

AGENDA
COMMITTEE OF THE WHOLE
January 8, 2019
2200 Harnish Drive
Village Board Room
- AGENDA -
7:30 P.M.

Trustee Brehmer– Chairperson
Trustee Glogowski
Trustee Steigert
Trustee Sosine
Trustee Spella
Trustee Jasper
President Schmitt

1. **Roll Call – Establish Quorum**
2. **Public Comment – Audience Participation** (*Persons wishing to address the Committee on an item on this agenda must register with the Chair prior to roll call.*)
3. **Community Development**
4. **General Administration**
 - A. Consider an Agreement with Chicago SMSA/Verizon Site Access Agreement – WWTF Monopole
 - B. Consider a Resolution Designating Depositories for Funds and other Public Monies in the Custody of the Village of Algonquin
 - C. Community Survey Results Presentation
5. **Public Works & Safety**
 - A. Consider an Agreement with Independent Mechanical Industries, Inc. for the WTP No. 1 MCC Replacement & WTP No. 1, 2, & 3 HSP Motor Replacement
6. **Executive Session** (MAP Civilian 183 Contract)
7. **Other Business**
8. **Adjournment**



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: December 18, 2018

TO: Tim Schloneger, Village Manager

FROM: Kevin Crook, Chief Innovation Officer

SUBJECT: *Chicago SMSA/Verizon Site Access Agreement – WWTF Monopole*

Attached (1) please find a copy of the proposed Site Access Agreement (SAA) between the Village of Algonquin and Chicago SMSA/Verizon for grounds access to perform a site investigation at the Waste Water Treatment Facility (125 Wilbrandt Street, Algonquin, IL 60102).

The primary purpose for this agreement is for Verizon to conduct a Site Investigation at the property as Verizon is interested in leasing ground space on Village property to collocate cellular equipment on the monopole, owned and operated by Crown Castle LLC, located on Village property. This activity is required prior to proceeding forward with a Site Lease Agreement (SLA). Verizon will have 90-days from full execution of this document to conduct its tests on the site.

Village staff recommends Village Board approval of this agreement

If you concur, please forward to the Committee of the Whole for their consideration at their next meeting. Please do not hesitate to contact me with any questions.

SITE ACCESS AGREEMENT

This Site Access Agreement (this “**Agreement**”) is executed by **Chicago SMSA Limited Partnership d/b/a Verizon Wireless** (the “**Licensee**”), with a business address of 180 Washington Valley Road, Bedminster, NJ 07921, and the **Village of Algonquin**, an Illinois municipality, (the “**Licensor**”) whose mailing address is 2200 Harnish Drive, Algonquin, Illinois 60102.

BACKGROUND

With respect to a portion of the real property (the “**Property**”) located at 55 Arbor Lane, Algonquin, Kane County, Illinois 60102, as more fully described in **Exhibit A**, attached, Licensee wishes to have access to the Property for an environmental investigation relative to the potential placement, maintenance and use of a communications facility and appurtenant uses, and the Licensor has agreed to grant to Licensee and other persons described herein, a license, to enter upon the Property to conduct activities to help Licensee assess the suitability of the Property for its intended use. These activities may include, among other things, environmental inspection, testing and sampling activities (“**Site Investigations**”) at the Property.

The purpose of this Agreement is to enter into a site access license governing the Site Investigations that may be conducted by Licensee’s authorized agents, contractors, consultants and employees.

Licensee and Licensor agree as follows:

1. **Authority to Grant a License.** Licensor represents that it has the authority to grant the access allowed by this Agreement and that there is no need to obtain the approval or consent of any other party. The Licensor hereby grants a temporary, nonexclusive license to Licensee to conduct the Site Investigation that will automatically expire within ninety (90) days following the full execution of the Agreement by the parties.
2. **Access to Property and Licensor’s Consent.** Licensor grants to Licensee and its agents, advisors, employees, consultants, representatives, and independent contractors, including environmental contractors and consultants hired directly or indirectly by Licensee (collectively, the “**Licensee Representatives**”), this temporary, nonexclusive license for ingress to, egress from, and access under, above, and through, the Property for the purpose of performing the Site Investigation. The Site Investigation may include, but is not necessarily limited to, activities intended to (1) review environmental, safety and health conditions; (2) conduct radio tests, including the placing of radio broadcast/receive equipment on the Property for necessary periods; (3) conduct physical, structural and geotechnical testing; and (4) perform boundary and other surveys. These activities may, among other things, include the collection and testing of samples of soil, water, building materials and other substances. Without limiting the generality of the foregoing, the Licensee Representatives may drill into the soil, remove reasonable amounts of soil, install and sample monitoring wells, so long as such wells are removed upon the expiration of this license and perform other tests, actions, evaluations, procedures, and treatments to complete its investigations. The Licensee Representatives shall undertake all activities on the Property in

compliance with all applicable laws and shall use commercially reasonable efforts to minimize the extent and duration of any interference with Licensor's business operations on the Property. The cost of all such activities shall be the responsibility of Licensee (or the Licensee Representatives as arranged between the Licensee Representative and the Licensee) and not Licensor.

3. **Advance Notice.** Licensee or Licensee Representatives shall give Licensor at least twenty-four (24) hours advance notice, either orally (by telephone or in person) or by electronic message of a planned activity that can reasonably be expected to require invasive activities into the Property's subsurface, including notice of the areas of the Property that are expected to be materially affected by any sampling, monitoring, installation, or similar action. Licensee Representatives shall cooperate with Licensor to schedule the activities so as to minimize the extent and duration of any interference with Licensor's operations.

4. **Installation, Sampling, and Removal.** Licensor shall cooperate with the Licensee Representatives regarding all installation, monitoring, sampling, removal and related activities that Licensee Representatives desire to conduct on the Property. Licensor shall cooperate in locating buried utilities and improvements on the Property at the request of Licensee Representative and shall assist the Licensee Representatives in avoiding impacts to such buried or concealed features. At the Licensor's specific request, Licensee Representatives shall use commercially reasonable efforts to schedule its activities to avoid times of peak business activity on the Property. Licensor authorizes Licensee Representatives to obstruct temporarily, but for a reasonable period of time, access to, or use of, limited areas of the Property to conduct Site Investigations. Licensee Representatives may use any electrical or other utility outlets or connections on the Property to conduct its activities. Licensee Representatives shall split all samples with Licensor upon Licensor's request, so long as Licensor pays for any and all additional costs incurred by the Licensee Representatives in this regard. After completing the activities contemplated by this Agreement, Licensee or Licensee Representatives shall remove their equipment and restore any part of the Property that was affected by its activities to a condition that is reasonably similar to the condition of the Property at the time immediately preceding the commencement of said activities.

5. **Indemnification.** (a) Licensee shall indemnify and hold harmless Licensor for any penalties, damages or costs that result from the negligence or willful misconduct, misrepresentation or breach of warranty in this agreement by Licensee or Licensee representatives.

(b) Licensee shall indemnify and hold harmless Licensor for any penalties, damages, claims, actions or costs that result from Licensee's or Licensee's Representatives' presence or activities on the Property, except to the extent caused by the negligence or willful misconduct of Licensor. Notwithstanding the foregoing, Licensee shall not be responsible for any environmental or industrial hygiene condition that existed on the Property before the execution of this Agreement, or that otherwise does not result from the activities of Licensee. For the avoidance of doubt, Licensee shall not become liable or responsible for any condition simply because Licensee discovers it while conducting the testing permitted by this Agreement or reports it to any appropriate agency in accordance with law.

(c) The site access granted to the Licensee and/or Licensee Representatives pursuant to this Agreement extends to any repair or restoration work required to remediate any damage to the Property that is indemnified pursuant to this Section.

6. **Reporting.** In the event that, as a result of Licensee and/or Licensee Representatives' Site Investigations or any other activities relative to the environmental condition of Property, it is determined that there is a reporting obligation regarding the Property, the Village shall be responsible for any such reporting, alone, and neither Licensee or any Licensee Representative shall undertake any such reporting of any kind, unless the Village refuses to do so and Licensee or Licensee Representative is required to do so by law. Licensee shall cause every Licensee Representative that it utilizes relative to the Site Investigations to be added as a signatory to this Agreement such that each Licensee Representative is bound to this provision.

7. **Waiver; Modification; Severability.** An extension, amendment, modification, cancellation, or termination of this Agreement will be valid and effective only if it is in writing and signed by each party to this Agreement, except as provided otherwise in this Agreement. In addition, a waiver of any duty, obligation, or responsibility of a party under this Agreement will be valid and effective only if it is evidenced by a writing signed by, or on behalf of, the party against whom the waiver or discharge is sought to be enforced. Whenever possible, each provision of this Agreement should be construed and interpreted so that it is valid and enforceable under applicable law. However, if a provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, that provision will be deemed severable from the remaining provisions of this Agreement and will not affect the validity, interpretation, or effect of the other provisions of this Agreement or the application of that provision to other circumstances in which it is valid and enforceable.

8. **Assignment; Third Party Beneficiaries.** Neither the entry of this Agreement or any action taken by Licensee hereunder shall create any third party beneficiary or third party beneficiary rights.

9. **Legal Matters.** The validity, construction, enforcement, and interpretation of this Agreement are governed by the laws of the State where the Property is located and the federal laws of the United States of America.

10. **Notices.** Except for oral notices specifically authorized in this agreement, notices permitted by this Agreement will be valid only if such notice is in writing, delivered personally or by e-mail, telecopy, commercial courier, or first class, postage prepaid, United States mail (whether or not certified or registered and regardless of whether a return receipt is requested or received by the sender), and addressed by the sender to the intended recipient at its address set forth in the first paragraph of this Agreement, or to such other address as the intended recipient may designate by notice given to the sender in accordance with this section. A validly given notice, consent, demand, request, or approval will be effective on the earlier of its receipt, if delivered personally or by e-mail, telecopy, or commercial courier, or the third day after it is postmarked by the United States Postal Service, if delivered by first class, postage prepaid, United States mail. Each party promptly shall notify the other of any change in its mailing address or telephone contact number stated in this Agreement.

11. **Complete Agreement; Survival.** This Agreement records the entire understanding between the parties regarding the subjects addressed in it and supersedes any previous or contemporaneous agreement, understanding, or representation, oral or written, by either of them.

12. **Execution and Effectiveness.** The parties may execute this Agreement in counterparts. Each executed counterpart will constitute an original document, and all executed counterparts, together, will constitute the same agreement. This Agreement will become effective upon the last signatory's delivery of the fully executed document to the other party, and the last signatory shall fill in the EXECUTED date below prior to such delivery.

[Signature page follows. The remainder of this page is intentionally blank.]

EXECUTED: _____, 20____.

LICENSOR:

The Village of Algonquin

By: _____

Name: _____

Title: _____

Date: _____

LICENSEE:

**Chicago SMSA Limited Partnership
d/b/a Verizon Wireless**

By Cellco Partnership, Its General Partner

By: _____

Name: _____

Title: _____

Date: _____

The undersigned "Licensee Representative" has reviewed this Agreement and hereby agrees to comply with all obligations pertaining to, and imposed on, Licensee Representatives contained herein.

Agreed to and accepted by:
EnviroBusiness, Inc.

By: _____

Name: _____

Its Authorized Agent

Date: _____

EXHIBIT A

LEGAL DESCRIPTION

ALL THAT PARCEL OF LAND IN KANE COUNTY, STATE OF ILLINOIS, ID# 03-03-107-029, BEING KNOWN AND DESIGNATED AS FOLLOWS:

LOT 1 IN THE VILLAGE OF ALCOQUIN WASTEWATER TREATMENT FACILITY SOUTH SUBDIVISION, BEING A SUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 11, 2009, AS DOCUMENT NUMBER 2009K027034, IN KANE COUNTY, ILLINOIS.

AND

ALL THAT PARCEL OF LAND IN KANE COUNTY, STATE OF ILLINOIS, AS MORE FULLY DESCRIBED IN DEED DOC # 92K45876, ID# 03-03-152-026, BEING KNOWN AND DESIGNATED AS FOLLOWS:

PARCEL 1: THAT PART OF THE WEST HALF OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE POINT OF INTERSECTION OF THE NORTH LINE OF SAID SECTION 3 WITH THE CENTER LINE OF SAID STATE ROUTE NO. 31, THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG THE CENTER LINE OF SAID STATE ROUTE NO. 31, 192.1 FEET; THENCE SOUTH 7 DEGREES 17 MINUTES EAST ALONG SAID CENTER LINE 405.2 FEET; THENCE SOUTH 10 DEGREES 59 MINUTES EAST ALONG SAID CENTER LINE 799.1 FEET; THENCE SOUTHERLY ALONG SAID CENTER LINE ON A CURVE TO THE RIGHT 544.9 FEET; THENCE SOUTH 8 DEGREES 34 MINUTES WEST ALONG SAID CENTER LINE 239.5 FEET; THENCE NORTH 45 DEGREES 50 MINUTES EAST 1800 FEET TO THE WESTERLY BANK OF FOX RIVER; THENCE NORTHERLY ALONG SAID WESTERLY BANK 3052.1 FEET TO THE NORTH LINE OF SAID SECTION 3; THENCE WEST ALONG SAID NORTH LINE TO THE POINT OF BEGINNING; (EXCEPT THE NORTH 64 FEET THEREOF, MEASURED AT RIGHT ANGLES TO THE NORTH LINE OF SAID SECTION, AND ALSO EXCEPT THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE POINT OF INTERSECTION OF THE NORTH LINE OF SAID SECTION WITH THE CENTER LINE OF STATE ROUTE 31; THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTER LINE 64.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST PARALLEL WITH THE NORTH LINE OF SAID SECTION 170 FEET; THENCE SOUTH 13 DEGREES 42 MINUTES EAST 88.4 FEET; THENCE SOUTH 13 DEGREES 37 MINUTES EAST 73.6 FEET; THENCE SOUTH 12 DEGREES 06 MINUTES EAST 88.25 FEET; THENCE SOUTH 10 DEGREES 12 MINUTES EAST 74.25 FEET; THENCE SOUTH 8 DEGREES 32 MINUTES EAST 70 FEET; THENCE SOUTH 5 DEGREES 19 MINUTES EAST 144 FEET FOR THE POINT OF BEGINNING; THENCE 5 DEGREES 19 MINUTES WEST 144 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST, PARALLEL WITH THE NORTH LINE OF SAID SECTION, 149 FEET; THENCE SOUTH 5 DEGREES 52 MINUTES WEST 144 FEET TO A LINE DRAWN SOUTH 87 DEGREES 53 MINUTES EAST FROM THE POINT OF BEGINNING; THENCE NORTH 87 DEGREES 53 MINUTES WEST, 118.2 FEET TO THE POINT OF BEGINNING), AND ALSO EXCEPT THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID SECTION WITH THE CENTER LINE OF STATE ROUTE 31; THENCE SOUTH 13 DEGREES 42 MINUTES EAST, ALONG SAID CENTER LINE, 84.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST, ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SAID SECTION, 170.0 FEET; THENCE SOUTH 13 DEGREES 42 MINUTES EAST, 85.4 FEET FOR THE PLACE OF BEGINNING; THENCE SOUTH 13 DEGREES 37 MINUTES EAST, 73.6 FEET; THENCE SOUTH 12 DEGREES 06 MINUTES EAST, 88.25 FEET; THENCE SOUTH 10 DEGREES 12 MINUTES EAST, 74.25 FEET; THENCE SOUTH 8 DEGREES 12 MINUTES EAST, PARALLEL WITH THE NORTH LINE OF SECTION 3, AFORSAID, 149.4 FEET; THENCE NORTH 11 DEGREES 29 MINUTES WEST, 214.4 FEET; THENCE NORTH 87 DEGREES 53 MINUTES WEST, 142.7 FEET TO THE PLACE OF BEGINNING, AND ALSO EXCEPT THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTER LINE OF STATE ROUTE 31 WITH THE NORTH LINE OF SAID SECTION 3, THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTER LINE, 84.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORSAID, 51.8 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31 AFORSAID; THENCE SOUTHERLY ALONG SAID RIGHT-OF-WAY LINE, 140.0 FEET TO THE PLACE OF BEGINNING; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORSAID, 118.8 FEET; THENCE SOUTH 12 DEGREES 06 MINUTES EAST, 70.5 FEET; THENCE NORTH 88 DEGREES 12 MINUTES WEST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORSAID, 119.1 FEET TO THE EASTERLY LINE OF STATE ROUTE 31 AFORSAID; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY LINE, 70.5 FEET TO THE PLACE OF BEGINNING, AND ALSO EXCEPT THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTER LINE OF STATE ROUTE 31 WITH THE NORTH LINE OF SAID SECTION 3, THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTER LINE, 84.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORSAID, 51.8 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31 AFORSAID; THENCE SOUTHERLY ALONG SAID RIGHT-OF-WAY LINE, 281.5 FEET FOR THE PLACE OF BEGINNING; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORSAID, 119.4 FEET; THENCE SOUTH 8 DEGREES 32 MINUTES EAST, 70.0 FEET; THENCE NORTH 88 DEGREES 12 MINUTES WEST, PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORSAID, 118.0 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31 AFORSAID; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY LINE, 70.0 FEET TO THE PLACE OF BEGINNING, IN THE TOWNSHIP OF QUINDEE, KANE COUNTY, ILLINOIS.

