



**Village of Algonquin**  
**Minutes of the Committee of the Whole Meeting**  
**Held in Village Board Room**  
**July 9, 2019**

**AGENDA ITEM 1: Roll Call – Establish a Quorum**

Trustee Debby Sosine, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

Present: Trustees Jim Steigert, Janis Jasper, Jerry Glogowski, Debby Sosine, Laura Brehmer, John Spella, and President Schmitt. A quorum was established.

Staff Members Present: Village Manager, Tim Schloneger; Community Development Director, Russ Farnum; Public Works Director, Bob Mitchard; Police Chief, John Bucci; Village Clerk, Jerry Kautz; and Village Attorney, Kelly Cahill.

**AGENDA ITEM 2: Public Comment – Audience Participation**

(1) Michael Kallant, 1025 Oak Lane, Algonquin, voiced complaint regarding a letter from the Village saying it is his responsibility to cut weeds from the cul-de-sac in front of his property. He says that should be the responsibility of the Village itself since it is not his property. He states the village employees have been courteous in the past but he is very upset. In addition, he is concerned that children that play around the cul-de-sac are in danger because neighbors cannot see them because of the high grass and weeds. Mr. Schloneger and Mr. Schmitt will inspect tomorrow morning and then contact Mr. Kallant.

(2) Bob Smith, Algonquin, just wanted to thank the Board Members that voted for the ADA improvements at 103-107 S, Main Street at last week's Board meeting stating it was good to see responsiveness to disabled people in the Village.

(3) Kathie Delude Terranella, 1521 Cumberland Parkway, Algonquin, voiced complaint regarding the bright blue lights on the roof on the Towne Center on Algonquin Road. They light up the neighborhood homes all night. She requested if there is anything, the Village could do to have them turned off during the night. She presented photos of what she was referring to. Staff will investigate.

**AGENDA ITEM 3: Community Development**  
Russ Farnum reporting

**A. Consider a Special Event Permit for Run with the Lions 5K on November 28, 2019**

The Lions Club of Algonquin has partnered with Lifetime Fitness and applied for a Special Event Permit for a 5K Run on November 28, 2019. Committee and Board approval is required due to their request to use of the public right-of-ways.

The event will be early morning on Thanksgiving Day, running 7:00 am to 10:00 am, thereby minimizing concerns over traffic and conflicts with participants. The run will start in the parking lot of the office complex east of Rolls Drive, proceed east on Huntington to Neubert School, then returning on Harnish Drive to Stonegate, and back to Huntington.

In addition, the Lions are hiring back officers for traffic control during the event, further minimizing concern over pedestrians, particularly at the Start/Finish line.

The event is a fundraiser for the Eagles' Wings program at Jacobs School and the Algonquin/Lake in the Hills Food Pantry, so it is recommended that the event fees be waived for a non-profit entity. Staff has coordinated set up and operations closely with the Lions Club. There are concerns with the ongoing construction on Randall Road impacting Huntington in the area of the Start/Finish,

as well as the police manpower for the event, both of which are addressed to Staff's satisfaction in the conditions of approval outlined below.

Following conditions are recommended:

1. If an inflatable Start/Finish line is used, it shall be located on private property in a parking lot, and not in the public right-of-way;
2. The bike path on the south side of Huntington between Rolls and Stonegate cannot be used;
3. Participants shall be cautioned to avoid the construction on Huntington Drive and the route shall be marked if necessary to avoid any hazards.

The Committee of the Whole consensus was to approve this item at the next Board meeting.

**AGENDA ITEM 4:** General Administration

Tim Schloneger reporting

**A. Consider Amending Chapter 33, Liquor Control, to Increase the Number of Available Class F and Class G Liquor Licenses**

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance increases the number of available Class F and Class G liquor licenses by one.

This change is the result of requests from:

- P&T Algonquin (dba) Ta-Wan Thai, 1664 S. Randall Road, Algonquin, Illinois 60102, has applied for a Class F Liquor License which will allow the sale of Beer and Wine only for consumption on premises.
- Coco Nail Bar, Inc., 234 S. Randall Road, Algonquin, IL 60102, has applied for a Class G Liquor License which would allow them to serve, not sell, beer and wine on premises to patrons.

Staff recommends that the change in the number of available licenses be approved.

Consensus of the Committee of the Whole was to move this on to the Board for approval.

**AGENDA ITEM 5:** Public Works & Safety

**A. Consider an Agreement with ComEd for Design Services for the Dry Utility Lowering (ComEd, AT&T, Comcast, and WOW)**

Bob Mitchard reporting

Staff reviewed the estimate for the Design Services as indicated in the Request for Proposal for the Dry Utility Lowering (ComEd) project in the Village of Algonquin. The estimate was reviewed to ensure the full scope of the project was addressed. The Dry Utility Lowering portion of the Downtown Streetscape is to address the unsightliness of the existing overhead cables and poles. With a high value put on the aesthetics improvements to downtown, the Village recommended that the dry utility companies (ComEd, AT&T, Comcast, & WOW) relocate the existing overhead facilities to underground installations. The proposal fees reflected here are for the dry utility company to design the lowering of their facility per the limits indicated in the scope of work submitted, as well as construct the work once the design has been approved by the Village. It is important to note that the Village will also be putting together a dry utility construction project in order to build the necessary infrastructure for the utility company to utilize in the lowering of their facility.

The Village budget has not expressly called out this cost within the budget, however it is our expectation that it will be paid out of the Street Improvement Fund (04900300-45593) under the Downtown Streetscape Stage 3 line item. ComEd requires a deposit of 10% of the estimated cost of construction prior to the start of design. ComEd has estimated a construction cost of \$1,298,045.45, thus a down payment of \$129,804.00 is required. A vast majority of the remaining cost will not be seen until late in the 2019-20 FY or even more likely the 2020-21 FY. Thus, the

remainder of the construction work will appropriately be budgeted for in the fiscal year the expense will take place. It is important to note that we anticipate this expense to be reimbursable through the TIF.

Staff's recommendation is to approve this "Authority to Work" for ComEd. The project is scheduled for award by the Village Board on July 16, 2019.

Following a couple of clarifications for Trustee Brehmer, the consensus of the Committee of the Whole was to move this forward for approval.

**B. Consider a Resolution Requesting Permission for Temporary Lane Reduction of a State Highway for Founders' Day Parade on July 27, 2019**

John Bucci reporting

Housekeeping item: Resolution for Road Closure required by the State of Illinois in order to close a section of IL Route 62 for the Founders Parade on Saturday, July 27, 2019. This resolution, after it has been passed by the Board, signed by John Schmitt and attested to by the Village Clerk, Jerry Kautz, is returned to the Police Department. We will forward it to the Illinois Department of Transportation to obtain their written permission for this road closure.

Consensus is to move this forward for approval.

**AGENDA ITEM 6:** Executive Session

None

**AGENDA ITEM 7:** Other Business

None

**AGENDA ITEM 8:** Adjournment

Being no further business, the meeting was adjourned at 8:08 pm.

Submitted by: Jerry Kautz, Village Clerk