

**MINUTES OF THE ALGONQUIN POLICE PENSION BOARD
KANE & McHENRY COUNTIES
WILLIAM J. GANEK MUNICIPAL CENTER
2200 HARNISH DRIVE, ALGONQUIN, IL**

WEDNESDAY, JULY 25, 2018

CALL TO ORDER:

President Helgerson called the meeting to order at 5:00 p.m.

ROLL CALL:

Present: President Stan Helgerson, Vice President Brian Smith, Trustee Art Weber, Trustee Andrew Doles, and Trustee Andrew Dykstra. Mary Tomanek, Graystone Consulting; Assistant Village Manager Michael Kumbera; Deputy Treasurer Susan Skillman and Recording Secretary Adam Carson were also present. Carolyn Clifford, Pension Board Attorney, Todd Schroder and Kevin Cavanaugh from Lauterbach & Amen were also present. Officer Stenger was present for the meeting as well.

ADOPT AGENDA:

A motion was made by Doles and seconded by Weber to adopt the agenda. Voice vote: unanimous ayes - motion carried.

PUBLIC COMMENTS:

None at this time.

APPROVAL OF MINUTES:

The meeting minutes of the meeting held April 25, 2018, were presented for approval. A motion was made by Doles and seconded by Dykstra to approve the minutes. Voice vote: unanimous ayes - motion carried.

APPOINTMENTS:

None at this time.

CONSULTANT REPORT:

Mary Tomanek then provided the 2018 second quarter summary. She advised the market volatility is likely to continue, calling it a 'rolling bear market'. She continued and stated energy is expected to continue to do well. She said the portfolio is well balanced and diversified, keeping the fund in a good position. She advised staying the course for now. She recommended having Segall Bryant extend bond maturities.

A motion was made by Weber and seconded by Doles to direct Segall Bryant to lengthen the duration on the fixed income account to 100% from the current 65%. There was no further discussion. A roll call voice vote was taken with all ayes and no nays - motion carried.

President Helgerson advised Deputy Treasurer Skillman did a cash flow projection for the next three months: \$400,000 being available in August, \$300,000 in September, and \$450,000 in October.

A motion was made by Weber and seconded by Doles to have the Village Treasurer move the new money in the above-mentioned increments to the financial advisor and to be invested as follows: 35% Segall Bryant; 25% Vanguard Large Growth Index; 17% Vanguard Large Value Index; 12% Vanguard Small Value Index and 23% OakMark International. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

President Helgersen advised he had received correspondence from GrayStone Consulting about Mary Tomanek being recognized for excellence, and wanted the Board to be made aware.

Kevin Cavanaugh and Todd Schroder then provided the Board with a presentation on the draft actuarial and the GASB reports. They reviewed the report with the Board, and provided the tax levy recommendation request at \$1,984,537.00. Discussion also included the layering methodology for paying down the unfunded liability.

Mary, Kevin and Todd then exited the meeting.

VILLAGE TREASURER'S REPORT:

Kumbera advised the asset total ending June 30, 2018 was \$29,826,656.69. A motion was made by Dykstra and seconded by Smith to approve the financial report through June 30, 2018. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

APPROVAL OF BILLS:

The total pensions check register payments April 2018 through June 2018 is \$278,654.22. The total vendor check registers April 2018 through June 2018 is \$46,250.88, with the total amount being \$324,905.10. A motion was made by Doles and seconded by Weber to approve the payment of bills. A roll call vote was taken with all ayes and no nays – motion carried.

REQUEST FOR BENEFITS:

The status of Officer Stenger's non-duty disability application was discussed. Officer Stenger was present for the discussion.

A motion was made by Weber and seconded by Doles to appoint Board Attorney Clifford as the hearing officer. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

Carolyn Clifford provided the Board with the findings from the three doctors that Officer Stenger went and saw. She reminded the Board the burden of proof is on the officer for the time period he was disabled. Ten exhibits were presented to the Board for review. All three doctors advised Officer Stenger was disabled during the time frame of February 1, 2018 through March 15, 2018. Village Treasurer Kumbera advised the total number of hours of unpaid time was 214.54 hours, with the actual dollar amount not yet calculated, which would be completed by Lauterbach & Amen.

A motion was made by Doles and seconded by Weber to approve the non-duty disability pension for Officer Stenger. A finalized memo will be presented at the October meeting. There was no further discussion. A roll call vote was taken with all ayes and no nays - motion carried.

CLOSED SESSION:

None at this time.

NEW BUSINESS:

The election of officers was discussed. A motion was made by Doles and seconded by Weber to keep the same slate of positions as they currently stand. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

The QILDRO's for Officer Matthiesen, Sergeant Lamz, and Officer Revera were next reviewed. The attorney advised that all documents have been received and are in the proper format, along with the \$50.00 fees for each. All documents have been forwarded to Lauterbach & Amen.

The signatory authority for the fund was next discussed. A resolution (2018-1) was presented to the Board for approval, designating who has the signing authority. A motion was made by Doles and seconded by Dykstra to approve resolution 2018-1. There was no further discussion. A voice vote was taken with all ayes and no nays - motion carried.

OLD BUSINESS:

None at this time.

TRAINING:

Doles and Dykstra advised they plan on attending training in the end of September in Schaumburg. IGFOA is planning on having a training in November, with details forth coming.

NEXT QUARTERLY MEETING:

The next Police Pension Board meeting is scheduled for October 24, 2018 at 5:00 p.m.

ADJOURNMENT:

There being no further business, it was moved by Dykstra and seconded by Doles to adjourn. Voice vote: unanimous ayes – motion carried.

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Andrew Doles, Secretary
Algonquin Police Pension Fund

Minutes prepared by Adam Carson, Recording Secretary.

Approved by the Board of Trustees at its meeting held on October 24, 2018.