[Legal Description Continues On Next Page]

[Legal Description Continues Below]

PARCEL 2: THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE CENTER LINE OF STATE ROUTE 31 WITH THE NORTH LINE OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTER LINE, 64.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORESAID, 51.8 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31 AFORESAID; THENCE SOUTHERLY ALONG SAID RIGHT-OF-WAY LINE, 70.0 FEET FOR THE PLACE OF BEGINNING; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORESAID, 118.5 FEET; THENCE SOUTH 13 DEGREES 37 MINUTES EAST, 70.0 FEET; THENCE NORTH 88 DEGREES 12 MINUTES WEST, PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORESAID, 118.8 FEET TO THE AFORESAID EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY LINE, 70.0 FEET TO THE PLACE OF BEGINNING BEING SITUATED IN DUNDEE TOWNSHIP, KANE COUNTY, ILLINOIS. ALL THAT PARCEL OF LAND IN KANE COUNTY, STATE OF ILLINOIS, AS MORE FULLY DESCRIBED IN DEED DOC # 1740786, ID# 03-03-152-026, BEING KNOWN AND DESIGNATED AS FOLLOWS: THAT PART OF THE NORTH WEST ¼ OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE POINT OF INTERSECTION OF THE NORTH LINE OF SAID SECTION WITH THE CENTER LINE OF STATE ROUTE 31; THENCE SOUTH 13 DEGREES, 42 MINUTES, 0 SECONDS EAST ALONG SAID CENTER LINE 64.8 FEET; THENCE SOUTH 88 DEGREES, 12 MINUTES, 9 SECONDS EAST PARALLEL WITH THE NORTH LINE OF SAID SECTION 170 FEET; THENCE SOUTH 13 DEGREES, 42 MINUTES, 0 SECONDS EAST 65.4 FEET; THENCE SOUTH 13 DEGREES, 37 MINUTES, 0 SECONDS EAST 73.6 FEET; THENCE SOUTH 12 DEGREES, 6 MINUTES, 0 SECONDS EAST 68.25 FEET; THENCE SOUTH 10 DEGREES, 12 MINUTES, 0 SECONDS EAST 74.25 FEET; THENCE SOUTH 8 DEGREES, 32 MINUTES, 0 SECONDS EAST 70 FEET;

THENCE SOUTH 5 DEGREES, 19 MINUTES, 0 SECONDS EAST 144 FEET FOR THE POINT OF BEGINNING; THENCE NORTH 5 DEGREES, 19 MINUTES, 0 SECONDS WEST 144 FEET; THENCE SOUTH 88 DEGREES, 12 MINUTES, 0 SECONDS EAST, PARALLEL WITH THE NORTH LINE OF SAID SECTION 145 FEET; THENCE SOUTH 5 DEGREES, 52 MINUTES, 0 SECONDS WEST, 144 FEET TO A LINE DRAWN SOUTH 87 DEGREES, 53 MINUTES, 0 SECONDS EAST FROM THE POINT OF BEGINNING; THENCE NORTH 87 DEGREES, 53 MINUTES, 0 SECONDS WEST, 118.2 FEET TO THE POINT OF BEGINNING, IN THE TOWNSHIP OF DUNDEE, KANE COUNTY, ILLINOIS. - LESS AND EXCEPT THAT PORTION OF LAND IN DEED DOC #2000K104551, RECORDED 12/29/2000, DESIGNATED AS FOLLOWS: THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID SECTION 3 WITH THE CENTERLINE OF STATE ROUTE 31; THENCE SOUTHEASTERLY ALONG SAID CENTERLINE 133.11 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE 74 DEGREES 30 MINUTES 59 SECONDS TO THE LEFT WITH THE PROLONGATION OF THE LAST DESCRIBED COURSE 187.11 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE OF 100 DEGREES 44 MINUTES 48 SECONDS WITH THE LAST DESCRIBED COURSE 145.51 FEET TO A POINT ON THE WESTERLY LINE OF ALAN DRIVE, SAID POINT BEING THE PLACE OF BEGINNING; THENCE SOUTHEASTERLY 104 DEGREES 53 MINUTES 48 SECONDS ALONG SAID WESTERLY LINE 302.90 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE OF 103 DEGREES 24 MINUTES 37 SECONDS WITH THE LAST DESCRIBED COURSE 208.64 FEET TO A POINT ON THE WESTERLY SHORELINE OF THE FOX RIVER; THENCE NORTHEASTERLY ALONG SAID WEST LINE 278.70 FEET TO A POINT ON A LINE WHICH IS 124.00 FEET OF AND PARALLEL WITH SAID NORTH LINE OF SECTION 3; THENCE WESTERLY AND PARALLEL WITH SAID SECTION LINE 265.86 FEET TO A POINT ON THE EASTERLY LINE OF ALAN DRIVE; THENCE NORTHWESTERLY 64 +/- FEET TO THE PLACE OF BEGINNING, BEING SITUATED IN KANE COUNTY, ILLINOIS. AND BEGINNING AT THE INTERSECTION OF THE CENTER LINE OF STATE ROUTE 31 WITH THE NORTH LINE OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTER LINE, 64.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORESAID, 51.8 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31 AFORESAID; THENCE SOUTHERLY LONG SAID RIGHT-OF-WAY LINE, 70.0 FEET FOR THE PLACE OF BEGINNING; THENCE SOUTH 88 DEGREES 12 MINUTES EAST ALONG A LINE THAT IS PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORESAID, 118.5 FEET; THENCE SOUTH 13 DEGREES 37 MINUTES EAST, 70.0 FEET; THENCE NORTH 88 DEGREES 12 MINUTES WEST, PARALLEL WITH THE NORTH LINE OF SECTION 3 AFORESAID, 118.8 FEET TO THE AFORESAID EASTERLY RIGHT-OF-WAY LINE OF STATE ROUTE 31; THENCE NORTHERLY ALONG SAID RIGHT-OF-WAY LINE, 70.0 FEET TO THE PLACE OF BEGINNING BEING SITUATED IN DUNDEE TOWNSHIP, KANE COUNTY, ILLINOIS. - LESS AND EXCEPT THAT PORTION OF LAND IN DEED DOC #2005K148470, RECORDED 12/13/2005, DESIGNATED AS FOLLOWS: THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTERLINE OF STATE ROUTE 31 WITH THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTER LINE 64.8 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST PARALLEL WITH SAID NORTH LINE OF THE NORTHWEST QUARTER 170 FEET; THENCE SOUTH 13 DEGREES 42 MINUTES EAST 65.4 FEET; THENCE SOUTH 13 DEGREES 37 MINUTES EAST 73.6; THENCE SOUTH 12 DEGREES 06 MINUTES EAST 68.25 FEET; THENCE SOUTH 10 DEGREES 12 MINUTES EAST 74.25 FEET FOR THE POINT OF BEGINNING; THENCE SOUTH 8 DEGREES 32 MINUTES EAST 70 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST PARALLEL WITH SAID NORTH LINE OF THE NORTHWEST QUARTER TO THE WESTERLY LINE OF A 80.0 FOOT EASEMENT (ALAN DRIVE); THENCE NORTH 11 DEGREES 37 MINUTES 31 SECONDS WEST ALONG SAID WESTERLY LINE 89.79 FEET; THENCE NORTH 88 DEGREES 12 MINUTES WEST OLD (NORTH 87 DEGREES 47 MINUTES, 22 SECONDS WEST 141.77 FEET) TO THE POINT OF BEGINNING, IN DUNDEE TOWNSHIP, KANE COUNTY, ILLINOIS.

[Legal Description Continues On Next Page]

[Legal Description Continues Below]

AND THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTERLINE OF STATE ROUTE 31 WITH THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE SOUTH 13 DEGREES 42 MINUTES EAST ALONG SAID CENTERLINE 64.8 FEET; THENCE SOUTH 66 DEGREES 12 MINUTES EAST PARALLEL WITH SAID NORTH LINE OF THE NORTHWEST QUARTER 170 FEET; THENCE SOUTH 13 DEGREES 42 MINUTES EAST 85.4 FEET; THENCE SOUTH 13 DEGREES 37 MINUTES EAST 73.6 FEET; THENCE SOUTH 12 DEGREES 16 MINUTES EAST 70.5 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 10 DEGREES 12 MINUTES EAST DEED, (SOUTH 10 DEGREES 18 MINUTES 13 SECONDS EAST MEASURED), 70.0 FEET; THENCE NORTH 88 DEGREES 12 MINUTES 00 SECONDS WEST 117.72 FEET TO THE WESTERLY RIGHT OF WAY OF STATE ROUTE 31; THENCE NORTHERLY ALONG SAID EASTERLY LINE BEING ON A CURVE TO THE LEFT HAVING A RADIUS OF 2243.67 FEET AN ARC DISTANCE OF 71.11 FEET; THENCE SOUTH 88 DEGREES 12 MINUTES EAST DEED (SOUTH 88 DEGREES 40 MINUTES 06 SECONDS EAST 117.94 FEET MEASURED) TO THE POINT OF BEGINNING, IN DUNDEE TOWNSHIP, KANE COUNTY, ILLINOIS. - LESS AND EXCEPT THAT PORTION OF LAND IN DEED DOC #2006K089852, RECORDED 08/16/2006, DESIGNATED AS FOLLOWS: THAT PART OF THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID NORTHWEST QUARTER WITH THE EASTERLY RIGHT OF WAY LINE OF STATE ROUTE 31 (SAID NORTH LINE ALSO BEING THE SOUTH LINE OF VACATED SOUTH DRIVE IN ARTHUR TRAUBE AND COMPANY'S FOX RIVERVIEW SUBDIVISION TRACT NO. 1, A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 33 AND PART OF THE WEST FRACTION OF SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 43 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, MCHEMRY COUNTY, ILLINOIS); THENCE SOUTH 15 DEGREES 48 MINUTES 53 SECONDS EAST ALONG SAID RIGHT OF WAY LINE 64.94 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 53 MINUTES 00 SECONDS EAST AND PARALLEL WITH THE NORTH LINE OF SAID NORTHWEST QUARTER, 327.74 FEET; THENCE SOUTH 15 DEGREES 44 MINUTES 35 SECONDS EAST 66.08 FEET TO AN ANGLE POINT IN THE NORTH LINE OF PROPERTY DESCRIBED IN DOCUMENT NO. 2000K104551 (THE NEXT FOUR COURSES BEING ALONG THE NORTH LINES OF SAID DOCUMENT); THENCE NORTH 82 DEGREES 36 MINUTES 32 SECONDS WEST, 64.34 FEET; THENCE NORTH 89 DEGREES 28 MINUTES 57 SECONDS WEST 143.56 FEET; THENCE SOUTH 15 DEGREES 55 MINUTES 09 SECONDS EAST, 4.60 FEET; THENCE SOUTH 89 DEGREES 34 MINUTES 53 SECONDS WEST 118.50 FEET TO THE EASTERLY RIGHT OF WAY LINE OF STATE ROUTE 31; THENCE NORTH 15 DEGREES 49 MINUTES 25 SECONDS WEST ALONG SAID RIGHT OF WAY LINE 68.90 FEET TO THE POINT OF BEGINNING, CONTAINING 0.4542 ACRES, IN KANE COUNTY, ILLINOIS.



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: January 3, 2019

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Authorizing Financial Institutions as Designated Depositories*

As part of its treasury management activities, the Village maintains several bank and investment accounts at multiple financial institutions. The Village Board, from time to time, shall designate depositories in which the funds and moneys belonging to the Village, in the custody of the Village Treasurer, and also all moneys collected by the Village, shall be kept. Attached is a Resolution listing the nine (9) banks and financial institutions the Village is actively engaged with.

Recommendation

Staff recommends that the Committee of the Whole forward this item to the Village Board for approval by Resolution at their meeting on January 15, 2019.

RESOLUTION NO. 2019-R-_____

**DESIGNATION OF DEPOSITORIES FOR FUNDS AND OTHER PUBLIC MONIES
IN THE CUSTODY OF THE VILLAGE OF ALGONQUIN**

WHEREAS, the investment of municipal funds is governed by the Public Funds Investment Act, 30 ILCS 235; and

WHEREAS, the Village of Algonquin ("Village") has established an investment policy to further guide investment activities to achieve safety, liquidity, and yield-rate of annual return; and

WHEREAS, Public Funds Investment Act calls for the designation of depositories for fund and other public monies in the custody of the Village and sets certain requirements to be followed by financial institutions so designated; and

WHEREAS, the Village Treasurer requests the Board of Trustees to designate banks or other financial institutions, including brokered investments, in which the funds and monies of the Village may be deposited.

