## VILLAGE OF ALGONQUIN VILLAGE BOARD ANNUAL MEETING

May 1, 2018 7:30 p.m. 2200 Harnish Drive AGENDA

- 1. CALL TO ORDER PRESIDENT SCHMITT
- 2. ROLL CALL ESTABLISH A QUORUM
- 3. PLEDGE TO THE FLAG
- 4. ADOPT AGENDA
- 5. AUDIENCE PARTICIPATION

(Persons wishing to address the Board must register with the Village Clerk prior to Call to Order)

6. APPOINTMENTS

(All Appointments Require the Advice and Consent of the Village Board)

- A. Board and Commissions
  - 1) Economic Development Commission
- 4) Police Commission

2) Historic Commission

- 5) Police Pension Board
- 3) Planning and Zoning Commission
- **B.** Appointments of Staff and Chairpersons
- C. Appointment of Village Attorney
- D. Appointment of Village Engineer

## 7. CONSENT AGENDA/APPROVAL

All items listed under the Consent Agenda are considered to be routine by the Village Board and may be approved /accepted by one motion with a voice vote.

- A. APPROVE MEETING MINUTES:
  - 1. Liquor Commission Meeting Held April 17, 2018
  - 2. Village Board Meeting Held April 17, 2018
  - 3. Committee of the Whole Meeting Held April 24, 2018

## 8. OMNIBUS AGENDA/APPROVAL

The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote. (Following approval, the Village Clerk will number all Ordinances and Resolutions in order.)

- A. PASS ORDINANCES:
  - 1. Pass an Ordinance Rezoning and Final Plat of Subdivision for Meyer Material, Northeast of Route 31 and Klasen Road
  - 2. Pass an Ordinance for a Special Use Permit for Ombudsman Educational Services, 2651 W. Algonquin Road
- **B.** PASS RESOLUTIONS:
  - Pass a Resolutions Accepting and Approving an Agreement with Chicago Metropolitan Agency for Planning
     Assistant Services Delivered by the Chicago Metropolitan Agency for Planning for the Algonquin-Cary Subarea
     Plan
  - 2. Pass a Resolution to Accept and Authorize an Intergovernmental Agreement by and Between the Village of Algonquin and the Village of Cary for Local Technical Assistance Grant from the Chicago Metropolitan Agency for Planning
  - 3. Pass a Resolution Accepting and Approving an Agreement with GovTemps for Economic Development Services
  - 4. Pass a Resolutions Accepting and Approving the Allocation and Expenditures of MFT Funds for the Purpose of Maintaining Streets and Highways
  - 5. Pass a Resolution Accepting and Approving an Agreement with Precision Pavement Marking for Pavement Marking Services
- 9. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA
- 10. APPROVAL OF BILLS FOR PAYMENT AND PAYROLL EXPENSES AS RECOMMENDED BY THE VILLAGE MANAGER
  - **A.** List of Bills Dated May 1, 2018 totaling \$1,381,829.81
- 11. COMMITTEE OF THE WHOLE
  - A. COMMUNITY DEVELOPMENT
    - 1. Approve a Special Event Permit for Art on the Fox June 16 and 17, 2018
  - B. GENERAL ADMINISTRATION
  - C. PUBLIC WORKS AND SAFETY
- 13. VILLAGE CLERK'S REPORT
- 14. STAFF COMMUNICATIONS/REPORTS, AS REQUIRED
- 15. CORRESPONDENCE
- 16. OLD BUSINESS
- 17. **EXECUTIVE SESSION:** If required
- **18. NEW BUSINESS** 
  - 1. AAYO Aces Memorial Weekend Bash Softball Tournament, May 26 and 27, 2018
  - 2. American Legion Post 1231 Memorial Day Parade, May 28, 2018
  - 3. Algonquin Lions Club Bean Bag Tournament and Extending the Auxiliary Liquor Serving Area of Buffalo Wild Wings, August 18, 2018
  - 4. Rotary Club Harvest Market, September 22, 2018
  - 5. Algonquin Area Public Library Loop 5k, October 21, 2018
  - 6. Algonquin Lions Club Running with the Lions 5k, November 22, 2018

