

**VILLAGE OF ALGONQUIN  
VILLAGE BOARD MEETING  
SEPTEMBER 3, 2019  
7:30 p.m.  
2200 Harnish Drive**

**-AGENDA-**

- 1. CALL TO ORDER**
- 2. ROLL CALL – ESTABLISH QUORUM**
- 3. PLEDGE TO FLAG**
- 4. ADOPT AGENDA**  
**AUDIENCE PARTICIPATION**  
(Persons wishing to address the Board must register with the Village Clerk prior to call to order.)
- 5. THE VILLAGE OF ALGONQUIN PROCLAIMS SEPTEMBER 17-SEPTEMBER 23 CONSTITUTION WEEK**
- 6. CONSENT AGENDA/APPROVAL:**  
All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved/accepted by one motion with a voice vote.  
**A. APPROVE MEETING MINUTES:**
  - (1) Village Board Meeting Held August 20, 2019
  - (2) Committee of the Whole Meeting Held August 20, 2019
- 7. OMNIBUS AGENDA/APPROVAL:**  
The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.  
**A. ADOPT RESOLUTIONS**
  - (1) Pass a Resolution Accepting and Approving an Agreement with Christopher Burke Engineering for Spectrum Development Construction Oversight Services in the Amount of \$180,603.00
- 8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA**
- 9. APPROVAL OF BILLS FOR PAYMENT AND PAYROLL EXPENSES AS RECOMMENDED BY THE VILLAGE MANAGER**  
**A.** List of Bills Dated September 3, 2019 totaling \$1,218,406.90
- 10. COMMITTEE OF THE WHOLE:**  
**A. COMMUNITY DEVELOPMENT**
  - (1) Approve a Special Event Permit and Special Event Liquor Permit for St. Margaret Mary Oktoberfest on September 21 and 22, 2019  
**B. GENERAL ADMINISTRATION**  
**C. PUBLIC WORKS & SAFETY**
- 11. VILLAGE CLERK'S REPORT**
- 12. STAFF COMMUNICATIONS/REPORTS, AS REQUIRED**
- 13. CORRESPONDENCE**
- 14. OLD BUSINESS**
- 15. EXECUTIVE SESSION:** If required
- 16. NEW BUSINESS**  
**A.** Pass and Approve a Resolution to Pursue a McHenry County Consolidated Law Enforcement Training Facility
- 17. ADJOURNMENT**

# PROCLAMATION

## CONSTITUTION WEEK

**WHEREAS:** The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**WHEREAS:** September 17, 2019, marks the two hundred thirty-second anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

**WHEREAS:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 of each year as Constitution Week,

**NOW, THEREFORE I,** John C. Schmitt, by virtue of the authority vested in me as Village President of the Village of Algonquin, in the state of Illinois, do hereby proclaim the week of September 17 through 23 of each year as

## CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the (State or City) to be affixed this 2nd day of September of the year of our Lord two thousand nineteen.

(Seal)

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Village President John C. Schmitt

Attest:

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Village Clerk Gerald S. Kautz



MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF  
ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS HELD IN THE  
VILLAGE BOARD ROOM ON AUGUST 20, 2019

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**CALL TO ORDER:** Village President John Schmitt called the meeting to order at 7:30 P.M. Deputy Village Clerk Michelle Weber called the roll.

Trustees Present: Jim Steigert, Janice Jasper, Jerrold Glogowski, Debby Sosine, and Laura Brehmer. Also in attendance; Village President, John Schmitt

Absent: John Spella.

Staff in Attendance: Village Manager, Tim Schloneger; Robert Mitchard, Public Works Director; Ben Mason, Senior Planner; Deputy Chief, Ryan Markham; Attorney, Kelly Cahill; and Deputy Village Clerk Michelle Weber

**PLEDGE TO FLAG:** Clerk Kautz led all present in the Pledge of Allegiance.

**Note: John Spella was seated at 7:33 p.m.**

**ADOPT AGENDA:** Moved by Sosine, seconded by Glogowski, to adopt tonight's agenda removing item 8.B(5) from the Omnibus Agenda and deleting item 16, Executive Session. Voice vote; ayes carried.

**AUDIENCE PARTICIPATION:**

(1) David Rodriguez, 1940 Cosman Way, has concerns about the Colosseum project and has heard there have been no changes made. He was hoping the plans change drastically and asked if the Board has considered the impact on traffic due so many rental units.

President Schmitt explained that there have been changes made and he considers all aspects of impact with every project. He recommended to view the draft plans. He also explained, although the plans have been through the Planning and Zoning Commission, that prior to approval by the Board the plans must be submitted to the Committee of the Whole.

**PROCLAMATION:** Deputy Village Clerk Michelle Weber delivered the following: The Village of Algonquin Proclaims the month of September National Suicide Prevention Awareness Month

**CONSENT AGENDA:** The following items are considered routine in nature and are approved/accepted by one motion with a voice vote:

**A. APPROVE MEETING MINUTES:**

- (1) Village Board Meeting Minutes August 6, 2019
- (2) Committee of the Whole Meeting Minutes August 13, 2019
- (3) Village Board Special Meeting Minutes August 15, 2019

Moved by Spella, seconded by Sosine, to approve the Consent Agenda of August 20, 2019. Voice vote: ayes carried.

**OMNIBUS AGENDA:** The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.

(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

**A. PASS ORDINANCES:**

- (1) **2019-O-28**, Pass an Ordinance Approving Certain Vehicles and Furniture as Surplus
- (2) **2019-O-29**, Pass an Ordinance Approving an Amendment to the 2018-2019 Fiscal Year Annual Budget

**B. ADOPT RESOLUTIONS:**

- (1) **2019-R-57**, Accepting and Approving an Agreement with Christopher Burke Engineering for a Survey Analysis to Define the Work Necessary for the Establishment of the Proper Right of Way on N. River Road in the Amount of \$51,924.00
- (2) **2019-R-58**, Accepting and Approving an Agreement with Christopher Burke Engineering for a Drainage Study to Determine Corrective Action for Area Near Terrace Hill Golf Course in the Amount of \$23,298.00
- (3) **2019-R-59**, Accepting and Approving an Agreement with Abbey Paving for the Construction of Kelliher Park Parking Lot in the Amount of \$465,232.59
- (4) **2019-R-60**, Accepting and Approving an Agreement with HR Green for Construction Oversight Services for the Kelliher Park Parking Lot in the Amount of \$31,995.39

- (5) ~~Pass a Resolution Accepting and Approving an Agreement with Christopher Burke Engineering for Spectrum Development Construction Oversight Services in the Amount of \$180,603.00~~ This item was removed from the Agenda
- (6) **2019-R-61**, Accepting and Approving an Agreement with Trotter Associates Inc. for the Downtown Streetscape Stage 2 Wet Utilities Construction Oversight Services in the Amount of \$197,110.00

Moved by Glogowski, seconded by Brehmer to approve the Omnibus Agenda.

Roll call vote: voting aye – Steigert, Jasper, Glogowski, Sosine, Brehmer, Spella.

Motion carried; 6-aye, 0-nays.

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment for 08/20/2019 in the amount of \$1,622,767.72 including payroll expenses as recommended for approval.

Roll call vote: voting aye – Steigert, Jasper, Glogowski, Sosine, Brehmer, Spella.

Motion carried: 6-aye, 0-nays.

PAYMENT OF BILLS:

General	\$ 401,684.91
Cemetery	2,743.00
MFT	829.63
Street Improvement	450,074.10
Swimming Pool	674.79
Park Improvement	6,417.50
Water & Sewer	85,490.61
Water & Sewer Improve	122,732.06
Building Maintenance	19,600.95
Vehicle Maintenance Service	16,863.21
Total	\$1,107,110.76

COMMITTEE & CLERK'S REPORTS:

UNDER COMMITTEE OF THE WHOLE

VILLAGE CLERK'S REPORT

Clerk Kautz reported the future Village meeting schedule.

STAFF REPORTS:

ADMINISTRATION: Mr. Schloneger

1. Mr. Schloneger and Mr. Mitchard met with McHenry County to discuss a shared salt dome facility.
2. He and Chief Bucci attended a Chiefs meeting where a shared training facility was discussed.

President Schmitt commended the idea of shared facilities, not only does the cut down facility costs but also time.

COMMUNITY DEVELOPMENT: Ben Mason

1. There will be a Steering CMAP Sub Area for Cary at Cary Village Hall on September 5.
2. There is one item on the agenda for the September Planning and Zoning meeting. They will be discussing the redevelopment of the former Brunswick property on the east side of town. All public notices will be share with the Board in the next VBCB.

POLICE DEPARTMENT: Deputy Chief Markham

1. The procedure, how to handle an injured animal was explained.
2. Two officers are to graduate from the academy in Champaign this week
3. One officer is scheduled to graduate from the Decatur academy in September
4. Last week an active shooter drill was performed at the D158 campus on Square Barn Road with teachers and other school staff.

PUBLIC WORKS: Robert Mitchard

1. Downtown utility work has begun from the creek to Rt. 62 and the parking lot behind Historic Village Hall. This work includes Water main, sanitary and storm sewer replacement.

2. The bridge work is on a 7-day cure for sidewalks. Columns and pergolas are next on the schedule.
3. Sleepy Hollow Roadway construction is well on its way. There were some issues with some of the unincorporated residents, but that was taken care of.
4. O'Reilly Auto Parts is at their final inspection stage. They were told that their site needs to be cleaned-up and some of the plantings need to be replaced prior to them receiving their final Certificate of Occupancy.
5. Town Center is nearing their final inspection phase.  
Questions were raised about the lighting. It was explained that Mr. Mason is aware and is working on the light screening issue with the owner.

VILLAGE ATTORNEY: Kelly Cahill

1. Her staff has been working on Community Development, Property, Liquor, and Public Works issues.

CORRESPONDENCE & MISCELLANEOUS:

OLD BUSINESS:

Trustee Jasper commended staff for initiating the online survey, she is looking forward to see if there is more participation now that it is available online. She also congratulated staff on receiving the ICMA award. In her recent visits to the downtown area she could not help but notice how beautiful the planters are. Great job!

EXECUTIVE SESSION: None

NEW BUSINESS:

President Schmitt explained that he recently attended a presentation pertaining to the January 1<sup>st</sup> legalization of recreational marijuana. At the September 10<sup>th</sup> Committee of the Whole meeting, there will be a presentation regarding this new law. He highly recommends all attend the open meeting.

Trustee Sosine asked if our regulations need to be in place prior to the January 1 implementation.

President Schmitt explained that and many other things will be explained in the presentation.

ADJOURNMENT: There being no further business, it was moved by Sosine, seconded by Steigert, to adjourn.

Voice vote; ayes carried.

The meeting was adjourned at 7:58 pm.

Submitted:

Approved this 3rd<sup>th</sup> day of September, 2019

\_\_\_\_\_  
Deputy Village Clerk, Michelle Weber

\_\_\_\_\_  
Village President, John Schmitt



**Village of Algonquin  
Minutes of the Committee of the Whole Meeting  
Held in Village Board Room  
August 20, 2019**

**AGENDA ITEM 1:** Roll Call – Establish a Quorum

Trustee Debby Sosine, Chairperson, called the Committee of the Whole meeting to order at 8:00 p.m.

Trustees Present: Trustees Jim Steigert, Jerry Glogowski, Debby Sosine, Laura Brehmer, John Spella, Janis Jasper. and President Schmitt. A quorum was established.

Staff Members Present: Village Manager, Tim Schloneger; Public Works Director, Robert Mitchard; Senior Planner, Ben Mason; Deputy Chief, Ryan Markham; Sergeant, James Sowizrol; Deputy Village Clerk, Michelle Weber; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2:** Public Comment  
None

**AGENDA ITEM 3:** Community Development  
Mr. Mason Presented

**~~1. Consider a Special Service Area for Spectrum Senior Housing~~**

This item was stricken from the agenda.

**2. Consider a Special Event Permit and Special Event Liquor Permit for St. Margaret Mary Oktoberfest on September 21 and 22, 2019**

This event is a Church festival with live music, beer tent, and other games and events. The event will be held on the grounds of the School Building, near Eastgate Drive. Setup will be on Friday September 20 and cleanup on Monday, September 23. The actual event hours will be Saturday noon to 11:00 pm, and Sunday noon to 6:00 pm, with the beer tent proposed for closing at 10:30 p.m. Saturday and 5 :30 p.m. Sunday.

Village Staff has reviewed the proposal and finds the application in order. However, Staff recommends on Saturday, last call be at 10:00 p.m., the bands finish by 10:30, this would allow everyone to pack up and leave by 11:00 p.m., the anticipated closing time. Sunday will be similar, with transitional times allowing everyone to exit by the closing hour of the event.

Additionally, Chief Bucci recommends adding a condition that someone that is BASSET certified be present during all times liquor is being served.

The event requires Committee review and Board approval because of the liquor (beer tent) and live music.

Mr. Glogowski asked how many people are BASSET trained. Mr. Barton indicated three Board members are BASSET trained.

Ms. Sosine asked how are alcohol sales going to be handled. Mr. Barton explained, the BASSET certified individuals would be checking ID's and selling the Beer tickets, similar to how Founder's handles sales.

It was the consensus of the Committee of the Whole to move this Event forward for Board approval.

**AGENDA ITEM 4:** General Administration  
None

**AGENDA ITEM 5:** Pubic Works & Safety  
None

**AGENDA ITEM 6:** Executive Session  
None

**AGENDA ITEM 7:** Other Business

Ms. Sosine asked that prior to police contract negotiations, the Board be briefed in an Executive Session.

Mr. Schloneger agreed.

**AGENDA ITEM 8:** Adjournment

Being no further business, the meeting was adjourned at 8:04 pm.



2019 - R -  
VILLAGE OF ALGONQUIN  
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Christopher Burke Engineering for Spectrum Development Construction Oversight Services in the Amount of \$180,603.00, attached hereto and hereby made part hereof.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2019

APPROVED:

(seal)

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John C. Schmitt, Village President

ATTEST:

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Gerald S. Kautz, Village Clerk

**VILLAGE OF ALGONQUIN PURCHASE ORDER AGREEMENT - CONSULTANT (Services)**Effective Date: August 20, 2019Purchase Order Agreement No. N/A

The Owner and Vendor enter into this Purchase Order Agreement as of the Effective Date set forth above and mutually agree to all the provisions of this Purchase Order, its Terms and Conditions and all attached Schedules. **The Agreement between the parties consists of: This Purchase Order and the attached Terms and Conditions; Schedule A – Scope of Work/Services; Schedule B – Contract Price; Schedule C – Insurance; Schedule D – Supplemental Terms and Conditions.** No additional or contrary terms stated in the Vendor's acknowledgment or other response shall be deemed a part of this Agreement.

Project: <b>Village of Algonquin, Professional Consulting Services</b> For <u>Spectrum Senior Living CM</u>	Location: <u>Spectrum Senior Living on Harnish Drive</u>
Originating Department: <b>Village of Algonquin Public Works</b>	
<b>Owner</b>	<b>Consultant</b>
<b>Village of Algonquin</b>  Address: <b>2200 Harnish Drive</b> <b>Algonquin, IL 60102</b>  Contact: <b>Michele Zimmerman, Assistant Public Works Director</b> Phone: <b>847-658-2754, ext. 4401</b> Email: <a href="mailto:mzimmerman@algonquin.org">mzimmerman@algonquin.org</a>	Name: <b>Christopher Burke Engineering</b>  Address: <b>9575 W. Higgins Rd Ste 600</b> <b>Rosemont, IL 60018</b>  Contact: <b>Mike Kerr</b> Phone: <b>847-823-0500</b> Email: <a href="mailto:mik@cbbel.com">mik@cbbel.com</a>

☐ **PREVAILING WAGE NOTICE:** If this box is checked, this contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 *et seq.*, which requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website at <http://www.state.il.us/agency/idol/rates/rates.HTM>. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's website for revisions to prevailing wage rates. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, *including but not limited to*, all wage, notice and record keeping duties.

**COST OF WORK:** The Contract Price of the Work under this Agreement is:

☐ Lump Sum: \_\_\_\_\_ ☒ Other: T&M not to exceed \$180,603.00 ☐ Unit Price as set forth below: \_\_\_\_\_

UNIT PRICE	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM EXTENSION
\$ N/A	Not to Exceed	<b>Professional Consulting Services for</b> <u>Spectrum Senior Living CM</u>	180,603.00

Unless otherwise specified, the Scope of the Work and Contract Price are for the duration of Project.

**TERM/COMPLETION DATE:** The effective date of this Agreement shall be as stated at the top of this page. The substantial completion date, if any, is N/A, 20 N/A.

**ACCEPTANCE OF AGREEMENT:** The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

\_\_\_\_\_(Consultant):

**VILLAGE OF ALGONQUIN**

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Dated: \_\_\_\_\_

**VILLAGE OF ALGONQUIN  
STANDARD TERMS AND CONDITIONS - CONSULTANT**

1. **Acceptance of Agreement:** Acceptance of this Agreement is expressly limited to the terms hereof, and in the event that Consultant's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Agreement may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant unless the Owner is notified to the contrary within ten (10) days from its date of issue.
2. **Amendment, Modification or Substitution:** This Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Owner. No proposals or prior dealings of the parties or trade custom or course of conduct not expressed herein shall alter the interpretation or enforcement of this Agreement.
3. **Familiarity with Plans; Qualifications:** Consultant acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined any and all applicable plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant's services under this Agreement. Consultant represents to the Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Owner, and shall hold the Owner free and harmless from all liability, costs and charges by reason of any act or representations of Consultant, its agents or employees.
4. **Safety:** Insofar as jobsite safety is concerned, the Consultant is solely responsible for its own and its employees' activities in the performance of the work/services under this Agreement, including on the jobsite, but this shall not be construed to relieve the Owner or any of the Owner's contractors (or their subcontractors) from their responsibilities for maintaining a safe jobsite. The Owner shall have no responsibility for Consultant's, or Consultant's subcontractors', methods of work performance, superintendence, sequencing, or safety in, on or about the jobsite.
5. **Extra's and Change Orders:** No claim by Consultant that any instructions, by drawing or otherwise, constitute a change in Consultant's performance hereunder, for which Consultant should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant shall have received a written change order or amendment to this Agreement authorizing such performance signed on behalf of the Owner by a person having actual authority to do so.
6. **Inspection and Acceptance:** The Owner shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Owner.
7. **Term:** Unless otherwise terminated pursuant to the provisions of this Agreement, the term of this Agreement shall be for the Term shown on the front of the Agreement, if any, or upon completion of both Parties' obligations under this Agreement, except that any indemnity and warranty obligations shall survive the termination of this Agreement. This Agreement may be extended only upon the written mutual consent of the Parties.
8. **Payment:** The Owner will make partial payments to the Consultant in accordance with **Schedule B** for services performed under this Purchase Order Agreement. Provided, however, in no event shall the Owner be obligated to pay Consultant any sum that exceeds the Contract Price absent a written change order executed by the Owner. Consultant shall invoice Owner monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached Schedule B. Each invoice shall be in a form acceptable to the Owner and shall detail the dates worked, services performed, and where applicable, reimbursable expenses reasonably and directly incurred for such services. Consultant shall only be reimbursed for expenses shown on the attached Schedule B. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant shall invoice Owner for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices approved and in compliance with this Agreement shall be paid by the Owner within 60 days after Owner's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the services. No additional costs of any kind may be incurred without the prior written consent of Owner. This project is tax exempt; the Village's tax-exempt number is **E 9995 0855 05**. To the extent the terms of this paragraph differs from the terms of Schedule B, the terms of Schedule B take precedence.
9. **Consultant Obligations:** Consultant warrants to perform the services included in the Scope of Work (Schedule A) to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Agreement and in connection with the performance of such duties. All services performed by Consultant pursuant to this Agreement shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, as well as any additional requirements in the Schedules made a part of this Agreement.

**10. Insurance:**

**10.1** Consultant shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Owner as an additional insured on its insurance policies for Consultant operations under this Agreement. Liability insurance limits shall be in any such amounts and include such coverages as set forth on **Schedule C** (Village of Algonquin Purchase Order **Insurance Requirements**) attached to this Agreement. Consultant shall furnish the Owner with a certificate of insurance and such other required documentation (including, but not limited to, a copy of all or part of the policy if requested by the Village) at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Owner deems necessary to establish compliance with this provision.

**10.2** If required by Owner, Consultant shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Consultant shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Consultant in connection with the Work. Such performance and payment bond shall be an amount determined by Owner.

**10.3** Breach of this Section 10 is a material breach of this Agreement and shall subject this Agreement to immediate termination by Owner at Owner's discretion.

**11. Indemnity:** Consultant hereby agrees to indemnify, and hold the Owner directors, officers, employees, agents, successors and assigns (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Consultant, its agents, employees, subcontractors, successors and assigns. In any and all claims against the Owner or any of its agents or employees, by any employee of Consultant, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant assumes the entire liability for its own negligence, and as part of this Agreement, waives all defenses available to Consultant as an employer which limit the amount of Consultant's liability to the Owner to the amount of Consultant's liability in contribution or otherwise under any workers compensation, disability benefits or employee benefit acts.