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Algonquin, Kane and McHenry Counties, Illinois that the following named banks and other financial institutions are hereby designated as depositories for fund and other public monies in the custody of the Village:

- ALGONQUIN STATE BANK, N.A.
- BANK OF NEW YORK MELLON CORPORATION
- CHARLES SCHWAB CORPORATION
- HOME STATE BANCORP, INC
- ILLINOIS FUNDS
- ILLINOIS INSTITUTIONAL INVESTORS TRUST FUND
- ILLINOIS METROPOLITAN INVESTMENT FUND
- ILLINOIS NATIONAL BANCORP, INC.
- JP MORGAN CHASE BANK, N.A.

BE IT FURTHER RESOLVED, before any funds are deposited into any of the designated depositories, a copy of the aforesaid financial statements of the depository will be placed on file.

PASSED AND APPROVED, by the Board of Trustees for the Village of Algonquin the 15th day of January 2019.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

(SEAL)

John C. Schmitt, Village President

ATTEST: _____
Gerald S. Kautz, Village Clerk



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: January 3, 2019

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *2018 Algonquin Community Survey*

In fall, staff began work on the sixth annual Algonquin Community Survey to residents of the Village. This survey was scientific in design and results are statistically-significant. This statement signifies that results can be used to make inferences about the entire population within a certain degree of accuracy.

Exactly 1,500 residents were randomly selected to complete the survey which was delivered via mail in late September. The overall response rate was 14.0% with 210 residents responding anonymously.

The survey asked questions about quality of life measures, perceptions of safety, quality and importance of Village programs and services, performance of Village employees, and general demographic information.

The Algonquin Community Survey provides an enhanced means to:

- Foster a continuous improvement organizational culture
- Allocate budgetary resources using a data-driven approach
- Measure progress toward strategic goals
- Evaluate municipal services through the voice of our customers (residents)

A presentation of the results will be presented to the Committee of the Whole at their meeting on January 8. Additionally, a full report will also be provided to the Village Board (which will also be online at www.algonquin.org/survey) to augment the presentation.

Management Intern Matthew Bajor played an important role in the administration and data analysis of the survey.

Please do not hesitate to contact me with any questions.

Attachment (1)

- Executive Summary

Background

This report consists of the results from the seventh annual Algonquin Community Survey which was conducted in 2018. Goals of the survey are to evaluate municipal services and resident's perceptions of the community, identify trends, and develop strategies for future service delivery. Project information and historic reports are available at www.algonquin.org/survey.

Project Summary

In September 2018, the Algonquin Community Survey was sent to randomly selected households in the community. Village staff was responsible for designing, administering, tabulating, and reporting the results of the Algonquin Community Survey. All Village department heads were given an opportunity to review draft versions of the survey and make suggestions on changes to be made. Every year, the Algonquin Community Survey instrument is reviewed and evaluated to determine any necessary modifications in the survey format needed to accurately capture resident opinions, while maintaining its integrity for meaningful year-to-year analysis.

The three-page survey was mailed to 1,500 randomly selected households on September 24, 2018. Households were given 22 days to complete and return the survey. During the fall months of 2018, staff entered raw data into Microsoft Excel. Following entry into Excel, data was analyzed and various cross-tabulations were performed. Cross-tabulations allow users the ability to "drill down" within the results to see how certain segments of the population responded. For example, results can be broken down by age, gender, location of household, and length of residency. This information is useful in identifying underlying trends.

Sample

This survey included a random sample of 1,500 households. The Village's water/sewer utility billing database and listing of all multi-family residential units were used to generate this sample.

Margin of Error

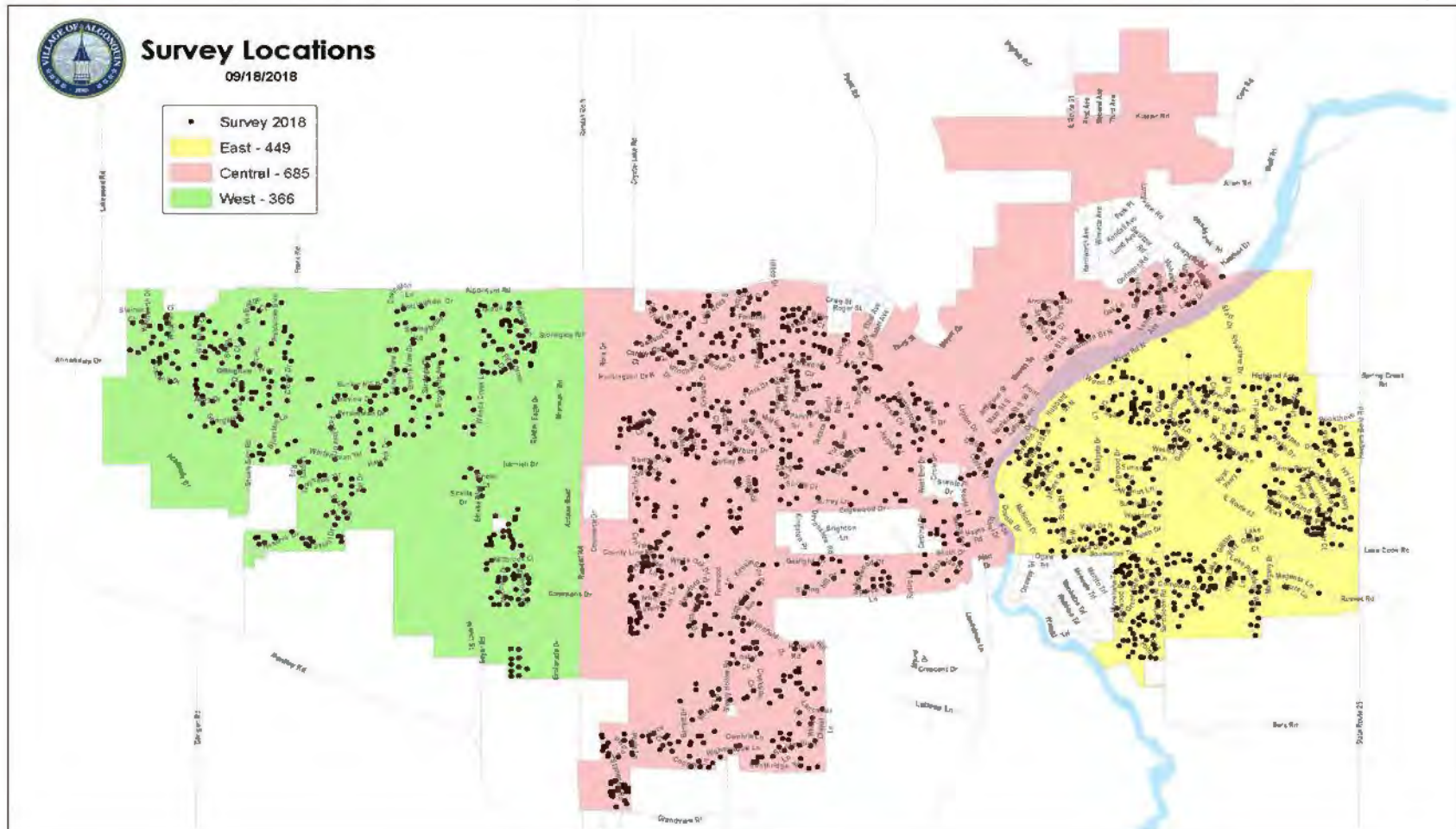
The Algonquin Community Survey was conducted with a 90% confidence level and a margin of error of 6%, plus or minus. Based on the survey responses received, 90% of the time, the results of a survey should differ by not more than 6% in either direction from what would have been obtained by surveying all households in Algonquin's population base.

Report

This report summarizes the results for each question in the survey and reports on any variances in attitude or perception where significant among demographic subgroups. This survey also reports year-to-year comparisons to help identify trends and changes.



Sample Distribution and Response Rate



Of the 1,500 surveys distributed, 210 were returned for a 14.0% overall response rate. Further delineating response rate by geography, households East of the Fox River had a 14.9% response rate, households west of the Fox River and east of Randall Road had a 15.0% response rate, and households west of Randall Road had a 10.7% response rate. One respondent did not indicate in what area of Algonquin they resided.

Executive Summary

Quality of Life

The Village of Algonquin earns its reputation as the "Gem of the Fox River Valley" by providing quality services and amenities to the community. This category asks residents to evaluate the overall quality and image of Algonquin, as well as Algonquin as a place to live, work, and play. **The top rated measure in this category is Your Neighborhood as a Place to Live, receiving a positive (Good or Excellent) rating of 90.7% by respondents.** The next top two rated measures are: Algonquin as a Place to Raise Children (87.7%) and Algonquin as a Place to Live (86.8%).

This year, the bottom most rated measures in this category are: Traffic Flow on Major Streets (33.3%), Value of Services for the Taxes Paid to the Village of Algonquin (43.1%), and Employment Opportunities (44.6%).

Public Safety

Ensuring public safety is one of the most critical charges of municipal government. The results of the Algonquin Community Survey indicate the vast majority of Algonquin residents feel safe in their neighborhoods. **The top rated measure in this category is 911 Services (94.0%).** The next top two rated measures are: Crime Prevention (90.6%) and Overall Police Services (88.3%).

This year, the bottom most rated measures are: Traffic Enforcement (70.5%) and Patrol Services (76.9%).

Public Works/Infrastructure

Residents were asked to rate the quality of Public Works and infrastructure-related services in Algonquin. **The top rated measure in this category is Public Property Maintenance (84.7%).** The following top two rated measures are: Urban Forestry Program (80.3%) and Sewer Services (78.9%).

The bottom most rated measures in this category are: Street Improvement (60.3%), Sidewalk Maintenance (64.1%), and Street Maintenance (65.3%).

The Village of Algonquin has 256 miles of municipality-owned and maintained streets, 22 park sites, 165 miles of water mains, and 137 miles of sanitary sewer.

Parks/Recreation

Parks and recreational services add to the high quality of life that Algonquin residents enjoy. **The top rated measure in this category is Quality of Village Parks (85.4%).** The following top two rated measures are: Parks Maintenance (84.5%) and Preservation of Natural Areas (82.8%).

The bottom rated measures in this category are: Swimming Pool Facility (69.9%), Recreation Programs (71.8%), and Recreation Facilities (72.4%).

The Village of Algonquin owns and maintains all parks within the Village limits. Algonquin Recreation provides activity programs and special events at these parks and other facilities, including Historic Village Hall and the Lions-Armstrong Memorial Pool. Additionally, Dundee Township Park District, Huntley Park District, and Barrington Hills Park District serve portions of Algonquin.

Community Development

The Community Development Department is responsible for planning/zoning, building permitting, economic development, and code enforcement. **The top rated measures in this category are Ease/Efficiency of Obtaining Permits (79.7%).** The next top two rated measures are: Overall Community Development (69.6.5%) and Economic Development (65.7%).

The bottom most rated measures are Economic Development (64.1%) and Code Enforcement (66.1%).

In calendar year 2017, the Community Development Department issued 2,710 building permits. In 2018, 3,163 building permits were issued by the department.

General Services

This section of the Algonquin Community Survey asked respondents to evaluate services and programs ranging from the Village newsletter to promoting the Village to attract visitors. **The top rated measure in this category is Online Payment Options (92.1%).** The next top two rated measures are: Ease of Water Billing Services (92.7%) and Recycling (90.0%).

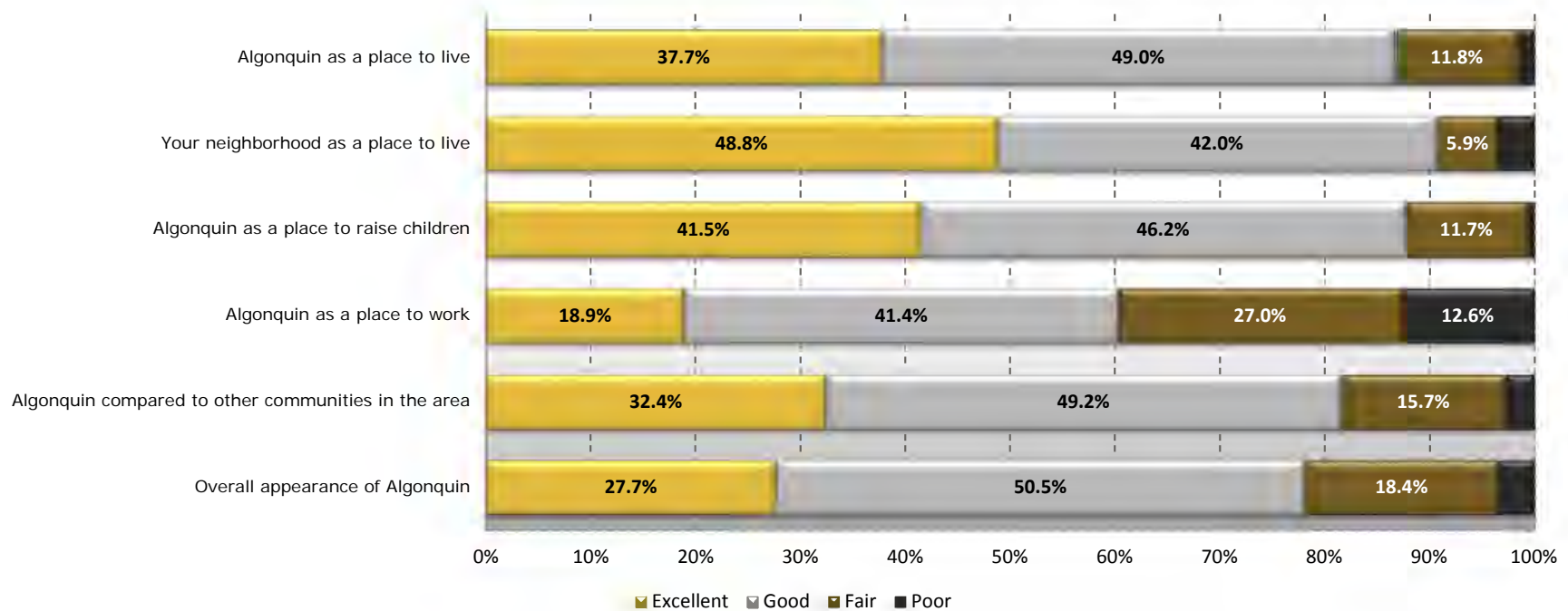
The bottom most rated measures are Promoting Village to Attract Visitors (66.7%), Social Media (78.4%), and Yard Waste Collection (79.9%).