## 19. ADJOURNMENT

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

## **ECONOMIC DEVELOPMENT COMMISSION**

<u>Name</u>	<u>POSITION</u>	<u>Term</u>	
David Ward	Member	May 1, 2018 - May 3, 2021	
Robert Smith	Member	May 1, 2018 - May 3, 2021	
Dated this 1st day of May 2018			
	_ J	ohn C. Schmitt, Village President	
ADVICE AND CONSENT OF APP	OINTMENT		
The members for the Board of Trustees of the Village of Algonquin hereby advise and consent to the above appointment the day in the year above written.			
(SEAL)			
ATTEST:			
Gerald S. Kautz, Village	e Clerk		

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

## **HISTORIC COMMISSION**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Jeffrey L. Jolitz	Member	May 1, 2018 - May 3, 2021
Dated this 1st day of May 2018		
		John C. Schmitt, Village President
		oom c. semmet, vmage rresident
Advice and Consent of Appe	<u>ointment</u>	
	~	e of Algonquin hereby advise and
consent to the above appointment	int the day in the year a	bove written.
(SEAL)		
ATTEST:		
Gerald S Kautz Village	Clerk	

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

## PLANNING AND ZONING COMMISSION

<u>Name</u>	<u>Position</u>	<u>Term</u>
Linda A. Laipert	Member	May 1, 2018 - May 6, 2023
Dated this 1st day of May	2018	
		John C. Schmitt, Village President
ADVICE AND CONCENT	NE ADDOLNIEL (ENIE	
<u>Advice and Consent (</u>	<u>of appointment</u>	
The members for the Bo	ard of Trustees of the V	Village of Algonquin hereby advise and
consent to the above appo		
(CEAI)		
(SEAL)		
ATTEST:		
Gerald S. Kautz,	Village Clerk	

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

	Police Commi	SSION
NAME J.C. Paez	<u>POSITION</u> Member	<u>TERM</u> May 1, 2018 – May 1, 2021
Dated this 1st day of May 2	2018	
		John C. Schmitt, Village President
Advice and Consent o	<u>f Appointment</u>	
The members for the Bocconsent to the above appo		Village of Algonquin hereby advise and ear above written.
(SEAL)		
ATTEST:		

Gerald S. Kautz, Village Clerk

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

## POLICE PENSION BOARD

<u>Name</u>	<u>Position</u>	<u>Term</u>
Brian Smith	Member	May 1, 2018 - May 4, 2020
Dated this 1st day of May, 2018		
_ acca a		
		John C. Schmitt, Village President
ADVICE AND CONSENT OF APP	OINTMENT	
<u> </u>	<u> </u>	
The members for the Board of	Trustees of the Village	e of Algonquin hereby advise and
consent to the above appointme	nt the day in the year a	pove written.
(CEAI)		
(SEAL)		
ATTEST:		
Gerald S. Kautz, Village	Clerk	

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointments and request the Advice and Consent of the board of Trustees.

## APPOINTMENTS OF STAFF AND CHAIRPERSONS

<u>Name</u>	POSITION	<u>Term</u>
John A. Bucci	E.S.D.A. Coordinator	May 1, 2018-May 6, 2019
Michael J. Kumbera	Village Treasurer	May 1, 2018-May 6, 2019
Michelle A. Weber	Open Meetings Act Designee	May 1, 2018-May 6, 2019
Michelle A. Weber	Freedom of Information Act Officer	May 1, 2018-May 6, 2019
Jerome W. Pinderski, Jr.	Economic Development Commission Chairperson	May 1, 2018-May 6, 2019
Brian Martin	Electrical Commission Chairperson	May 1, 2018-May 6, 2019
Jeffrey L. Jolitz	Historic Commission Chairperson	May 1, 2018-May 6, 2019
James P. Patrician	Planning and Zoning Commission Chairperson	May 1, 2018-May 6, 2019
Liz Miller	Public Arts Commission Chairperson	May 1, 2018-May 6, 2019

Dated this 1st day of May 2017

John C. Schmitt, Village President

## ADVICE AND CONSENT OF APPOINTMENT

The members for the Board of Trustees of the Village of Algonquin hereby advise and consent to the above appointments the day in the year above written.

