

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
September 28, 2010

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee John Spella; Trustees Jerry Glogowski, Brian Dianis, Debby Sosine, Jim Steigert, Bob Smith, and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Russ Farnum, Community Development Director; Kelly Cahill, Village Attorney; Katherine Parkhurst, Senior Planner; Jack Walde, Finance Director; and Michelle Weber, Deputy Village Clerk

Meeting Called to Order by Chairperson John Spella at 7:32 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development

A. Primrose School (2010-06) – County Line Road East of Randall Road

1. Final PUD – Lot 5 of Briarwood Center PUD
2. Special Use Permit for a Child Care Center

Katherine Parkhurst reported that Primrose School proposed to build an 11,500 square foot, 11 room daycare facility for up to 184 students in the currently vacant Briarwood Center Lot 5. The proposed building would be larger than the current pad in this location which would cause some relocation of utilities. The building would be constructed as such to complement the current structures on site. It is recommended that Primrose scale back on some of the logo uses. Primrose logo will not be permitted on sunshades or the mailbox. A single monument sign at the entrance and one wall sign will be allowed. All signage will conform to our current sign ordinance. Trustee Dianis asked if a traffic study was done for this. A traffic study was done at the time of the conception of the Briarwood Center and it was felt an additional study was not needed. Trustee Sosine questioned the amount of signage outside the building, the flow of traffic coming in from County Line Road, and why is there a bike rack. Ms. Parkhurst indicated some instructional signage (i.e. stop signs) would be in place. There is a bike rack to keep consistent with the rest of Briarwood Center. Traffic coming in from County Line Road would enter on Merchant and be able to go left or right as they currently do.

Trustee Steigert addressed Ms. Daniels asking her affiliation with Primrose School and when they expect to start construction and occupy the facility. Ms Daniels indicated she has been with Primrose School for a few years and recently bought a franchise. Upon approval, she hopes to break ground before winter and start enrollment for summer 2011 with a strong push for enrollment before school in fall 2011.

Trustee Glogowski asked if the age range 6 months to 12 years is normal for thy type of facility. Ms. Daniels indicated that the age range is very common amongst daycares and this is all regulated by the State of Illinois. Trustee Smith asked what type of bussing, if any, would be provided and the east end entrance how would that flow. They plan on having one bus to get children to school and back as needed and will hopefully be able to work with the School Districts to have a pick up and drop off for their bus service. Ms. Parkhurst indicated that the east end entrance would allow for full access.

The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

AGENDA ITEM 3: General Administration

A. Consider Resolution Determining the Amount of funds to be levied for 2010 Real Estate Taxes

Mr. Ganek stated it is a yearly requirement for the Village to review the request for real estate taxes to be collected in 2011. He is proud to inform the Committee that it is recommended that we request the same dollar amount, \$5,601,000, as the last two consecutive years.

Trustee Sosine asked how the number of uncollected tax dollars listed in the paper last week will affect the Village. Mr. Walde indicated that each County will have a Tax sale, Kane next month and McHenry later. In the past the Village collected 99.9% of our levy. Mr. Walde is confident this will not have a negative impact on our finances.

The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

AGENDA ITEM 4: Public Works and Safety

No items to discuss.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other Business

Trustee Sosine made mention that at a recent IML Conference she attended, Mr. Walde was very highly spoken of and he is an asset to the Village.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Spella adjourned the meeting of the Committee of the Whole at 7:50 p.m.

Submitted: Michelle A. Weber, Deputy Village Clerk