**12. Termination; Force Majeure:** In the event of a termination pursuant to the terms of this Agreement, Consultant shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant be entitled to any additional compensation or damages in connection with a termination hereunder. Neither party shall be liable to the other for breach or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to, fires, strikes, Acts of God.

**13. Remedies:** Consultant shall, at the discretion of the Owner and at the expense of Consultant, undertake or re-do any and all faulty or non-compliant services furnished or performed by Consultant hereunder. In the event Consultant fails to perform under this Agreement, it will be in default and the Owner may furnish or perform the same and recover from Consultant the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of providing or obtaining such services, inspections, testings and reasonable attorneys' fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Owner.

**14. Compliance with Laws:** During the performance hereunder, Consultant agrees to give all notices and comply with all laws and regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those laws and regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable laws and regulations, the Owner shall not be responsible for monitoring Consultant's compliance with any laws or regulations. Unless otherwise specifically provided in this Agreement, Consultant shall comply with laws or regulations directly regulating Consultant services and the Owner shall comply with all laws or regulations imposed upon it.

**15. Notices:** All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Order.

**16. Records, Reports and Information:** Consultant agrees to furnish Owner with reports and information regarding the services performed under this Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Consultant and the results thereof. Consultant agrees to maintain records, documents, and other evidence which will accurately show the time spent and services performed under this Agreement for a minimum period of five (5) years after completion of the services, and such records shall be subject to audit by Owner upon reasonable advance notice to Consultant on a mutually agreed date and time.

17. **Tobacco Use:** Consultant, and its agents or employees, shall refrain from smoking, or the use of any tobacco, on any Village property, both indoors and outdoors, in Village-owned vehicles, and in privately-owned vehicles parked on campus property at any time, including non-working hours. Leaving the remains of tobacco products or any other related waste product on Village property is further prohibited.

18. **Assignment:** Neither party shall assign this Agreement without written consent of the other.

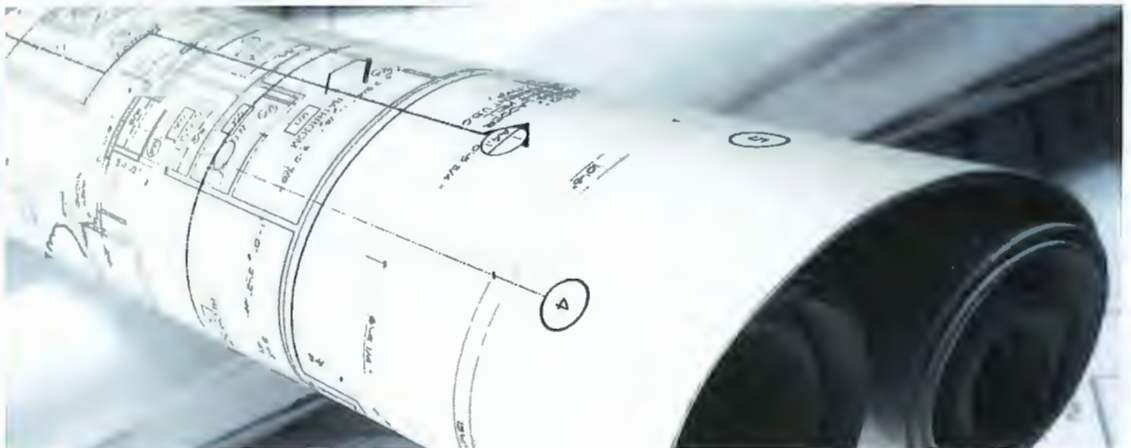
19. **Limitation of Liability; Third Party Liability:** Unless otherwise specifically provided for in this Agreement, in no event shall the parties be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law. Neither this Agreement nor any subcontract is intended to give rise to recognize any third-party beneficiary to this Agreement.

20. **Waiver:** Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant and Owner with respect to such future performance shall continue in full force and effect.

21. **Controlling Law, Severability:** The validity of this Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled to recover its reasonable attorneys' fees incurred in enforcing the terms of this Agreement. If any provision or requirement of this Agreement is declared or found to be unenforceable, that balance of this Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

JULY 22, 2019

**INFRASTRUCTURE CONSTRUCTION INSPECTION SERVICES  
SPECTRUM OFFSITE IMPROVEMENTS (CD2017-02)**



**SUBMITTED TO:**

ROBERT MITCHARD II  
DIRECTOR OF PUBLIC WORKS  
VILLAGE OF ALGONQUIN  
PUBLIC WORKS DEPARTMENT  
110 MEYER DRIVE  
ALGONQUIN, IL 60102  
BOBMITCHARD@ALGONQUIN.ORG

**SUBMITTED BY:**

W. DANIEL CROSSON, PE  
CHRISTOPHER B. BURKE ENGINEERING, LTD.  
9575 WEST HIGGINS ROAD | SUITE 600  
ROSEMONT, IL 60018  
DCROSSON@CBBEL.COM



Christopher B. Burke Engineering, Ltd.



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

July 22, 2019

Village of Algonquin  
Public Works Department  
110 Meyer Drive  
Algonquin, IL 60102

Attention: Mr. Robert Mitchard II, Director of Public Works

Subject: Infrastructure Construction Inspection Services  
Spectrum Offsite Improvements  
Request for Proposal

Dear Mr. Mitchard:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit our proposal to perform construction engineering services for the Spectrum Offsite Improvements project. CBBEL has a thorough understanding of the requirements necessary to successfully complete the project identified. We have prepared our submittal in PDF format as requested in this RFP.

The contact person for this proposal is Mr. W. Daniel Crosson, PE, Vice President and Head of Construction Engineering Department. Mr. Crosson is available to answer any of your questions regarding this proposal. We have provided qualifications for our proposed Resident Engineer, Douglas Paulus, PE.

The material provided in this proposal represents our ability and eagerness to perform the required services for the Village of Algonquin. We trust that it will demonstrate our understanding of the project and our expertise to perform the assignment. The CBBEL project team looks forward to working with the Village and is committed to completing the work to your satisfaction and within the required time schedule.

If you have any questions, please do not hesitate to contact me or Dan Crosson at 847-823-0500.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Burke', is written over the word 'Sincerely,'.

Christopher B. Burke, PhD, PE, D.WRE, Dist.M. ASCE  
President



## EXECUTIVE SUMMARY

Christopher B. Burke Engineering, Ltd. (CBBEL) understands the Village of Algonquin is seeking a qualified consulting firm to provide Construction Engineering Services for the **Spectrum Offsite Improvements Project (CD2017-02)**. The project consists of the installation of offsite improvements for the Spectrum Senior Living Facility. The total site area of approximately 30.3 acres of land is located on the south side of Harnish Drive, approximately 2,000 feet west of Randall Road. Offsite improvements include the extension of Millbrook Drive from its terminus south of the parcel to a point of intersection north at Harnish Drive.

The roadway extension will include all storm water facilities, as well as the extension of the Village domestic water supply system and sanitary sewer collection system. Other items include the installation of a multi-use path within the ROW, lighting (Millbrook extension as well as on Harnish Drive), sidewalks and all mass grading and restoration necessary for these installations.

The Spectrum project is proposed to be a mixed-use development consisting of a premier senior living facility on approximately 10.6 acres and a multi-family development, likely apartments or condominiums, on the remaining 19.7 acres of the property. It is anticipated that the multi-family parcel will be developed by others. CBBEL understands the project is scheduled to start on August 2, 2019 and be completed in May of 2020.

### TASK 1A - CONTRACT MANAGEMENT

Our Construction Engineering Department places an emphasis on open communication with the owner to improve the Village's understanding of the work and schedule. During construction, CBBEL will keep the Village as informed as possible so that there are no questions regarding the progress, quality of work, or budget and proactively address issues with the Village's Project Manager and others as necessary to deliver a high quality product within budget and on schedule. CBBEL will attend the Pre-Construction Meeting and deliver minutes. CBBEL will attend and maintain records of the meetings and invoices on a monthly basis, indicating billable hours per week (ending on Saturdays).

### TASK 1B - PROJECT OBSERVATION & MEETINGS

CBBEL will provide part-time (average of 30 hours per week) on-site inspection to ensure that the construction is performed according to the requirements of the contract documents. As stated in the RFP, we will identify, document, and attempt to resolve errors, omissions, and oversights found in the Plans and Specifications by direct action if within delegated authority, or by requesting action of the Village of Algonquin Project Manager. Our inspector will not direct the Contractor on means

and methods of construction nor instruct the Contractor on safety procedure and process.

### TASK 1C - DOCUMENTATION

CBBEL will submit daily reports, erosion and sediment control inspections, traffic control inspections and pictures to the Village. CBBEL shall record data received, maintain a file of drawings and submissions, check construction for compliance and follow the Village's specific forms and/or guidelines. We will keep a detailed record of the construction events on the assigned project and submit the Village of Algonquin Daily Inspection Report on a weekly basis on Monday's no later than 12PM. In addition, CBBEL will witness necessary tests, assess and report on the test using the appropriate Village of Algonquin electronic form(s). The tests include, but not limited to:

1. Sanitary Line Air Test
2. Sanitary Line Mandrel Test
3. Sanitary Manhole Vacuum Test
4. Watermain Pressure Test
5. Sub-base Proof Roll Test

- Parking Lot
- Roadway
- Bike Path

#### 6. Base Proof Roll Test

- Parking Lot
- Roadway
- Bike Path

Inspect and report the final condition of the installed assets. When instructed by the Village of Algonquin Project Manager, inspector shall perform an inspection on the project areas that may include:

#### 1. Utility Walk Through

#### 2. Hardscape Walk Through

- Pavements (Roads, Parking Lots, Bike Paths)
- Walkways & Aprons
- Curb & Gutter
- Signage & Pavement Markings

#### 3. Softscape Walk Through

- Turf
- Planter Beds (including perennial plants)
- Woody Plants (shrubs, evergreens, trees)

#### 4. Electrical Walk Through

- Electrical Walk Through
- Light Fixtures, Conduit, Handholes, & Controllers
- Traffic Signal Fixtures, Conduit, Handholes, & Controllers
- Equipment Service & Control Cabinets

We will inspect and report the final condition to the Village and provide the Contractor a Punchlist and ensure completion of the list. CBBEL internally runs QC audits on the project documentation to ensure everything is in order for a quick approval and close-out.



#### MONITORING TRAFFIC CONTROL

CBBEL will work with the Contractor and the Village to develop work sequences that allow for maximum efficiency of the work being constructed with minimal disruptions to normal traffic patterns.

In order to ensure that the Traffic Control is properly placed and maintained, CBBEL will perform weekly traffic control checks and two monthly night-time traffic control tests. We notify the Contractor of any deficiencies that require attention.

#### MONITORING EROSION CONTROL

CBBEL will inspect erosion control measures weekly or after rainfalls of ½" or greater, fill out and submit the Village of Algonquin Erosion Control report within 24 hours of inspection.



#### DOCUMENTS

CBBEL will document the events within the construction activities; these documents shall act as a record of the project. This documentation will also provide verification of hours worked on the project. All documentation shall be kept in Village of Algonquin electronic format including but not limited to:

- Daily Inspection Reports
- Traffic Control Reports
- Erosion Control Reports
- Performance Test Report(s)
- Punchlist Report
- Pay Application Verification

#### TASK 3A - MIX DESIGN REVIEW

CBBEL's team will include **RUBINO ENGINEERING, INC.** and they will provide Material Testing for the Spectrum Offsite Improvements project. Michelle Lipinski, PE, our QA Manager, has worked with CBBEL and the Village on other projects. CBBEL with the assistance of Rubino Engineering, Inc. will review mix designs including Asphalt Mix Designs, Concrete Mix Designs and Stabilized Base Mix Designs to ensure that all project criteria are being met.

#### TASK 3B - FIELD & LAB TESTING

Rubino Engineering, Inc. will provide sufficient personnel to perform the field testing of the materials during installation. All field inspection reports shall be emailed to the Village Project Manager within 24 hours of test. Laboratory reports shall be emailed to the Village Project Manager as soon as available, but no later than 5 working days after test has been conducted.

Field inspection includes, but not limited to:

#### 1. Embankment

- Field Density (1 per 5 foot of fill material) - Cone Penetrometer

#### 2. Sub-Grade / Soils / Modified Soil

- Field Density (1 per 500 feet, per lane) - Cone Penetrometer

#### 3. IDOT QA Requirements - Concrete Items

#### 4. IDOT QA Requirements - Asphalt Items

## SUMMARY

We believe the CBBEL Team is uniquely qualified to provide Construction Engineering Services on the Spectrum Offsite Improvements Project for the Village and Spectrum Retirement Communities. The CBBEL Team has the specific expertise and commitment required for this project. Our proposed Resident Engineer, Douglas Paulus, PE, has over 40 years of experience and has previous experience working in the Village of Algonquin. He is familiar with Village Engineering and Public Works staff, utility contacts within the area, and the needs of the Village of Algonquin residents. We believe Doug is an ideal fit for the Village of Algonquin for this project due to his familiarity with the Village and the type of work proposed.



# PROJECT EXPERIENCE

Included in this section is our relevant project experience as it relates to the **SPECTRUM OFFSITE IMPROVEMENTS PROJECT** and the experience of our proposed Resident Engineer, **DOUGLAS PAULUS, PE**. The experience of our proposed RE related to construction inspection projects will support the Village to deliver an excellent finished project to the community.

The enclosed projects demonstrate our experience in Phase III – Resident Engineering services, including daily construction observation, IDOT documentation and material inspection, preparation of pay estimates, change orders, and other IDOT documentation, preparation of record drawings, and construction staking.

Our Construction Department's Resident Engineering experience includes the various types of construction projects that the Village of Algonquin awards, including, but not limited to, sewer/water main installation, storm water improvements, sidewalk improvements, roadway rehabilitation, bridge rehabilitation, traffic signal modernizations, and electrical/mechanical improvements (lift stations, street lighting, etc.). CBBEL understands the importance of our municipal clients and we strive to meet their special demands.



NAME	CLIENT	DATE OF SERVICE	CONSTRUCTION COST
Jackson Pond Outlet North & Jackson Pond Overflow	Village of Villa Park	2019	\$2.1 million
Plainfield Road Water Main Improvements	City of Darien	2018	\$1.4 million
Copper Oaks Subdivision	Village of Algonquin	2016	\$1.72 million
Harper Drive Multi-Use Path [Contract #61B80]	Village of Algonquin	2015-2016	\$705 thousand
Private Development Inspections of Public Infrastructure	Village of Huntley	2007 - Current	Various



## JACKSON POND OUTLET NORTH & JACKSON POND OVERFLOW | VILLA PARK, ILLINOIS

### PROJECT TYPE



Phase III Engineering



Storm Sewer  
Improvements



Landscape Restoration



Documentation

## 2019

### PROJECT TEAM

Kevin Wilson, PE  
*Project Manager*

Douglas Paulus, PE  
*Resident Engineer*

### CLIENT

Village of Villa Park

### CONSTRUCTION COST

\$2.1 million

### FEE

\$180 thousand

### FUNDING SOURCE

Local

CBBEL provided engineering services for the construction of a detention pond and reusing the excavated material to build a baseball facility.

The improvement consisted of 43,000 CY of earth excavation and embankment, 2,100 LF of storm sewer, placement of 13,200 CY of topsoil and 7 AC of seeding. Also included was the construction of a baseball facility including fencing, dugouts, irrigation system and other appurtenances. This project is located on the north side of Highridge Road

### SERVICES INCLUDED:

- Review of shop drawings and submittals.
- Provided full-time construction observation including verifying the Contractor is in conformance with the Contract Documents, inspecting traffic control, inspecting erosion control measures, and measuring up quantities.
- Prepared daily documentation which included diary and daily reports.
- Served as the Village's liaison with residents.
- Prepared pay estimates and change orders for the Village's approval.
- Prepared field notes of improvements that were incorporated into a set of record drawings for the Village.
- Provided coordination with utility companies and school district..
- Provided final project close-out.





## PLAINFIELD ROAD WATER MAIN IMPROVEMENTS | DARIEN, ILLINOIS

### PROJECT TYPE



Phase II Engineering



Phase III Engineering



Water Main Improvements



Liaison With Residents



Field Notes

## 2018

### PROJECT TEAM

W. Daniel Crosson, PE  
Project Manager

Douglas Paulus, PE  
Resident Engineer

### CLIENT

City of Darien

### CONSTRUCTION COST

\$1.4 million

### FEE

\$121 thousand

### FUNDING SOURCE

Local

CBBEL designed and provided construction engineering services for the replacement of 2,860 LF of 12" and 8" water main on a collector street within the City.

The improvements consisted of installation of approximately 2,560 LF of 12" water main and 300 LF of 8" water main. Approximately 350' LF of water main pipe augered and jacked in place.. New service lines, b-boxes, fire hydrants and valves were included. It was necessary to remove and replace 12,500 SF of sidewalk and place 4,200 SY of sidewalk. The project is located on Plainfield Road between 75th Street and Tennessee Avenue.

CBBEL was the design engineer of this project.

### SERVICES INCLUDED:

- Review of shop drawings and submittals.
- Provided full-time construction observation including verifying the Contractor is in conformance with the Contract Documents, inspecting traffic control, inspecting erosion control measures, witnessing water main testing and chlorination, and measuring up quantities.
- Prepared daily documentation which included diary and daily reports.
- Served as the City's liaison with residents.
- Prepared pay estimates and proposed contract modifications for the City's approval.
- Prepared field notes of improvements that were incorporated into a set of record drawings for the City.
- Provided coordination with utility companies.
- Provided final project close-out.





## COPPER OAKS SUBDIVISION | ALGONQUIN, ILLINOIS

### PROJECT TYPE



Phase III Engineering

Roadway Improvement

Sidewalk Replacement

Storm Sewer Improvements

## 2016

### PROJECT TEAM

W. Daniel Crosson, PE  
*Project Manager*

Greg Sanders, PE  
*Resident Engineer*

William Schultz, EI  
*Resident Engineer*

Ross Shannon  
*Inspector*

### CLIENT

Village of Algonquin

### CONSTRUCTION COST

\$1.72 million

### FEE

\$134 thousand

### FUNDING SOURCE

MFT

The project included roadway improvements and extension of new sidewalks to connect the neighborhood to the Holder Park baseball fields.

The project included full depth pavement removal, full depth base reclamation with cement, replacement of the pavement with a thicker section. Curb and gutter patching, PCC driveway repairs, PCC sidewalk replacement and storm sewer spot repairs. The project also included the removal of an existing 30" storm sewer system and replacing it with 43"x 68" and 24"x 68" elliptical pipe, along with 48" and 42" RCP.

The installation of new sidewalks along Cumberland thru vacant and commercial lots to tie the existing sidewalks together, also on Chase Street thru commercial property to Algonquin Road, including the installation of a new crossing with crosswalk at Chase and Cumberland. The project also included the installation of a new 6' wide concrete walk tying the existing asphalt path by the playground to the existing sidewalk at Thornapple Lane, this includes 4' wide walks to the dugouts and bleacher areas at the ball field and the basketball court at Holder Park. Drainage improvements were also done in the parking lot at Holder Park.

### PHASE III SERVICES INCLUDED:

- Shop Drawing Review
- Preconstruction Services
- Full time Construction Observation
- Coordination with Utility Companies
- Preparation of Change Orders, Authorizations, and Pay Estimates using I.C.O.R.S.
- Quality Assurance of Construction Materials (Testing Service Corporation)
- Record Drawings





## HARPER DRIVE MULTI-USE PATH [CONTRACT #61B80] | ALGONQUIN, ILLINOIS

### PROJECT TYPE



Phase III Engineering



Multi-Use Path



Shop Drawing Review



Full-Time Construction Observation



Utility Coordination

### 2015 - 2016

#### PROJECT TEAM

W. Daniel Crosson, PE  
*Project Manager*

William Schultz, EI  
*Resident Engineer*

#### CLIENT

Village of Algonquin

#### CONSTRUCTION COST

\$705 thousand

#### FEE

\$63 thousand

#### FUNDING SOURCE

80/20 Federal/Local

#### IDOT CONTACT

C. Laird Hagmann  
847.846.4389

The multi-use path was designed and constructed to meander through the forested area while minimizing wetland impacts.

The project included construction of a multi-use path to connect the cul-de-sac at Harper Drive to Hamish Drive. The 2,300' long path meanders through a heavily forested area, crosses a wetland near the connection to Hamish Drive and terminates near the neighborhood elementary school. To minimize disturbance to the wetland area, a 225' long portion of the path is supported on a 13' wide elevated timber boardwalk which incorporated stainless steel cable in the handrail system. The installation of the boardwalk foundation utilized small diamond pier foundations that were able to be installed by hand and prevented any heavy equipment in the wetland area. To enhance the aesthetics of the boardwalk a reverse curvature and an outlook area was incorporated into the project. The outlook provides an undisturbed location to view the adjacent wetlands and abundant wildlife. Another feature of the project involved construction of a 300' long block retaining wall to support the path along the existing embankment that slopes down to the wetland area. Construction started in late fall 2015 and was completed in May 2016.

