



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held in Village Board Room
October 9, 2018**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees Debby Sosine, John Spella, Janis Jasper, Jerry Glogowski, Laura Brehmer, Jim Steigert, and President Schmitt. A quorum was established.

Staff Members Present: Village Manager, Tim Schloneger; Community Development Director, Russ Farnum; Public Works Director, Bob Mitchard; Deputy Police Chief, Jeff Sutrick; Village Clerk, Jerry Kautz; and Village Attorney, Kelly Cahill.

Trustee John Spella, Chairman, called the Committee of the Whole meeting to order at 7:30 p.m.

AGENDA ITEM 2: Public Comment
None

AGENDA ITEM 3: Community Development

Reporting: Russ Farnum

A. Consider a Special Event Permit for the Lion's Club Christmas Tree Sales

The Algonquin Lions Club has again petitioned for their annual Seasonal Event Permit to hold Christmas Tree Sales at the Algonquin State Bank lot at the corner of Huntington and Randall Road. The Lions Club is requesting that the fee be waived, as they are a not-for-profit organization.

The fee is \$50 per day and, if charged, would be over \$1,500.00.

The Village Board has traditionally granted their fee waiver request.

In addition, the past couple of years they have added fires in "burn barrels" for the warmth of their volunteers and the ambience of the holiday season. Staff has closely monitored this with the input from the Fire Department. We recommend approval of the fires subject to the following conditions:

1. Burn only natural dry seasoned wood, no tree scraps or greenery;
2. Keep fires and barrels at least six feet away from all combustibles;
3. At least one fire extinguisher must be present at all times;
4. All fires are subject to the approval of the Fire Chief;
5. The Village or the Fire Department may order the fires extinguished if the fires become unsafe or if there are complaints about smoke or odors.

Consensus of the Committee of the Whole was to move this item on to the Board for approval.

B. Consider Business Development Agreement with Rosen Hyundai Enterprises, LLC

Rosen Hyundai has an opportunity to add another full line new car dealership at its existing facilities on Randall Road. Hyundai is spinning off its Genesis line into a separate, higher end automobile dealership (similar to Ford's "Lincoln" or Honda's "Acura" dealerships).

In order to obtain a Genesis dealership, Rosen will need meet a very particular set of standards set forth by Genesis, including a showroom, service garage, and vehicle display area that are unique to Genesis and separate from both the Hyundai dealership and the used car sales. In the short term, the existing Equus/Genesis showroom may be used, but additional building area and vehicle sales lots will need to be added, with buildings and site layout reconfigured in the future. Those

requirements are still being formulated by Genesis, so those details and the planned physical changes to the buildings and site cannot be determined at this time.

Genesis currently offers a G80 and G90, both large luxury vehicles that compete with Mercedes and BMW. In 2019 Genesis is releasing the G70, a competitor to the BMW 3-series, and in 2020 Genesis is releasing two high-end SUV models. Except for the G70, which will start at about \$32,000, all of the models will sell for over \$50,000.

In order to bring this additional vehicle line to the Village, Rosen Hyundai has asked for a sales tax sharing agreement with the Village in the amount of \$600,000. The Agreement would only be valid if Rosen secures a Genesis dealership by the end of this calendar year. With initial stabilized sales projected to generate at least \$175,000 in new sales tax to the Village annually, this proposal would have a “payback” of just over 3 years. Long term the sales tax impact will be very positive for the Village of Algonquin.

Discussion: Owner, Scott Levy was present to answer any questions. He did state that he expects approval from Hyundai for the new dealership in about 60 days. Hyundai will also start shipping new models soon.

Consensus of the Committee of the Whole was to move this item on to the Board for approval.

AGENDA ITEM 4: General Administration

Reporting: Tim Schloneger

A. Consider a Three-Year License and Maintenance Agreement with Azteca Systems for Cityworks Asset Management Software

In an effort to control escalating annual recurring costs and to scale with growth, the Village is recommending the approval of a 3-year agreement extension for Cityworks. The contract will lock our annual recurring cost of \$30,000.00 through the end of fiscal year 2021. Additionally, the updated language in our contract will allow the Village to have third party vendors utilize Cityworks; for both completing work and designing in-house solutions, such as CityFront.

Consensus of the Committee of the Whole was to move on to the Board for approval.

B. Consider an Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, Amending the Number Available Liquor Licenses (Class A-3 and Class F)

Housekeeping item, in accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance increases the number of available Class A-3 and Class F liquor licenses by one. These changes are the result of requests from:

1. Cattleman's Burger & Brew, Inc., 205 S. Main Street, Algonquin, a new restaurant opening soon in our downtown area. This license will allow them to serve alcohol for consumption on premises, and shall permit the sale of wine in sealed containers for consumption off premises.
2. MOD Super Fast Pizza, Inc., dba MOD Pizza, 228 S. Randall Road will be opening soon next to McAllister's Deli. This license will allow them to serve beer and wine for consumption on premises and in their patio area.

