

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
April 27, 2010

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jerry Glogowski; Trustees Brian Dianis, John Spella, Robert Smith, Debby Sosine, Jim Steigert and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Jack Walde, Finance Director; Bob Mitchard, Public Works Director; Craig Arps, Building Commissioner; Michael Kumbera, Management Assistant; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Glogowski called the meeting to order at 7:30 P.M. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration

A. Consider Ordinance for the Refinancing of Bond Series 2001A and 2002A

Treasurer Jack Walde introduced Bill Kaufman of Speer Financial who explained the refinancing procedures for the subject bonds. Since interest rates are currently down, the Village could realize a savings of \$94,000 to \$100,000 within the next two years. The proposed ordinance is required to put all parts in order to sell the bonds. Staff recommends approval. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

B. Consider Public Event Permit and Waiver of Fees Requested for the Algonquin Founders' Days Festival July 22-25, 2010

Mr. Kevin Meyer, chairman of the Founders' Days Committee, requested a waiver of fees and ordinances for this year's festival. All plans are the same as last year except for the entertainment. Mr. Ganek stated that the liquor fees would not be waived. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

C. Consider Public Event Permit for the Village of Algonquin Special Events-- Summer 2010

Mr. Ganek explained the Village itself is required to have event permits for events such as Battle of the Bands and the Summer Concert Series. Staff recommends approval. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

D. Consider Intergovernmental Agreement with School District 300 for the Installation of Fiber Optic Network in Village Right-of-Way

Mr. Kumbera reported on the subject agreement. District 300 will allow the Village to use the fiber optic network if the Village approves the use of right-of-ways. Ms. Sosine asked what this is used for and for what period of time. Mr. Kumbera responded it would be used for things like high speed internet, and the agreement would expire in 20 years. Staff recommends approval. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

- E. Consider License Agreement with the Algonquin-Lake in the Hills Fire Protection District to Install Certain Communication Equipment on Village Facilities

Mr. Kumbera stated this agreement is for the Fire District to utilize space on the Jacobs water tower for communications equipment. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

AGENDA ITEM 4: Public Works & Safety

- A. Consider Amendment to Village Code Regarding Open Burning and Recreational Fires

Building Commissioner Arps, who is responsible for enforcement of the Burn Ordinance, explained this amendment to the Village Code would reconcile the ordinance to meet the various county and international fire codes. Recreational burns would not require a permit from the local fire district they it meet certain restrictions; other open burning would require a permit from the fire district. Staff recommends approval. The consensus of the Committee of the Whole was to move this on to the Board for approval.

- B. Consider Resolution Authorizing the Use of MFT Funds for Road Maintenance Materials for 2010

Mr. Mitchard reported this housekeeping resolution allows the purchase of maintenance material such as salt and concrete using MFT funds. The consensus of the Committee of the Whole was to move this on to the Board for approval.

- C. Consider Resolution Authorizing the Use of MFT Funds for Construction and Construction Management Services for Old Oak Street Improvements

Mr. Mitchard said the subject resolution would allow use of MFT funds for the reconstruction of Old Oak Street. Staff recommends adopting the resolution. The consensus of the Committee of the Whole was to move this on to the Board for approval.

- D. Consider Engineering Services Agreements. Mr. Ganek stated that the following agreements over \$30,000 have to be approved by the Village Board:

- 1. Construction Management Services with Graef, Inc. for Algonquin Hills Phase 4

Mr. Mitchard reported that requests for proposal were sent out for this project. Graef, Inc. was the low bidder for the construction oversight at \$99,896. Staff recommends approval. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

- 2. Phase 2 Design Services with Christopher Burke Engineering for Spring Creek Section 3

Mr. Mitchard stated this is the last subdivision in Spring Creek to rebuild roads in 2011, with design work this year. The amount of \$36,439 is below budget. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

- 3. Phase 2 Design Services with Christopher Burke Engineering for Edgewood Road (Hanson to Route 31)

Mr. Mitchard reported this project is difficult due to grades and drainage issues. The design agreement is \$199,700, with construction projected to be either summer of 2011 or 2012. The Village should be prepared with the design work to take advantage of Council of Mayors funding

when it may become available. Staff recommends approval. The consensus of the Committee of the Whole was to move this on for approval at the next Village Board meeting.

4. Phases 1 and 2 Design Services with Christopher Burke Engineering for South River Road Slope Stabilization

Mr. Mitchard reported that part of South River Road is getting to the point of slipping down the slope along the Fox River. This project is absolutely required. He recommends combining Phases 1 and 2 so that the project can be done in one year. The road will be narrowed by three feet to the east, and parking restrictions will apply. Residents will be notified in advance of the plans at a public information meeting. The budgeted amount was \$40,000, with this proposal at \$35,350. Staff strongly recommends approval. The consensus of the Committee of the Whole was to move this on for approval.

5. Phase 2 Design Services with Graef, Inc. for the Indian Shores Project (The name was corrected to Indian Groves at the meeting.)

Mr. Mitchard reported this is to improve the property across the bike path at the end of Hubbard Street and rebuild the road to an urban cross section. The road now has drainage problems, and this will provide the area with a good road project. The complex design work causes this to be over budget by \$20,000 due to an underestimate. Graef, Inc. is an excellent design firm for this type of project. The original estimate was for \$63,000, with the actual cost at \$84,496. Following discussion, it was the consensus of the Committee of the Whole to forward this on to the Board for approval.

6. Phase 1 Design Services with Christopher Burke Engineering for the Highlands Subdivision (Edgewood Road between Hanson and County Line)

Mr. Mitchard reported this project west of Hanson Road is required due to poor construction when first built several years ago. The timeline is: Phase 1 design this year; Phase 2 in 2011; and construction in 2012. The challenging part of the Phase 1 design will be to find a way for residents to access their property during reconstruction. The cost of the design Phase 1 is \$89,836, which is under budget. The consensus of the Committee of the Whole was to move this on for approval.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other business

- A. President Schmitt stated there are two openings on the Public Arts Commission and one on the Economic Development Commission and asked the committee members if they could recommend any talented people.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting of the Committee of the Whole at 8:17 pm.


Submitted: Jerry Kautz, Village Clerk