Customer Service

Overall, employee interaction was rated mostly Excellent or Good in all three evaluation categories: knowledgeable (89.4%), responsive (85.0%), and courteous (88.2%). **Overall, 86.5% residents rated their interactions with Village employees as positive.**



Quality of Life in Algonquin

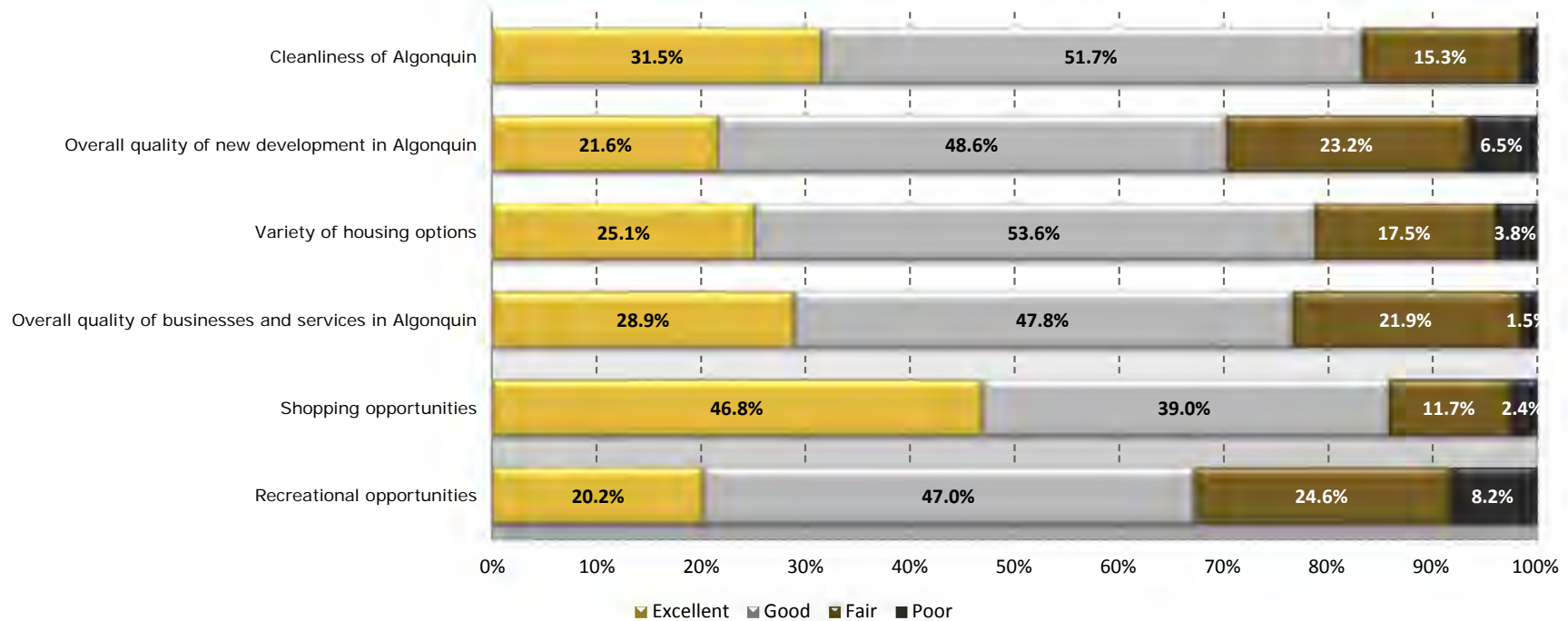


The above chart illustrates the first of four charts that quantify perceptions of quality of life in Algonquin. The term "positive" will be used as a combination of both "excellent" and "good" ratings. **86.7% of respondents rated Algonquin positively as a Place to Live.** In 2017, 93.3% of respondents rated this measure positively.

An area of concern is Algonquin as a Place to Work, which received a significant number of Fair (27.0%) and Poor (12.6%) ratings. This measure also received a significant number of Fair (29.9%) and Poor (11.1%) ratings in 2017.

However, the biggest change from 2017 to 2018, in this section, is Overall appearance of Algonquin (-7.4%), a decrease from 2017.

Quality of Life in Algonquin (Part 2)

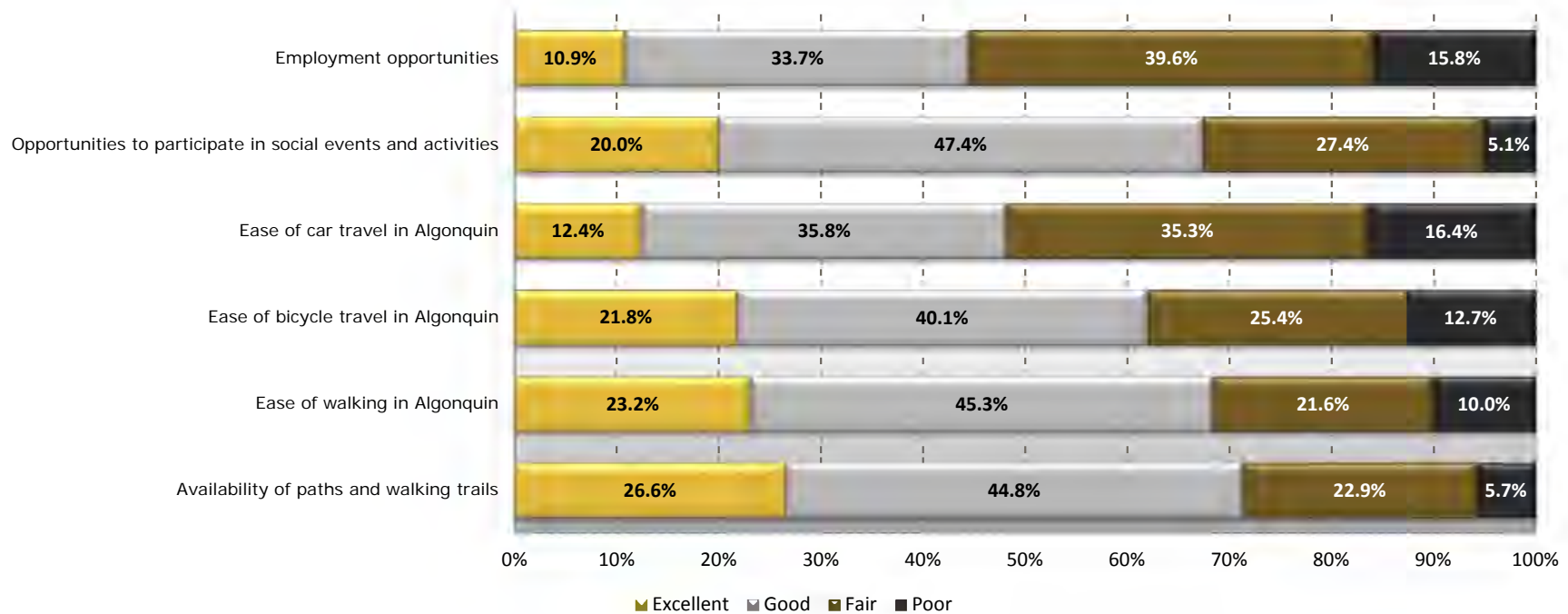


The above chart illustrates the second of four charts that quantify perceptions of quality of life in Algonquin. **85.8% of respondents rated the Shopping Opportunities as positive.** In 2017, of 84.5% respondents rated this measure positively.

An area of concern is Recreational Opportunities, which received a significant number of Fair (24.6%) and Poor (8.2%) ratings. This measure also received a significant number of Fair (24.9%) and Poor (11.2%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Cleanliness of Algonquin (-7.0%), a decrease from 2017.

Quality of Life in Algonquin (Part 3)

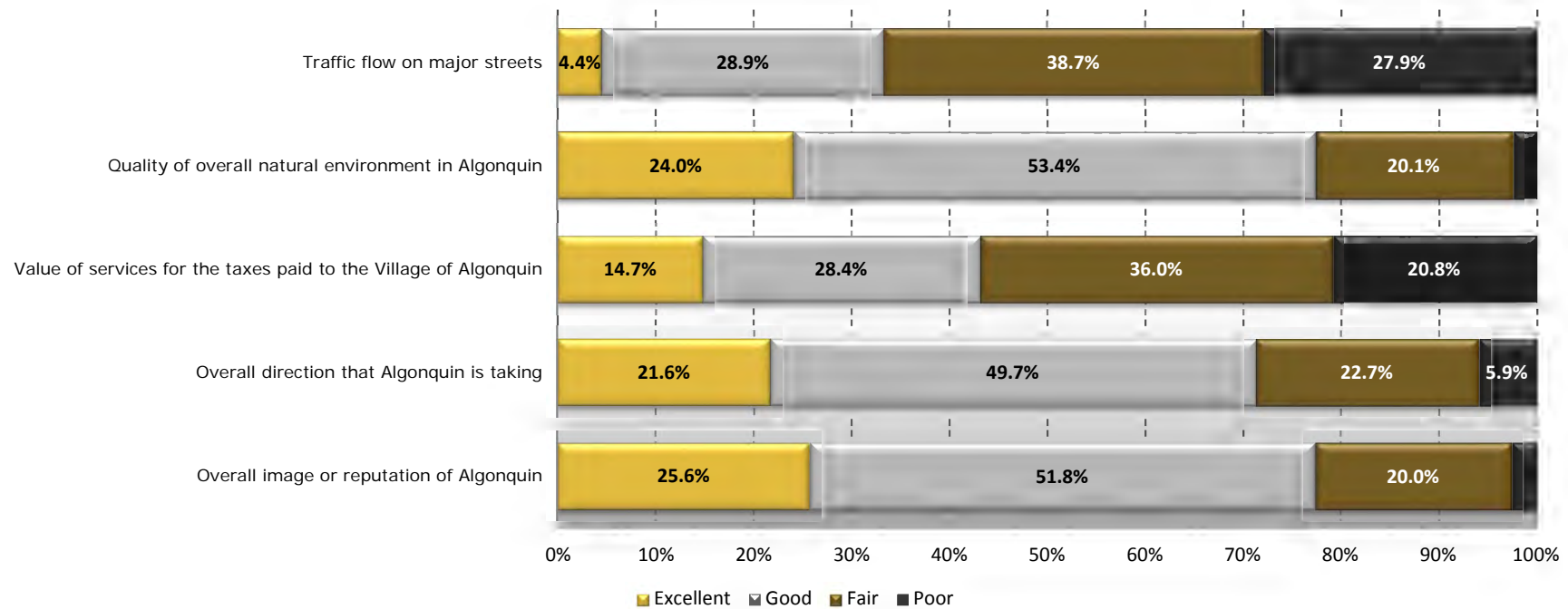


The above chart illustrates the third of four charts that quantify perceptions of quality of life in Algonquin. **71.4% of respondents rated the Availability of Paths and Walking Trails positively.** In 2017, 72.1% of respondents rated this measure positively.

An area of concern is Employment Opportunities, which received a significant number of Fair (39.6%) and Poor (15.8%) ratings. This measure also received a significant number of Fair (42.2%) and Poor (17.7%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Employment opportunities (+4.5%), an increase from 2017.

Quality of Life in Algonquin (Part 4)

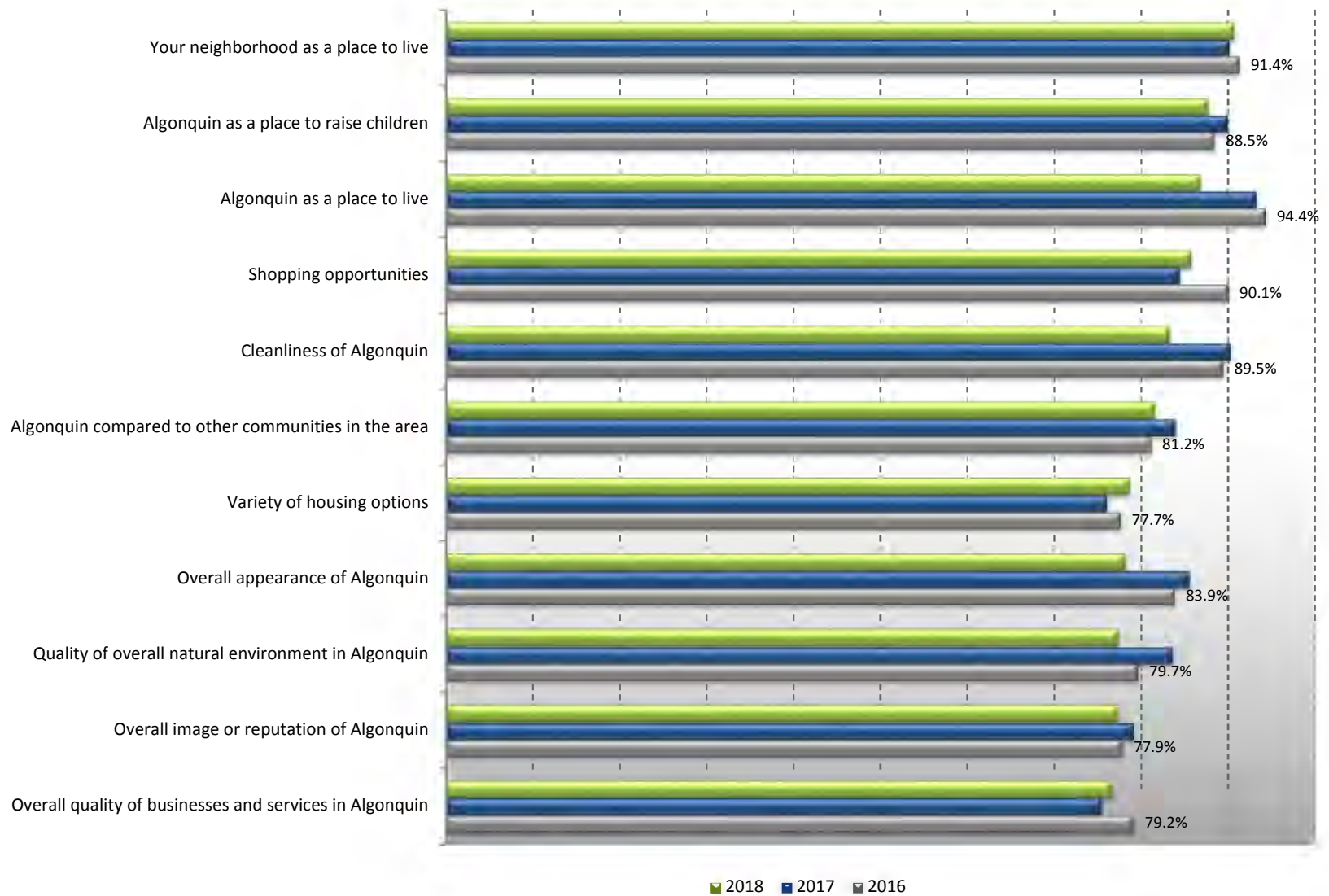


The above chart illustrates the last of four charts that quantify perceptions of quality of life in Algonquin. **77.4% of respondents rated the Overall image or reputation of Algonquin as positive.** In 2017, 79.2% of respondents rated this measure positively.