ATTECT	
ATTEST: Gerald S. Kautz, Village Clerl	 1-

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

## **VILLAGE ATTORNEY**

Name	<u>Position</u>	<u>Term</u>
Kelly Cahill	Village Attorney	May 1, 2018 - May 6, 2019
Zukowkski, Rogers, Flood, McAr	dle, et al.	
Dated this 1st day of May 2018		
2 acc a c 2 acc a c 2010		
		John C. Schmitt, Village President
ADVICE AND CONSENT OF APPO	DINTMENT	
	_	
		e of Algonquin hereby advise and
consent to the above appointment	nt the day in the year a	bove written.
(SEAL)		
(SERE)		
ATTEST:		
Gerald S. Kautz, Village	Clerk	

I, John C. Schmitt, duly elected and qualified President of the Village of Algonquin, Illinois Counties of McHenry and Kane, do hereby proclaim and make the following appointment and request the Advice and Consent of the board of Trustees.

## VILLAGE ENGINEER

<u>NAME</u>	<u>POSITION</u>	TERM
Michael E. Kerr	Village Engineer	May 1, 2018-May 6, 2019
Christopher B. Burke	e Engineering Ltd.	
Dated this 1st day of 1	May 2018	
		John C. Schmitt, Village President
		_
ADVICE AND CONCE	NE OF APPOINTMENT	
ADVICE AND CONSE	NT OF APPOINTMENT	
The members for the	Board of Trustees of the Vill	age of Algonquin hereby advise and
consent to the above	appointment the day in the	year above written.
(SEAL)		
(SEAL)		
ATTEST:		
Gerald S. Ka	autz, Village Clerk	



## Minutes of the Village of Algonquin Special Liquor Commission Meeting Held in Village Board Room on April 17, 2018

<u>CALL TO ORDER</u>: Liquor Commissioner John Schmitt called the meeting to order at 8:21 pm and requested Village Clerk Jerry Kautz to call the roll.

Present: Debby Sosine, Janice Jasper, Jim Steigert, Jerrold Glogowski, John Spella, Laura Brehmer.

Staff in Attendance: Tim Schloneger, Village Manager; John Bucci, Police Chief; Village Attorney Kelly Cahill was also present.

## (1) Consider Liquor License Applications for the Period Beginning May 1, 2018 and Ending April 30, 2019

All applicants have been reported to having all proper documents submitted and all fees paid. (The list of license holders is included on the following pages as part of these minutes)

Classification Change from A-1 to A-3:

- Biaggi's Ristorante Italiano, LLC d/b/a Biaggi's
- Bonefish Grill, LLC d/b/a Bonefish Grill #7402
- Algonquin Montarra, Inc. d/b/a Montarra Grill
- Port Edwards Restaurant, LLC

No Renewal License or Relinquish of License:

- Class A-1 Carlos Tequila Grill (Change of Ownership as of May 1)
- Fisholeigh Enterprises d/b/a Nero's Pizza and Pub (Relinquished and New Owners)
- Class A-3 Basta's Corporation d/b/a Mandile's Restaurant (No Renewal)

Any available licenses will be removed from inventory.

Moved by Sosine, seconded by Glogowski, to approve the Liquor License Renewals beginning May 1, 2018 and ending April 30, 2019 as listed. Roll call vote; voting aye –Sosine, Jasper, Glogowski, Steigert, Brehmer, Spella. Motion carried; 6-ayes, 0-nays.

<u>ADJOURNMENT</u>: There being no further business, Commissioner Schmitt adjourned the meeting at 7:28 p.m.