#### PHASE III SERVICES INCLUDED:

- Shop Drawing Review
- Preconstruction Services
- Full time Construction Observation
- Coordination with Utility Companies
- Preparation of Change Orders, Authorizations, and Pay Estimates using I.C.O.R.S.
- Quality Assurance of Construction Materials (Testing Service Corporation)
- Record Drawings





## PRIVATE DEVELOPMENT INSPECTIONS OF PUBLIC INFRASTRUCTURE | HUNTLEY, ILLINOIS

### PROJECT TYPE



Phase III Engineering



Roadway Improvements



Utility Projects



Roadway Lighting



Landscaping  
Improvements

### 2007 - CURRENT

#### PROJECT TEAM

Michael Kerr, PE  
*Project Manager*

Greg Sanders, PE  
*Resident Engineer*

#### CLIENT

Village of Huntley

#### CONSTRUCTION COST

Various

#### FEE

Various

#### FUNDING SOURCE

Private Development Fees

Since 2007 CBBEL has served as the Village of Huntley's representative managing the construction of residential, commercial and industrial development.

CBBEL is responsible for the coordination and inspection of each development's related public infrastructure improvements on and off-site including public utilities, roadways, street lighting storm water management facilities and landscaping. CBBEL is also responsible for the generation and inspection of punch lists used by the Village during the acceptance of public improvements for maintenance turn over to the Village. In addition, CBBEL provides the Village with NPDES coordination and inspection of each development as a part of their MS4 permit responsibilities. Each development's design aspects are unique to the location of the site. CBBEL has overseen the development projects ranging from the large scale residential/commercial development encompassing the construction of major arterial roadways and complex stormwater management systems to individual outlots located on previously developed sites.

Huntley Grove Commercial Development – WalMart

Talamore Residential

Del Webb Sun City Huntley

Centegra Hospital, Ambulatory Care and Wellness Center

Weber Stephens Distribution Center



#### SERVICES INCLUDED:

CBBEL was retained by the Village of Huntley to manage the construction of the Village's future infrastructure as installed for each private development constructed within the Village limits to ensure each developer followed the Village's subdivision ordinance and approved material list.

- Preconstruction Services.
- Primary liaison between the developer and the Village during construction.
- Construction Observation.
- Observation and Documentation of public utility testing.
- Documentation of daily inspections for each on-going development progress and work observed.
- Documentation of alterations from the approved engineering drawings, deviations from the Village's approved material list and material testing performed.



# REFERENCES

## **CITY OF DARIEN**

1041 S. Frontage Road  
Darien, IL 60561

Contact: Kris Throm [Superintendent of Municipal Services] | 630.514.3453 | [kthrom@darienil.gov](mailto:kthrom@darienil.gov)

### **PLAINFIELD ROAD WATER MAIN IMPROVEMENTS**

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## **VILLAGE OF VILLA PARK**

11 W. Home Avenue  
Villa Park, IL 60181

Contact: Kevin Mantels [Assistant Village Engineer] | 630.834.8505 | [kmantels@invillapark.com](mailto:kmantels@invillapark.com)

### **JACKSON POND OUTLET NORTH & JACKSON POND OVERFLOW**

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## **VILLAGE OF HUNTLEY**

10987 Main Street  
Huntley, IL 60142

Contact: Timothy Farrell [Director of PW & Engineering] | 847.515.5285 | [tfarrell@huntley.il.us](mailto:tfarrell@huntley.il.us)

### **PRIVATE DEVELOPMENT INSPECTIONS OF PUBLIC INFRASTRUCTURE**



**YEARS EXPERIENCE:** 34  
**YEARS WITH CBBEL:** 27

**EDUCATION**

Bachelor of Science, 1993  
Civil Engineering,  
Construction Management,  
Illinois Institute of Technology

**PROFESSIONAL REGISTRATION**

Professional Engineer, IL,  
062.052377, 1998

**PROFESSIONAL DEVELOPMENT**

IDOT QC/QA Courses:  
3-Day Aggregate for Mixtures

Level I Portland Cement  
Concrete

Level II Portland Cement  
Concrete

Level I Hot Mix Asphalt

Level II Hot Mix Asphalt

2 Day Nuclear Density

IDOT T2 Documentation  
Reviewer

**PROFESSIONAL AFFILIATIONS**

Illinois Road & Transportation  
Builders Association

**AWARDS**

2013 Recruiter of the Year,  
Illinois Road & Transportation  
Builders Association

## W. Daniel Crosson, PE

Vice President, Head, Construction Engineering Department

Mr. Crosson leads a staff of 39 engineers and technicians. He is the Project Manager for all construction observation and construction inspection projects and oversees CBBEL's Phase III contracts for CDOT, Illinois Tollway and IDOT. He serves as CBBEL's liaison to Algonquin, Elmwood Park, Glendale Heights, and Lombard. Previously provided Resident Engineering services to numerous public and private sector clients, including IDOT, Illinois Tollway and the Capital Development Board. Dan served as FEMA Project Officer for Hurricane Katrina and Hurricane Rita Reimbursement, assigned to Austin and East Texas.

**Main Street Bridge Reconstruction over Crystal Creek, Algonquin:** Project Manager. Improvements include the full reconstruction of the concrete structure, superstructure with prestressed concrete deck beams and approach pavements. Due to the proximity of the neighboring buildings, drilled shafts were installed instead of piles. The project also included several decorative items such as pergolas, canopy lighting, decorative archway, raised urns and masonry columns and benches. Also included is 150LF of storm sewer improvements and 200 LF of watermain improvements.

**Main Street Reconstruction and Streetscape, Algonquin:** Project Manager for S. Main Street between Algonquin Road (Route 62) and Route 31. Improvements included wet utility replacement, dry utility replacement and coordination, and streetscape reconstruction. Streetscape improvements include a 22' wide PCC roadway, curb and sidewalk alterations via bump outs and parking stalls, sidewalk improvements to comply with ADA standards, ADA entrance ramps to buildings, 30,000 SF of decorative pavers, decorative light pole system, masonry seat walls and columns, custom gas fireplace, decorative tree wells, planter beds, and a large monument sign.

**Madison Street Reconstruction and Streetscape, Forest Park and River Forest:** Project Manager for Madison Street reconstruction and streetscape between Desplaines Avenue and Park Avenue. The third of a mile project included HMA full depth pavement to accommodate three 11' lanes and two 8' parking lanes. Roadway layout also includes 2 planted medians and bump outs to delineate the parking lanes. All sidewalks and driveways were removed and replaced, along with installation of decorative brick pavers within parkways and bump outs. A decorative light pole system was installed. Also included was the installation of 900 LF of new watermain to update Forest Park's existing watermain system.

### TRANSPORTATION

**I-90 (Jane Addams Tollway) Roadway and Bridge Reconstruction, Widening (Contracts 4206 and 4233), Illinois Tollway:** Project Manager. Reconstruction of I-90 from Roselle Rd to Higgins Rd consisted of the complete replacement and widening of a 4-mile stretch of both EB and WB I-90. Improvements included new PCC concrete pavement, subgrade improvements, asphalt shoulders, crash barriers, storm sewer, lighting and electrical, and structural improvements. Work included construction of a new exit ramp and Toll Plaza at Roselle Road and ITS buildings and gantry foundations for an Active Traffic Management System. Structures included a precast PCC I-beam supported dryland bridge, 3 precast concrete double barrel culverts, 9 retaining walls, and 11 noise walls.

**Retaining Wall, Noise Wall and Drainage Improvements, Illinois Tollway:** This project involved construction of retaining wall, noise walls and drainage improvements along I-90 from Arlington Height Rd to Oakton St. The project included performance based retaining walls, which required design review and coordination with Tollway and utilities. As Resident Engineer daily duties included overseeing construction observation activities, coordination with adjacent contracts, facilitating meetings and coordination of materials inspection. Other duties included contract administration and preparation of change orders and pay estimates.

**I-294 Northbound Exit Ramp at Balmoral Avenue:** Project Manager for all Phase III services required during the construction of exit ramp and reconfiguration of existing SB entrance ramp. Supervised the Resident Engineer and subconsultant's staff. Coordinated all MOT changes on I-294 and various nighttime lane closures during the project. Construction was accomplished utilizing staged MOT NB and SB on I-294. All lane restrictions required on I-294 to facilitate construction tasks (beam removal and replacement, existing bridge demolition etc.) were restricted to 8pm to 5am.

**I-80 Resurfacing (Harlem Avenue to I-294), IDOT:** Project Manager. This project was constructed using ARRA funds, therefore, all documentation and material inspections were completed in accordance with federal guidelines. Project included HMA surface removal, Class D pavement patching, resurfacing with polymerized HMA SMA binder and surface courses, placement of HMA binder and surface (Mix D) for shoulders and ramps, in-laid pre-formed plastic striping, surveillance loops, and all other miscellaneous items necessary to complete the work. Bridge work included deck patching, expansion joint replacement, and sealing of concrete deck. In addition, the ramp from I-80 East to I-57 North included reconstruction of the shoulder, embankment, and ramp lighting upgrades.

**Contract R-06-5387, Illinois Tollway:** Project Manager for Task Order contract involving Construction Management services for various Phase III projects. Projects completed to date include RR-05-5350 Bridge Repairs for Various Structures along the Reagan Memorial Tollway (I-88) and RR-06-5465 Reagan Memorial Tollway (I-88) Resurfacing. Ongoing projects include RR-06-9955 Reagan Memorial Tollway (I-88) Pavement Marking and I-05-5369 I-90 and IL 173 Interchange Construction.

**Contract R-06-5346, Illinois Tollway:** Project Manager/Resident Engineer on a maintenance project involving nine bridges on the Tri-State Tollway (I-294). Work included joint repair, bridge deck patching, barrier wall and noise wall repairs, and latex concrete overlays at NB Electric Ave and SB Butterfield Rd. The overlays utilized staged traffic in 5 phases, all other work was completed at night between 9:00pm and 5:00am. Concrete bridge deck repairs utilized Tollway PP-5 concrete mixed on site with a 3-hour cure time. Bridge joint repairs utilized a partial depth Delcrete system. Contract was awarded Bridge Contract of the Year-Rehabilitation by Illinois Tollway. Construction Cost \$3,500,000.

**FAI-90/94 (Dan Ryan Expressway) at 33rd Street, Bridge Superstructure Replacement, CDOT:** Project Manager for Phase III Services. Project included demolition of the existing deck, structural steel, pier caps and abutments; then installation of reinforced concrete abutments, pier caps, structural steel, reinforced concrete deck and parapets, lighting and signalization. Work coordinated with IDOT, CTA and ComEd. Construction cost ~\$6,500,000.

**2015 Sheridan Road Water Main Improvements Water Main Lining, Evanston:** Project Manager for the lining of approx. 1,800 LF of 18" water main, installation of approx. 1,800' of 18" ductile iron, 264 LF of 8" ductile iron water, 775 LF of 6" ductile iron water, 26 LF of 36" ductile iron water, and 15 LF of 30" ductile iron water main, 15 fire hydrants and 21 water services between Lincoln St and Emerson St, related appurtenances, concrete curb and sidewalk repairs, pavement patching, HMA street resurfacing, parkway restoration and all materials, labor, equipment, and incidental work.

**McLean Blvd (Route 31 to Lancaster Circle); Stearns Road Corridor:** Resident Engineer for construction of cast-in-place box culverts, detention pond excavation, embankments, 16,000 SY of 10" PCC jointed pavement, traffic signals (2 each). This contract also involved removal of an existing 60' timber trestle bridge owned by CNRR, and replacement with a 120' single span thru girder steel bridge viaduct and the appurtenant retaining walls adjacent to new railroad bridge abutments.

**Stearns Road Corridor-Phase I, Wetland Mitigation, KDOT:** Project Manager for construction of wetlands and detention ponds, as well as the embankment for proposed roadway and bridge approach. Approx. contract value is \$4.1 million. This included excavation of ponds and wetlands with spoil material being used to make the proposed highway embankment. The volume of earth moved was 170,000 CY. Also included was the creation of approx. 30 acres of wetland/compensation storage/detention ponds.

**2009-2010 Bond Improvements, Glendale Heights:** Project Manager for design and delivery of over \$9 million dollars of roadway improvements to various locations throughout the Village. Work included reconstruction, rehabilitation and resurfacing. Due to the retirement of the Public Works Director, CBBEL was relied upon to provide a seamless transition during the Village's recruitment and hiring process.

**Rohlwing Road Reconstruction, Rolling Meadows:** Full reconstruction of Rohlwing Rd from Industrial Ave to US 14 (Northwest Highway). Project included complete removal of existing pavement and

sub-base, construction of a new drainage system, new water main and services, 10" PCC pavement, retaining walls and a bike path. Due to extensive industrial traffic the project was staged over a 2 year period.

**Retaining Wall Replacement, I-294 North, Illinois Tollway:** Project Manager for removal and replacement of a retaining wall for purpose of future widening of I-294. Proposed retaining wall was a T-Wall System and included a cast-in-place parapet wall.

**I-PASS Lanes at Plaza 19 (River Road/I-90E), Illinois Tollway:** Project Manager for switching of a manual lane to a multi-use I-PASS designated lane; as well as switching an automatic lane to a car only I-PASS designated lane. Included was the relocation of electrical components in the tunnel, concrete and asphalt pavement reconstruction, proposed signing, lighting improvements and median barrier wall modifications including drainage improvements.

**Oak Creek Resurfacing, Lombard:** Resident Engineer for improvements in the Oak Creek Industrial subdivision. Project included spot curb repairs, point repairs to storm sewers, signal modifications and reconstruction of intersection at Oak Creek and Tinley Road. Project was completed using MFT funding.

**IL Route 58 at IL Route 62 Intersection Improvements, Rolling Meadows:** Project Manager. Project consisted of new turn lanes, traffic signals and lighting in intersection with ADT of 70,000. Provided coordination with 8 private underground utilities within project limits and coordination with surrounding businesses.

**I-PASS Lanes at Plaza 29 (I-294N) and Plaza 17 (I-90W), Illinois Tollway:** Project Manager for switching of an automatic lane to an I-PASS designated lane. Project included relocation of electrical components in tunnel, new egress for tunnel, asphalt pavement reconstruction and median barrier wall modifications with drainage improvements. Daily duties included construction observation, coordination of material inspection and documentation of quantities. Other duties included shop drawing review, contract administration and preparation of change orders, extra work orders and pay estimates for CSE's review.

**Terrace View West Improvements, Lombard:** Full reconstruction of 6 blocks of residential streets. Project included several components: New watermain and new services to all homes; Point repair of sanitary sewer and new sanitary services to all homes; Complete replacement of storm sewer system; Complete reconstruction of 3,800 LF of roadways; Extensive landscaping improvements throughout project; Primary contact with all impacted residents throughout project; and Primary contact with grammar school located within project limits.

**Balmoral Avenue Extension, Rosemont:** Project included several components: Re-alignment and widening of existing section of Balmoral Ave; Westward extension of Balmoral Ave including a 250' bridge over Wisconsin-Central RR; Two ramps for access to and from NB Mannheim Rd (US 45); Resurfacing of 5,000' of NB Mannheim Rd; Construction of auxiliary lane for merging and re-alignment of existing ramp from NB Mannheim Rd to I-190 EB. Project also included drainage improvements, street lighting system and relocation of an existing watermain. Coordination with IDOT, City of Chicago and O'Hare Airport was required due to their participation in funding.

**Darmstadt Road Reconstruction, Hillside:** Project Manager for full reconstruction of Darmstadt Road between IL 56 (Butterfield Rd) and Wolf Rd. Add lane and signalization improvement of IL 56, High St to Taft Ave in Berkley. Realignment and full reconstruction of 4,200 LF of roadway. Required extensive coordination with adjacent Hillside bottleneck projects.



## Douglas Paulus, PE

### Senior Construction Engineer

**YEARS EXPERIENCE:** 40  
**YEARS WITH CBBEL:** 1

#### EDUCATION

Bachelor of Science, 1978  
Civil Engineering,  
Valparaiso University

#### PROFESSIONAL REGISTRATION

Professional Engineer, IL,  
062.041323, 1983

#### CERTIFICATIONS

Documentation of Contract  
Quantities, IDOT, 17-12347

Certified Public Infrastructure  
Inspector (CPII), APWA

Illinois Construction Records  
System (ICORS) Training  
Seminar, IDOT

#### PROFESSIONAL DEVELOPMENT

IDOT QC/QA Courses:  
STTP-S33 Soils Field Testing  
and Inspection Course

Erosion and Sediment  
Control Modules I & III

S19 Piling Class

Culvert Hydraulics

#### PROFESSIONAL AFFILIATIONS

American Public Works  
Association (APWA), Chapter  
President, 2008-09

Illinois Society of Professional  
Engineers (ISPE)

Mr. Paulus is a Senior Construction Engineer with over 40 years of experience managing design and construction of transportation improvements. He is responsible for project management oversight and has extensive experience in construction observation including bituminous and PCC pavement, bridge, drainage, traffic signals, lighting, water main, and sanitary sewer. In addition, Doug performs QC/QA constructibility reviews for various design projects. He has managed FAUS, MFT, and locally-financed improvements ranging from MFT maintenance grind-and-overlay programs to major bridge and roadway reconstructions. He also has close working relationships with IDOT Bureaus of Construction, Materials, and Local Roads and Streets.

**Jackson Pond Outlet North, Villa Park:** Resident Engineer. Project includes construction of approximately 1,100 feet of storm sewer beginning at Jackson Pond and connecting to existing storm sewers along Willow Crest Dr. Also includes the construction of new storm sewer within Village-owned property and along Leslie Ln and Willow Crest Dr, along with associated flared end sections, grates, manholes, catch basins, inlets, restoration of existing concrete and asphalt pavements and sidewalks disturbed by construction; fine grading of the disturbed area; placement of topsoil, sodding or seed and blanket; construction layout; traffic control and protection; and other necessary related and incidental work. Engineering tasks included daily documentation, pay estimate preparation, plan/specification interpretation, and served as the liaison between the Village, contractor, and residents.

**Jackson Pond Overflow, Villa Park:** Resident Engineer. Project includes earthwork to expand the southern portion of the existing basin at Jackson Middle School and to construct a stormwater overflow storage basin north of Highridge Rd, a connecting swale and new baseball field on the Village property just north of Highridge Rd. The work also includes associated underground storm sewer installation within Highridge Rd and Ardmore Ave that discharges to Sugar Creek, fine grading for the entire disturbed area, and other related and incidental work necessary to complete the improvements as shown on the plans. Engineering tasks included daily documentation, pay estimate preparation, plan/specification interpretation, and served as the liaison between the Village, contractor, and residents.

**Plainfield Road Watermain Improvements, Darien:** Served as Resident Engineer. Project included 2,560' of 12" watermain, 300' of 8" watermain, and 100' of 6" watermain. Approx. 350' of pipe was augured and jacked. Other items included 12,500 SF of sidewalk removal and replaced and 4,200 SY of sod. Engineering tasks included daily documentation, pay estimate preparation, plan/specification interpretation, and served as the liaison between the City, contractor, and residents.

**US Route 20/McLean Boulevard Reconstruction, IDOT District 1\*:** Project Manager and Resident Engineer for construction observation and documentation of all phases of this \$45M project. Project includes HMA and PCC pavement, storm sewer, a new US Route 20 bridge over McLean Boulevard, cast-in-place retaining walls, traffic signals, street lighting, and landscaping. Coordination with IDOT, City of Elgin, utilities, and material testing was required.

**25-Year Municipal Maintenance Program, Woodstock\*:** Project Manager for construction observation. Overall project involved planning, design, construction supervision, and coordination of the City's 25-year plan to resurface and reconstruct their street systems. 2012 Annual MFT Maintenance Program consisted of the resurfacing and rehabilitation of approx. 17,000 LF of residential streets. Construction observation included resurfacing, patching, crack sealing, and pavement marking for City streets. Cooperation with City staff and residents and guidance of contractor's activities were essential for success of this multi-year program.

**Crystal Lake Avenue at Main Street, Crystal Lake\*:** Project Manager for construction observation. Project consisted of storm sewer and water main installation, PCC curb and gutter, HMA pavement, traffic signals, street lighting, and sidewalk. Engineering services included daily observation, construction staking, and preparation of change orders and payment estimates. Project also included coordination with utilities and local businesses and establishing and maintaining a website to keep the public informed of work progress. Improvements enhanced traffic flow at the intersection and overall appearance of main entrance to the City's central business district. In addition, provided QC/QA Constructibility Reviews for intersection improvement including review of plans, specifications, and estimate of cost. Items examined were consistency of pay items with special provisions, staging, duration, and constructibility.

**IL Route 22 Reconstruction and Widening, IDOT District 1\*:** Project Manager for construction observation and documentation of all phases of this \$20M project. Diaries, IDR's, field books, and field measurements were maintained on a daily basis. Coordination with IDOT, HLR, and testing services personnel was needed to maintain project continuity.

**Sheridan Road Reconstruction, Kenilworth\*:** Project Manager for construction observation. Engineering services included staking, daily documentation, payment estimate preparation, material inspection, plan/specification interpretation, and serving as liaison for municipality with contractor. Improvement included concrete pavement, curb and gutter, traffic signals, water main, storm sewer, and other appurtenant items.

**15-Year Street Improvement Program, Glencoe\*:** Project Manager for construction observation. Project involved planning, design, construction supervision, and coordination of Village's 15-year plan to resurface and reconstruct their street systems, including 2 years of downtown streetscape improvements. Cooperation with Village personnel and residents and guidance of contractor's activities were essential for the success of the program.

