



**MINUTES OF THE ANNUAL MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,  
McHENRY & KANE COUNTIES, ILLINOIS HELD IN THE VILLAGE BOARD ROOM ON  
May 1, 2018**

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**CALL TO ORDER:** President Schmitt called tonight's meeting to order at 7:38 PM.

Village Clerk Jerry Kautz called the roll with the following trustees present: Laura Brehmer, Janis Jasper, Jim Steigert, Debby Sosine, Jerrold Glogowski. A quorum was established.  
Absent; John Spella. Staff in Attendance: Tim Schloneger, Russ Farnum, Bob Mitchard, Chief John Bucci, and Attorney Kelly Cahill.

**PLEDGE TO FLAG:** Clerk Kautz led all present in the Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Sosine, seconded by Glogowski, to adopt tonight's agenda, moving Item 8B-3 to Discussion, and deleting item 17 Executive Session. Voice vote: ayes carried.

**AUDIENCE PARTICIPATION:**

(1) Bob Smith, Algonquin resident, stated that a lady had recently tripped and fell on a newly paved ADA corner on the eastside of the Village. He presented photos of where she tripped and then asked the Board if something can be done to change the design of the curbing.

**APPOINTMENTS:**

The following appointments are made by the President and require advice and consent from the Board: Moved by Sosine, seconded by Glogowski, to advice and consent to the appointments of the following Commissions:

Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert.  
Motion carried; 5-ayes, 0-nays, 1-absent.

Economic Development Commission

David Ward	Member	5/1/2018-5/3/2021
Robert Smith	Member	5/1/2018-5/3/2021

Planning and Zoning Commission

Linda A. Laipert	Member	5/1/2018-5/6/2023
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Historic Commission

Jeffrey L. Jolitz	Member	5/1/2018-5/3/2021
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Police Commission

J.C. Paez	Member	5/1/ 2018-5/1/2021
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Police Pension Board

Brian Smith	Member	5/1/2018-5/4/2020
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Moved by Sosine, seconded by Glogowski, to advice and consent to the appointments of the following Staff and Chairpersons:

Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert.  
Motion carried; 5-ayes, 0-nays, 1-absent.

Staff and Chairpersons

John A. Bucci	ESDA Coordinator	5/1/2018-5/6/2019
Michael J. Kumbera	Village Treasurer	5/1/2018-5/6/2019
Jerome Pinderski	Economic Development Comm. Chairperson	5/1/2018-5/6/2019
Brian Martin	Electrical Commission Chairperson	5/1/2018-5/6/2019
Michelle Weber	Freedom of Information Officer	5/1/2018-5/6/2019
Jeffrey L. Jolitz	Historic Commission Chairperson	5/1/2018-5/6/2019
Michelle Weber	Open Meetings Act Designee	5/1/2018-5/6/2019
James P. Patrician	Planning & Zoning Commission Chairperson	5/1/2018-5/6/2019
Liz Miller	Public Arts Commission Chairperson	5/1/2018-5/6/2019

Moved by Sosine, seconded by Glogowski, to advice and consent to the following appointment  
Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert.  
Motion carried; 5-ayes, 0-nays, 1-absent.

Village Attorney

Kelly Cahill	Village Attorney	5/1/2018-5/6/2019
Zukowski, Rogers, Flood, McArdle, et. al.		

Moved by Sosine, seconded by Glogowski, to advice and consent to the following appointment  
Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert.  
Motion carried; 5-ayes, 0-nays, 1-absent.

Village Engineer

Michael E. Kerr	Village Engineer	5/1/2018-5/6/2019
Christopher Burke Engineering Ltd.		

CONSENT AGENDA: The following items are considered routine in nature and are approved and accepted by one motion with a voice vote:

**A. APPROVE MEETING MINUTES:**

1. Liquor Commission Meeting Held April 17, 2018
  2. Village Board Meeting Held April 17, 2018
  3. Committee of the Whole Meeting Held April 24, 2018
- Moved by Glogowski, seconded by Sosine, to approve the Consent Agenda of May 1, 2018.  
Voice vote; ayes carried.

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.

**PASS ORDINANCES:**

1. **Ordinance 2018-O-10**, Approving Rezoning and Final Plat of Subdivision for Meyer Material, Northeast of Route 31 and Klasen Road
2. **Ordinance 2018-O-11**, Approving a Special Use Permit for Ombudsman Educational Services, 2651 W. Algonquin Road

**B. ADOPT RESOLUTIONS:**

1. **Resolution 2018-R-17**, Accepting and Approving an Agreement with Chicago Metropolitan Agency for Planning Assistant Services Delivered by the Chicago Metropolitan Agency for Planning for the Algonquin-Cary Subarea Plan
2. **Resolution 2018-R-18**, Accept and Authorize an Intergovernmental Agreement by and Between the Village of Algonquin and the Village of Cary for Local Technical Assistance Grant from the Chicago Metropolitan Agency for Planning
4. **Resolution 2018-R-20**, Accepting and Approving the Allocation and Expenditures of MFT Funds for the Purpose of Maintaining Streets and Highways
5. **Resolution 2018-R-21**, Accepting and Approving an Agreement with Precision Pavement Marking for Pavement Marking Services

Moved by Steigert, seconded by Sosine, to approve the Omnibus Agenda of May 1, 2018.

Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 5-ayes, 0-nays, 1-absent.