Submitted:		
	Jerry Kautz, Village Clerk	

	2018-2019 Business Name	Location	License Type
		7 South Main Street	71-
1	Creekside Tap	Algonquin, IL 60102	Α
	·	1320 South Main Street	
2	Riverview Restaurant & Tavern	Algonquin IL 60102	Α
		101 East Algonquin Road	
3	Tavern at the Bridge	Algonquin IL 60102	Α
		4077 W. Algonquin Road	
1	Bangkok Thai & Sushi	Algonquin, IL 60102	A-1
2	<u> </u>	8 South Main Street	۸ 1
2	Bold American Fare	Algonquin IL 60102	A-1
3	Buddy 7 Chicago Dizzorio	2749 West Algonquin Rd. Algonquin IL 60102	A-1
3	Buddy Z Chicago Pizzaria	<u> </u>	H-1
4	Buena Vista	220 North Harrison Street Algonquin IL 60102	A-1
7	Buona visia	461 South Randall Road	/\ <u></u>
5	Buffalo Wild Wings	Algonquin IL 60102	A-1
	Banais Wild Willige	1520 South Randall Rd	
6	Bull Dogs Ale House	Algonquin, IL 60102	A-1
		2520 Bunker Hill Drive	
7	Burnt Toast II	Algonquin IL 60102	A-1
		1480 South Randall Road	
8	Chili's Bar & Grill	Algonquin IL 60102	A-1
		3979 West Algonquin Rd.	
9	China Bistro	Algonquin IL 60102	A-1
		412 South Randall Road	
10	Chipotle Mexican Grill	Algonquin IL 60102	A-1
	<u> </u>	2001 W. Algonquin Road	۸.4
11	Clarendale of Algonquin	Algonquin, IL 60102	A-1
12	Colonial Café' & Icecream	2555 Bunker Hill Drive	A-1
12		Algonquin IL 60102	H-1
13	Donkey Inn Bar and Grill, Inc. d/b/a The Donkey Inn	300 Eastgate Court Algonquin, IL 60102	A-1
_5	dibid The Bolikey IIII	1740 East Algonquin Road	, \ <u>+</u>
14	Gourmet House Restaurant	Algonquin IL 60102	A-1
		3965 W. Algonquin Rd	
15	Iron Horse Bar & Grill, Inc.	Algonquin IL 60102	A-1
		209 South Randall Road	
16	Kobe Japanese Restaurant	Algonquin, IL 60102	A-1
		South Main Street	
17	LaPalma Mexican Cuisine, Inc.	Algonquin, IL 60102	A-1
		1512 South Randall Road	
18	On the Border	Algonquin IL 60102	A-1
		441 South Randall Road	
19	Red Robin Gourmet Burgers	Algonquin IL 60102	A-1
20		101 North Main Street	A 4
20	Texan BBQ	Algonquin IL 60102	A-1
21	Thiraty Whole Boy 9 Coill Inc	1700 South Randall Road	۸ 1
<u>.</u> T	Thirsty Whale Bar & Grill, Inc.	Algonquin IL 60102	A-1

22	Twisted Rose	1130 South Main Street Algonquin IL 60102	A-1
23	WOOW Japanese Restaurant	780 South Randall Rd Algonquin, IL 60102	A-1
1	Biaggi's	1524 South Randall Road Algonquin IL 60102	A-3
2	Bonefish Grill #7402	1604 South Randall Road Algonquin IL 60102	A-3
3	Cucina Bella	220 South Main Street Algonquin IL 60102	A-3
4	Houlihan's	1508 South Randall Rd Algonquin IL 60102	A-3
5	Montarra Grill	1491 South Randall Road Algonquin IL 60102	A-3
6	Port Edwards Restaurant LLC	20 West Algonquin Road Algonquin IL 60102	A-3
1	Village Vintner Winery	2380 Esplanade Drive Algonquin IL 60012	A-4 A
1	Scorched Earth Brewing Co.	203 Berg Street Algonquin IL 60102	A-4 B
1	Algonquin Tobacco & Liquor	1117 South Main Street Algonquin IL 60102	В
2	Armaneti Wine & Liquor	3985-87-89-91 W. Algonquin Rd, Algonquin IL 60102	В
3	Binny's Beverage Depot	844 South Randall Road Algonquin IL 60102	В
4	Discount Liquors	513 East Algonquin Road Algonquin IL 60102	В
1	Butera Fruit Market	100 South Randall Road Algonquin, IL 60102	B-1
2	Meijer Store #206	400 South Randall Road Algonquin IL 60102	B-1
3	Osco Drug #3310	1501 East Algonquin Rd Algonquin IL 60102	B-1
4	Osco Drug #3256	107 South Randall Road Algonquin IL 60102	B-1
5	Target Store #T-1801	750 South Randall Road Algonquin IL 60102	B-1
6	Walgreens #05284	1301 East Algonquin Road Algonquin IL 60102 4001 West Algonquin	B-1
7	Walgreens #9059	Road Algonquin IL 60102	B-1
8	Walmart #5060	1410 South Randall Road Algonquin IL 60102	B-1
1	7-ELEVEN #33784A	501 East Algonquin RoadAlgonquin IL 60102	B-2
2	7-ELEVEN #33840	1495 West Algonquin Road Algonquin IL 60102	B-2