**MFT Maintenance Program, Elgin\*:** Project Manager. This multi-year project involved preparation of contract documents and construction observation. Projects included paint/epoxy pavement markings, thermoplastic pavement markings, traffic signal painting, crack sealing, bituminous resurfacing, and bridge maintenance. Work was coordinated with IDOT.

**IL Route 64 Sanitary Sewer and Water Main Replacement, St. Charles\*:** Performed QC/QA Constructibility Reviews. Responsibilities included reviewing plans, specifications, and estimate of cost. Examined consistency of pay items with special provisions, staging, duration, and constructibility. Project included sanitary sewer, water main and water service installations, PCC pavement patching, and bituminous concrete patching.

**IL Route 60 at Academy Drive, Lake Forest\*:** Project Manager for roadway improvement. Project involved adding right-turn lanes, installing new traffic signals, and constructing an entrance to new park facilities. Provided onsite construction observation and documentation for all phases from underground construction and concrete pavement through traffic signal installation and interconnect completion. Construction observation also required coordination with TDS, Metrocom, and Abbott Laboratories in regard to fiber-optic line that served several hospital emergency rooms which was a primary focal point during installation at the traffic signal mast arm foundation locations and placement.

**2011 Street Rehabilitation (Center/Seneca), Elgin\*:** Project Manager for Phase III and performed QC/QA Constructibility Reviews for milling and resurfacing of 1.2 miles of residential streets in an old neighborhood. QC/QA responsibilities included review of plans, specifications, and estimate of cost. Examined consistency of pay items with special provisions, staging, duration, and constructibility. Project included new PCC curb and gutter, PCC sidewalks, driveway approaches, pavement patching, milling, and resurfacing throughout, with storm sewer improvements, water main and service upgrades, and sanitary sewer replacement at select locations. Construction engineering services included staking, daily documentation, payment estimate preparation, material inspection, plan/specification interpretation, and acting as liaison for municipality with contractor.

**Big Timber Road, Kane County Division of Transportation\*:** Project Manager for construction observation. Engineering services included staking, daily documentation, payment estimate preparation, material inspection, plan/specification interpretation, and acting as liaison for municipality with contractor for removal of existing structure and replacement with a single-span structure carrying Big Timber Road over Tyler Creek. Improvement included a single-span, precast, pre-stressed, concrete deck beam bridge, rechanneling a section of Tyler Creek, bank stabilization, bituminous pavement, traffic barrier terminals, and other appurtenant work.

**Main Street at US Route 14, Crystal Lake\*:** Project Manager for construction observation. Project involved widening and adding lanes to a major arterial intersection and 3 adjoining intersections, a new bike path/pedestrian underpass and interconnected traffic signals. Engineering services included staking, daily documentation, payment estimate preparation, material inspection, plan/specification interpretation, and acting as liaison for municipality with contractor.

**Lake Marlan Road, Carpentersville\*:** Project Manager for construction observation. Project involved rehabilitation and reconstruction of a collector street. Engineering services included staking, daily documentation, payment estimate preparation, material inspection, plan/specification interpretation, and acting as liaison for municipality with contractor.

**Maple Avenue/55th Street Water Main Replacement, Downers Grove\*:** Served as Project Manager for construction observation and documentation in accordance with Village and IDOT policies and procedures. Project involved installation of water main and new water services, PCC patching, bituminous resurfacing, and installation of temporary signals.

**McCullom Park Stormwater Improvements, Downers Grove\*:** Project Manager for park improvements that consisted of construction of a new stormwater drainage basin, relocation of sand volleyball and basketball courts with lighting, a new full-sized soccer field, multi-tier modular-block retaining walls, storm sewer, fencing, and improvements to a bituminous pedestrian path. Project included extensive site grading including an irrigation system and drainage system.

**Resident Engineering Mentoring Program, Downers Grove\*:** Mentored resident engineers for the Village. Coached the newer engineers in dealing with the public, anticipating and resolving construction challenges in a timely manner, tracking project cost and progress, preparing project closeout, and team building with the contractors.

**Road Resurfacing Program, Wilmette\*:** Served as Project Manager. Project consisted of approx. 12,000 SY of resurfacing, 1,000' of curb and gutter removal and replacement, 5,500 SF of sidewalk and driveway removal and replacement, structure adjustments, and pavement markings. Project included preparation of specifications and bid documents, construction observation, and construction documentation including daily reports, final measurements, authorizations, and payment estimates to ensure the project was built in accordance with plans and specifications.

**Kane County Permit Projects, Kane County Division of Transportation\*:** Served as Project Manager for multi-year contract which consisted of construction engineering on various projects throughout Kane County. Projects included traffic signals, drainage, addition of turn lanes and pavement widening, water main, pavement reconstruction, bituminous pavement, curb and gutter, street lighting, and other appurtenant work. Tasks included plan review, maintaining a daily diary, coordinating material testing, and coordinating with developer, contractor, the County, and other municipalities as required.

# VILLAGE OF ALGONQUIN

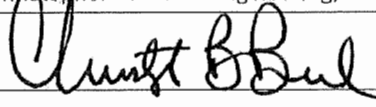
## REQUEST FOR PROPOSAL

### SPECTRUM OFFSITE IMPROVEMENTS

#### Proposal Task Items

<u>Task #</u>	<u>DESCRIPTION</u>	<u>UNIT OF MEASURE</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1A	Contract Management	LUMP	1	\$4,840	\$4,840
1B	Project Observation & Meetings	HOURS	1200	\$121	\$145,200
1C	Project Documentation	LUMP	1	\$14,520	\$14,520
3A	Mix Design Review(s)	LUMP	1	\$300	\$300
3B	Material Testing (Field & Lab)	LUMP	1	\$15,743	\$15,743
***	LEVEL 1 SUBTOTAL				\$164,560
***	LEVEL 3 TASK SUBTOTAL				\$16,043
****	TOTAL	NTE			\$180,603

Company: Christopher B. Burke Engineering, Ltd.

Signature:  Date: July 22, 2019

Print: Christopher B. Burke, PhD, PE, D.WRE, Dist.M. ASCE

Title: President

# VILLAGE OF ALGONQUIN

## Attachment C

### NON-COLLUSION CERTIFICATION SPECTRUM OFFSITE IMPROVEMENTS

By Submission of this proposal, the Respondent Christopher B. Burke, PhD, PE certifies,  
Name of Respondent

That (s)he is President of Christopher B. Burke Engineering, Ltd. and,  
Title Name of Firm

under penalty of perjury, affirms:

1. The prices in this proposal have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Respondent or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Respondent and will not knowingly be disclosed by the Respondent prior to opening, directly or indirectly, to any other Respondent or to any competitor; and
3. No attempt has been made or will be made by the Respondent to induce any other person, partnership or corporation to submit or not submit a proposal for the purpose of restricting competition.
4. The proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, organization or corporation.
5. Each person signing the proposal certifies that:

(A) - (S)he is the person in the Consultant's organization responsible within that organization for the decision as to prices being offered in the proposal and that he has not participated and will not participate in any action contrary to (1-4) above;

Or

(B) - (S)he is not the person in the Consultant's organization responsible within that organization for the decision as to prices being offered in the proposal but that he has been authorized in writing to act as agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to (1-4) above, and that as their agent, does hereby so certify; and that he has not participated, and will not participate in any action contrary to (1-4) above.

# VILLAGE OF ALGONQUIN

## Attachment D

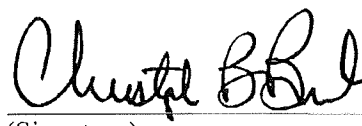
### NON-CONFLICT OF INTEREST STATEMENT

#### SPECTRUM OFFSITE IMPROVEMENTS

I certify that neither I nor any member of my immediate family has a material personal or financial relationship with any Respondent, or to a direct competitor of any Respondent under consideration by this proposal evaluation committee. I further certify that no other relationship, bias or ethical conflict exists which will prevent me from evaluating any proposal solely on its merits and in accordance with the Request for Proposal's evaluation criteria.

Furthermore, I agree to notify the Village of Algonquin if my personal or financial relationship with one of the Respondent is altered at any time during the evaluation process. If I am serving as the Procurement Officer of record I agree to advise my supervisor of any changes that could appear to represent a conflict of interest.

Name: Christopher B. Burke, PhD, PE  
(Print)

  
(Signature)

Title: President

Date: July 22, 2019

Department/Agency Christopher B. Burke Engineering, Ltd.



# Village of Algonquin

The Gem of the Fox River Valley

August 29, 2019

Village President and Board of Trustees:

The List of Bills dated 9/3/19, payroll expenses, and insurance premiums totaling \$1,218,406.90 are recommended for approval. For your information, this list of bills includes the following, which are not typical in the day-to-day operations of the Village.

Applied Ecological	\$ 10,686.00	Natural Area Maintenance
Core & Main LP	43,392.00	Water Meters
Encap, Inc.	3,333.00	Surrey Lane Drainage Repair
Engineering Enterprises	3,322.20	WTP #2 & #3 Motor Replacement
Engineering Enterprises	10,533.75	PRV Replacement Program
HR Green, Inc.	3,531.58	Lake Drive South Roadway
HR Green, Inc..	5,095.94	Algonquin Lakes Street Improvement
HR Green, Inc.	15,613.42	Scott, Shuett, Souwanas Street
Moore Landscapes	7,523.75	Downtown Streetscape – Stage 1A
Precise Mobile.	8,004.00	General Services Vehicle GPS – Public Works
Trotter & Associates	11,471.95	Downtown Streetscape Stages 2 & 3
United Meters, Inc.	13,778.00	Water Meter Installations

Please note:

The 8/31/19 payroll expenses totaled \$570,345.78.

September 2019 insurance premiums to IPBC totaled \$153,536.08.

A handwritten signature in black ink, appearing to read 'Tim Schloneger', with a long horizontal flourish extending to the right.

Tim Schloneger  
Village Manager

TS/mjn

# Village of Algonquin

## List of Bills 9/3/2019

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>ALGONQUIN AUTO CLINIC &amp; TIRE INC</b>					
FRONT END ALIGNMAENT - UNIT 96	131.00	<b>VEHICLE MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	29-14240-	52043	29200004
<b>Vendor Total: \$131.00</b>					
<b>AMERICAN RED CROSS</b>					
LIFEGUARD CERTIFICATIONS	380.00	<b>SWIMMING POOL -EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	05900100-47740-	22215100	10200219
<b>Vendor Total: \$380.00</b>					
<b>ANDERSON LOCK</b>					
PADLOCK	185.00	<b>BUILDING MAINT. BALANCE SHEET</b> INVENTORY	28-14220-	1017748	28200001
<b>Vendor Total: \$185.00</b>					
<b>APPLIED ECOLOGICAL SERVICES</b>					
SURREY LANE DRAINAGE REPAIR	1,200.00	<b>STREET IMPROV- EXPENSE PUBWRKS</b> INFRASTRUCTURE MAINT IMPROV	04900300-43370-	53684	40200121
WOODS CREEK BUNKER HILL DRIVE	1,500.00	<b>STREET IMPROV- EXPENSE PUBWRKS</b> INFRASTRUCTURE MAINT IMPROV	04900300-43370-	53682	40200119
HIGHLAND AVENUE DETENTION MAINTENANC	1,625.00	<b>STREET IMPROV- EXPENSE PUBWRKS</b> INFRASTRUCTURE MAINT IMPROV	04900300-43370-	53683	40200120
NATURAL AREA MAINTENANCE	4,069.00	<b>PARK IMPR - EXPENSE PUB WORKS</b> INFRASTRUCTURE MAINT IMPROV	06900300-43370-	53678	40200123
NATURAL AREA MAINTENANCE	6,617.00	<b>PARK IMPR - EXPENSE PUB WORKS</b> INFRASTRUCTURE MAINT IMPROV	06900300-43370-	53401	40200103
<b>Vendor Total: \$15,011.00</b>					
<b>AQUA BACKFLOW INC</b>					
CROSS CONNECTION CONTROL	1,293.50	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07700400-42234-	2019-1087	70200003
<b>Vendor Total: \$1,293.50</b>					
<b>ARAMARK REFRESHMENT SERVICES</b>					
COFFEE SERVICE	478.91	<b>BUILDING MAINT. BALANCE SHEET</b> INVENTORY	28-14220-	629180	28200013
<b>Vendor Total: \$478.91</b>					
<b>ARAMARK UNIFORM SERVICES</b>					
MAT SERVICES - PD	25.00	<b>BUILDING MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	28-14240-	1591928340	28200002
MAT SERVICES - PD	25.00	<b>BUILDING MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	28-14240-	1591936321	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
MAT SERVICES - PD	25.00	OUTSOURCED INVENTORY	28-14240-	1591944256	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - PD	25.00	OUTSOURCED INVENTORY	28-14240-	1591952128	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - GMC	25.01	OUTSOURCED INVENTORY	28-14240-	1591928336	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - GMC	25.01	OUTSOURCED INVENTORY	28-14240-	1591936318	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - GMC	25.01	OUTSOURCED INVENTORY	28-14240-	1591944252	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - GMC	25.01	OUTSOURCED INVENTORY	28-14240-	1591952125	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - WWTP	31.93	OUTSOURCED INVENTORY	28-14240-	1591928337	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - WWTP	31.93	OUTSOURCED INVENTORY	28-14240-	1591944253	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - PUBLIC WORKS	57.00	OUTSOURCED INVENTORY	28-14240-	1591928339	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - PUBLIC WORKS	57.00	OUTSOURCED INVENTORY	28-14240-	1591936320	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - PUBLIC WORKS	57.00	OUTSOURCED INVENTORY	28-14240-	1591944255	28200002
		<b>BUILDING MAINT. BALANCE SHEET</b>			
MAT SERVICES - PUBLIC WORKS	57.00	OUTSOURCED INVENTORY	28-14240-	1591952127	28200002
		<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b>			
SHOP TOWELS	26.71	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591928338	29200008
		<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b>			
SHOP TOWELS	26.71	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591936319	29200008
		<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b>			
SHOP TOWELS	26.71	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591944254	29200008
		<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b>			
SHOP TOWELS	26.71	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591952126	29200008
		<b>GENERAL SERVICES PW - EXPENSE</b>			
UNIFORM SERVICE - GENERAL SERVICES	65.94	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591944259	40200004
		<b>GENERAL SERVICES PW - EXPENSE</b>			
UNIFORM SERVICE - GENERAL SERVICES	65.94	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591952131	40200004
		<b>GENERAL SERVICES PW - EXPENSE</b>			
UNIFORM SERVICE - GENERAL SERVICES	76.81	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591944258	40200004
		<b>GENERAL SERVICES PW - EXPENSE</b>			
UNIFORM SERVICE - GENERAL SERVICES	142.80	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591952130	40200004
		<b>BLDG MAINT- REVENUE &amp; EXPENSES</b>			
UNIFORMS BUILDING/VEHICLE	41.15	UNIFORMS & SAFETY ITEMS	28900000-47760-	1591944260	40200024
		<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b>			
UNIFORMS BUILDING/VEHICLE	82.30	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591944260	40200024
		<b>BLDG MAINT- REVENUE &amp; EXPENSES</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
UNIFORMS BUILDING/VEHICLE	41.15	UNIFORMS & SAFETY ITEMS	28900000-47760-	1591952132	40200024
		<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b>			
UNIFORMS BUILDING/VEHICLE	82.30	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591952132	40200024
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
UNIFORMS WATER/SEWER	29.71	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591944261	70200004
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
UNIFORMS WATER/SEWER	29.72	UNIFORMS & SAFETY ITEMS	07700400-47760-	1591944261	70200004
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
UNIFORMS WATER/SEWER	29.71	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591952133	70200004
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
UNIFORMS WATER/SEWER	29.72	UNIFORMS & SAFETY ITEMS	07700400-47760-	1591952133	70200004
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
UNIFORMS WWTP	50.26	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591944257	70200005
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
UNIFORMS WWTP	121.66	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591952129	70200005
Vendor Total: \$1,487.91					
<b>ARROW ROAD CONSTRUCTION</b>					
		<b>MFT - EXPENSE PUBLIC WORKS</b>			
19-00000-00-GM ASPHALT MFT	167.04	MATERIALS	03900300-43309-	20077	40200114
		<b>MFT - EXPENSE PUBLIC WORKS</b>			
19-00000-00-GM ASPHALT MFT	6,309.12	MATERIALS	03900300-43309-	20072	40200114
		<b>MFT - EXPENSE PUBLIC WORKS</b>			
19-00000-00-GM ASPHALT MFT	12,018.72	MATERIALS	03900300-43309-	20022	40200112
		<b>MFT - EXPENSE PUBLIC WORKS</b>			
19-00000-00-GM ASPHALT MFT	4,542.72	MATERIALS	03900300-43309-	20212	40200122
		<b>MFT - EXPENSE PUBLIC WORKS</b>			
19-00000-00-GM ASPHALT MFT	9,950.40	MATERIALS	03900300-43309-	20186	40200122
Vendor Total: \$32,988.00					
<b>ATLAS BOBCAT LLC</b>					
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
HOSE	102.22	INVENTORY	29-14220-	BO0393	29200006
Vendor Total: \$102.22					
<b>BUSBY INDUSTRIES INC</b>					
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
BLOWER 403 REBUILD	3,776.40	MAINT - TREATMENT FACILITY	07800400-44412-	19-0809	70200146
Vendor Total: \$3,776.40					
<b>CDW LLC</b>					
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
RSA SECURID SOFTWARE TOKEN SEEDS	938.40	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	TNF0248	10200207
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
RSA SECURID SOFTWARE TOKEN SEEDS	117.30	IT EQUIPMENT & SUPPLIES	07800400-43333-	TNF0248	10200207
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
RSA SECURID SOFTWARE TOKEN SEEDS	117.30	IT EQUIPMENT & SUPPLIES	07700400-43333-	TNF0248	10200207
<b>Vendor Total: \$1,173.00</b>					
<b>CERTIFIED FLEET SERVICES INC</b>					
O-RING/SCREW/BALL	341.61	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	S15825	29200037
BLOWER MOTOR ASSEMBLY	614.44	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	S15814	29200037
<b>Vendor Total: \$956.05</b>					
<b>CHRISTOPHER B BURKE ENG LTD</b>					
RANDALL ROAD WETLAND COMPLEX	552.00	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1932	152500	40200108
SLEEPY HOLLOW ROADWAY PHASE II	1,848.00	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1983	152489	40200108
TERRACE HILL PHASE II	3,438.25	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1633	152488	40200108
DOWNTOWN STREETScape RIVERWALK	3,922.60	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S2022	152503	40200109
CRYSTAL CREEK BRIDGE REPLACEMENT	4,067.37	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1962	152269	40200105
TERRACE HILL GOLF COURSE STUDY	7,975.50	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-	152502	40200108
DOWNTOWN STREETScape TIF REIMB	10,068.93	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S2022	152491	40200110
LAKE BRAEWOOD DRAINAGE	12,066.15	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1731	152501	40200108
SLEEPY HOLLOW ROADWAY PHASE III	22,883.16	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1983	152493	40200108
CRYSTAL CREEK/MAIN BRIDGE	30,511.59	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1962	152504	40200108
<b>Vendor Total: \$97,333.55</b>					
<b>CITY LIMITS SYSTEMS INC</b>					
WASH BAY SOAP	1,067.40	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	10048	29200068
<b>Vendor Total: \$1,067.40</b>					
<b>CLIMATE SERVICE INC</b>					
HVAC REPAIRS	1,469.00	<b>BUILDING MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	28-14240-	00070163	28200026
HVAC REPAIRS	137.24	<b>BUILDING MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	28-14240-	00070165	28200026
HVAC REPAIRS	3,772.76	OUTSOURCED INVENTORY	28-14240-	00070165	28200026
HVAC REPAIRS AND MAINTENANCE	375.80	<b>BUILDING MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	28-14240-	00070162	28200055