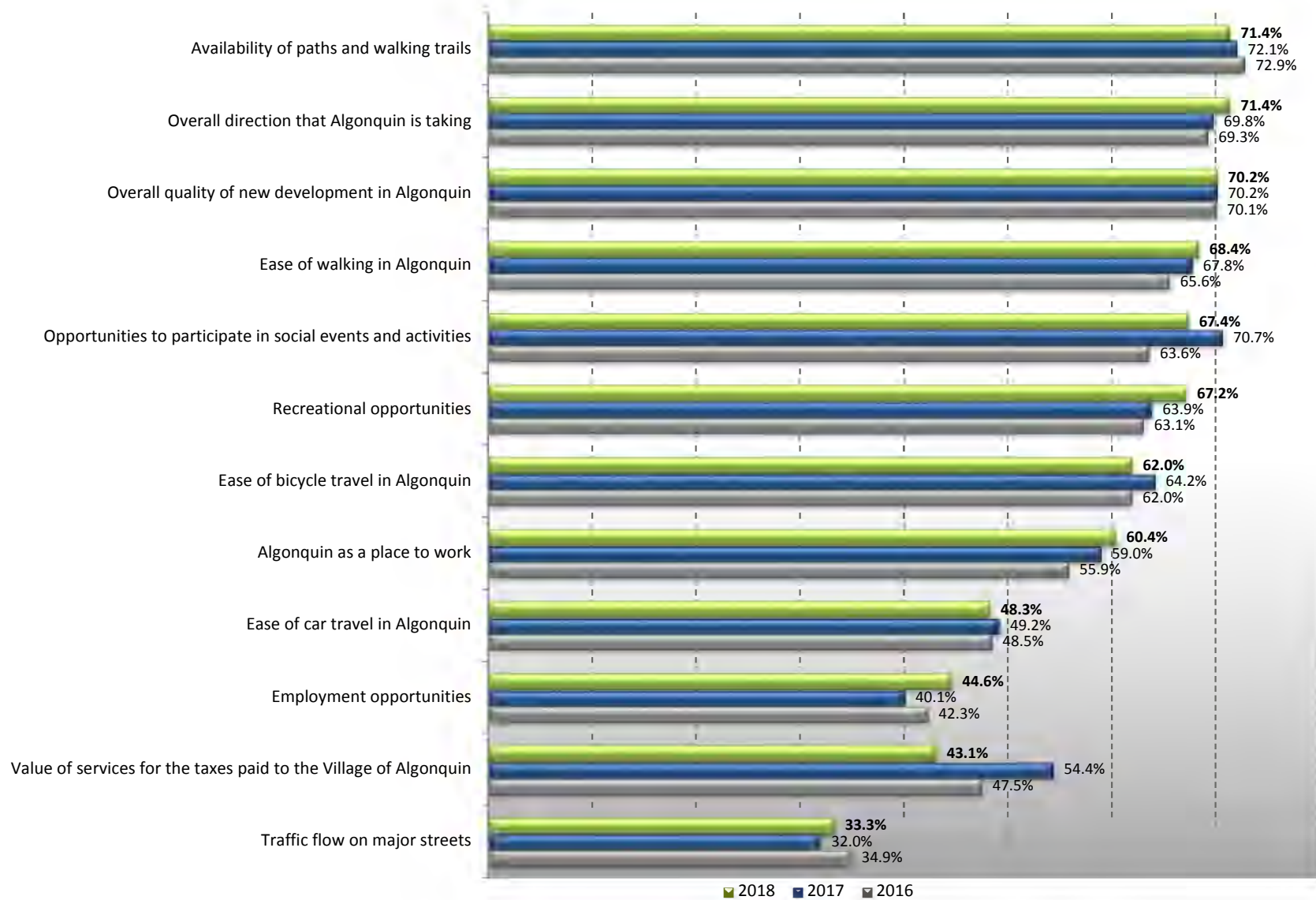
An area of concern is Traffic Flow on Major Streets, which received a significant number of Fair (38.7%) and Poor (27.9%) ratings. This measure also received a significant number of Fair (39.1%) and Poor (28.9%) ratings in 2017. However, it is important to note that streets such as Algonquin Road, Main Street, and Randall Road are considered "major" and are maintained by either the Illinois Department of Transportation or the Kane or McHenry County Division of Transportation, depending on location.

The biggest change from 2017 to 2018, in this section, is Value of services for the taxes paid to the Village of Algonquin (-11.3%), a decrease from 2017.

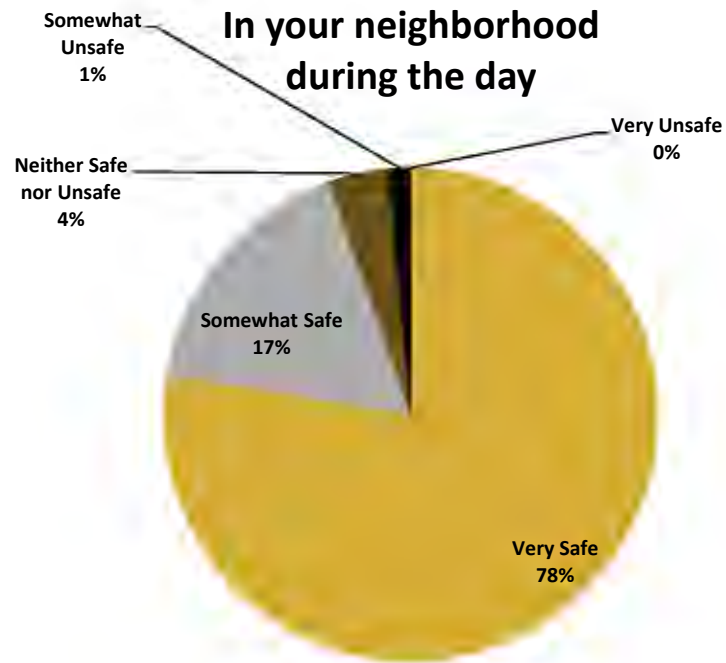
Quality of Life Year-to-Year Positive Rating Comparison: 2016 - 2018



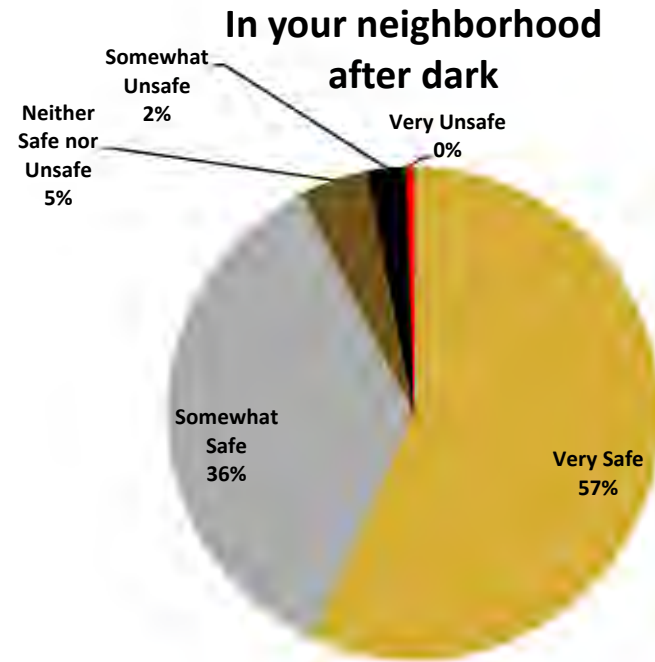
Quality of Life Year-to-Year Positive Rating Comparison: 2016 - 2018 (Part 2)



Public Safety: How Safe Do You Feel...

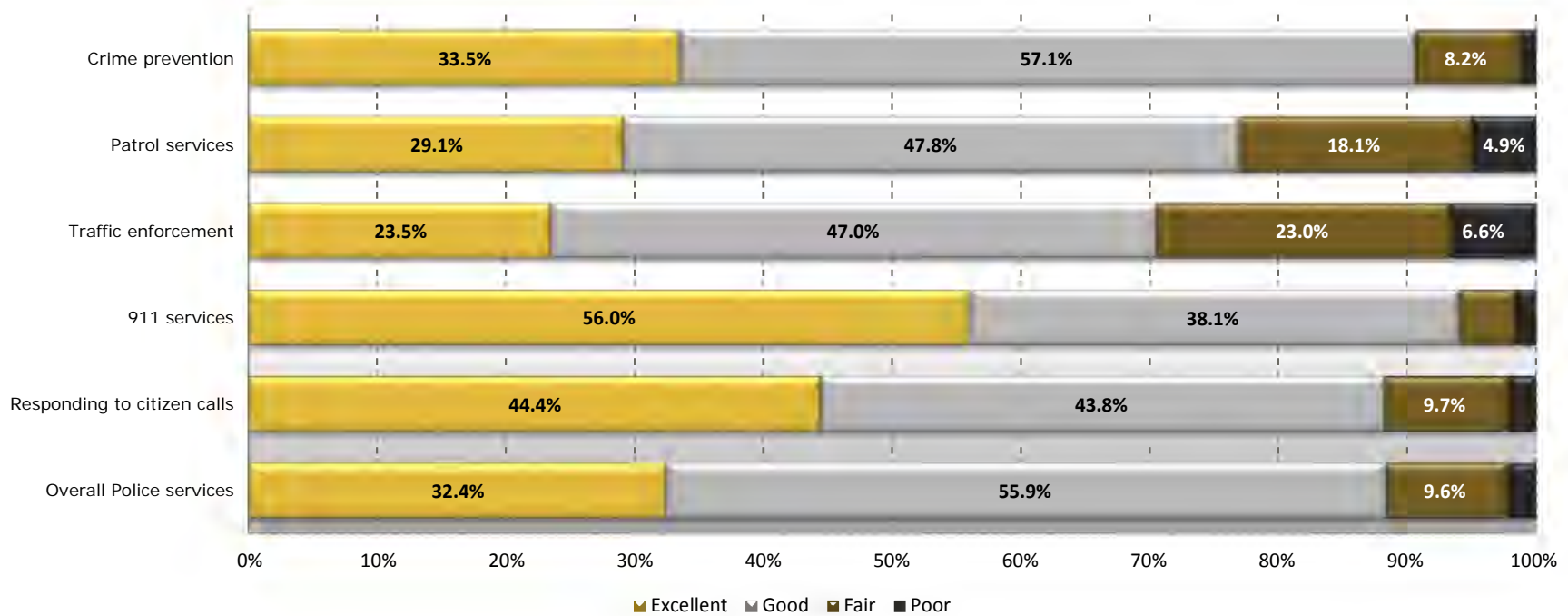


The above chart illustrates respondents' ratings as to how safe they feel in their neighborhood during the day. **Overall, 95% of respondents indicated that they feel either Very Safe or Somewhat Safe.** Around 1% of residents reported feeling less than safe during the day.



The above chart illustrates respondents' ratings on how safe they feel in their neighborhood after dark. **Overall, 93% of respondents indicated that they feel either Very Safe or Somewhat Safe.** Around 2% of the respondents state that they feel less than safe in their neighborhood after dark.

Quality Ratings: Police/Public Safety Summary

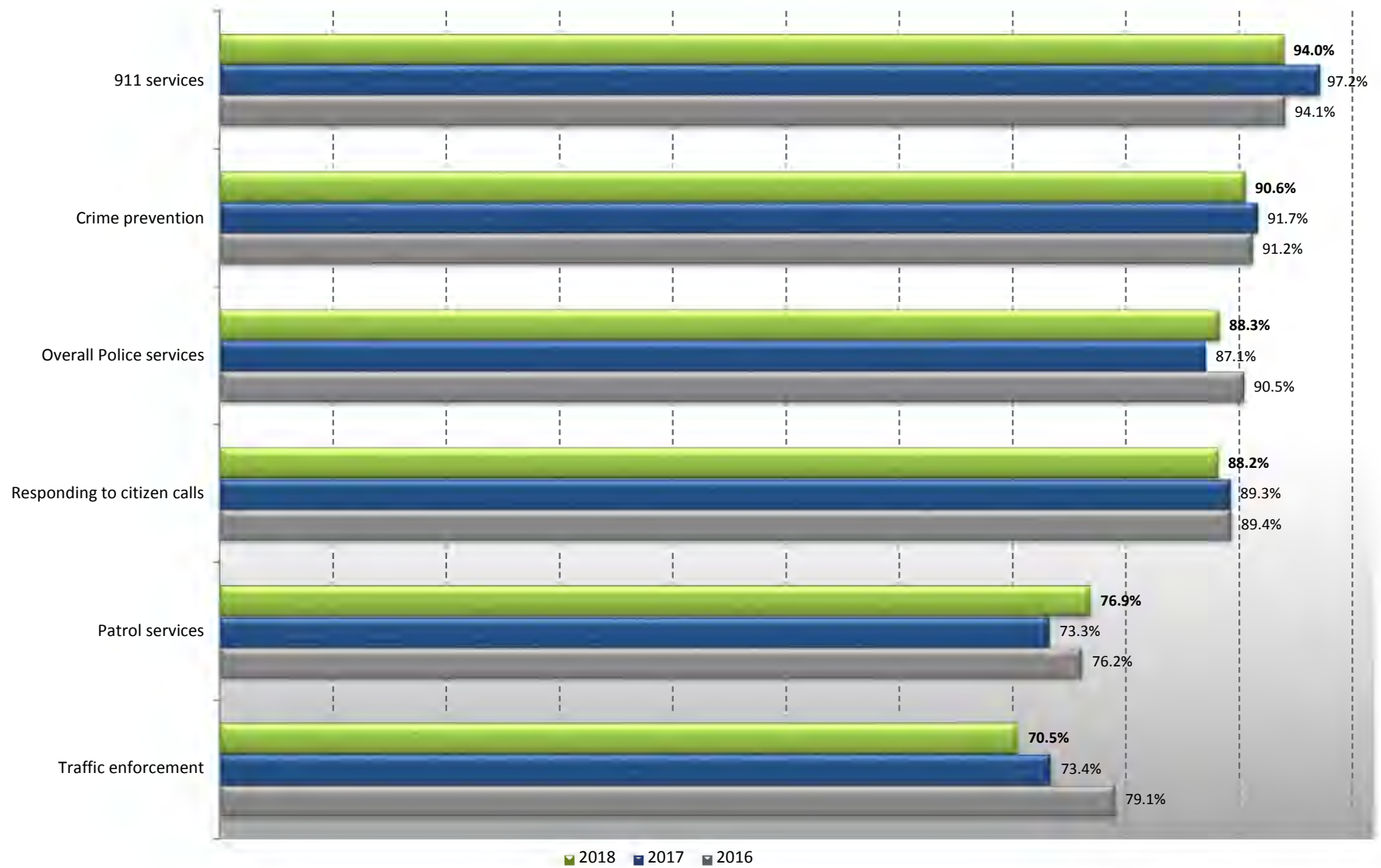


The above chart illustrates quality ratings related to police and public safety services. **94.0% of respondents rated 911 Services as positive.** In 2017, 97.2% of respondents rated this measure positively.