DISCUSSION OF ITEM REMOVED FROM OMNIBUS

3. **Resolution 2018-R-19**, Accepting and Approving an Agreement with GovTemps for Economic Development Services

Discussion: Trustee Brehmer, asked to discuss this item stating that she believes hiring a part-time contractor seems to be a short term solution to a long term problem. She asked if there had been any analysis of position responsibilities in economic development and perhaps lower level responsibilities could be reorganized to others or sourced out at a lower rate than this resolution for \$50,000. This would enable upper management in economic development to market the Village and potentially save the Village thousands of dollars. President Schmitt responded, the Village needs a marketing specialist not only for the Corporate Campus but other areas of need. He praised staff, but said there is no one with marketing experience, besides this is the least expensive way to go as a full time employee would necessitate a large salary plus benefits.

Moved by Sosine, seconded by Glogowski, to adopt **Resolution 2018-R-19**, Accepting and Approving an Agreement with GovTemps for Economic Development Services

Roll call vote: voting aye – Sosine, Jasper, Glogowski, Steigert.

Voting nay – Brehmer.

Motion carried; 4-ayes, 1-nays, 1-absent.

APPROVAL OF BILLS: Moved by Glogowski, seconded by Brehmer, to approve the List of Bills for payment for 5/1/2018, including payroll expenses, & Insurance Premiums totaling \$1,381,829.81 as recommended for approval.

Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert.

Motion carried; 5-ayes, 0-nays, 1-absent.

PAYMENT OF BILLS:

General	\$71,277.05
Street Improvement	13,777.07
Swimming Pool	202.04
Building Maint. Services	5,499.61
Vehicle Maint. Services	26,781.19
Water & Sewer Improvement	513,298.83
Water & Sewer	61,413.33
Total	\$692,249.12

COMMITTEE & CLERK'S REPORTS:

COMMITTEE OF THE WHOLE

**A. COMMUNITY DEVELOPMENT**

1. Moved by Glogowski, seconded by Sosine, to approve a Special Event Permit for Art on the Fox June 16 and 17, 2018. Voice vote; ayes carried.

VILLAGE CLERK ~ Clerk Kautz announced the future Village meeting schedule.

STAFF REPORTS:

ADMINISTRATION ~ No Report

PUBLIC WORKS ~ Mr. Mitchard reported the following:

- 1- Downtown streetscape continues and the next section will be the most difficult area for construction. Business interruption and heavy truck traffic will occur. One lane will be closed for periods of time. The first phase will be right down the middle of Main street for sewer replacement.
- 2- Several water services will have to be replaced with a 1 to 2-hour disruption. Businesses and residents will be notified a few days before.
- 3- Bids results are in for several budgeted services.
- 4- Cumberland Parkway problems to be addressed.
- 5- Tree plantings continue in the Village.

COMMUNITY DEVELOPMENT ~ Mr. Farnum reported the following:

- 1- Many permits being issued now that the weather has improved.

POLICE DEPARTMENT ~ Chief Bucci reported:

- 1- Resident call volume has increased.
- 2- DARE graduation will be held at Algonquin Lakes school this Friday at 10 am.
- 3- Police are studying traffic concerns on Reserve Drive. After monitoring traffic, most vehicles are moving 34 to 35 MPH. President Schmitt requested Chief to look into possibly lowering the speed limit to 25 MPH. Chief Bucci said staff can put speed monitoring on the road.

VILLAGE ATTORNEY ~ Ms. Cahill reported the following:

- 1- Her office has been busy with contract reviews, and Community Development issues.

CORRESPONDENCE & MISCELLANEOUS: None

OLD BUSINESS:

1. Trustee Steigert asked about contracted street sweeping services and the hours they will work. Mr. Mitchard replied the hours are the same as the current schedule.

EXECUTIVE SESSION: None

NEW BUSINESS: The following permit applications have been submitted for approval and Staff recommends that they be approved by the Village Board.

1. Moved by Sosine, seconded by Glogowski, to approve AAYO Aces Memorial Weekend Bash Softball Tournament, May 26 and 27, 2018. Voice vote: ayes carried.
2. Moved by Sosine, seconded by Glogowski, to approve American Legion Post 1231 Memorial Day Parade, May 28, 2018. Voice vote: ayes carried.
3. Moved by Sosine, seconded by Brehmer, to approve Algonquin Lions Club Bean Bag Tournament and Extending the Auxiliary Liquor Serving Area of Buffalo Wild Wings, August 18, 2018. Roll call vote: voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert. Motion carried; 5-ayes, 0-nays, 1-absent.
4. Moved by Sosine, seconded by Glogowski, to approve Rotary Club Harvest Market, September 22, 2018. Voice vote: ayes carried.
5. Moved by Sosine, seconded by Glogowski, to approve Algonquin Area Public Library Loop 5k, October 21, 2018. Voice vote: ayes carried.
6. Moved by Sosine, seconded by Brehmer, to approve Algonquin Lions Club Running with the Lions 5k, November 22, 2018. Voice vote: ayes carried.

ADJOURNMENT: There being no further business, it was moved by Glogowski, seconded by Sosine, to adjourn. Voice vote; ayes carried.

The meeting was adjourned at 8:12 pm.

Submitted:

Approved this May 17, 2018

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Village Clerk, Jerry Kautz

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Village President, John Schmitt