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>BUILDING MAINT. BALANCE SHEET</b>					
HVAC REPAIRS AND MAINTENANCE	1,362.20	OUTSOURCED INVENTORY	28-14240-	00070164	28200055
<b>Vendor Total: \$7,117.00</b>					
<b>COLE PARMER INSTRUMENT CO</b>					
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
WTP 3 - TUBING	178.70	MAINT - TREATMENT FACILITY	07700400-44412-	1952879	70200138
<b>Vendor Total: \$178.70</b>					
<b>COMCAST CABLE COMMUNICATION</b>					
<b>POLICE - EXPENSE PUB SAFETY</b>					
9/1/19-9/30/19 POLICE DEPARTMENT	4.20	EQUIPMENT RENTAL	01200200-42270-	8771 10 002 0011217	10200015
<b>SWIMMING POOL -EXPENSE GEN GOV</b>					
8/14/19-9/13/19 POOL	106.85	TELEPHONE	05900100-42210-	8771 10 002 0452635	10200014
<b>GS ADMIN - EXPENSE GEN GOV</b>					
8/22/19-9/21/19 HVH	106.85	TELEPHONE	01100100-42210-	8771 10 002 0416275	10200013
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
8/11/19-9/10/19 WTP #1	146.85	TELEPHONE	07700400-42210-	8771 10 002 0436950	10200017
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
8/12/19-9/11/19 WTP #3	146.85	TELEPHONE	07700400-42210-	8771 10 002 0443121	10200019
<b>Vendor Total: \$511.60</b>					
<b>COMMONWEALTH EDISON</b>					
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 HUNTINGTON BOOSTER	257.60	ELECTRIC	07700400-42212-	0101073045	70200019
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
7/15/19-8/13/19 901 SANDBLOOM ROAD	549.33	ELECTRIC	07700400-42212-	0112085088	70200020
<b>POLICE - EXPENSE PUB SAFETY</b>					
7/12/19-8/12/19 WILBRANDT, REAR TOWER	33.51	ELECTRIC	01200200-42212-	0249109037	10200001
<b>GENERAL SERVICES PW - EXPENSE</b>					
7/12/19-8/12/19 5625 EDGEWOOD DR	18.15	ELECTRIC	01500300-42212-	0254089033	50200010
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 HANSON TOWER	84.90	ELECTRIC	07700400-42212-	1697161042	70200021
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 SPRINGHILL AT COUNTY LIN	52.53	ELECTRIC	07700400-42212-	2079003028	70200022
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 JACOBS TOWER	49.32	ELECTRIC	07700400-42212-	2355094078	70200023
<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 LOWE DRIVE LS	49.80	ELECTRIC	07800400-42212-	3027111096	70200027
<b>GENERAL SERVICES PW - EXPENSE</b>					
7/12/19-8/12/19 CHARGING STATIONS	153.35	ELECTRIC	01500300-42212-	3139139140	50200011
<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 N RIVER ROAD LS	89.43	ELECTRIC	07800400-42212-	3153024057	70200028
<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>					
7/12/19-8/12/19 BRITTANY HILL LS	37.31	ELECTRIC	07800400-42212-	4483077090	70200029
<b>WATER OPER - EXPENSE W&amp;S BUSI</b>					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
7/12/19-8/12/19 COPPER OAKS TOWER	64.20	ELECTRIC	07700400-42212-	4777074007	70200024
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 N HARRISON LS	120.51	ELECTRIC	07800400-42212-	5239103091	70200030
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 RIVERFRONT LS	118.57	ELECTRIC	07800400-42212-	5743051108	70200031
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 HILLSIDE BOOSTER	65.58	ELECTRIC	07700400-42212-	5743093053	70200025
<b>Vendor Total: \$1,744.09</b>					
<b>COMPLETE CLEANING CO INC</b>					
		<b>BUILDING MAINT. BALANCE SHEET</b>			
CLEANING SERVICES - HVH	490.00	OUTSOURCED INVENTORY	28-14240-	C11189	28200022
		<b>BUILDING MAINT. BALANCE SHEET</b>			
CLEANING SERVICES - WWTP	652.00	OUTSOURCED INVENTORY	28-14240-	C11186	28200022
		<b>BUILDING MAINT. BALANCE SHEET</b>			
CLEANING SERVICES - PW	1,168.00	OUTSOURCED INVENTORY	28-14240-	C11187	28200022
		<b>BUILDING MAINT. BALANCE SHEET</b>			
CLEANING SERVICES - GMC	2,247.00	OUTSOURCED INVENTORY	28-14240-	C11188	28200022
<b>Vendor Total: \$4,557.00</b>					
<b>CONSTELLATION NEWENERGY INC</b>					
		<b>GENERAL SERVICES PW - EXPENSE</b>			
7/17/19-8/15/19 ROUTES 31 & 62	139.74	ELECTRIC	01500300-42212-	3886048007	50200013
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/11/19-8/9/19 WOODS CREEK LS	449.29	ELECTRIC	07800400-42212-	0107108145	70200038
<b>Vendor Total: \$589.03</b>					
<b>CORE &amp; MAIN LP</b>					
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
METER COUPLINGS	1,484.00	METERS & METER SUPPLIES	07700400-43348-	L002742	70200140
		<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b>			
WATER METERS	43,392.00	METERS & METER SUPPLIES	12900400-43348-	L060704	40200011
<b>Vendor Total: \$44,876.00</b>					
<b>DIRECT ENERGY MARKETING INC</b>					
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/15/19-8/13/19 ALGONQUIN SHORES LS	540.34	ELECTRIC	07800400-42212-	192280039356974	70200040
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 BRAEWOOD LS	1,316.02	ELECTRIC	07800400-42212-	192270039342530	70200042
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 CARY BOOSTER	460.87	ELECTRIC	07700400-42212-	192270039342531	70200047
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 COUNTRYSIDE BOOSTER	92.93	ELECTRIC	07700400-42212-	192270039342534	70200045
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/11/19-8/9/19 GRAND RESERVE LS	449.65	ELECTRIC	07800400-42212-	192250039317834	70200043
		<b>SWIMMING POOL -EXPENSE GEN GOV</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
7/15/19-8/13/19 POOL	1,304.94	ELECTRIC	05900100-42212-	192330039390962	10200021
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/11/19 WWTF	19,210.27	ELECTRIC	07800400-42212-	192270039342527	70200041
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/11/19 WTP #1	3,901.06	ELECTRIC	07700400-42212-	192270039342528	70200046
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 WTP #2	6,383.13	ELECTRIC	07700400-42212-	192280039356973	70200044
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/8/19-8/5/19 WTP #3	3,529.51	ELECTRIC	07700400-42212-	192210039283142	70200052
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/11/19 WELL 7 & 11	2,961.00	ELECTRIC	07700400-42212-	192270039342529	70200049
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 WELL 9	1,361.49	ELECTRIC	07700400-42212-	192270039342532	70200051
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/8/19-8/6/19 WELL #15	1,117.05	ELECTRIC	07700400-42212-	192210039283143	70200050
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
7/12/19-8/12/19 ZANGE BOOSTER	523.79	ELECTRIC	07700400-42212-	192270039342533	70200048
<b>Vendor Total: \$43,152.05</b>					
<b>DLS INTERNET SERVICES</b>					
AT&T BROADBAND FEE 8/15/19-8/25/19	39.18	<b>GEN NONDEPT - EXPENSE GEN GOV</b> IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564710	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	4.90	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564710	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	4.90	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564710	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	2.63	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564711	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	0.33	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564711	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	0.33	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564711	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	13.16	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564712	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	1.64	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564712	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	1.64	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564712	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	39.18	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564713	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	4.90	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564713	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	4.90	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564713	10200223

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	2.63	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564714	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	0.33	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564714	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/15/19-8/25/19	0.33	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564714	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	119.19	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564719	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	14.90	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564719	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	14.90	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564719	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	8.00	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564720	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	1.00	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564720	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	1.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564720	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	40.00	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564721	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	5.00	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564721	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	5.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564721	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	119.19	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564722	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	14.90	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564722	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	14.90	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564722	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	8.00	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1564723	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	1.00	IT EQUIPMENT & SUPPLIES	07800400-43333-	1564723	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 8/25/19-9/25/19	1.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	1564723	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 9/25/19-10/25/19	8.00	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1565514	10200223
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 9/25/19-10/25/19	1.00	IT EQUIPMENT & SUPPLIES	07800400-43333-	1565514	10200223
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
AT&T BROADBAND FEE 9/25/19-10/25/19	1.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	1565514	10200223
		<b>GEN NONDEPT - EXPENSE GEN GOV</b>			
AT&T BROADBAND FEE 9/25/19-10/25/19	119.19	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1565546	10200223

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
AT&T BROADBAND FEE 9/25/19-10/25/19	14.90	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07800400-43333-	1565546	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	14.90	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07700400-43333-	1565546	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	8.00	<b>GEN NONDEPT - EXPENSE GEN GOV</b> IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1565547	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	1.00	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07800400-43333-	1565547	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	1.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07700400-43333-	1565547	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	40.00	<b>GEN NONDEPT - EXPENSE GEN GOV</b> IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1565548	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	5.00	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07800400-43333-	1565548	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	5.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07700400-43333-	1565548	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	119.19	<b>GEN NONDEPT - EXPENSE GEN GOV</b> IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1565549	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	14.90	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07800400-43333-	1565549	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	14.90	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07700400-43333-	1565549	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	8.00	<b>GEN NONDEPT - EXPENSE GEN GOV</b> IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	1565550	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	1.00	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07800400-43333-	1565550	10200223
AT&T BROADBAND FEE 9/25/19-10/25/19	1.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> IT EQUIPMENT & SUPPLIES	07700400-43333-	1565550	10200223
Vendor Total: \$866.94					
<b>EJ EQUIPMENT INC</b>					
TENSIONER	121.69	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	P18799	29200025
Vendor Total: \$121.69					
<b>ENCAP INC</b>					
SURREY LANE DRAINAGE REPAIR	3,333.00	<b>STREET IMPROV- EXPENSE PUBWRKS</b> INFRASTRUCTURE MAINT IMPROV	04900300-43370-	5495	40200118
Vendor Total: \$3,333.00					
<b>ENGINEERING ENTERPRISES, INC</b>					
PRV REPLACEMENT PROGRAM-YEAR 2	399.50	<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b> ENGINEERING/DESIGN SERVICES	12900400-42232-W2011	67237	40200125
WTP #2 & #3 MOTOR REPLACEMENT	3,322.20	<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b> ENGINEERING/DESIGN SERVICES	12900400-42232-W1722	67235	40200125
		<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PRV REPLACEMENT PROGRAM-YEAR 1	10,533.75	ENGINEERING/DESIGN SERVICES	12900400-42232-W2001	67236	40200125
<b>Vendor Total: \$14,255.45</b>					
<b>ENTERPRISE FM TRUST</b>					
		<b>GS ADMIN - EXPENSE GEN GOV</b>			
2367QL PRINCIPAL/INTEREST/FEES	374.60	PROFESSIONAL SERVICES	01100100-42234-	FBN3764321	10200222
2367QL PRINCIPAL/INTEREST/FEES	210.33	LEASES - NON CAPITAL	01100100-42272-	FBN3764321	10200222
		<b>INTEREST EXPENSE - GEN GOV</b>			
2367QL PRINCIPAL/INTEREST/FEES	49.24	INTEREST EXPENSE	01100600-47790-	FBN3764321	10200222
		<b>PUBLIC WORKS ADMIN - INT EXP</b>			
2368HN PRINCIPAL/INTEREST/FEES	49.24	INTEREST EXPENSE	01400600-47790-	FBN3764321	10200222
		<b>PWA - EXPENSE PUB WORKS</b>			
2368HN PRINCIPAL/INTEREST/FEES	374.60	PROFESSIONAL SERVICES	01400300-42234-	FBN3764321	10200222
2368HN PRINCIPAL/INTEREST/FEES	210.33	LEASES - NON CAPITAL	01400300-42272-	FBN3764321	10200222
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
2367QK PRINCIPAL/INTEREST/FEES	389.57	PROFESSIONAL SERVICES	07800400-42234-	FBN3764321	10200222
2367QK PRINCIPAL/INTEREST/FEES	229.04	LEASES - NON CAPITAL	07800400-42272-	FBN3764321	10200222
		<b>SEWER OPER - INTEREST EXPENSE</b>			
2367QK PRINCIPAL/INTEREST/FEES	65.46	INTEREST EXPENSE	07800600-47790-	FBN3764321	10200222
<b>Vendor Total: \$1,952.41</b>					
<b>ENVIRONMENTAL RESOURCE ASSOCIATES</b>					
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
REAGENTS - QA/QC	889.00	LAB SUPPLIES	07800400-43345-	894974	70200145
<b>Vendor Total: \$889.00</b>					
<b>FERGUSON ENTERPRISES INC</b>					
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
BUSH/PIPE/ELBOW/COUPLING	62.34	INVENTORY	29-14220-	5144951	29200067
<b>Vendor Total: \$62.34</b>					
<b>FISHER AUTO PARTS INC</b>					
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
OIL FILTER	21.24	INVENTORY	29-14220-	325-496743	29200024
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
OIL FILTER/FUEL FILTER	21.40	INVENTORY	29-14220-	325-497079	29200024
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
AIR FILTER	46.06	INVENTORY	29-14220-	325-496175	29200024
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
AIR FILTER	46.06	INVENTORY	29-14220-	325-496176	29200024
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
OIL/GREASE	62.28	INVENTORY	29-14220-	325-496519	29200024
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
OIL FILTER	83.37	INVENTORY	29-14220-	325-496206	29200024
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
DISC BRAKE PADS AND ROTORS	330.65	INVENTORY	29-14220-	325-496748	29200024

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
BATTERIES	403.51	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-496127	29200024
BATTERY	589.75	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-495893	29200024
BRAKE PADS, ROTORS/OIL FILTERS	803.95	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-497168	29200024
Vendor Total: \$2,408.27					
FORCE AMERICA DIST INC					
VALVE CAP GASKET	25.28	VEHCL MAINT-REVENUE & EXPENSES SMALL TOOLS & SUPPLIES	29900000-43320-	001-1367386	29200070
Vendor Total: \$25.28					
FOX VALLEY OPERATORS ASSOCIATION					
MEMBERSHIP/CONFERENCE-WWTF EMP	275.00	SEWER OPER - EXPENSE W&S BUSI TRAVEL/TRAINING/DUES	07800400-47740-	2019-003	70200147
Vendor Total: \$275.00					
GASVODA & ASSOCIATES					
WTP 1 & 2 - PUMPS/HEAD ASSEMBLY	3,560.88	WATER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07700400-44412-	INV1901527	70200139
Vendor Total: \$3,560.88					
GLOBAL EMERGENCY PRODUCTS					
AXLE SET PADS	347.13	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	AG71812	29200035
Vendor Total: \$347.13					
GOVTEMPSUSA LLC					
7/29/19-8/11/19 BLANCHARD	3,958.50	CDD - EXPENSE GEN GOV PROFESSIONAL SERVICES	01300100-42234-	2846364	30200012
Vendor Total: \$3,958.50					
GRAINGER					
RETURNED LAWN RAKE	-95.04	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9266973826	28200021
UNION SLIP SOCKET	10.99	SEWER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07800400-44412-	9255708951	70200137
MECHANICAL CONNECTION	15.30	SEWER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07800400-44412-	9260303608	70200144
CONDENSATE	27.94	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9264274748	28200021
BATTERIES	70.60	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9269928710	28200021
LEAD BATTERIES	215.72	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9269928702	28200021
Vendor Total: \$245.51					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>H &amp; H ELECTRIC CO</b>					
19-00000-00-GM STREET LIGHT MFT	4,077.40	<b>MFT - EXPENSE PUBLIC WORKS</b> MAINT - STREET LIGHTS	03900300-44429-	33421	40200044
<b>Vendor Total: \$4,077.40</b>					
<b>H R GREEN INC</b>					
KELLIHER PARK PARKING LOT	1,014.70	<b>PARK IMPR - EXPENSE PUB WORKS</b> ENGINEERING/DESIGN SERVICES	06900300-42232-	5-128618	40200107
LAKE DRIVE SOUTH ROADWAY REHAB	3,531.58	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1812	128497	40200104
ALGONQUIN LAKES STREET IMPROVEMENTS	5,095.94	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1822	128496	40200104
SCOTT, SCHUETT & SOUWANAS STREETS	15,613.42	<b>STREET IMPROV- EXPENSE PUBWRKS</b> ENGINEERING/DESIGN SERVICES	04900300-42232-S1852	128495	40200117
<b>Vendor Total: \$25,255.64</b>					
<b>HENRYKA BROOKS</b>					
M BROOKS/NISRA/SUMMER CLASSES	67.00	<b>RECREATION - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01101100-42234-	M BROOKS SUMMER	
<b>Vendor Total: \$67.00</b>					
<b>IACE</b>					
CODE ENFORCE QTRLY TRAINING-NIX	50.00	<b>CDD - EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	01300100-47740-	NIX - 9/11/19 TRNG	30200039
<b>Vendor Total: \$50.00</b>					
<b>IL STATE POLICE BUREAU OF IDENTIFICATION</b>					
LIQUOR CONTROL COMMISSION - JULY	15.00	<b>GEN FUND REVENUE - GEN GOV</b> LICENSES	01000100-32085-	IL056010L-JULY 2019	20200009
<b>Vendor Total: \$15.00</b>					
<b>INTL ASSN OF ELECTRICAL INSPECTORS</b>					
ANNUAL MEMBER DUES - MARTIN	120.00	<b>CDD - EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	01300100-47740-	MEMBER #0655677	30200038
<b>Vendor Total: \$120.00</b>					
<b>INTL PUBLIC MGMT ASSN FOR HR</b>					
T WALKER MEMEBERHSIP 12/1/19-11/30/20	149.00	<b>GS ADMIN - EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	01100100-47740-	INV-48793-J7Y2N3	10200211
<b>Vendor Total: \$149.00</b>					
<b>IT SUPPLIES INC</b>					
FLEXIBLE MAGNETIC MATERIAL	105.00	<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b> SMALL TOOLS & SUPPLIES	29900000-43320-	ITS000000454741	29200066
<b>Vendor Total: \$105.00</b>					
<b>JAMES LANGANIS</b>					
		<b>POLICE - EXPENSE PUB SAFETY</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
UNIFORM REIMBURSEMENT-HELMET/GLOVES	70.01	UNIFORMS & SAFETY ITEMS	01200200-47760-	08/13/19	20200062
<b>Vendor Total: \$70.01</b>					
<b>LAI LTD</b>					
DEFLECTOR COVER	55.45	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> MAINT - TREATMENT FACILITY	07800400-44412-	19-16282-2	70200143
<b>Vendor Total: \$55.45</b>					
<b>LAUTERBACH &amp; AMEN LLP</b>					
FYE 4/30/19 ACTUARIAL (1/2)	1,025.00	<b>GS ADMIN - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01100100-42234-	38246	10200218
ACCOUNTING ASSISTANCE - JULY	1,440.00	<b>GS ADMIN - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01100100-42234-	38822	10200010
<b>Vendor Total: \$2,465.00</b>					
<b>LAWSON PRODUCTS INC</b>					
SEALANT/LOCK NUT/SCREWS/WASHERS	226.70	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	9306963379	29200044
ELBOW/WASHERS/SCREWS/LOCK NUTS	464.71	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	9306932027	29200044
<b>Vendor Total: \$691.41</b>					
<b>LOQUERCIO AUTOMOTIVE GROUP LLC</b>					
GASKET/STUD/NUT	30.86	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	4009965	29200042
BRACKET/THROTTLE/HEX NUT/LINK	240.38	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	4009896	29200042
TRANSMISSION	3,395.13	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	4009932	29200042
<b>Vendor Total: \$3,666.37</b>					
<b>LRS HOLDINGS LLC</b>					
19-00000-00-GM STREET SWEEPING	14,006.40	<b>MFT - EXPENSE PUBLIC WORKS</b> MAINT - STREETS	03900300-44428-	PS279435	40200113
<b>Vendor Total: \$14,006.40</b>					
<b>MAKOAS VENDING SERVICE INC</b>					
WATER FOR WORKOUT ROOM	30.00	<b>GENERAL SERVICES PW - EXPENSE</b> SMALL TOOLS & SUPPLIES	01500300-43320-	123	50200070
<b>Vendor Total: \$30.00</b>					
<b>MARTELLE WATER TREATMENT</b>					
SODIUM HYPOCHLORITE	4,386.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> CHEMICALS	07700400-43342-	18719	70200017
<b>Vendor Total: \$4,386.00</b>					
<b>MENARDS CARPENTERSVILLE</b>					
TUBING/COPPER/UNION/EXTENSION TUBE	41.88	<b>BUILDING MAINT. BALANCE SHEET</b> INVENTORY	28-14220-	44254	28200016