		2 North Main Street	
3	Circle K #6865	Algonquin IL 60102	B-2
		2390 East Algonquin Road	
4	Mack Oil Corporation	Algonquin IL 60102	B-2
	•	490 South Randall Road	
5	Meijer Gas Station #206	Algonquin IL 60102	B-2
		308 South Main Street	
6	Savour Inc.	Algonquin IL 60102	B-2
_		2095 E. Algonquin Road	
7	Thorntons #316	Algonquin, IL 60102	B-2
		1800 South Randall Road	<b>D</b> 2
8	Trader Joe's #699	Algonquin IL 60102	B-2
		1611 South Randall Road	6
1	Bowlero - Randall Rd	Algonquin IL 60102	С
2	Calf Club of Illinaia	1575 Edgewood Drive	С
<del>  _</del>	Golf Club of Illinois	Algonquin IL 60102	<u> </u>
		4015 W. Algonquin Road,	
1	Terrace Hill Golf Course	Box 7777 Algonquin IL 60102	C-1
⊢∸	Terrace Filli Golf Course	425 South Randall Road	<u> </u>
1	ALDI	Algonquin IL 60102	Е
-	7,251	1469 South Randall Road	
2	Algonquin BP	Algonquin IL 60102	E
		10 S. Randall Road	
3	Citgo	Algonquin IL 60102	E
		501 S. Randall Road	
1	Buona Beef	Algonquin, IL 60102	F
		1306 East Algonquin Road	
2	China Dragon 1	Algonquin IL 60102	F
		132 South Randall Road	
3	El Fuego Tacos & Burritos	Algonquin IL 60102	F
		1469 South Randall Road	_
4	Georgia's Restaurant	Algonquin IL 60102	F
5	Ciardonala of Alganaviia	1505 South Randall Road	F
	Giordano's of Algonquin	Algonquin IL 60102	r
6	Jiang's Mongolian Grill	1740 South Randall Road Algonquin IL 60102	F
	Giang a Mongolian Gilli	4053 West Algonquin	•
		Road	
7	Kosta's Gyros	Algonquin IL 60102	F
		2561 N. County Line Road	
8	Lumes Pancake House	Algonquin, IL 60102	F
		1030 E. Algonquin Road	
9	Sushi King II	Algonquin, IL 60102	F



# MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS HELD IN THE VILLAGE BOARD ROOM ON APRIL 17, 2018

CALL TO ORDER: President Schmitt called tonight's meeting to order at 7:30 PM.

Village Clerk Jerry Kautz called the roll with the following Trustees present: Janis Jasper, Jerrold Glogowski, Laura Brehmer, Jim Steigert, Debby Sosine, John Spella.

(Quorum was established)

Staff in Attendance: Village Manager, Tim Schloneger; Community Development Director, Russ Farnum; Assistant Public Works Director, Michele Zimmerman; Police Chief, John Bucci; and Village Attorney, Kelly Cahill.

PLEDGE TO FLAG: Clerk Kautz led all present in the Pledge of Allegiance.

<u>ADOPT AGENDA</u>: Moved by Sosine, seconded by Glogowski, to adopt tonight's agenda deleting item 15, Executive Session. Voice vote carried.