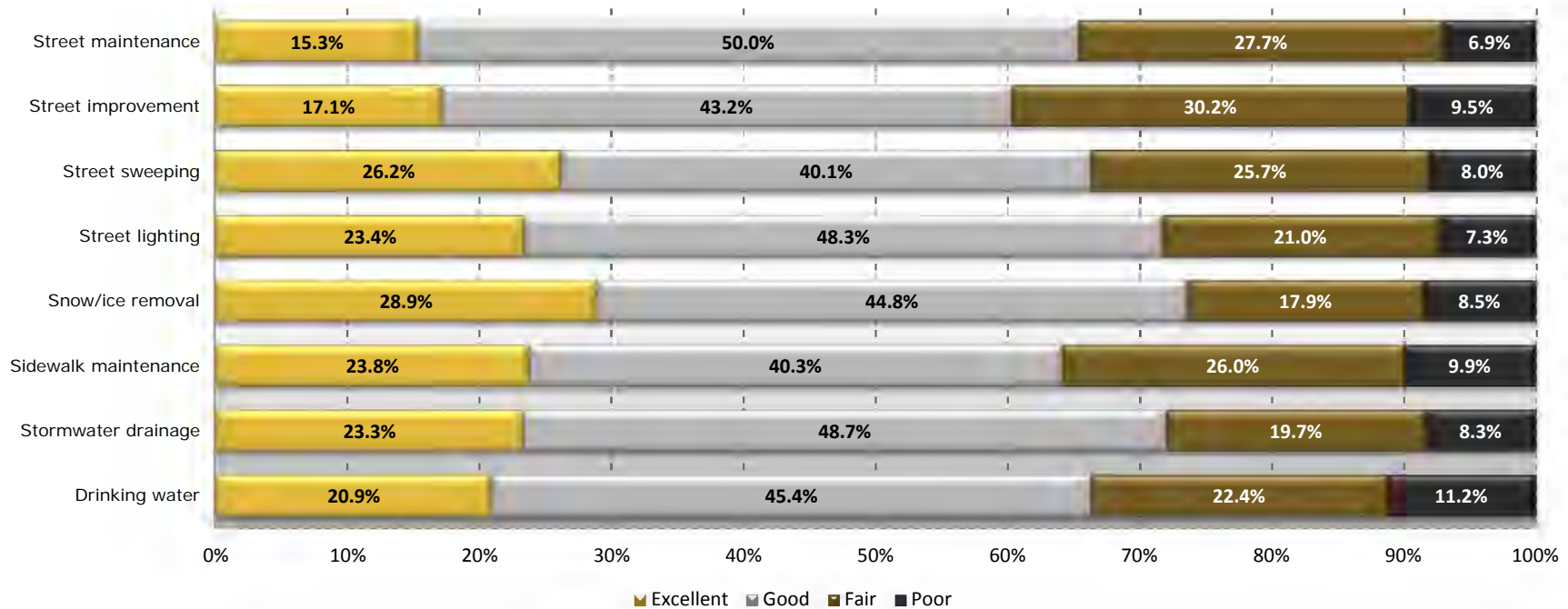
An area of focus is Traffic enforcement, which received a significant number of Fair (23.0%) and Poor (6.6%) ratings. This measure also received a significant number of Fair (20.1%) and Poor (6.6%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Patrol services (+3.6%), an increase from 2017.

Police Year-to-Year Positive Rating Comparison: 2016-2018



Quality Ratings: Public Works/Infrastructure Summary

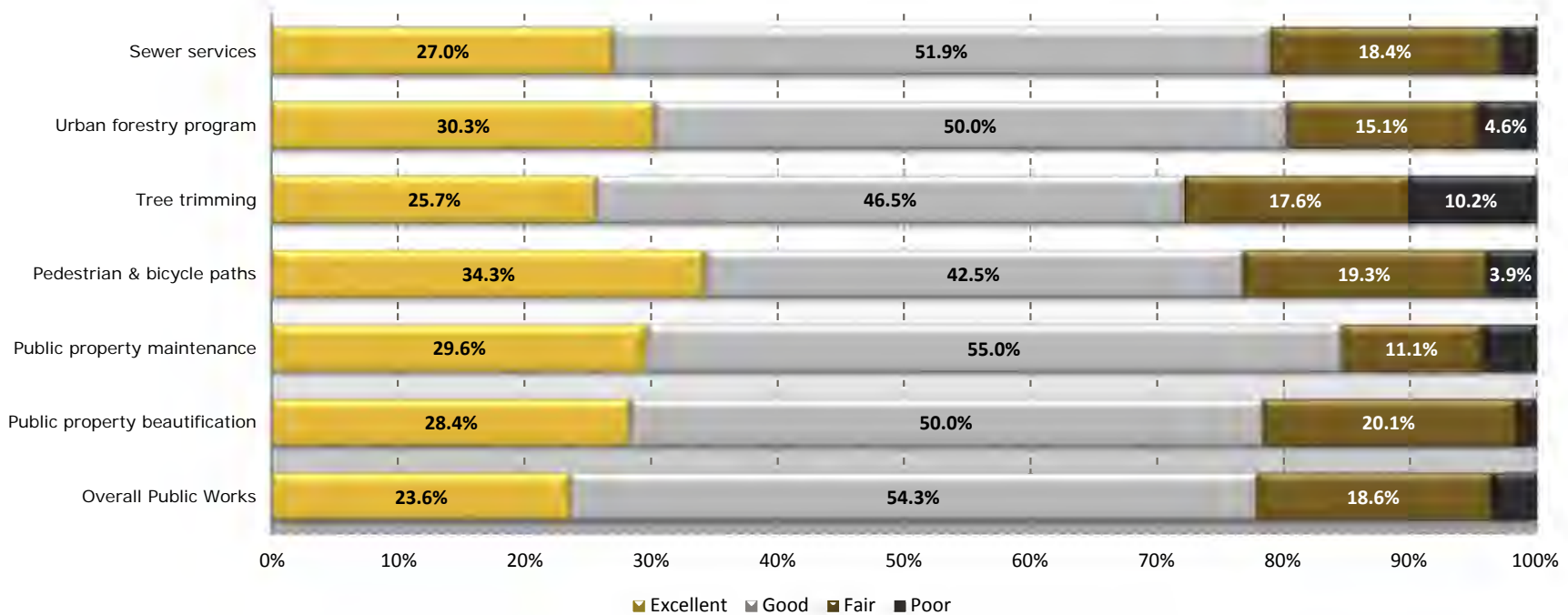


The above chart illustrates quality ratings related to public works and infrastructure services. **73.6% respondents rated Snow/Ice Removal as positive.** In 2017, 83.7% of respondents rated this measure positively.

An area of focus is Street Improvement, which received a significant number of Fair (30.2%) and Poor (9.5%) responses. This measure also received a significant number of Fair (26.8%) and Poor (8.6%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Street sweeping (-11.1%), a decrease from 2017.

Quality Ratings: Public Works/Infrastructure Summary (Part 2)

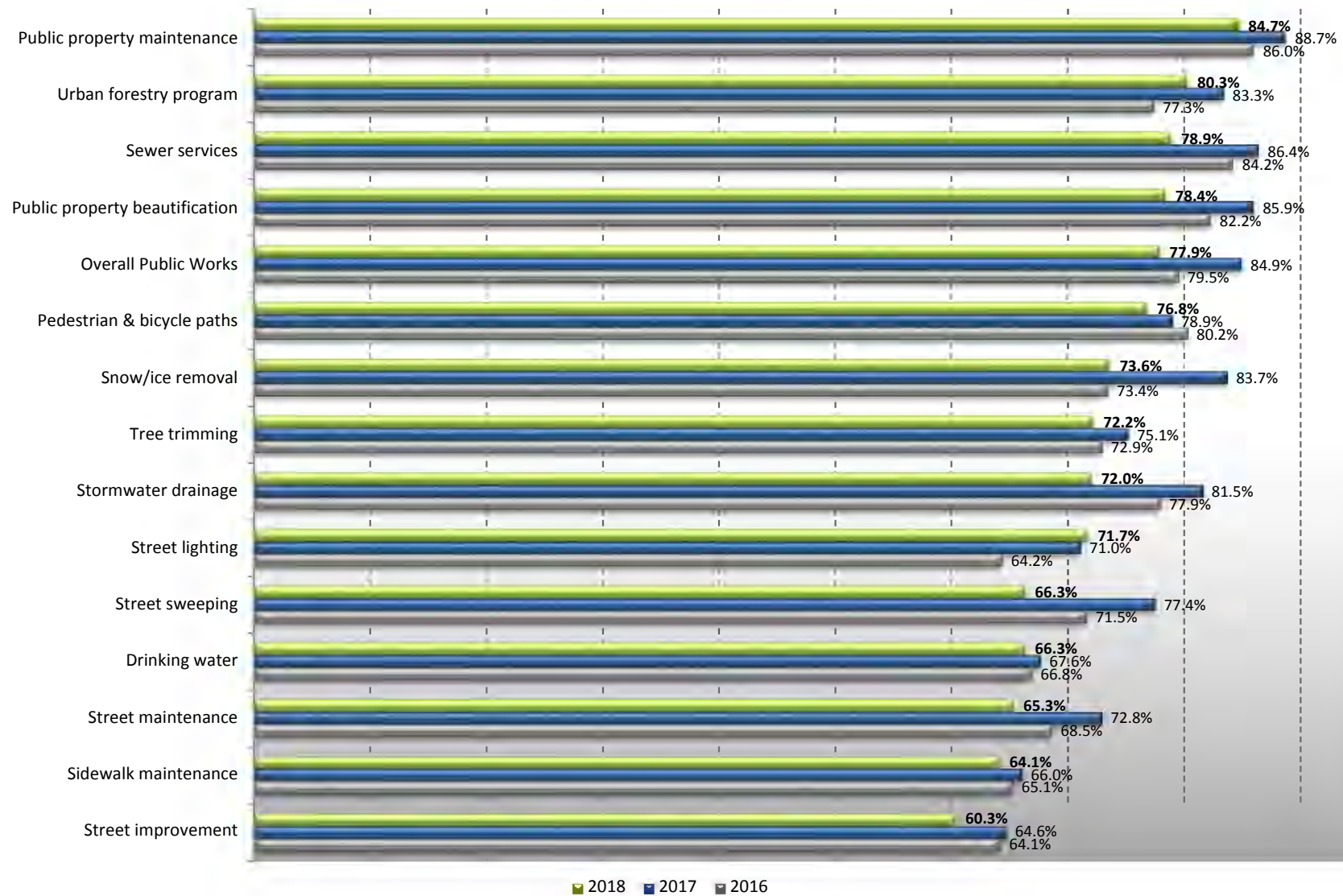


Above is another chart that illustrates quality ratings related to public works and infrastructure services. **84.7% of respondents rated Public Property Maintenance.** In 2017, 88.7% of respondents rated this measure positively.

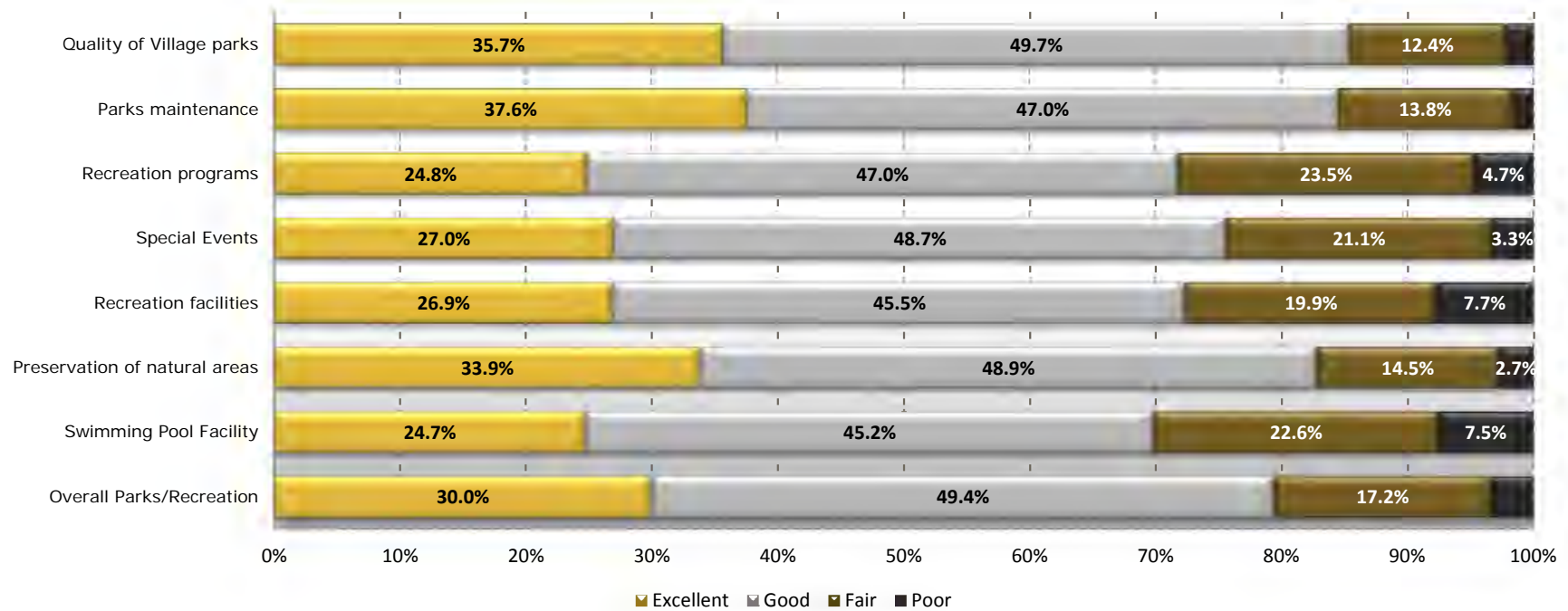
An area of focus is Tree trimming, which received a significant number of Fair (17.6%) and Poor (10.2%) responses. This measure also received a significant number of Fair (18.9%) and Poor (10.2%) ratings in 2017.

The biggest changes from 2017 to 2018, in this section, are Sewer services (-7.5%) and Public property beautification (-7.5%), both receiving decreases from 2017.