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>Vendor Total: \$41.88</b>					
<b>MENARDS CRYSTAL LAKE</b>					
VINEGAR	10.12	<b>GENERAL SERVICES PW - EXPENSE</b> MATERIALS	01500300-43309-	02922	50200065
<b>Vendor Total: \$10.12</b>					
<b>MICHAEL KUMBERA</b>					
ACCOUNTANT CANDIDATE LUNCH	29.50	<b>GS ADMIN - EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	01100100-47740-	08/14/19	10200208
<b>Vendor Total: \$29.50</b>					
<b>MID-TOWN PETROLEUM ACQUISITION LLC</b>					
STARPLEX	110.95	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	1231057-IN	29200069
WINDSHIELD SOLVENT/HOSE	234.03	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	1229607-IN	29200069
STARPLEX	325.50	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	1230569-IN	29200069
ANTIFREEZE AND COOLANT	570.05	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	1229370-IN	29200069
OIL	1,792.00	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	1229598-IN	29200069
<b>Vendor Total: \$3,032.53</b>					
<b>MIDWEST SALT LLC</b>					
INDUSTRIAL COARSE SALT	2,214.45	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> CHEMICALS	07700400-43342-	P447154	70200141
INDUSTRIAL COARSE SALT	2,305.47	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> CHEMICALS	07700400-43342-	P447137	70200141
<b>Vendor Total: \$4,519.92</b>					
<b>MIDWEST WATER GROUP INC</b>					
SL RAT CAMERA WORK	42,588.00	<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b> MAINT - COLLECTION SYSTEM	12900400-44416-	10537	70200136
<b>Vendor Total: \$42,588.00</b>					
<b>MOORE LANDSCAPES LLC</b>					
DOWNTOWN STREETScape STAGE 1A	7,523.75	<b>STREET IMPROV- EXPENSE PUBWRKS</b> CAPITAL IMPROVEMENTS	04900300-45593-S1863	9950	40200106
<b>Vendor Total: \$7,523.75</b>					
<b>NAPA AUTO SUPPLY ALGONQUIN</b>					
FUEL FILTER	24.42	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	046533	29200016
SEALER	24.84	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	046414	29200016
<b>VEHICLE MAINT. BALANCE SHEET</b>					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
IGNITION LOCK CYLINDER	34.98	INVENTORY	29-14220-	045445	29200016
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
AIR FILTER	47.01	INVENTORY	29-14220-	045736	29200016
Vendor Total: \$131.25					
<b>NICOR GAS</b>					
7/10/19-8/8/19 WTP #3	507.56	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> NATURAL GAS	07700400-42211-	04-29-91-4436 2	70200034
7/5/19-8/4/19 POOL HOUSE	204.23	<b>SWIMMING POOL -EXPENSE GEN GOV</b> NATURAL GAS	05900100-42211-	77-21-74-1000 8	10200025
7/5/19-8/5/19 BATH HOUSE	56.21	<b>SWIMMING POOL -EXPENSE GEN GOV</b> NATURAL GAS	05900100-42211-	87-21-74-1000 7	10200004
Vendor Total: \$768.00					
<b>NORTH EAST MULTI REGIONAL TRAINING</b>					
CISNEROS-JUVENILE SPECIALIST TRNG	75.00	<b>POLICE - EXPENSE PUB SAFETY</b> TRAVEL/TRAINING/DUES	01200200-47740-	259564	20200063
WATSON-ALCOHOL TRAINING	125.00	<b>POLICE - EXPENSE PUB SAFETY</b> TRAVEL/TRAINING/DUES	01200200-47740-	259688	20200063
Vendor Total: \$200.00					
<b>NORTILLO CONSULTING GROUP INC</b>					
ECONOMIC DEVELOPMENT CONSULTING	1,760.00	<b>CDD - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01300100-42234-	0801(2) ALGONQUIN	30200013
ECONOMIC DEVELOPMENT CONSULTING	2,200.00	<b>CDD - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01300100-42234-	0801(1) ALGONQUIN	30200013
Vendor Total: \$3,960.00					
<b>OFFICE DEPOT</b>					
EXTRA WIDE BINDER	15.07	<b>GS ADMIN - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01100100-43308-	360029261001	10200029
2020 PLANNER	16.79	<b>GS ADMIN - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01100100-43308-	364442368001	10200029
ADDRESS LABELS	35.30	<b>GS ADMIN - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01100100-43308-	364441543001	10200029
COPY STAMP	12.58	<b>CDD - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01300100-43308-	358354029001	30200010
HIGHLIGHTERS/LEGAL POCKET FOLDERS	23.36	<b>CDD - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01300100-43308-	358354028001	30200010
GLOVES/PAPER/HIGHLIGHTERS	48.87	<b>CDD - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01300100-43308-	358340679001	30200010
ENVELOPES/SHARPIE MARKERS	41.23	<b>PWA - EXPENSE PUB WORKS</b> OFFICE SUPPLIES	01400300-43308-	364601611001	40200001
LETTERING TAPE/PAPER	53.47	<b>PWA - EXPENSE PUB WORKS</b> OFFICE SUPPLIES	01400300-43308-	357464559001	40200001
Vendor Total: \$246.67					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>PITNEY BOWES</b>					
POSTAGE SUPPLIES-LABELS & INK	169.56	<b>GS ADMIN - EXPENSE GEN GOV</b> POSTAGE	01100100-43317-	1013674580	10200009
	<b>Vendor Total: \$169.56</b>				
<b>POMPS TIRE SERVICE INC</b>					
TIRES	1,338.40	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	410700457	29200029
TIRES	1,725.50	<b>VEHICLE MAINT. BALANCE SHEET</b> INVENTORY	29-14220-	640073485	29200029
	<b>Vendor Total: \$3,063.90</b>				
<b>PRECISE MOBILE RESOURCE MANAGEMENT LLC</b>					
GPS ANNUAL FEE CREDIT	-2,093.00	<b>CDD - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01300100-42234-	200-0001630	
GPS ANNUAL FEE CREDIT	-2,093.00	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07800400-42234-	200-0001631	
GPS ANNUAL FEE CREDIT	-2,093.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07700400-42234-	200-0001631	
GPS ANNUAL FEE CREDIT	-4,335.50	<b>GENERAL SERVICES PW - EXPENSE</b> PROFESSIONAL SERVICES	01500300-42234-	200-0001632	
GPS ANNUAL FEE CREDIT	-2,167.75	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07800400-42234-	200-0001632	
GPS ANNUAL FEE CREDIT	-2,167.75	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07700400-42234-	200-0001632	
GPS ANNUAL FEE	1,932.00	<b>CDD - EXPENSE GEN GOV</b> PROFESSIONAL SERVICES	01300100-42234-	200-1022284	
GPS ANNUAL FEE	1,932.00	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07800400-42234-	200-1022285	
GPS ANNUAL FEE	1,932.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07700400-42234-	200-1022285	
GPS ANNUAL FEE	4,335.50	<b>GENERAL SERVICES PW - EXPENSE</b> PROFESSIONAL SERVICES	01500300-42234-	200-1021557	
GPS ANNUAL FEE	2,167.75	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07800400-42234-	200-1021557	
GPS ANNUAL FEE	2,167.75	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07700400-42234-	200-1021557	
GENERAL SERVICES VEHICLES GPS	4,002.00	<b>GENERAL SERVICES PW - EXPENSE</b> PROFESSIONAL SERVICES	01500300-42234-	200-1022286	40200126
GENERAL SERVICES VEHICLES GPS	2,001.00	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07800400-42234-	200-1022286	40200126
GENERAL SERVICES VEHICLES GPS	2,001.00	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> PROFESSIONAL SERVICES	07700400-42234-	200-1022286	40200126
	<b>Vendor Total: \$7,521.00</b>				
<b>PRIME TACK &amp; SEAL CO</b>					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>GENERAL SERVICES PW - EXPENSE</b>					
TACK	307.50	MATERIALS	01500300-43309-	61100	50200071
<b>Vendor Total: \$307.50</b>					
<b>RALPH HELM INC</b>					
<b>VEHICLE MAINT. BALANCE SHEET</b>					
BAR NUT	4.68	INVENTORY	29-14220-	107364	29200012
<b>VEHICLE MAINT. BALANCE SHEET</b>					
SPARK PLUG	65.53	INVENTORY	29-14220-	107057	29200012
<b>VEHICLE MAINT. BALANCE SHEET</b>					
REPAIR ESTIMATE FEE	42.50	INVENTORY	29-14220-	107176	29200012
<b>VEHICLE MAINT. BALANCE SHEET</b>					
REPAIR ESTIMATE FEE	42.50	INVENTORY	29-14220-	107178	29200012
<b>VEHICLE MAINT. BALANCE SHEET</b>					
FAN HOUSING/TAPPING SCREW	113.95	INVENTORY	29-14220-	107177	29200012
<b>VEHICLE MAINT. BALANCE SHEET</b>					
CARBURETOR	204.48	INVENTORY	29-14220-	107179	29200012
<b>Vendor Total: \$473.64</b>					
<b>REX RADIATOR SALES &amp; DIST CO</b>					
<b>VEHICLE MAINT. BALANCE SHEET</b>					
811 RADIATOR	189.00	INVENTORY	29-14220-	432791/4	29200072
<b>Vendor Total: \$189.00</b>					
<b>RJSH INC</b>					
<b>GENERAL SERVICES PW - EXPENSE</b>					
PARK RESTROOM CLEANING	1,600.00	PROFESSIONAL SERVICES	01500300-42234-	3810204	50200067
<b>Vendor Total: \$1,600.00</b>					
<b>ROLAND MACHINERY EXCHANGE</b>					
<b>VEHICLE MAINT. BALANCE SHEET</b>					
CUTTER BIT	219.50	INVENTORY	29-14220-	38050092	29200049
<b>GENERAL SERVICES PW - EXPENSE</b>					
PAVER RENTAL	7,800.00	EQUIPMENT RENTAL	01500300-42270-	32135071	50200063
<b>Vendor Total: \$8,019.50</b>					
<b>RUSH TRUCK CENTER</b>					
<b>VEHICLE MAINT. BALANCE SHEET</b>					
PIPE/CLAMP LATCH/CLAMP	295.39	INVENTORY	29-14220-	3016240827	29200038
<b>Vendor Total: \$295.39</b>					
<b>SEBERT LANDSCAPING CO</b>					
<b>CDD - EXPENSE GEN GOV</b>					
602 SANDPIPER COURT	140.00	PROFESSIONAL SERVICES	01300100-42234-	S501954	30200028
<b>CDD - EXPENSE GEN GOV</b>					
2107 SLEEPY HOLLOW	165.00	PROFESSIONAL SERVICES	01300100-42234-	S501955	30200028
<b>CDD - EXPENSE GEN GOV</b>					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
1095 MEGHAN AVENUE	220.00	PROFESSIONAL SERVICES	01300100-42234-	S502474	30200028
		<b>CDD - EXPENSE GEN GOV</b>			
711 TIMBERWOOD LANE	275.00	PROFESSIONAL SERVICES	01300100-42234-	S502475	30200028
		<b>CDD - EXPENSE GEN GOV</b>			
1311 BIG SUR PARKWAY	330.00	PROFESSIONAL SERVICES	01300100-42234-	S502473	30200028
<b>Vendor Total: \$1,130.00</b>					
<b>SPORTS R US INC</b>					
		<b>RECREATION - EXPENSE GEN GOV</b>			
SUMMER FINAL SESSION	880.00	RECREATION PROGRAMS	01101100-47701-	2431	10200137
<b>Vendor Total: \$880.00</b>					
<b>STANDARD EQUIPMENT COMPANY</b>					
		<b>VEHICLE MAINT. BALANCE SHEET</b>			
VACTOR PARTS	1,977.69	OUTSOURCED INVENTORY	29-14240-	P16392	29200073
<b>Vendor Total: \$1,977.69</b>					
<b>STAPLES ADVANTAGE</b>					
		<b>BUILDING MAINT. BALANCE SHEET</b>			
SPLENDA/PINE SOL/PAPER CUPS	287.64	INVENTORY	28-14220-	3422998986	28200011
		<b>BUILDING MAINT. BALANCE SHEET</b>			
DISPOSABLE GLOVES	88.09	INVENTORY	28-14220-	3421934526	28200011
		<b>BUILDING MAINT. BALANCE SHEET</b>			
CREAMER/FORKS/PAPER PLATES/KNIVES	317.95	INVENTORY	28-14220-	3421934528	28200011
<b>Vendor Total: \$693.68</b>					
<b>STREICHERS</b>					
		<b>POLICE - EXPENSE PUB SAFETY</b>			
UNIFORM PURCHASE - DIAMOND	57.98	UNIFORMS & SAFETY ITEMS	01200200-47760-	I1382703	20200008
<b>Vendor Total: \$57.98</b>					
<b>SYNAGRO</b>					
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
SLUDGE HAULING	6,377.55	SLUDGE REMOVAL	07800400-42262-	8678	70200011
<b>Vendor Total: \$6,377.55</b>					
<b>THIRD MILLENNIUM ASSOCIATES</b>					
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
INTERNET E-PAY AUGUST 2019	300.00	PROFESSIONAL SERVICES	07800400-42234-	23794	10200027
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
INTERNET E-PAY AUGUST 2019	300.00	PROFESSIONAL SERVICES	07700400-42234-	23794	10200027
		<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>			
8/21/2019 UTILITY BILL	1,101.43	PROFESSIONAL SERVICES	07800400-42234-	23793	10200217
		<b>WATER OPER - EXPENSE W&amp;S BUSI</b>			
8/21/2019 UTILITY BILL	1,101.44	PROFESSIONAL SERVICES	07700400-42234-	23793	10200217
<b>Vendor Total: \$2,802.87</b>					
<b>TITAN SUPPLY</b>					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>BUILDING MAINT. BALANCE SHEET</b>					
PAPER TOWELS/HAND TOWELS/TP/KLEENEX	366.50	INVENTORY	28-14220-	26092	28200014
<b>BUILDING MAINT. BALANCE SHEET</b>					
TP/PAPER TOWELS/HAND TOWELS	470.80	INVENTORY	28-14220-	26165	28200014
<b>Vendor Total: \$837.30</b>					
<b>TODAYS UNIFORMS</b>					
<b>POLICE - EXPENSE PUB SAFETY</b>					
UNIFORM PURCHASE - SKRODZKI	23.00	UNIFORMS & SAFETY ITEMS	01200200-47760-	176442	20200004
<b>Vendor Total: \$23.00</b>					
<b>TRANE</b>					
<b>BUILDING MAINT. BALANCE SHEET</b>					
HVAC PARTS - OVAL CAPACITOR	4.93	INVENTORY	28-14220-	6785947	28200056
<b>Vendor Total: \$4.93</b>					
<b>TREASURER, STATE OF ILLINOIS</b>					
<b>GENERAL SERVICES PW - EXPENSE</b>					
TRAFFIC SIGNAL MAINT	4,095.00	MAINT - TRAFFIC SIGNALS	01500300-44430-	55677	50200064
<b>Vendor Total: \$4,095.00</b>					
<b>TROTTER &amp; ASSOCIATES INC</b>					
<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b>					
DOWNTOWN STREETScape STAGE 2	2,960.50	ENGINEERING/DESIGN SERVICES	12900400-42232-W1753	15910	40200124
<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b>					
DOWNTOWN STREETScape STAGE 3	2,755.73	ENGINEERING/DESIGN SERVICES	12900400-42232-W1941	15921	40200116
DOWNTOWN STREETScape STAGE 3	2,755.72	ENGINEERING/DESIGN SERVICES	12900400-42232-W1951	15921	40200116
<b>Vendor Total: \$8,471.95</b>					
<b>TRUE NORTH CONSULTANTS INC</b>					
<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b>					
DOWNTOWN STREETScape STAGE 1A	1,440.00	WATER MAIN	12900400-45565-W1912	19-0812	40200115
<b>Vendor Total: \$1,440.00</b>					
<b>UNITED LABORATORIES</b>					
<b>SEWER OPER - EXPENSE W&amp;S BUSI</b>					
GREASE/ODOR CONTROL	632.56	CHEMICALS	07800400-43342-	INV263089	70200142
<b>Vendor Total: \$632.56</b>					
<b>UNITED METERS INC</b>					
<b>W &amp; S IMPR. - EXPENSE W&amp;S BUSI</b>					
WATER METER INSTALLATIONS	13,778.00	METERS & METER SUPPLIES	12900400-43348-	3380	40200005
<b>Vendor Total: \$13,778.00</b>					
<b>US BANK EQUIPMENT FINANCE</b>					
<b>POLICE - EXPENSE PUB SAFETY</b>					
RICOH COPIER 9/14/19	156.00	LEASES - NON CAPITAL	01200200-42272-	392901377	10200034
<b>Vendor Total: \$156.00</b>					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<b>VERIZON WIRELESS SERVICES LLC</b>					
7/14/19-8/13/19 STATEMENT	123.24	<b>BLDG MAINT- REVENUE &amp; EXPENSES</b> TELEPHONE	28900000-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	373.65	<b>CDD - EXPENSE GEN GOV</b> TELEPHONE	01300100-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	6.88	<b>GEN NONDEPT - EXPENSE GEN GOV</b> IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	734.42	<b>GENERAL SERVICES PW - EXPENSE</b> TELEPHONE	01500300-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	401.13	<b>GS ADMIN - EXPENSE GEN GOV</b> TELEPHONE	01100100-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	281.30	<b>POLICE - EXPENSE PUB SAFETY</b> TELEPHONE	01200200-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	215.49	<b>PWA - EXPENSE PUB WORKS</b> TELEPHONE	01400300-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	113.24	<b>RECREATION - EXPENSE GEN GOV</b> TELEPHONE	01101100-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	505.45	<b>SEWER OPER - EXPENSE W&amp;S BUSI</b> TELEPHONE	07800400-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	113.24	<b>VEHCL MAINT-REVENUE &amp; EXPENSES</b> TELEPHONE	29900000-42210-	9836069249	10200214
7/14/19-8/13/19 STATEMENT	536.67	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> TELEPHONE	07700400-42210-	9836069249	10200214
	Vendor Total: \$3,404.71				
<b>VILLAGE OF ALGONQUIN</b>					
PETTY CASH REIMBURSEMENT	150.00	<b>CDD - EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	01300100-47740-	9/3/19 REQUEST	10200215
PETTY CASH REIMBURSEMENT	11.78	<b>GS ADMIN - EXPENSE GEN GOV</b> OFFICE SUPPLIES	01100100-43308-	9/3/19 REQUEST	10200215
PETTY CASH REIMBURSEMENT	32.59	TRAVEL/TRAINING/DUES	01100100-47740-	9/3/19 REQUEST	10200215
PETTY CASH REIMBURSEMENT	9.24	<b>SWIMMING POOL -EXPENSE GEN GOV</b> CONCESSIONS	05900100-47800-	9/3/19 REQUEST	10200215
	Vendor Total: \$203.61				
<b>WALMART COMMUNITY</b>					
MISC CONCESSION - TOSTITOS	8.94	<b>SWIMMING POOL -EXPENSE GEN GOV</b> CONCESSIONS	05900100-47800-	922400201052	10200087
MISC CONCESSION - SODA/DORITOS	15.62	<b>SWIMMING POOL -EXPENSE GEN GOV</b> CONCESSIONS	05900100-47800-	921000191127	10200087
MISC CONCESSION - SODA/BUNS	29.90	<b>SWIMMING POOL -EXPENSE GEN GOV</b> CONCESSIONS	05900100-47800-	920700148324	10200087
	Vendor Total: \$54.46				
<b>WAREHOUSE DIRECT INC</b>					
		<b>GENERAL SERVICES PW - EXPENSE</b>			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
DOWNTOWN SWEEPER	1,082.00	SMALL TOOLS & SUPPLIES	01500300-43320-	4368351-0	50200069
<b>Vendor Total: \$1,082.00</b>					
<b>WOODSTOCK POWER EQUIPMENT</b>					
MOWER PARTS	514.75	<b>VEHICLE MAINT. BALANCE SHEET</b> OUTSOURCED INVENTORY	29-14240-	215632	29200071
<b>Vendor Total: \$514.75</b>					
<b>ZIEGLERS ACE HARDWARE</b>					
DOWNTOWN WATER KEYS	27.90	<b>GENERAL SERVICES PW - EXPENSE</b> SMALL TOOLS & SUPPLIES	01500300-43320-	035640/L	50200066
<b>Vendor Total: \$27.90</b>					
<b>ZUKOWSKI ROGERS FLOOD &amp; MCARDLE</b>					
TRAFFIC CASES, ORDINANCE VIOLATIONS	5,375.00	<b>POLICE - EXPENSE PUB SAFETY</b> LEGAL SERVICES	01200200-42230-	138831	
TRAFFIC CASES, ORD-VIOL-COSTS ADV	-14.00	<b>POLICE - EXPENSE PUB SAFETY</b> LEGAL SERVICES	01200200-42230-	138831	
PLANNING,ZONING,BLDG COMMISSIONER	2,450.00	<b>CDD - EXPENSE GEN GOV</b> LEGAL SERVICES	01300100-42230-	138831	
PERSONNEL MATTERS	1,312.50	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	138831	
LIQUOR COMMISSIONER	306.25	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	138831	
MISCELLANEOUS	393.75	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	138831	
MISCELLANEOUS-COSTS ADVANCED	14.00	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	138831	
MEETINGS	1,137.50	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	138831	
PUBLIC WORKS/STREETS	131.25	<b>GENERAL SERVICES PW - EXPENSE</b> LEGAL SERVICES	01500300-42230-	138831	
PUBLIC WORKS/STREETS	437.50	<b>STREET IMPROV- EXPENSE PUBWRKS</b> LEGAL SERVICES	04900300-42230-	138831	
PUBLIC WORKS/ADMINISTRATION	1,093.75	<b>STREET IMPROV- EXPENSE PUBWRKS</b> LEGAL SERVICES	04900300-42230-	138831	
TRAFFIC, ORD VIOLATIONS-MUN COURT	93.75	<b>CDD - EXPENSE GEN GOV</b> LEGAL SERVICES	01300100-42230-	138831	
TRAFFIC, ORD VIOLATIONS-MUN COURT	187.50	<b>POLICE - EXPENSE PUB SAFETY</b> LEGAL SERVICES	01200200-42230-	138831	
FERRARO EMINENT DOMAIN	43.75	<b>STREET IMPROV- EXPENSE PUBWRKS</b> LEGAL SERVICES	04900300-42230-	138831	
ALGONQUIN STATE BANK	568.75	<b>STREET IMPROV- EXPENSE PUBWRKS</b> LAND ACQUISITION	04900300-45595-	138831	
MONGOLIAN LIQUOR VIOLATION	1,056.25	<b>POLICE - EXPENSE PUB SAFETY</b> LEGAL SERVICES	01200200-42230-	138834	10200209

Vendor					
Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
<hr/>					
Vendor Total: \$14,587.50					
REPORT TOTAL: \$494,525.04					

Village of Algonquin

List of Bills 9/3/2019

FUND RECAP:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
01	GENERAL	51,012.54
03	MFT	51,071.80
04	STREET IMPROVEMENT	138,899.99
05	SWIMMING POOL	2,115.93
06	PARK IMPROVEMENT	11,700.70
07	WATER & SEWER	80,999.83
12	WATER & SEWER IMPROVEM	123,925.40
28	BUILDING MAINT. SERVICE	14,832.36
29	VEHICLE MAINT. SERVICE	19,966.49
<b>TOTAL ALL FUNDS</b>		<b>494,525.04</b>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_



**VILLAGE OF ALGONQUIN**  
*COMMUNITY DEVELOPMENT DEPARTMENT*

**- M E M O R A N D U M -**

DATE: August 15, 2019

TO: Committee of the Whole

FROM: Russell Farnum, AICP, Community Development Director

SUBJECT: *Consideration of St. Margaret/Mary Oktoberfest, September 21-22*

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Attached is a permit application for a special event requested by St. Margaret Mary Church for their Oktoberfest event planned for September 20-22, 2019.