**AUDIENCE PARTICIPATION: None** 

PROCLAMATIONS: Clerk Kautz read the following proclamation:

The Village of Algonquin Proclaims National Police Week May 13 –19, 2018 and Peace Officers' Memorial Day May 15, 2018

<u>CONSENT AGENDA</u>: The following items are considered routine in nature and are approved/accepted by one motion with a voice vote:

#### A. APPROVE MEETING MINUTES:

- (1) Special Liquor Commission Meeting Held April 3, 2018
- (2) Village Board Meeting Held April 3, 2018
- (3) Public Hearing Minutes Held April 3, 2018
- (4) Committee of the Whole Meeting Held April 10, 2018
- B. VILLAGE MANAGERS REPORT FOR MARCH 2018

Moved by Spella, seconded by Sosine, to approve the Consent Agenda of April 17, 2018. Voice vote; ayes carried.

<u>OMNIBUS AGENDA</u>: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.

(Following approval, the Village Clerk will number all Ordinances and Resolutions in order)

## **A. PASS ORDINANCES:**

- (1) <u>2018-O-07</u>, amending Chapter 33, Liquor Control and Liquor Licensing, of the Algonquin Municipal Code
- (2) <u>2018-O-08</u>, amending Ordinance 2017-O-13 Regarding the Merit Compensation Plan for All Village Employees
- (3) 2018-O-09, approving the Village of Algonquin Budget for Fiscal Year 2018-2019

## B. ADOPT RESOLUTIONS:

- (1) <u>2018-R-12</u>, accepting and approving an Agreement with Lauterbach & Amen, LLP. for Accounting Services
- (2) <u>2018-R-13</u>, waiving the Bidding Process, Approving and Accepting an Agreement with Copenhaver Construction for the Grandview Commons South Entrance Project in the Amount of \$41,495.00
- (3) <u>2018-R-14</u>, accepting and approving an Agreement with Christopher Burke Engineering for Land Acquisition Services for the Main Street ROW in the Amount of \$34,400.00
- (4) 2018-R-15, accepting and approving an Agreement with GSG Consultants, Inc. for the Harnish Drive Infrastructure Management System Roadway Rehab Phase 1 Design Engineering Services in the Amount of \$46,700.00
- (5) <u>2018-R-16</u>, accepting and approving an Agreement with Water Well Solutions for the Well 11 Rehabilitation Project in the Amount of \$58,387.00

Moved by Steigert, seconded by Glogowski, to approve the Omnibus Agenda for April 17, 2018 as listed. Roll call vote; voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert, Spella. Motion carried; 6-ayes, 0-nays.

APPROVAL OF BILLS: Moved by Glogowski, seconded by Sosine to approve the List of Bills for payment for 04/17/2018 in the amount of \$1,001,566.34 including payroll expenses, and insurance premiums as recommended for approval.

Roll call vote; voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert, Spella. Motion carried; 6-ayes, 0-nays.

### **PAYMENT OF BILLS:**

General	\$39,224.76
Cemetery	2,950.00
Street Improvement	183,901.18
Swimming Pool	6,619.90
Park Improvement	18,063.00
Water & Sewer	90,727.33
Water & Sewer Improvement	181,208.57
Building Maintenance	4,884.75
Vehicle Maintenance Service	<u>30,817.10</u>
	Total \$558,396.59

## **COMMITTEE & CLERK'S REPORTS:**

## **UNDER COMMITTEE OF THE WHOLE**

### A. Community Development

(1) Moved by Glogowski, seconded by Sosine, to approve a Public Event Permit and Extended Liquor Serving Area for Scorched Earth Brewing Company for Scorched Earth Day, April 20 and 21, 2018. Roll call vote; voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert, Spella. Motion carried; 6-ayes, 0-nays.

## VILLAGE CLERK'S REPORT

Clerk Kautz reported the future Village meeting schedule.

## STAFF REPORTS:

## ADMINISTRATION: Mr. Schloneger

- 1- In regard to economic viability, there is a proposal from an Artificial Intelligence (AI) company wishing to work with smaller communities in addition to large cities on integrating (AI) with municipal websites, billing processes, etc. which can allow smart phone use to gain instant information and be beneficial to both the Village and residents.
- 2- There are two individuals in mind that could be hired part time to fill the Senior Planner position. Both are experienced as economic development specialists.
- 3- How can we change our way of doing business more efficiently and cost effective by mapping assets, equipment, and people. In the end helping to reduce costs and taxes.

