

**MINUTES OF THE ALGONQUIN POLICE PENSION BOARD
KANE & McHENRY COUNTIES
WILLIAM J. GANEK MUNICIPAL CENTER
2200 HARNISH DRIVE, ALGONQUIN, IL**

WEDNESDAY, OCTOBER 24, 2018

CALL TO ORDER:

President Helgerson called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: President Stan Helgerson, Trustee Art Weber, Trustee Andrew Doles, and Trustee Andrew Dykstra. Mary Tomanek, Graystone Consulting; Assistant Village Manager Michael Kumbera; Deputy Treasurer Susan Skillman and Recording Secretary Adam Carson were also present. Vice President Brian Smith was absent.

ADOPT AGENDA:

A motion was made by Weber and seconded by Doles to adopt the agenda. Voice vote: unanimous ayes - motion carried.

PUBLIC COMMENTS:

None at this time.

APPROVAL OF MINUTES:

The meeting minutes of the meeting held July 25, 2018, were presented for approval. A motion was made by Doles and seconded by Dykstra to approve the minutes. Voice vote: unanimous ayes - motion carried.

APPOINTMENTS:

None at this time.

CONSULTANT REPORT:

Mary Tomanek then provided the 2018 third quarter summary. She advised the market will continue to have more short-term volatility, and that the Board is well diversified and should ride out the ups and downs. Overall it was a good quarter, however fixed income was flat for the quarter. Currently the fund is at a 53% value and 47% growth allocation. The international sector is still showing strong signs and looking forward is still positive.

Discussion involved new money availability totaling \$160,000. A motion was made by Doles and seconded by Weber to invest \$160,000 from the dividend's money market to the S&P 500 Index Fund. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

President Helgerson advised the \$1,150,000 authorized at the July meeting has been invested per the Board's instructions over the past quarter. The Board was also advised that Segall Bryant also adjusted their investment strategy for a longer duration, due to the continuing volatile market.

Mary added that the economy looks to continue to be positive and growing, but just not growing as fast as it has in the recent past.

A motion was made by Dykstra and seconded by Doles to approve the consultant's report as presented. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

Mary then exited the meeting.

VILLAGE TREASURER'S REPORT:

Kumbera advised the asset total ending September 30, 2018 was \$31,412,838.20, adding this was up from the \$29.8 million ending total last quarter. A motion was made by Doles and seconded by Dykstra to approve the financial report through September 30, 2018. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

APPROVAL OF BILLS:

The total pensions check register payments July 2018 through September 2018 is \$283,819.67. The total vendor check registers July 2018 through September 2018 is \$57,151.45, with the total amount being \$340,971.12. A motion was made by Dykstra and seconded by Doles to approve the payment of bills. A roll call vote was taken with all ayes and no nays – motion carried.

REQUEST FOR BENEFITS:

The annual annuitant increases were presented to the Board, effective January 1, 2019. President Helgersson advised this was a statutory increase, where any pensioner 55 years of age and older would receive their annual increase. A motion was made by Doles and seconded by Dykstra to approve the annual annuitant increases effective January 1, 2019. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

A refund request for Philip Ryan Nicholson was next presented to the Board. The gross amount to be paid was \$7,597.61 with a net pay out of \$6,078.09. A motion was made by Doles and seconded by Weber to approve the refund for Officer Nicholson, who was terminated on August 23, 2018. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

The retirement application for Sgt. Doug Lamz was then presented to the Board. His projected retirement date is January 17, 2019, with his pension starting January 18, 2019. He will be a 30-year employee, Tier I, and will receive 75% of his projected salary of \$115,104.72, which equates to \$7,194.05 a month. Lauterbach & Amen will prorate the first payment in January. The Board was advised that a QILDRO is on file as well. A motion was made by Doles and seconded by Weber to approve the retirement pension for Sgt. Doug Lamz, with the projected retirement date of January 17, 2019. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

CLOSED SESSION:

None at this time.

NEW BUSINESS:

The applications of new officers was discussed. Gabriel Holmes was hired September 18, 2018 as a Tier II employee. A motion was made by Doles and seconded by Weber to accept Gabriel Holmes into the fund as a Tier II employee, as of September 18, 2018. It was noted that Gabriel Holmes only had two weeks of service. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

The next application was for Daniel Klocke. Daniel was hired on September 4, 2018 as a Tier II employee, as is currently at the academy. A motion was made by Weber and seconded by Doles to accept Daniel Klocke into the fund as a Tier II employee, as of September 4, 2018. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

The final application was for Ranae Cirrincione. Ranae was hired on August 14, 2018 as a Tier II employee, as is currently at the academy. A motion was made by Dykstra and seconded by Doles to accept Ranae Cirrincione into the fund as a Tier II employee, as of August 14, 2018. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

The 2018 Actuary Report was presented to the Board for approval. A motion was made by Weber and seconded by Doles to the 2018 Actuary Report as presented. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

The 2018 Tax Levy request was presented to the Board for approval. The total amount being requested is \$1,984,537.00. The tax levy request will be presented to the Village in the form of a memo. A motion was made by Dykstra and seconded by Doles to approve tax levy request in the form of memo to the Village for the amount of \$1,984,537.00. Doles inquired if this amount included the layering technique the Board has discussed previously, and was advised it was, and that the total amount being requested should remain stable. A voice vote was taken with all ayes and no nays - motion carried.

The review of the Illinois Department of Insurance (DOI) Report was presented to the Board for approval. This is an annual report prepared by Lauterbach & Amen. A motion was made by Doles and seconded by Dykstra to approve and file the DOI report. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

The Municipal Compliance Report was presented to the Board for approval. This is a required statutory report that is a companion report to the tax levy request. A motion was made by Doles and seconded by Dykstra to formalize and forward to the Village. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

Information was provided to the Board regarding the Participant Board Report, ending April 30, 2018. President Helgerson advised this was information only for the meeting minutes.

OLD BUSINESS:

Officer Stenger's non-duty disability order was prepared by the Board attorney. A motion was made by Doles and seconded by Weber to approve the findings and decision for Officer Stenger's non-duty disability. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

TRAINING:

Doles and Dykstra advised they had completed their training. President Helgerson advised he attended the IPPFA conference in Lake Geneva, and that there were many training modules that may be beneficial for officers to review, regarding retirement preparation.

NEXT QUARTERLY MEETING:

The next Police Pension Board meeting is scheduled for January 30, 2019 at 5:00 p.m. The remainder of the year's regularly scheduled meetings are as follows: April 24, July 24 and October 23, 2019.

ADJOURNMENT:

There being no further business, it was moved by Dykstra and seconded by Doles to adjourn. Voice vote: unanimous ayes – motion carried.

The meeting adjourned at 5:48 p.m.

Respectfully submitted,



Andrew Doles, Secretary
Algonquin Police Pension Fund

Minutes prepared by Adam Carson, Recording Secretary.

Approved by the Board of Trustees at its meeting held on February 13, 2019.