This is a Church festival with live music, beer tent and other games and events. The event will be held on the grounds of the School Building, near Eastgate Drive. Setup will be on Friday September 20 and cleanup on Monday, September 23. The actual event hours Saturday will be noon to 11 pm, and Sunday will be noon to 6 pm, with the beer tent proposed for closing at 10:30 and 5:30, respectively.

Village Staff has reviewed the proposal and finds the application in order. However, Staff recommends on Saturday, that last call will be at 10 pm, and the bands finish by 10:30, allowing everyone to pack up and leave by 11 pm, the anticipated closing time. Sunday will be similar, with transitional times allowing everyone to exit by the closing hour of the event.

Additionally, Chief Bucci recommends adding a condition that someone that is BASSET certified be present during all times liquor is being served.

The event requires Committee review and Board approval because of the liquor (beer tent) and live music. Dan Barton will be present at the COTW meeting to answer any questions. Village Staff recommends concurrence to move this forward for Board approval.



NO: To Be Assigned

\$ 25.00

STATE OF ILLINOIS  
VILLAGE OF ALGONQUIN  
PERMIT

TO SELL ALCOHOLIC LIQUOR AT RETAIL  
BY AUTHORITY OF THE VILLAGE OF ALGONQUIN

**LICENSE IS HEREBY GRANTED TO: ST. MARGARET MARY CHURCH**

TO SELL ALCOHOLIC LIQUOR AT RETAIL  
FOR ST. MARGARET MARY "OKTOBERFEST"  
EVENT PERMIT—BEER & WINE ONLY

AT 119 S. HUBBARD STREET, IN SAID VILLAGE ON THE PREMISES ONLY ON THE FOLLOWING DATES AND TIMES:

SEPTEMBER 21, 2019 12:00 P.M.—10:00 P.M.

SEPTEMBER 22, 2019 12:00 P.M.—5:00 P.M.

AND SUBJECT TO THE PROVISION OF ALL ORDINANCES NOW FORCE AND THAT MAY HEREAFTER BE PASSED BY SAID VILLAGE.

WITNESS THE HAND OF THE PRESIDENT OF THE BOARD OF TRUSTEES AND THE CORPORATE SEAL THERE OF THIS 21<sup>ST</sup> DAY OF SEPTEMBER AD 2019

ATTEST: \_\_\_\_\_  
VILLAGE CLERK

\_\_\_\_\_  
LIQUOR COMMISSIONER

LICENSE IS NOT TRANSFERABLE BY SALE OR ASSIGNMENT—POST ON PREMISES

RECEIVED

AUG 02 2019

COMMUNITY  
DEVELOPMENT

SPECIAL EVENT PERMIT NUMBER: \_\_\_\_\_

APPLICATION: \_\_\_\_\_

**VILLAGE OF ALGONQUIN  
COMMUNITY DEVELOPMENT DEPARTMENT  
SEASONAL/SPECIAL EVENT PERMIT APPLICATION**

Application is hereby made for a permit to conduct a Seasonal/Special Event

Location of Event St. Margaret Mary Education Center

Name of Applicant Dan Barton Phone [REDACTED]

Address 111 S. Hubbard St. Algonquin IL 60102

PROPERTY OWNER'S SIGNATURE OF PERMISSION: Bienna L. O'Hearn  
(required)

Attach or indicate below site plan, a time schedule for set-up and clean up, a time schedule for the actual event, parking & lighting plan, and please indicate ingress, egress, and traffic control, and indicate any tent location(s) and fencing.

Set up will be Friday the 20th of September. Clean up will be on Monday the 23rd. Times are as follows: September 21st 12pm to 11pm and September 22nd 12pm to 6pm. Parking will be in the school and church lot.

The undersigned certifies that the statements in this application are true and correct and that all work done under the proposed permit will conform to the requirements of the Village of Algonquin Zoning Ordinance and all other Village Ordinances.

Tent Erector Eds Rental Phone 847-658-9000

Address 914 Algonquin Rd. Algonquin IL 60102

No error or omission in either plans or application, whether said plans or application has been approved by the Community Development or not, shall permit or relieve the applicant from conducting this event in any other manner that provided for in all the ordinances of the Village of Algonquin relating thereto. The applicant having prepared and read this application and fully understanding the intent thereof declares that the statements made are true to the best of his/her ability, knowledge and belief. No refund of permit fees shall be issued.

[Signature]  
Signature of Applicant

Mention PERMIT NUMBER AND ADDRESS when requesting inspection. Phone 847-658-2700 (Option 3) Fax 847-658-2631

SEASONAL EVENT FEE \_\_\_\_\_

ELECTRIC FEE \_\_\_\_\_

TOTAL PERMIT FEE \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

TEMPORARY PERMIT EXPIRES ON \_\_\_\_\_

Building Commissioner

115 S. Hubbard



RECEIVED  
AUG 02 2019  
COMMUNITY  
DEVELOPMENT

## APPLICATION FOR "EVENT" LIQUOR PERMIT

TO: The Liquor Commissioner of the Village of Algonquin, Illinois

(PLEASE TYPE OR PRINT ALL INFORMATION)

The undersigned applicant, being duly sworn on oath, makes application for a Liquor Permit in the Village of Algonquin, as follows:

1. The name of the applicant to appear on the permit is: St Margaret Mary Catholic Church
2. The address of the applicant is: 100 S. Hubbard St.  
Algonquin, IL.  
60102
3. The name and address of officer or agent for the applicant is: Daniel Barton  
[REDACTED]  
Algonquin, IL. 60102
4. A. The applicant is presently: (Complete all applicable parts)
  - (1) Class      Licensee in the Village; License No.
  - (2) Nonprofit organization, registered with the State of Illinois
  - (3) Other type of organization: Please specify                       
(i.e., Fraternal, Educational, Civic, Political, Religious)
  - (4) Provide Illinois Department of Revenue Tax Exempt Number and/or Illinois Business Tax Number assigned to your organization

\_\_\_\_\_

B. The description and location of premises or place of business which is to be operated under the proposed permit:                       
Algonquin's Oktoberfest at St Margaret Mary

\_\_\_\_\_

C. The date(s) and hours of operation requested under the proposed permit are:  
September 21st 12pm to 10:30pm  
September 22nd 12:00pm to 5:30pm

\_\_\_\_\_

The number of days shall not exceed what is presently allowed by ordinance.

5. BASSET Training Required: Successful completion of a BASSET program, or other similar program as approved by the Chief of Police, is require for at least one person coordinating and responsible for the responsible sale of alcoholic liquor during the event. Such person

shall be present at the point of liquor sales at all times for the duration of the event.  
Person holding the BASSETT Certificate: Dan Barton

Photocopies of a valid certificate of completion of a BASSET program shall be included with the application.

6. The applicant hereby files Certificates of Insurance, certifying that the applicant has in force and effect insurance as follows:
- Liquor Liability Insurance of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate and;
  - General Liability Insurance in an amount not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate.

The Insurance Certificates must name the Village of Algonquin as Additional Insured.

"Host Insurance" shall not satisfy the requester defined above.

7. The applicant herewith submits the appropriate permit fee, in the amount of:  
\$ \_\_\_\_\_, as set forth in the Liquor Control and Liquor Licensing Ordinance of the Village of Algonquin.

The applicant agrees to comply with all ordinances of the Village of Algonquin and the Laws of the State of Illinois.

Applicant: St Margaret Mary  
Signed By: [Signature]  
Officer or Agent: Dan Barton  
Daytime Phone: [Redacted]  
Extension: \_\_\_\_\_

Subscribed and Sworn to before me this 2 day of August, 2019

[Signature] Wai Loo  
(Notary Public)

My Commission expires March 29, 2023

SEAL



# Certificate of Completion

**American  
Safety Council**

DAN BARTON

Has diligently and with merit completed the  
On-Premise BASSET Alcohol Certification on 4/22/2019

from the American Safety Council.



Jeff Pairan



## VILLAGE OF ALGONQUIN SCHEDULE OF MEETINGS

*September 2, 2019*

THE FOLLOWING MEETINGS ARE SCHEDULED TO BE HELD AT THE WILLIAM J. GANEK MUNICIPAL CENTER (GMC), 2200 HARNISH DRIVE, ALGONQUIN, ILLINOIS, EXCEPT AS OTHERWISE POSTED. FULL AGENDAS FOR MEETINGS WILL BE POSTED, AS REQUIRED BY LAW, NOT LESS THAN FOURTY- EIGHT HOURS PRIOR TO THE SCHEDULED MEETING.

(NOTE: HISTORIC VILLAGE HALL (HVH) IS LOCATED AT 2 SOUTH MAIN STREET, ALGONQUIN, ILLINOIS.)

September 3, 2019	Tuesday	7:30 PM	Village Board Meeting	GMC
September 9, 2019	Monday	7:30 PM	Planning & Zoning Commission Meeting	GMC
September 10, 2019	Tuesday	7:30 PM	Committee of the Whole Meeting	GMC
September 11, 2019	Wednesday	7:00 PM	Historic Commission Meeting	HVH
September 12, 2019	Thursday	7:00 PM	Economic Development Commission Meeting	GMC
September 17, 2019	Tuesday	7:30 PM	Village Board Meeting	GMC
September 17, 2019	Tuesday	7:45 PM	Committee of the Whole Meeting	GMC

ALL MEETINGS AND/OR TIMES ARE SUBJECT TO CHANGE OR CANCELLATION.

ALL CHANGES AND/OR CANCELLATIONS WILL BE POSTED AT THE GANEK MUNICIPAL CENTER.



# Village of Algonquin

## Police Department



-MEMORANDUM-

DATE: August 16, 2019  
TO: Tim Schloneger  
FROM: John Bucci, Chief of Police  
SUBJECT: Resolution to Pursue a McHenry County Consolidated Law Enforcement Training Facility

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Attached please find a draft resolution that outlines our intention of pursuing the possibility of a McHenry County consolidated law enforcement training facility.

A county-wide training facility has the potential of more efficient and effective means of education and experience for all law enforcement officers. Centralizing training methods has the added benefit of inter-agency cooperation where every officer is taught the same methods and would work seamlessly together in the event of a mutual aid call.

The resolution outlines the next steps in the pursuit of this project. The current emphasis will be on identifying resources including shared staff and facilities.

I respectfully request consideration to bring this item before the Committee of the Whole and upon review, to the Village Board for approval.



# Law Enforcement Training Advisory Commission / Mobil Team Unit #10

## Required Mandatory Police Training & Administrative Requirements

Updated 3/30/2017

Training/Administrative Function description	Initial Hire	Every 6 Months	Every Year	Every 2 Years	Every 3 Years	Every 4 Years	Every 5 Years
1. <a href="#">BLE 560 hours for Full and Part Time LEOs</a>	X						
2. <a href="#">40 Hours Mandatory Firearms</a>	X						
3. Hepatitis B vaccination	X						
4. <a href="#">Roster of Department Sworn LEO Personnel</a>	X	X					
5. <a href="#">HBV Vaccinations</a>	X						
6. <a href="#">Firearm Qualifications</a>	X		X				
7. <a href="#">Legal Updates</a>			X				
8. <a href="#">Use of Force (w/ Scenario based or similar training)</a>			X				
9. <a href="#">HAZMAT</a>			X				
10. <a href="#">Sheriff's and Chief's 20 Hour Minimum</a>			X				
11. <a href="#">Narcotic Detection K-9</a>			X				
12. <a href="#">Blood Borne Pathogens</a>			X				
13. <a href="#">CPR / AED</a>				X			
14. <a href="#">Naloxone</a>	X						
15. <a href="#">Epi Pen (not required unless issued equipment)</a>	O						
16. <a href="#">Constitutional &amp; Proper use of L.E. Authority</a>					X		
17. <a href="#">Procedural Justice</a>					X		
18. <a href="#">Civil Rights</a>					X		
19. <a href="#">Human Rights</a>					X		
20. <a href="#">Cultural Competency</a>					X		
21. <a href="#">Trauma Informed Response &amp; Investigation of Sexual Assault &amp; Abuse for all officers</a> *					X*		
22. <a href="#">Lead Homicide Investigator (32 hours over 4 years)</a>						X	
23. <a href="#">Standardized Field Sobriety Testing refresher</a>						X	
24. <a href="#">Domestic Violence Act.</a>							X
25. <a href="#">Reporting &amp; DECERTIFICATION OF OFFICERS</a>	WITHIN 30 DAYS						
<b>Federal Law</b>							
26. <a href="#">PREA (11.5 hours initial with annual updates)</a>	X		X				
<ul style="list-style-type: none"> <li>Effective 1-1-17 / <b>requires initial training w/in 2 yrs. for those assigned to these specific investigations</b> (General assignment detectives or specialized positions in larger agencies). Requires <u>all</u> officers be trained within 3 yrs. of effective date. Every 3 yrs. after initial training for all officers.</li> </ul>							

# INITIAL HIRING

**Illinois Police Training Act - 50 ILCS 705 & administrative code** for training Act

**Full-time law enforcement officers** must complete the Law Enforcement Basic Training Course within the first 6 months of hire. [\(50 ILCS 705/8.1\) \(from Ch. 85, par. 508.1\)](#)

**County Corrections Officers** must complete the Corrections Officer Basic Training Course within the first six months of hire. [\(50 ILCS 705/8.1\) \(from Ch. 85, par. 508.1\)](#)

**Court Security Officers** All individuals hired as court security officers on or after 1996 shall be certified within 12 months of the date of their hire, unless a waiver has been obtained by the Board, or they shall forfeit their positions. [\(55 ILCS 5/3-6012.1\) Court security officers Training criteria for a court security officer](#)

**Part-Time Police Officers** must complete the Part-Time Basic Training Course. The officer must be enrolled and enter in the course within the first six months of hire with the initial hiring agency. Failure to do so makes the officer ineligible to be a Part-Time Officer in Illinois. Part time Police Statutes [50 ILCS 705/8.2](#) & [5/3.1-30-21](#). Part-Time Ordinance Sample is available [here](#)

**Auxiliary Officers** Please be advised that recent changes in Illinois law, precipitated by the passage of Public Act 94-984 (effective June 30, 2006) effectively alters the manner by which municipal auxiliary police officers are to be trained. For full statement of policy and sample ordinance [click here](#) For complete Public Act 94-984 [click here](#). For a letter from ILETSB to municipalities who wish to establish an auxiliary police force [click here](#).

**Auxiliary Deputies-** Auxiliary deputies shall not be regular appointed deputies pursuant to Section 3-6008, nor shall they be members of a county police department established pursuant to Divisions 3-7 and 3-8. (Source: P.A. 86-962.) State Statute [\(55 ILCS 5/3-6012\)](#) Sec. 3-6013. States the Duties, training and compensation of auxiliary deputies

**Mandatory Firearms Training** -Law enforcement officers and county corrections officers must complete the Mandatory Firearms Training Course. [\(50 ILCS 710/2\) \(from Ch. 85, par. 516\)](#)

## **County Probation Officers Mandatory Firearms Training**

The Board will be providing the 40-hour Mandatory Firearms Training to approved County Probation Officers per P.A. 098-0725. In order to be approved for such training, the Chief Judge of the Judicial Circuit must designate each officer to be authorized to carry a firearms and eligible to attend the MFT. A letter outlining the procedure to follow can be found [HERE](#). [\(730 ILCS 110/\) Probation and Probation Officers Act](#)

**Training Standards for County Correctional Officers Working in Juvenile Detention Homes** Newly hired or transferred County Correctional Officers, in full or part time employment status, who are already a Board-certified Correctional Officer or Law Enforcement Officer, hired or transferred after January 1st, 2014 will have 30 days from date of transfer in which to receive training based upon the Training Board's minimum standard. The Board approved [minimum training standards](#) for county correctional officers who work at county juvenile detention homes.

**Hepatitis B vaccination shall be made available** after the employee has received the training required in paragraph (g)(2)(vii)(I) and within 10 working days of initial assignment to all employees who have occupational exposure unless the employee has previously received the complete hepatitis B vaccination series, antibody testing has revealed that the employee is immune, or the vaccine is contraindicated for medical reasons. [1910.1030\(f\)\(2\)\(i\)](#) <https://www.osha.gov/OshDoc/data/BloodborneFacts/bbfact05.pdf>

## Unless Otherwise Stated in Legislation- “Elective” Training

This text deals with the training standards for permanent police & permanent county corrections officers and the training after basic academy. It clarifies that unless mandated by law, the corporate authorities may “elect” to participate in additional training programs, but by not participating the officer’s status as a member of the police agency shall not be affected.

[\(50 ILCS 705/10.1\)](#) Illinois Police Training Act.

Sec. 10.1. **Additional training programs.** The Board shall initiate, administer, and conduct training programs for permanent police officers and permanent county corrections officers in addition to the basic recruit training program. The Board may initiate, administer, and conduct training programs for part-time police officers in addition to the basic part-time police training course. The training for permanent and part-time police officers and permanent county corrections officers may be given in any schools selected by the Board. Such training may include all or any part of the subjects enumerated in Section 7 of this Act.

The corporate authorities of all participating local governmental agencies may elect to participate in the advanced training for permanent and part-time police officers and permanent county corrections officers but nonparticipation in this program shall not in any way affect the mandatory responsibility of governmental units to participate in the basic recruit training programs for probationary full-time and part-time police and permanent county corrections officers. The failure of any permanent or part-time police officer or permanent county corrections officer to successfully complete any course authorized under this Section shall not affect the officer's status as a member of the police department or county sheriff's office of any local governmental agency.

(Source: P.A. 90-271, eff. 7-30-97, 91-129, eff. 7-16-99.)

**"Permanent police officer"** means a law enforcement officer who has completed his or her probationary period and is permanently employed on a full-time (or Part-time) basis as a local law enforcement officer by a participating local governmental unit or as a security officer or campus policeman permanently employed by a participating State-controlled university, college, or public community college. (Source (50 ILCS 705/2) (from Ch. 85, par. 502) Sec. 2. [Definitions](#)

## BI-ANNUALY

All law enforcement agencies must complete and submit to the Board a Roster of Agency Personnel in July and January of each calendar year. [Illinois Police Training Act - 50 ILCS 705](#)

# ANNUALLY

**Minimum in-service training requirements, which a police officer must satisfactorily complete at least annually. This includes state & federal laws/regulations.**

1. **Firearms Qualification**- Law enforcement officers in Illinois must qualify with their handgun annually and a firearms roster provided by the Board must be completed. Reporting period is July 1 to June 30 of each year. [50 ILCS 710](#) The Training Board has developed a Use of Force brochure to be used during the annual qualification. Find the brochure [here](#)
2. **law updates** [Police and Community Improvement Act](#) (.PDF page 134-135)
3. **Use of force training which shall include scenario based training, or similar training** approved by the Board [Police and Community Improvement Act](#) (.PDF page 134-135)
4. **HAZMAT** [OSHA standard 1910.120](#) OSHA's training requirements. [1910.120\(q\)\(6\)\(i\)](#) *First responder awareness level*. First responders at the awareness level are individuals who are likely to witness or discover a hazardous substance release and who have been trained to initiate an emergency response sequence by notifying the proper authorities of the release. They would take no further action beyond notifying the authorities of the release. First responders at the awareness level shall have sufficient training or have had sufficient experience to objectively demonstrate competency /[1910.120\(q\)\(8\)](#) *Refresher training*. [1910.120\(q\)\(8\)\(i\)](#) Those employees who are trained in accordance with paragraph (q)(6) of this section shall receive annual refresher training of sufficient content and duration to maintain their competencies, or shall demonstrate competency in those areas at least yearly. [1910.120\(q\)\(8\)\(ii\)](#) A statement shall be made of the training or competency, and if a statement of competency is made, the employer shall keep a record of the methodology used to demonstrate competency.
5. **All Illinois Sheriffs** must complete 20 hours of training in a calendar year. [55 ILCS 5/3 6007](#) Find ILETSB form [here](#). Reasonable expenses incurred by the sheriff in obtaining such training shall be reimbursed by the county upon presentation by the sheriff to the county board of a certificate of completion from the person or entity conducting such training.
6. **All Illinois Chiefs and Deputy Chiefs** must complete 20 hours of training in a calendar year. [50 ILCS 705 10.7](#) Find ILETSB form [here](#). Any police chief and any deputy police chief, upon presentation of a certificate of completion from the person or entity conducting the training, shall be reimbursed by the municipality in accordance with the municipal policy regulating the terms of reimbursement, for his or her reasonable expenses in obtaining the training required under this Section.
7. **County Probation Officers Mandatory Firearms Training**
8. The Board will be providing the 40-hour **Mandatory Firearms Training to approved County Probation Officers** per P.A. 098-0725. In order to be approved for such training, the Chief Judge of the Judicial Circuit must designate each officer to be authorized to carry a firearms and eligible to attend the MFT. A letter outlining the procedure to follow can be found [HERE](#).
9. **Narcotic Detection Canine** -Canines used by State and local law enforcement agencies for drug enforcement purposes must be trained to meet the "minimum certification requirements" set by the Training Board. [Illinois Police Training Act - 50 ILCS 705/10.12](#) A list of board approved training entities can be found [here](#). Canines must be [recertified annually within twelve months](#) of the [initial](#) or previous annual certification.
10. **Blood Borne Pathogens** - US Department of Labor ([1910.1030](#)) [1910.1030 \(e\)\(2\)\(ii\)\(M\)](#) A **biosafety manual** shall be prepared or adopted and periodically reviewed and [updated at least annually](#) or more

often if necessary. Personnel shall be advised of potential hazards, shall be required to read instructions on practices and procedures, and shall be required to follow them. [1910.1030\(h\)\(2\)](#) web links - [BloodBorne Pathogens/ Needle Sticks](#)

11. [Hepatitis B Vaccinations](#) The standard requires employers to offer the vaccination series to all workers who have occupational exposure. Examples of workers who may have occupational exposure include, but are not limited to, healthcare workers, emergency responders, morticians, first-aid personnel, correctional officers and laundry workers in hospitals and commercial laundries that service healthcare or public safety institutions. The vaccine and vaccination must be offered at no cost to the worker and at a reasonable time and place.

