



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held in Village Board Room
January 8, 2019**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Trustee Laura Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:48 p.m.

Present: Trustees Debby Sosine, John Spella, Janis Jasper, Jerry Glogowski, Laura Brehmer, Jim Steigert, and President Schmitt. A quorum was established

Staff Members Present: Village Manager, Tim Schloneger; Assistant Village Manager, Mike Kumbera. Intern, Matt Bajor; Human Resource Director, Todd Walker; Public Works Director, Bob Mitchard; Police Chief, John Bucci; Village Clerk, Jerry Kautz; and Village Attorney, Kelly Cahill.

AGENDA ITEM 2: Public Comment

None

AGENDA ITEM 3: Community Development

None

AGENDA ITEM 4: General Administration

A. Consider an Agreement with Chicago SMSA/Verizon Site Access Agreement – WWTF Monopole

Reporting: Tim Schloneger

This is a proposed Site Access Agreement (SAA) between the Village of Algonquin and Chicago SMSA/Verizon for grounds access to perform a site investigation at the Waste Water Treatment Facility (125 Wilbrandt Street, Algonquin, IL 60102).

The primary purpose for this agreement is for Verizon to conduct a Site Investigation at the property as Verizon is interested in leasing ground space on Village property to collocate cellular equipment on the monopole, owned and operated by Crown Castle LLC, located on Village property. This activity is required prior to proceeding forward with a Site Lease Agreement (SLA). Verizon will have 90-days from full execution of this document to conduct its tests on the site. Staff recommends approval.

The Committee of the Whole consensus was to move this item forward for approval.

B. Consider a Resolution Designating Depositories for Funds and other Public Monies in the Custody of the Village of Algonquin

Reporting: Mike Kumbera

As part of its treasury management activities, the Village maintains several bank and investment accounts at multiple financial institutions. The Village Board, from time to time, shall designate depositories in which the funds and moneys belonging to the Village, in the custody of the Village Treasurer, and all moneys collected by the Village, shall be kept. Staff recommends that the Committee of the Whole forward this item to the Village Board for approval by Resolution.

The Committee of the Whole consensus was to move this item forward for approval.

C. Community Survey Results Presentation (Informational)

Reporting: Mike Kumbera

In fall, staff began work on the sixth annual Algonquin Community Survey to residents of the Village. This survey was scientific in design and results are statistically-significant. This statement signifies that results can be used to make inferences about the entire population within a certain degree of accuracy. Exactly 1,500 residents were randomly selected to complete the survey which was delivered via mail in late September. The overall response rate was 14.0% with 210 residents responding anonymously. The survey asked questions about quality of life measures, perceptions of safety, quality and importance of Village programs and services, performance of Village employees, and general demographic information.

The Algonquin Community Survey provides an enhanced means to:

- ✓ Foster a continuous improvement organizational culture
- ✓ Allocate budgetary resources using a data-driven approach
- ✓ Measure progress toward strategic goals
- ✓ Evaluate municipal services through the voice of our customers (residents)

Management Intern Matthew Bajor played an important role in the administration and data analysis of the survey. Full Survey available for viewing at Village Hall.

The Committee of the Whole Members thanked staff for their efforts.

AGENDA ITEM 5: Public Works & Safety

A. Consider an Agreement with Independent Mechanical Industries, Inc. for the WTP No. 1 MCC Replacement & WTP No. 1, 2, & 3 HSP Motor Replacement

Reporting: Bob Mitchard

The bids received on the WTP No. 1 MCC Replacement & WTP No. 1, 2, & 3 HSP Motor Replacement – VoA16-04-06A project that the Village of Algonquin is proposing. Each bid was reviewed to ensure conformance with the bid specifications (certification, security, cost, etc..).

Per the bid requirements all firms submitted a cost based on 14 base bid line items and 6 alternate line items. This project has a good cost spread, as there is only a 13% cost difference from the max and min bids received. The low bidder had errors in their submitted line items, however the Village has worked with the contractor to rectify the issues and they have agreed to honor the calculated totals. The engineers estimate of cost for this project was nearly 25% lower than the bid average, which is cause for some concern. In discussing this issue with the designer and contractors it appears that the industry was recently influenced by global trade issues, and estimating has not caught up to this trend yet. This project was budgeted in the amount of \$1,150,000.00 over 2 line items in W&S Improvement & Construction (12900400-45520). The cost difference is directly contributed to the significant scope changes made from the time of budget compilation and Final engineering. Due to long lead items on this project the job will straddle 2 budget years, thus the shortfall will be budgeted for in the FY 2019-20.

The Village has not worked with Independent Mechanical of Chicago, IL previously, however the project history indicates a plethora of experience working in water treatment facilities. Due to the scope and cost of the work the Village performed a detailed reference check, which resulted in a very positive response.

Considering the reference check and support from our design engineers, staff feels confident that Independent Mechanical will perform the work successfully. It is for those reasons and the analysis conducted that Staff recommends Independent Mechanical Industries, Inc. for award in the amount of the base and alternate bid total of \$2,100,856.00 for the subject project contract.

Consensus was to move this on for approval.

AGENDA ITEM 7: Executive Session

Moved by Schmitt, seconded by Glogowski, to recess into Executive Session to discuss collective bargaining (MAP Civilian 183 Contract) at 8:25 p.m.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert, Schmitt
Motion carried; 7-ayes, 0-nays

Moved by Schmitt, seconded by Sosine, to reconvene the Committee of the Whole at 8:44 p.m.

Roll call vote; voting aye –Sosine, Spella, Jasper, Glogowski, Brehmer, Steigert, Schmitt
Motion carried; 7-ayes, 0-nays

Report: No consensus required tonight

AGENDA ITEM 8: Other Business
None

AGENDA ITEM 9: Adjournment
There being no further business, Chairperson Brehmer adjourned the meeting at 8:45 p.m.

Submitted: Jerry Kautz, Village Clerk