Public Works Year-to-Year Positive Rating Comparison: 2016 - 2018



Quality Ratings: Parks/Recreation

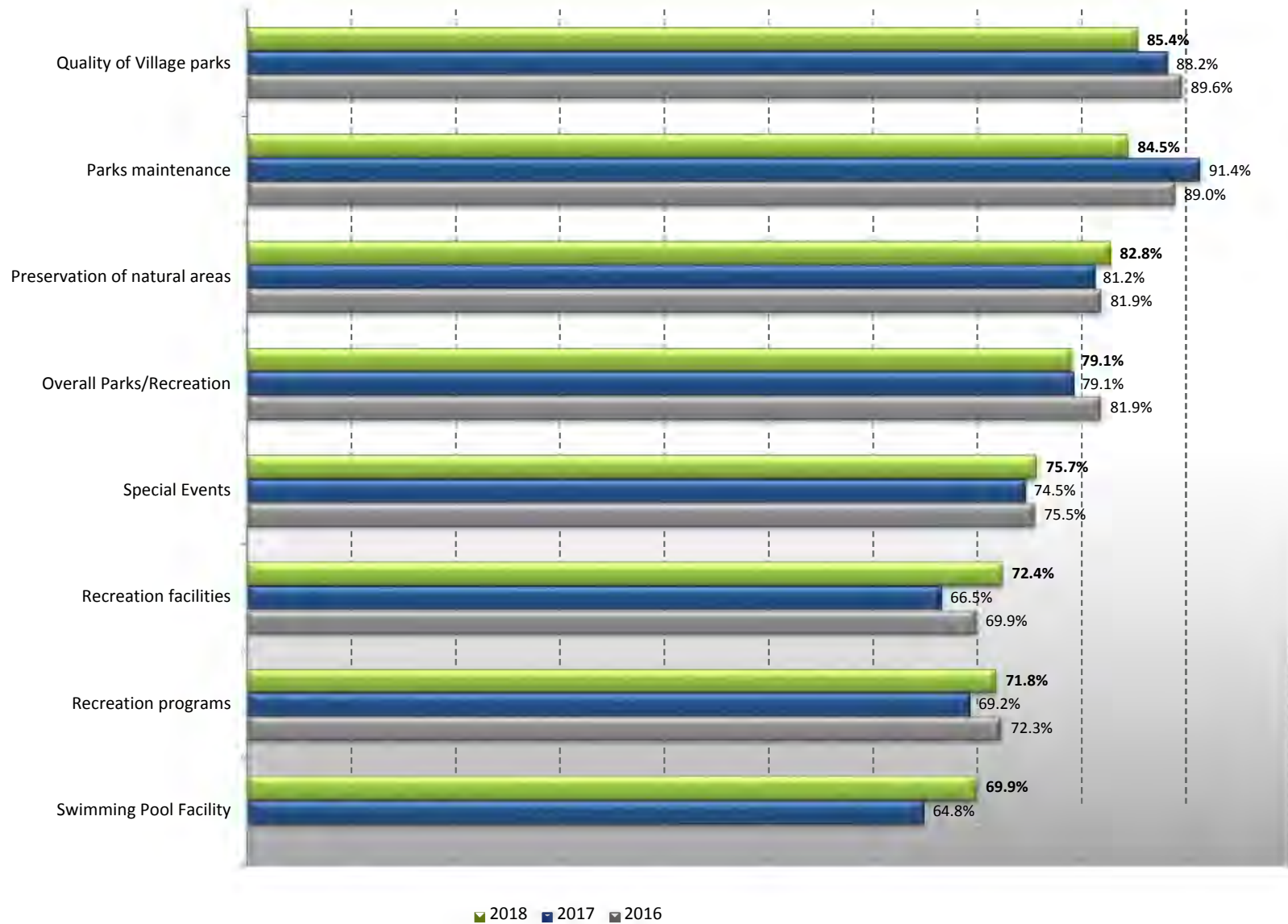


The above chart illustrates quality ratings related to parks and recreation services. **Quality of Village parks was rated high with 85.4% of respondents rating it positive.** In 2017, 88.2% of respondents rated this measure positively.

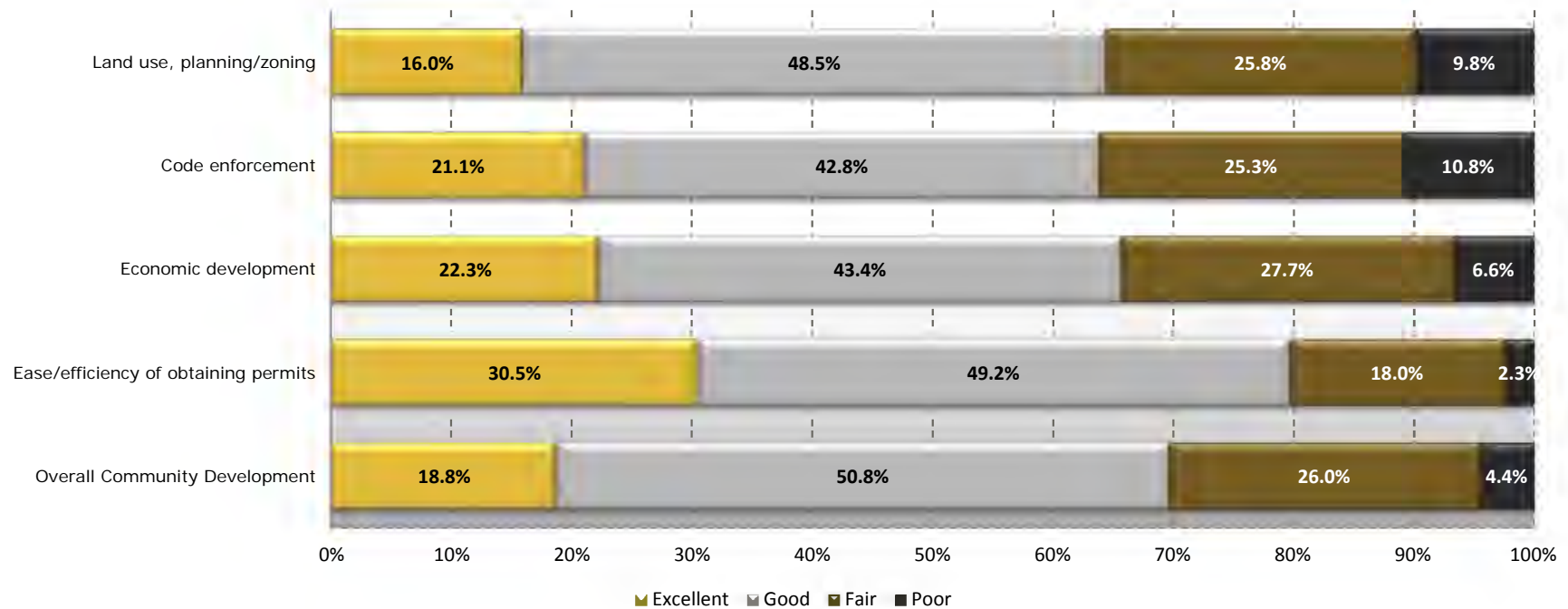
An area of focus is the Swimming Pool Facility, which received a significant number of Fair (22.6%) and Poor (7.5%) responses. This measure also received a significant number of Fair (25.6%) and Poor (9.6%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Parks maintenance (-6.9%), a decrease from 2017.

Parks/Recreation Year-to-Year Positive Rating Comparison: 2016 - 2018



Quality Ratings: Community Development

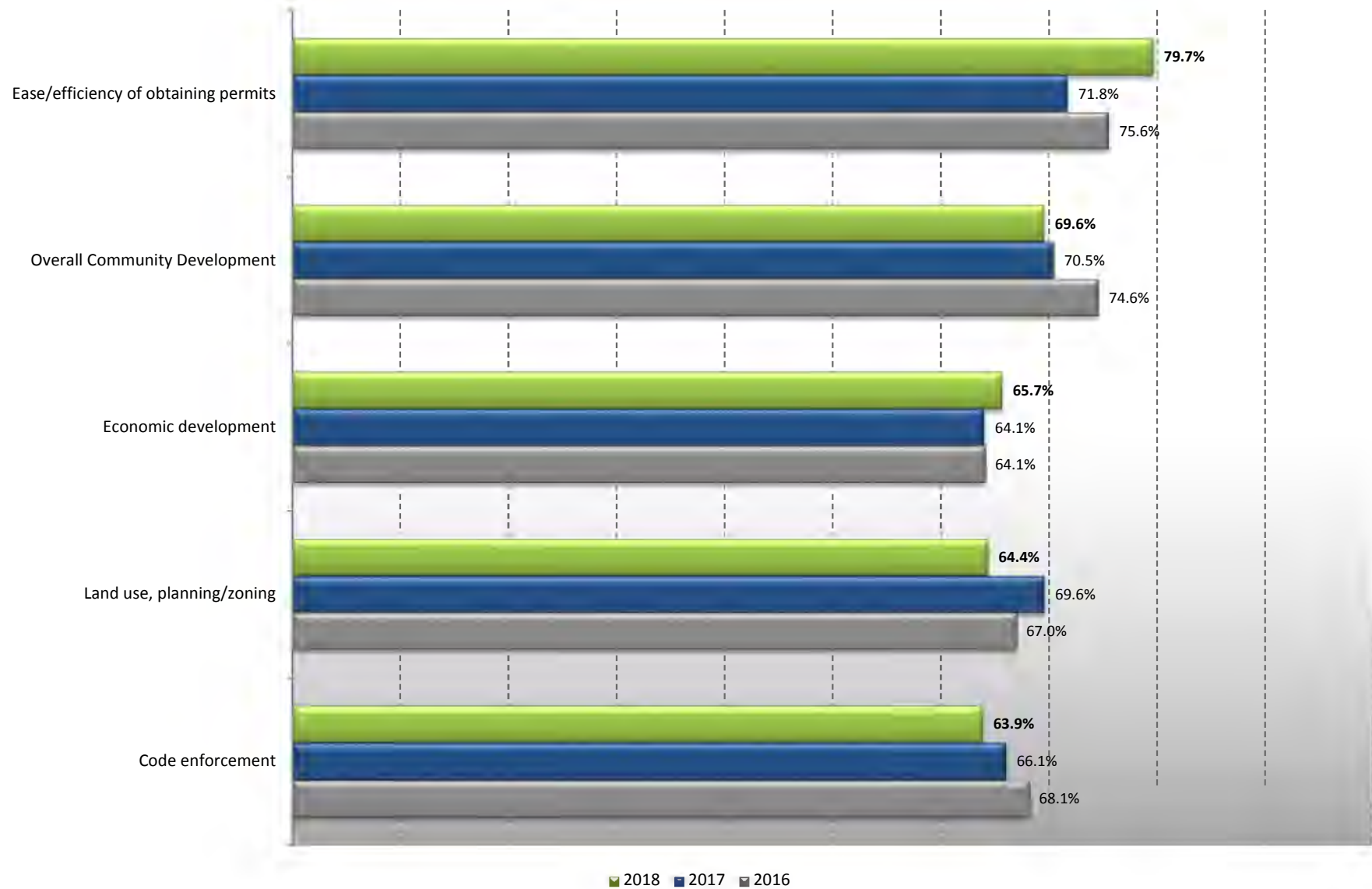


The above chart illustrates quality ratings related to community development services. **79.7% of respondents rated Ease/Efficiency of obtaining permits as positive.** In 2017, this measure was rated positively by 71.8% of respondents.

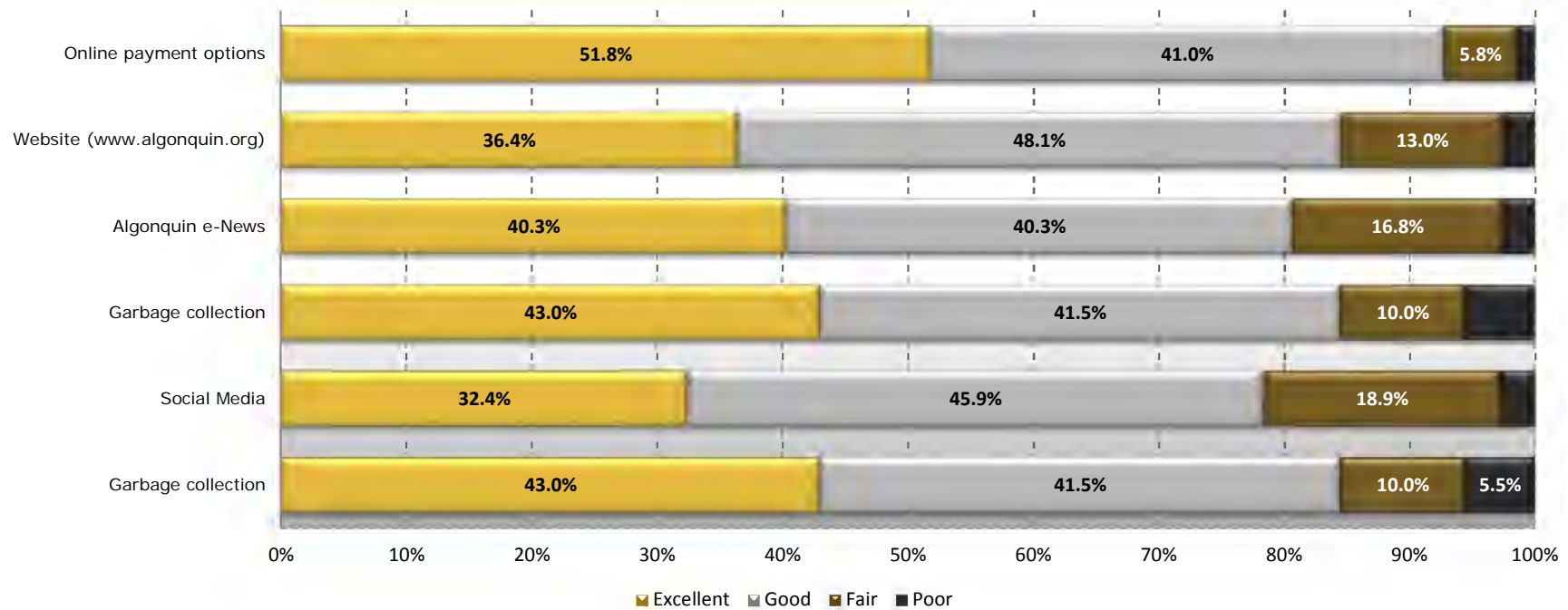
An area of focus is Code enforcement, which received a significant number of Fair (25.3%) and Poor (10.8%) responses. This measure also received a significant number of Fair (24.0%) and Poor (10.0%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Ease/Efficiency of obtaining permits (+7.9%), an increase from 2017.

Community Development Year-to-Year Positive Rating Comparison: 2016 - 2018



Quality Ratings: General Services

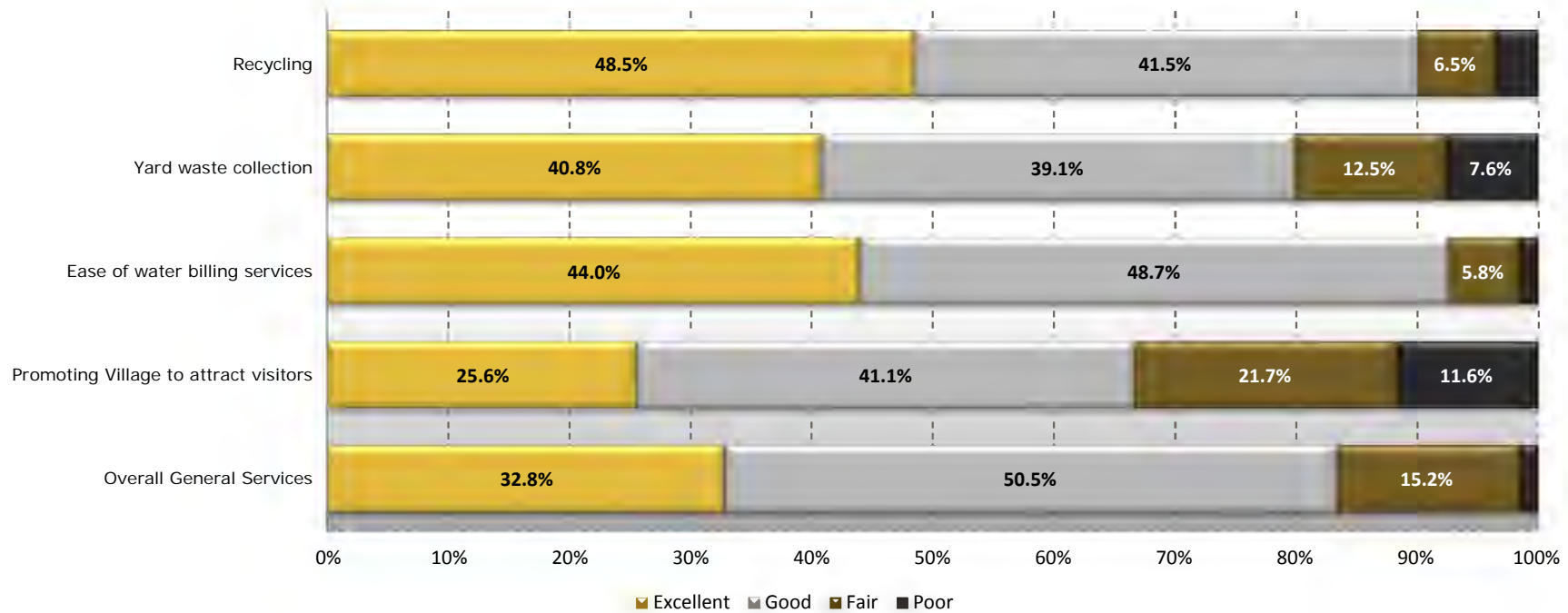


The above chart illustrates the first of two groupings of quality ratings related to general services. **Online Payment options received the highest rating in this category with 92.8% of respondents rating this as positive.** In 2017, 92.1% of respondents rated this measure positively.