## EVERY TWO YEARS

1. **CPR/AED- Elective activities after academy per L.E. training statute** -every 2 years if American Heart association course- [OSHA First-aid and CPR Training](#) (may be mandatory depending upon access to medical treatment facility). [First Aid kits First Aid, CPR, AED training resource](#)
2. **NALOXONE / NARCAN** Drug overdose response policy. (1) [Every State and local government agency that employs a law enforcement officer or fireman](#) as those terms are defined in the Line of Duty Compensation Act must possess opioid antagonists and must establish a policy to control the acquisition, storage, transportation, and administration of such opioid antagonists *and to provide training in the administration of opioid antagonists*. \*\*\*. (Source: P.A. 99-480, eff. 9-9-15.) *There is no stated requirement for refresher training*, but agencies may want to attach NARCAN refresher training to their CPR/AED updates.
3. Effective January 1, 2017. **Trauma-informed responses and investigations of sexual assault and sexual abuse**. Law enforcement investigators who conduct sexual assault investigations must receive specialized in-service training on these topics within 2 two years of the act, and again every three years, thereafter. ([PA 99-0801](#))

## EVERY THREE YEARS

[Police and Community Improvement Act](#) - Provides that minimum in-service training requirements, which a permanent police officer must satisfactorily complete every 3 years.

1. **Constitutional and proper use of law enforcement authority**
2. **Procedural justice**
3. **Civil rights**
4. **Human rights**
5. **Cultural competency**
6. Effective January 1, 2017. **Trauma-informed responses and investigations of sexual assault and sexual abuse**. All Law enforcement officers must receive in-service training on these topics within three years of the effective date of the act (January 1, 2017), and again every three years, thereafter. Law enforcement investigators who conduct sexual assault investigations must receive specialized in-service training on these topics within 2 two years of the act, and again every three years, thereafter. ([PA 99-0801](#))

## EVERY FOUR YEARS

**Lead Homicide Investigator**- must complete 32 hours every four years for **Lead Homicide Investigator** /Only law enforcement officers who successfully complete the training program may be assigned as lead investigators in death and homicide investigations. [Illinois Police Training Act - 50 ILCS 705/10.11](#) A copy of the LHI training waiver and LHI recertification form can be found by clicking here - [Recertification / Waiver](#)

**Standardized Field Sobriety Testing refreshers**- NHTSA does not set guidelines for refreshers. IDOT does-As of 12/28/15, the previous IDOT grant requirement for two year refreshers has been changed to every four years. Page 4 of IDOT [Sustained Traffic Enforcement Program \(STEP\)](#) guidelines -*All officers conducting grant funded, alcohol-related enforcement patrols must be trained in the Standardized Field Sobriety Test (SFST). Approved training in this area consists of the 24-hour National Highway Traffic Safety Administration (NHTSA), DWI Detection and Standardized Field Sobriety Testing Course or other NHTSA/Illinois Law Enforcement Training & Standards Board (ILETSB)-approved refresher course. To satisfy this requirement, officers must complete an ILETSB accredited academy; a 24-hour SFST course or a SFST refresher course every four years from the date of their last completed certified training. These courses must be taught by certified SFST instructors. **Note:** A department may provide in-house training for its own officers conducted by officers from the same department, provided the trainer is a certified SFST instructor. Officers may also attend training at an agency other than their own provided the training is conducted by a certified instructor. In these situations, a class roster showing all officers who completed the training must be sent to the ILETSB. Upon request, departments must be able to produce verification of compliance with this requirement.*

## Five years

**HB 5538** ([PA 99-0810](#)) Effective January 1, 2017 Amends the Code of Criminal Procedure of 1963 and the Illinois Domestic Violence Act of 1986. Provides that in developing **ARREST PROCEDURE POLICIES IN DOMESTIC VIOLENCE** situations, each law enforcement agency shall (instead of "is encouraged to") consult with community organizations and other law enforcement agencies with expertise in recognizing and handling domestic violence incidents. Provides that in the initial training of new recruits and every 5 years in the continuing education of law enforcement officers, every law enforcement agency shall provide training to aid in understanding the actions of domestic violence victims and abusers and to prevent further victimization of those who have been abused, focusing specifically on looking beyond the physical evidence to the psychology of domestic violence situations, such as the dynamics of the aggressor-victim relationship, separately evaluating claims where both parties claim to be the victim, and long-term effects.

Provides that the Law Enforcement Training Standards Board shall formulate and administer the training as part of the current programs for both new recruits and active law enforcement officers. Provides that the Board shall formulate the training by July 1, 2017, and implement the training statewide by July 1, 2018. Provides that in formulating the training, the Board shall work with community organizations with expertise in domestic violence to determine which topics to include. Provides that the Illinois Department of State Police shall oversee the implementation and continual administration of the training. With amendments see site for more details.

<http://www.ilga.gov/legislation/billstatus.asp?DocNum=5538&GAID=13&GA=99&DocTypeID=HB&LegID=94950&SessionID=88>

The board is mandated to approve training for these topics, but the statute does not mandate law enforcement officers attend, at this time

(50 ILCS 705/10.10)

Sec. 10.10. **Training in child abduction and missing endangered senior alert system.**

(a) The Board shall conduct training programs for law enforcement personnel of local governmental agencies in the statewide coordinated child abduction alert system developed under Section 2605-480 of the Department of State Police Law of the Civil Administrative Code of Illinois and the statewide coordinated missing endangered senior alert system developed under Section 2605-375 of the Department of State Police Law of the Civil Administrative Code of Illinois.

(b) The Board shall conduct a training program for law enforcement personnel of local governmental agencies in **the statewide Alzheimer's disease, other related dementia, or other dementia-like cognitive impairment coordinated Silver Search Awareness Program and toolkit** developed under Section 2605-485 of the Department of State Police Law of the Civil Administrative Code of Illinois. The Board shall adopt written protocols and guidelines for the handling of missing person's cases involving Alzheimer's disease, other related dementia, or other dementia-like cognitive impairment based upon protocols developed by the Silver Search Task Force in conjunction with the Department of State Police on or before July 1, 2016.  
(Source: P.A. 99-322, eff. 1-1-16.)

(50 ILCS 705/10.13)

Sec. 10.13. **Training; Post-Traumatic Stress Disorder (PTSD).** The Illinois Law Enforcement Training Standards Board shall conduct or approve a training program in Post-Traumatic Stress Disorder (PTSD) for law enforcement officers of local government agencies. The purpose of that training shall be to equip law enforcement officers of local government agencies to identify the symptoms of PTSD and to respond appropriately to individuals exhibiting those symptoms.

(Source: P.A. 97-1040, eff. 1-1-13.)

(50 ILCS 705/10.14)

Sec. 10.14. **Training; animal fighting awareness and humane response.** The Illinois Law Enforcement Training Standards Board shall conduct or approve a training program in animal fighting awareness and humane response for law enforcement officers of local government agencies. The purpose of that training shall be to equip law enforcement officers of local government agencies to identify animal fighting operations and respond appropriately. This training shall also include a humane response component that will provide guidelines for appropriate law enforcement response to animal abuse, cruelty, and neglect, or similar condition, as well as training on canine behavior and nonlethal ways to subdue a canine.  
(Source: P.A. 98-311, eff. 1-1-14; 98-756, eff. 7-16-14.) Resource for in-house training - The Problem of Dog-Related Incidents and Encounters Manual - Police & Dog Encounters: Tactical Strategies and Effective Tools to Keep Our Communities Safe and Humane training videos

(50 ILCS 705/10.16)

Sec. 10.16. **Veterans' awareness.** The Illinois Law Enforcement Training Standards Board may conduct or approve a training program in veterans' awareness for law enforcement officers of local government agencies. The program shall train law enforcement officers to identify issues relating to veterans and provide guidelines dictating how law enforcement officers should respond to and address such issues. Each local government agency is encouraged to designate an individual to respond to veterans' issues.  
(Source: P.A. 98-960, eff. 1-1-15.)

(50 ILCS 705/10.17)

(Text of Section from P.A. 99-261)

**Sec. 10.17. Crisis intervention team training.** The Illinois Law Enforcement Training and Standards Board shall develop and approve a standard curriculum for a certified training program in crisis intervention addressing specialized policing responses to people with mental illnesses. The Board shall conduct Crisis Intervention Team (CIT) training programs that train officers to identify signs and symptoms of mental illness, to de-escalate situations involving individuals who appear to have a mental illness, and connect that person in crisis to treatment. Officers who have successfully completed this program shall be issued a certificate attesting to their attendance of a Crisis Intervention Team (CIT) training program.

(Source: P.A. 99-261, eff. 1-1-16.)

(Text of Section from P.A. 99-480)

**Sec. 10.17. Training; administration of opioid antagonists.** The Board shall conduct or approve an in-service training program for police officers in the administration of opioid antagonists as defined in paragraph (1) of subsection (e) of Section 5-23 of the Alcoholism and Other Drug Abuse and Dependency Act that is in accordance with that Section. As used in this Section 10.17, the term "police officers" includes full-time or part-time probationary police officers, permanent or part-time police officers, law enforcement officers, recruits, permanent or probationary county corrections officers, permanent or probationary county security officers, and court security officers. The term does not include auxiliary police officers as defined in Section 3.1-30-20 of the Illinois Municipal Code (Source: P.A. 99-480, eff. 9-9-15.)

#### [Sec. 10.1. Additional training programs](#)

1. The Board may initiate, administer, and conduct training **programs for clerks of circuit courts**. Those training programs, at the Board's discretion, may be the same or variations of training programs for law enforcement officers.
2. The Board shall initiate, administer, and **conduct a training program regarding the set up and operation of portable scales for all municipal and county police officers**, technicians, and employees who set up and operate portable scales. This training program must include classroom and field training.
3. The General Assembly passed legislation allowing the Board to conduct or approve training programs for officers to administer **EPI-PENS**, effective January 2017. ([PA 99-0711](#)) If carried by officers they must have ILETSB certified training but no annual recertification is required at this time. Rules are yet to be created by the ILETSB. The minimum training standards that have been set by the law as listed below.
4. The General Assembly passed legislation requiring the Board to develop rules and minimum standards for local government agencies that **authorize police officers to dispose of unused medications of deceased individuals** under Section 18 of the Safe Pharmaceutical Disposal Act, effective January 2017. ([PA 99-0648](#))

**Required Basic Academy Curriculum topics per Statute / There is currently no set time frame or mandate for officers to attend refresher training on these topics, unless otherwise noted in this listing**

The curriculum for probationary police officers which shall be offered by all certified schools shall include but not be limited to courses of

1. procedural justice<sup>7</sup>,
2. arrest and use "and" (of?) control tactics,
3. search and seizure, including temporary questioning<sup>7</sup>,
4. civil rights,
5. human rights<sup>7</sup>,
6. human relations,
7. cultural competency<sup>7</sup> diversity<sup>7</sup>, including implicit bias and<sup>7</sup> racial and ethnic sensitivity<sup>1</sup>,
8. criminal law,
9. law of criminal procedure,
10. constitutional and proper use of law enforcement authority<sup>7</sup>,
11. vehicle and traffic law including uniform and non-discriminatory enforcement of the Illinois Vehicle Code<sup>1</sup>,
12. traffic control and accident investigation,
13. techniques of obtaining physical evidence,
14. court testimonies, statements,
15. reports,
16. firearms training,
17. training in the use of electronic control devices, including the psychological and physiological effects of the use of those devices on humans<sup>6</sup>,
18. first-aid (including cardiopulmonary resuscitation),
19. handling of juvenile offenders,
20. recognition of mental conditions, including, but not limited to, the disease of addiction<sup>7</sup>, which require immediate assistance and methods to safeguard and provide assistance to a person in need of mental treatment,
21. recognition of abuse,
22. neglect,
23. financial exploitation, and self-neglect of adults with disabilities and older adults<sup>4&5</sup>, as defined in Section 2 of the Adult Protective Services Act ~~Elder Abuse and Neglect Act~~,<sup>4&5</sup>
24. crimes against the elderly,
25. law of evidence,
26. the hazards of high-speed police vehicle chases with an emphasis on alternatives to the high-speed chase,
27. physical training.

The curriculum shall include specific training in techniques for immediate response to and investigation of

1. cases of domestic violence and of sexual assault of adults and children, including cultural perceptions and common myths of rape as well as interview techniques that are trauma informed,
2. victim centered, and victim sensitive<sup>7</sup>.

The curriculum shall include training in

1. techniques designed to promote effective communication at the initial contact with crime victims
2. ways to comprehensively explain to victims and witnesses their rights under the Rights of Crime Victims and Witnesses Act and the Crime Victims Compensation Act<sup>3</sup>.

The curriculum shall also include a block of instruction aimed at

1. identifying and interacting with persons with autism and other developmental or physical<sup>7</sup> disabilities,
2. reducing barriers to reporting crimes against persons with autism,
3. addressing the unique challenges presented by cases involving victims or witnesses with autism and other developmental disabilities<sup>2</sup>.

The curriculum for permanent police officers shall include but not be limited to (1) refresher and in-service training in any of the courses listed above in this subparagraph, (2) advanced courses in any of the subjects listed above in this subparagraph, (3) training for supervisory personnel, and (4) specialized training in subjects and fields to be selected by the board. The training in the use of electronic control devices shall be conducted for probationary police officers, including University police officers<sup>6</sup>.

## Federal Laws

### **Prison Rape Elimination Act – Mandatory Training for Sheriff Personnel housing Federal Prisoners**

#### **Public law 108-79 - Statutes at Large 117 Stat. 972**

Mandatory requirements of the Federal Act known as PREA. Federal regulations require 11.5 hours of specific initial training with additional mental health training by a mental health professional. There is an annual training requirement.

The Prison Rape Elimination Act (PREA) of 2003 is a Federal law established to address the elimination and prevention of sexual assault and rape in correctional systems. PREA applies to all federal, state, and local prisons, jails, police lockups, private facilities, and community settings such as residential facilities. PREA seeks to insure that jails and other correctional settings protect inmates from all forms of sexual assault. Any person who has an interaction with an inmate or has authority to make decisions that will effect inmates (e.g. administrators, clinical staff, medical staff etc.). Find the law [here](#) *(non-compliance could result in up to a 5% loss in Edward Byrne's Grant Funding)*

## Hiring Criteria, Decertification & Professional Conduct Reporting

### (50 ILCS 705/6.1)

#### Sec. 6.1. Decertification of full-time and part-time police officers.

(a) The Board must review police officer conduct and records to ensure that no police officer is certified or provided a valid waiver if that police officer has been convicted of a felony offense under the laws of this State or any other state which if committed in this State would be punishable as a felony. The Board must also ensure that no police officer is certified or provided a valid waiver if that police officer has been convicted on or after the effective date of this amendatory Act of 1999 of any misdemeanor specified in this Section or if committed in any other state would be an offense similar to Section 11-1.50, 11-6, 11-9.1, 11-14, 11-17, 11-19, 12-2, 12-15, 16-1, 17-1, 17-2, 28-3, 29-1, 31-1, 31-6, 31-7, 32-4a, or 32-7 of the Criminal Code of 1961 or the Criminal Code of 2012, to subdivision (a)(1) or (a)(2)(C) of Section 11-14.3 of the Criminal Code of 1961 or the Criminal Code of 2012, or subsection (a) of Section 17-32 of the Criminal Code of 1961 or the Criminal Code of 2012, or to Section 5 or 5.2 of the Cannabis Control Act. The Board must appoint [investigators](#) to enforce the duties conferred upon the Board by this Act.

(b) It is the responsibility of the sheriff or the chief executive officer of every local law enforcement agency or department within this State to report to the Board any arrest or conviction of any officer for an offense identified in this Section.

(c) It is the duty and responsibility of every full-time and part-time police officer in this State to report to the Board within 30 days, and the officer's sheriff or chief executive officer, of his or her arrest or conviction for an offense identified in this Section. Any full-time or part-time police officer who knowingly makes, submits, causes to be submitted, or files a false or untruthful report to the Board must have his or her certificate or waiver immediately decertified or revoked.

(e) Any full-time or part-time police officer with a certificate or waiver issued by the Board who is convicted of any offense described in this Section immediately becomes decertified or no longer has a valid waiver. The decertification and invalidity of waivers occurs as a matter of law. Failure of a convicted person to report to the Board his or her conviction as described in this Section or any continued law enforcement practice after receiving a conviction is a Class 4 felony.

**Pursuant to 50 ILCS 705/6.2**, all law enforcement agencies shall notify the Illinois Law Enforcement Training and Standards Board (aka the Board) within 30 days of any final determination of willful violation of department or agency policy, official misconduct, or violation of law when:

- (1) the officer is discharged or dismissed as a result of the violation; or
- (2) the officer resigns during the course of an investigation and after the officer has been served noticed that he or she is under investigation that is based on the commission of a Class 2 or greater felony. This includes violations of Illinois statutes or statutes of other state or federal agencies when the elements of the offense are substantially similar to an Illinois criminal offense which is a Class 2 or greater felony.

To facilitate the reporting, the Board has developed several documents which can be found in the [FORMS](#) section of our website and also on LEDI.

# 2019 R XX

## RESOLUTION PURSUING A MCHENRY COUNTY CONSOLIDATED LAW ENFORCEMENT TRAINING FACILITY

**WHEREAS**, McHenry County law enforcement agencies have a need to properly train agency personnel in critical training such as: firearms proficiency, rapid deployment, defensive tactics and use of force;

**WHEREAS**, The Illinois Police Training Act (50 ILCS 705/) sets minimum requirements for police officer training and firearm qualification;

**WHEREAS**, not one law enforcement agency in McHenry County has an indoor firearms range;

**WHEREAS**, every agency, except for the McHenry County Sheriff's Office is dependent on another entity for their firearms training;

**WHEREAS**, McHenry County agencies have the desire to work collectively across political boundaries in order to optimize the delivery of vital services in high-quality, cost-effective ways;

**WHEREAS**, McHenry County agencies have the desire to improve efficiency, reduce duplication of services and encourage resource sharing;

**WHEREAS**, McHenry County agencies have the desire to explore ways in which working together as opposed to working independently can eliminate inefficient or duplicative services;

**WHEREAS**, McHenry County agencies have the desire to explore ways to make use of existing facilities to achieve economies of scale;

**WHEREAS**, McHenry County agencies have the desire to provide career-long training to law enforcement professionals to help them fulfill their responsibilities safely and proficiently.

**NOW, THEREFORE, BE IT RESOLVED**, by the undersigned Corporate Authorities that their respective staff employees do the following:

1. Identify ways to be more efficient with the resources at hand, including sharing staff and pooling resources with neighboring jurisdictions to create more effective law enforcement training operations.
2. Analyze how to organize law enforcement training services in the most logical way countywide, rather than have them constrained by jurisdictional or area limits.
3. Explore ways to make use of existing qualified law enforcement personnel and facilities countywide to achieve economies of scale.

4. Explore the quantitative and qualitative benefits from a McHenry County consolidated law enforcement training facility model, including the efficiencies inherent in shared services, higher quality training, and improved interoperability.
5. Jointly pursue and evaluate the possibility of an intergovernmental agreement between the undersigned entities establishing a consolidated training facility which includes a firearm range.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2019

(seal)

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John C. Schmitt, Village President

ATTEST:

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Gerald S. Kautz, Village Clerk