sosine, Dianis, Glogowski, Steigert, Smith, Schmitt, Spella. Motioned carried: 7-ayes, 0-nays.

Moved by Dianis, seconded by Schmitt, to reconvene the Committee of the Whole at 7:45 p.m. Roll call vote: voting aye – Sosine, Dianis, Glogowski, Steigert, Smith, Schmitt, Spella. Motion carried: 7-ayes, 0-nays.

Attorney Cahill reported the Committee of the Whole conducted an interview for a Police Pension Board vacancy with no action required at this time.

B. Presentation of the Financial Audit for Fiscal Year Ending April 30, 2010 –
Auditors McGladry & Pullen

Treasurer Walde reported this annual audit is required by law. He then introduced Ms. Linda Abernathy from McGladry & Pullen Auditors. She gave a brief overview of the

written audit and ended with recommending the Village continue to follow their newly introduced and implemented policies and procedures in regards to recording and keeping track of land assets.

C. Consider Resolution Conveying Village Property to IDOT for Construction of the Western Bypass

Mr. Ganek explained this resolution is required to convey land and easements to the State of Illinois for use in constructing the Western Bypass. The property acquisition is now in progress for the bypass. A relatively small parcel is needed for Huntington Drive relocation and will include a temporary construction easement for the retaining wall that was previously reconstructed. Attorney Cahill will proceed in getting all legally required documents in order. The Committee of the Whole consensus was to move on to the Board for adoption when the legal paperwork is completed.

AGENDA ITEM 4: Public Works & Safety

A. Consider Intergovernmental Agreement with the Algonquin/LITH Fire Protection District Regarding Installation and Monitoring of Wireless Radio Alarm Systems

Mr. Kumbera reported this agreement with the fire district is similar to one signed in 2005. It allows the District authority for supervision and monitoring of fire and burglar alarms within the District's jurisdiction of the Village. In addition, Chapter 23 of the Code is being updated to include fire alarm systems and their supervision. Monthly fees to businesses were increased to \$80 over the current \$70 with size of the business not being of consequence. Most businesses have the radio wireless system, with approximately 12 businesses having the older wired system. Staff recommends entering into this agreement. The District Chief and the Fire Prevention Director were available to answer questions. During discussion, Mr. Steigert voiced concern that only one vendor, Keltron Radio Alarm Network, got the contract, and he wanted assurance that the Fire District is aware of costs and doing what it can to keep them in line for local businesses. The District said that Keltron is the best system and that it works well with the District and SEECOM dispatch programs and equipment. When asked if the Village will be held harmless in case there is an equipment failure, it was answered that the Village is not responsible and the Fire District indemnifies the Village. If there is a wireless system, the Village will get a \$25 return for burglar alarms that are part of the Keltron Radio system. Any new businesses in town are required to have both sprinkler and fire alarms; older businesses are "grandfathered" unless there is major remodeling. The Committee of the Whole consensus was to move the proposed agreement on to the Board for approval.

B. Consider Amendment to Chapter 23, Building Code, Regarding Wireless Alarm Monitoring and Salt Bulk Storage Regulations

Mr. Kumbera reported the changes that are being made to Chapter 23 regulating the fire alarm system and their supervision. Most are grammatical and proposed language updates. Also included in the ordinance are salt storage regulations. Mr. Farnum and Mr. Mitchard proceeded to explain that the reason for the new regulation is to protect the watershed and groundwater from excessive salt residue draining into the sewers, streams, and then water tables. For a \$75 permit fee, the Village will work with businesses that have large parking lots and temporary salt storage facilities to educate them on how to better manage salt during the winter months. All stored salt must be removed from lots annually by April 15. Property owners who do not apply and conform to the new regulations can be fined. Mr. Mitchard added his department will work to minimize the amount of salt that property owners store. Following discussion, it was the consensus to move on to the Board for approval.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Spella adjourned the meeting of the Committee of the Whole at 8:28 p.m.

Submitted: Jerry Kautz, Village Clerk