An area of focus is Social Media, which received a significant number of Fair (18.9%) and Poor (2.7%) responses. This measure also received a significant number of Fair (18.9%) and Poor (1.8%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is the Algonquin e-News (-8.7%), a decrease from 2017.

Quality Ratings: General Services (Part 2)

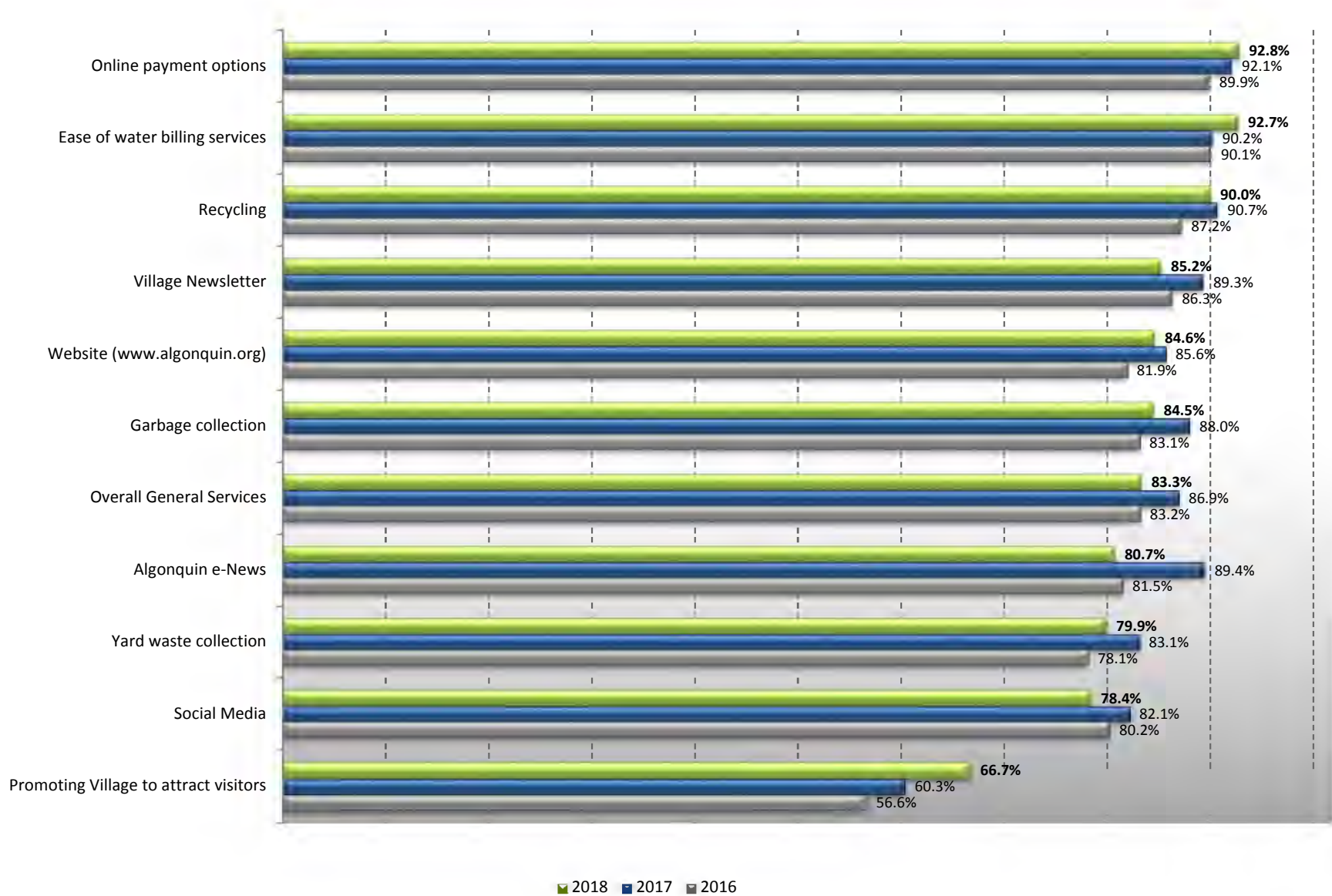


This chart shows the second grouping of general services evaluated in the Algonquin Community Survey. **Residents rated the Ease of water billing services positively with 92.7% support.** In 2017, this measure received a positive rating by 90.2% of respondents.

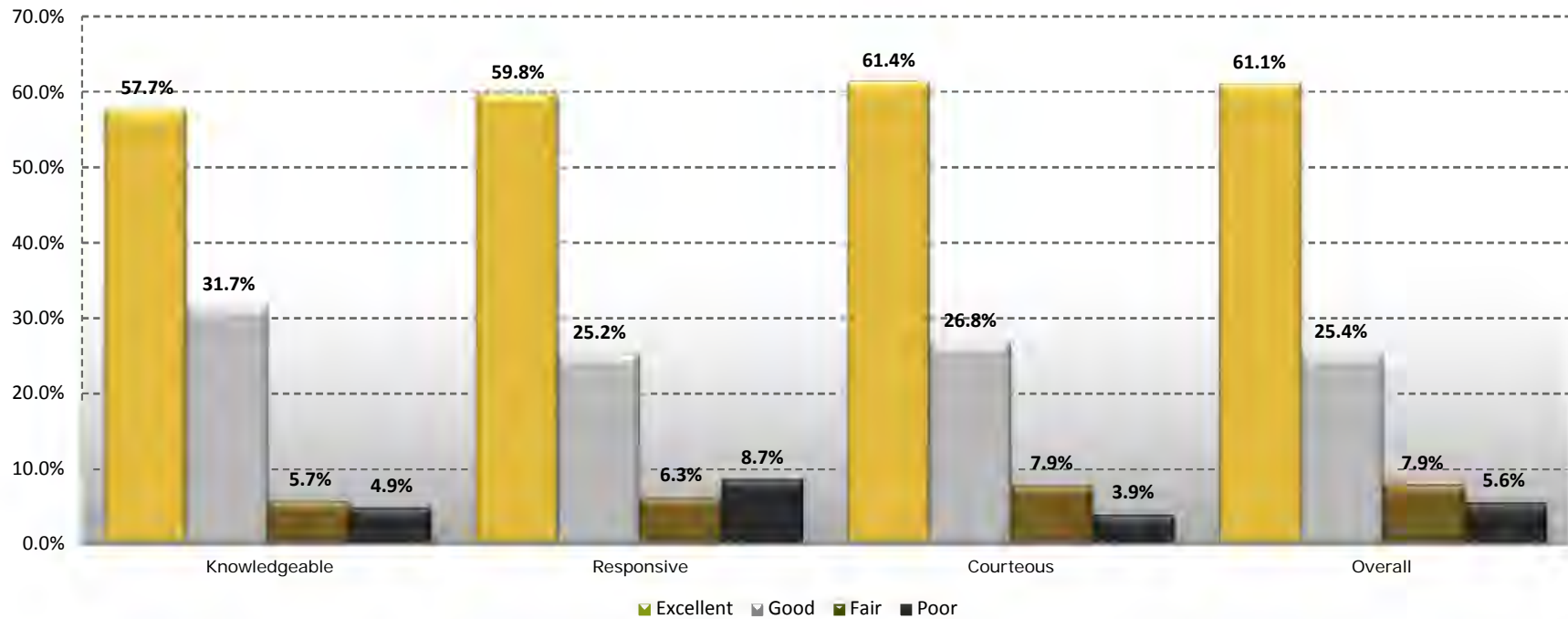
An area of focus is Promoting the Village to attract visitors, which received a significant number of Fair (21.7%) and Poor (11.6%) responses. This measure also received a significant number of Fair (28.5%) and Poor (11.2%) ratings in 2017.

The biggest change from 2017 to 2018, in this section, is Promting the Village to attract visitors (+6.4%), an increase from 2017.

General Services Year-to-Year Positive Rating Comparison: 2016 - 2018



Village Employee Performance



This chart illustrates the performance rating of Village employees by those residents who have had contact with staff. **Overall, employee interaction was rated mostly Excellent or Good in all four evaluation categories: Knowledgeable, Responsive, Courteous, and Overall.** Ratings in order of greatest to least are as follows: Knowledgeable (89.4%), Courteous (88.2%), Responsiveness (85.0%), and Overall (86.5%).



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: Wednesday, January 2, 2019
TO: Mr. Robert Mitchard, II
FROM: Mr. Shawn M. Hurtig
SUBJECT: *Letter of Recommendation – Construction Contract*
WTP No. 1 MCC Replacement & WTP No. 1, 2, & 3 HSP Motor Replacement
VoA16-04-06A

This memo is to advise you of the recommendation I have for the bids on the **WTP No. 1 MCC Replacement & WTP No. 1, 2, & 3 HSP Motor Replacement – VoA16-04-06A** project that the Village of Algonquin is proposing. Each bid was reviewed to ensure conformance with the bid specifications (certification, security, cost, etc.). With that I have the following comments and recommendation.

Bids

In total 3 firms submitted a bid by the deadline of 12-11-18 @ 11AM, below is a summary.

<u>FIRM</u>	<u>Read Total</u>	<u>Calc. Total</u>	<u>Matched</u>	<u>SECURITY</u>	<u>CERT</u>
Boller	\$2,398,600.00	\$2,398,600.00	YES	BOND	YES
JJ Henderson	\$2,170,000.00	\$2,170,000.00	YES	BOND	YES
Independent Mechanical	\$2,158,978.00	\$2,100,856.00	NO	BOND	YES

Average Cost	\$2,223,152.00		
Full Bid Results Spread	\$297,744.00	11%	Max \$ to Min \$Difference
Difference Avg to Lo	-\$122,296.00	-6%	Reduction in \$ from Low to Avg
Difference Avg to Hi	\$175,448.00	8%	Increase in \$ from Avg to Hi

3 Low Total Bid Average	\$2,223,152.00		
3 Low Total Bid Spread	\$297,744.00	13%	3 Low Bid Spread

Engineers Estimate of Probable Cost (Base Bid)	\$1,367,821.00	
--	----------------	--

Engineers Estimate of Probable Cost (Mandatory Alternate)	\$430,950.00	
---	--------------	--

Engineers Estimate of Probable Cost (Grand Total)	\$1,798,771.00	24%	Increase in \$ from 3 Low bid to EEOC
---	----------------	-----	---------------------------------------

Village Budgeted Amount	\$1,150,000.00	93%	Increase in \$ from 3 Low bid to EEOC
-------------------------	----------------	-----	---------------------------------------

Analysis

Per the bid requirements all firms submitted a cost based on 14 base bid line items and 6 alternate line items. This project has a good cost spread, as there is only a 13% cost difference from the max and min bids received. The low bidder had errors in their submitted line items, however the Village has worked with the contractor to rectify the issues and they have agreed to honor the calculated totals (see attachment # 1).

Budget Information:

The engineers estimate of cost for this project was nearly 25% lower than the bid average, which is cause for some concern. In discussing this issue with the designer and contractors it appears that the industry was recently influenced by global trade issues, and estimating has not caught up to this trend yet. This project was budgeted in the amount of \$1,150,000.00 over 2 line items in W&S Improvement & Construction (12900400-45520). The cost difference is directly contributed to the significant scope changes made from the time of budget compilation and Final engineering. Due to long lead items on this project the job will straddle 2 budget years, thus the shortfall will be budgeted for in the FY 2019-20.

Recommendation

The Village has not worked with Independent Mechanical of Chicago, IL previously, however the project history indicates a plethora of experience working in water treatment facilities. Due to the scope and cost of the work the Village performed a detailed reference check, which resulted in a very positive response. Considering the reference check and support from our design engineers, we feel confident that Independent Mechanical will perform the work successfully. It is for those reasons and the analysis conducted that I recommend Independent Mechanical Industries, Inc. for award in the amount of the base and alternate bid total of \$2,100,856.00 for the subject project contract. Please confirm this recommendation so that I may prepare the award and contract.

Projected Project Schedule (2019)

11/15/18 – Notice to Bidders **(Completed)**
12/11/18 – Bid Opening **(Completed)**
1/3 – Bid Recommendation for Committee of the Whole **(Pending)**
1/8 – Committee of the Whole Approval **(Pending)**
1/10 – Prepare Contract Signature Documents
1/15 – Village Board Approval
2/15– Awarded Contractors Contract & Insurance Due

9/1 – Start of Construction
3/1/2020 – Completion of Construction



4155 N. KNOX AVENUE
CHICAGO, IL 60641 – 1915

PH: (773) 282-4500

FX: (773) 282-2046

WEB: WWW.INDEPENDENTMECH.COM

EMAIL: INFO@INDEPENDENTMECH.COM

December 26, 2018

Mr. Shawn M. Hurtig, CPII
Project Manager-Village of Algonquin
110 Meyer Drive
Algonquin, IL 60102

Subject: Village Of Algonquin, Illinois

Dear Mr. Shawn Hurtig,

After reviewing the bid proposal break down we acknowledge. We had errors in our tabulation at bid time. Our tabulation reassessment matches The Village of Algonquin's tabulation of \$1,827,970.00 base bid total. Item #1 unit cost \$10,114.00 totaling \$40,456.00 and item #2 unit cost \$14,578.00 totaling \$43,734.00 is correct. We would like to apologize for any inconvenience we caused with the tabulation error.

We look forward to your response and hope to be of service on this project. Please feel free to contact me with any questions or concerns at (773) 447-3623 or via e-mail: dmoreno@independentmech.com

Sincerely,

Domingo Moreno
Piping Superintendent