

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
March 9, 2010

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jerry Glogowski; Trustees Brian Dianis, John Spella, Robert Smith, Debby Sosine, Jim Steigert and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Jack Walde, Finance Director; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Michael Kumbera, Management Assistant; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Glogowski called the meeting to order at 7:30 P.M. and established a quorum with all Committee members present.

**AGENDA ITEM 2:** Community Development  
No items to discuss.

**AGENDA ITEM 3:** General Administration

- A. Review Proposed 2010/2011 General Fund Budget
- B. Review Proposed 2010/2011 Budget for Remaining Funds
  - (1) Debt Service
  - (2) Police Pension
  - (3) Village Construction
  - (4) Special Revenue.

Village Manager Ganek gave a presentation explaining the proposed General Fund Budget and the remaining Funds in item B. He distributed a detailed overview of the General Fund for fiscal year 2010-2011. He covered anticipated revenues and expenditures describing this budget as very lean and praised each department for their efforts in cutting back. Algonquin has been presented the “Distinguished Budget Presentation Award” for the last six years. This budget is a readable tool to describe what is to be accomplished. The Village does not want to add to the residents’ tax burden. The Village must supply services to its citizens, and employees are a large part (70%) of the General Fund. Mr. Ganek went through each line item of the budget stating the General Fund is balanced with a 6% decrease in both revenues and expenditures as compared to the current year’s budget. The most telling revenue decrease is the State income tax which is projected to be decreased by 16% with sales tax decreased by 4%. Each department has decreases in expenditures with no capital purchases, reduced overtime, and no transfers to vehicle and building replacement funds. The budget does remain balanced without taking from the cash reserves. He commented that the State of Illinois has been very slow in distributing income tax revenue to municipalities. Mr. Dianis asked if this will get worse in the future. Mr. Ganek replied the State may make a double payment in June as they have in the past. If the State continues this trend and reduces funds to municipalities as proposed by the Governor, an alternative budget plan would have to be considered to address this shortfall of anticipated revenue. Members of the Committee of the Whole praised and thanked Mr. Ganek and his staff for their efforts in putting together this difficult budget.

Consensus was to move on to the Board for approval.

- C. Consider Ordinance Authorizing the Use of Credit Cards for Various Municipal Transactions in the Village of Algonquin and Amending Chapter 31, Business Regulations, of the Algonquin Municipal Code to Add Section 31.13, Acceptance of Credit Cards

Mr. Ganek reported this is a housekeeping measure to update the ordinance to allow staff to accept payments for utility bills, fines, and for certain other forms of payment to the Village. The consensus of the Committee of the Whole was to forward this ordinance to the Board for passage.

**D. Consider Ordinance Declaring Certain Property as Surplus**

Mr. Ganek explained that the Village has surplus property--two Epson printers--and this ordinance is required to dispose of such equipment. Consensus was to forward to the Board for approval.

**E. Consider Intergovernmental Agreement with Carpentersville Regarding Jurisdictional Boundaries and Facility Planning Areas**

Mr. Farnum reported there is a triangular piece of property that now lies between Huntley and Boyer Roads after the realignment of Boyer Road. This agreement would amend the original boundary agreement between the villages of Algonquin and Carpentersville, and the property will be served by the Carpentersville Facility Planning Area. The land will be annexed to Carpentersville, but Algonquin will share in any revenues generated by commercial development of the land for twenty years. The Committee of the Whole consensus was to forward to the Board for approval.

**AGENDA ITEM 4: Public Works & Safety**

**A. Consider Bids for Old Oak Terrace Subdivision Section 2**

Mr. Mitchard reported the Village received nine bids for the above road project of Phase 2. Arrow Road Construction was the low bidder, at \$469,120.75, and was \$191,000 under budget. Mr. Mitchard was asked if the streets would remain open during all phases of the construction period, with him answering yes. Consensus of the Committee of the Whole was to move on to the Board for approval.

**B. Consider Supplemental Resolution for Huntington/Harnish Drive Reconstruction Paperwork Completion**

Mr. Mitchard explained that, even though this project has long been completed with funds approved, finalized, and spent for the job, this resolution is required by Illinois Department of Transportation policy so the formality of paperwork matches the actual expenses of the project since the original paperwork did not appropriate enough funds. It is not actual money that needs to be spent by the Village as everything has been paid in full. The Consensus of the Committee of the Whole was to move on to the Board for adoption.

**AGENDA ITEM 5: Executive Session**  
No items to discuss.

**AGENDA ITEM 6: Other business**  
No items to discuss.

**AGENDA ITEM 7: Adjournment**

There being no further business, Chairperson Glogowski adjourned the meeting of the Committee of the Whole at 8:40 pm.

Submitted: Jerry Kautz, Village Clerk