Staff recommends that the change in the number of available licenses be approved.

Consensus of the Committee of the Whole was to move item on to the Board for approval.

AGENDA ITEM 5: Public Works & Safety

Reporting: Bob Mitchard

A. Consider an Agreement with Applied Ecological Services for the Phase 2 Design Services for Ratt Creek Reach 5 Restoration project

Staff is requesting approval of an agreement with Applied Ecological Services, Inc. for Phase 2 design services for Ratt Creek Reach 5 Restoration an amount not to exceed \$33,900.00.

This proposal follows up the Phase 1 design of the project which was completed by Applied Ecological Services in 2017. Phase 1 took the project plans to 90% completion. This phase of the design will provide final plans, bid documents, and get us through the permitting process with the Environmental Protection Agency, the Illinois Department of Natural Resources and the U.S. Army Corp of Engineers.

This reach of Ratt Creek is part of a larger initiative in the Village of Algonquin to restore our creeks to healthy functioning storm water systems. The attached map shows the location of the project. Now that the Harper Drive bike path connection has been constructed, we would like to clean up and restore the creek and the High Hill Dam detention area. This will make a much more pleasurable experience of the natural area for people using the path. This creek is also experiencing heavy erosion and down cutting causing siltation to build up behind the dam. This area is identified in the Jelkes Creek-Fox River Watershed Plan for restoration and is therefore eligible to receive IEPA 319 Water Quality Grant Funding. Once the final design is completed, we will be submitting this project for grant funding when the EPA is again accepting proposals in the Fox River watershed. We are expecting this to be in FY 2019-20.

Applied Ecological Services has designed and installed many of our projects in the Jelkes Creek-Fox River watershed including Blue Ridge, Yellowstone and Countryside Detention Naturalizations, Lawndale Park Creek Restoration, and the Falcon Ridge Nature Preserve. They also completed the engineering design for Reach 1 of Ratt Creek mentioned above. Their knowledge and experience with this area makes them a nice fit to perform the work on this project.

Funding for this work is budgeted in the Park Improvement Fund. Money in this fund is used for park improvements and upgrades, as well as natural area maintenance and wetland/natural area projects. Discussion: In response to a question from a member, Mr. Mitchard stated, there will be a public awareness meeting for residents who do not understand the importance of this maintenance work and how it will improve the nature areas when completed. Example is the Woods Creek area behind Jacobs High School.

The Committee of the Whole consensus was move forward for Board approval.

B. Consider Agreement with V3 Companies for Inspectional Services for Creeks Crossing Park & Drainage Improvement project

The Village received proposals for the Request for Proposals (RFP) on the Creeks Crossing Park & Drainage Improvements project in the Village of Algonquin. Please recall that you short listed the RFP to be delivered to the firms shown below. Each proposal was reviewed with an emphasis on each firm's qualifications, expertise, work load, team makeup, and value. With that I have the following comments and recommendation.

In total 2 firms were sent the RFP, they are:

1. HR Green
2. V3

The following 2 firms have responded:

HR Green	\$72,475.00
V3	\$44,189.00

Proposal Analysis:

Per the RFP all firms submitted a cost based on the RFP for observation & documentation, as well as management of Material Testing. Utilizing the modified decision matrix, the firm that provided the best value was V3. This firm listed the top-rated inspector and had the lowest cost. Based on all the

above-mentioned information it is the recommendation that you consider V3 Companies for this project.

Budget Analysis:

The Village budgeted an amount of \$25,000.00 in 06900300-42232. The estimated cost of services of the recommended firm is in the amount of \$44,189.00. The difference in the budget amount will be made up within this fund code from the design service line item of Willoughby Farms Park. Willoughby Farms Park was shown to have both Ph. 1 & 2 service completed this year, however only Phase 1 services are currently scheduled, as such the full \$100,000.00 will not be utilized for that project.

Schedule Analysis:

Inspectional Services Proposal Recommendation to COTW = 10-9-18

Inspectional Service proposal to Full Board = 10-16-18

Notice of Award = 10-18-18

Start of Construction = 10-15-18

End of Construction = 12-21-18

Consensus of the Committee of the Whole was to send this item to the Board for approval.

AGENDA ITEM 7: Executive Session

None

AGENDA ITEM 8: Other Business

None

AGENDA ITEM 9: Adjournment

There being no further business, the Committee of the Whole meeting was adjourned at 8:01 p.m.

Submitted: Jerry Kautz, Village Clerk