## COMMUNITY DEVELOPMENT: Mr. Farnum

- 1- Town Center demolition permits have been issued to remove the facade.
- 2- Other building projects have not started due to the recent bad weather.

## POLICE DEPARTMENT: Chief Bucci

- 1- The Department will again participate in the Traffic Safety Challenge this May.
- 2- Algonquin will be participating in Peace Officer's Memorial Day in May.

## PUBLIC WORKS: Michele Zimmerman

- 1- Public Works teams has been policing for trash on the major roadways that are not owned by the Village. Financial pressures on the entities within which we fall, do not allow them to police their own roadways often enough to be respectful of the residents of Algonquin. Village staff spent about five days, with about 10 guys each day, picking up almost 300 full trash bags on these roadways.
- 2- From our village inventory, 166 trees will come out this spring to be planted at various locations throughout the Village. Costs to produce these trees are less than \$50 per tree; less than a third of purchase pricing. These oaks are scheduled to go in the ground on Friday, April 13.

## VILLAGE ATTORNEY: Ms. Kelly Cahill

1- Her staff is working on Community Development issues and document reviews.

OLD BUSINESS: None			
EXECUTIVE SESSION: None			
NEW BUSINESS: None			
<u>ADJOURNMENT</u> : There being no further business, it was moved by Sosine, seconded by Glogowski, to adjourn. Voice vote; ayes carried.			
The meeting was adjourned at 7:55 pm.			
Submitted:			
Approved this 1 <sup>st</sup> day of May 2018	Village Clerk, Jerry Kautz		
	Village President, John Schmitt		

CORRESPONDENCE & MISCELLANEOUS: None



# Village of Algonquin Minutes of the Committee of the Whole Meeting Held in Village Board Room April 24, 2018

**AGENDA ITEM 1:** Roll Call Establish a Quorum

Present: Trustees Debby Sosine, John Spella, Janis Jasper, Jerry Glogowski, Laura Brehmer, Jim Steigert, & President Schmitt. A quorum was established.

Staff Members Present: Village Manager, Tim Schloneger; Community Development Director, Russ Farnum; Senior Planner, Ben Mason; Public Works Director, Bob Mitchard; Deputy Police Chief, Jeff Sutrick; Village Clerk, Jerry Kautz, and Village Attorney, Kelly Cahill.

Trustee Glogowski, Chairman, called the Committee of the Whole meeting to order at 7:30 p.m.

(Chairman Glogowski announced that Item 3-E will be moved to the final place on the Agenda)

**AGENDA ITEM 2:** Public Comment – Audience Participation

**AGENDA ITEM 3:** Community Development

**A.** Presentation by a5 Branding and Digital, Update on Algonquin Marketing Plan Project Mr. John Harris from a5 Branding updated the Board as to how their proposed Marketing Plan will benefit the Village. He explained the process as to how it was formulated. It basically covered the Randall Road Corridor and Corporate Campus and he will address the Board in the future as to plans for the eastside of the Village.

## B. Consider a Special Event Permit for Art on the Fox June 16 and June 17, 2018 Mr. Ben Mason reported:

The Village of Algonquin's Public Arts Commission (co-sponsored with the Village of Algonquin) has applied for a Public Event License for Saturday, June 16, 2018 and Sunday, June 17, 2018. The event would be the 11th annual "Art on the Fox" fine art show taking place at Riverfront Park from the hours of 10:00am to 5:00pm and will be open to the public. Revenue from the event will be used to cover expenses to host the event and the remainder will be added to the Village's Public Art Fund.

The event has taken place in the same manner for the past ten years without any issues. This year there is a request for amplified music at the gazebo thus requiring the Board's approval. The organizer is also requesting assistance from the Algonquin Police and Police Explorers to patrol the park overnight. Finally, the organizer is requesting the assistance of one Public Works staff member on Sunday at 6:00pm to assist with the packing up and storage of the event supplies.

Consensus was to pass this item on to the Board for approval.

## C. Consider an Intergovernmental Agreement with Chicago Metropolitan Agency for Planning for a Local Technical Assistance Grant

Mr. Ben Mason and Brandon Nolin (CMAP) reported:

The Village has received a Local Technical Assistance grant award from the Chicago Metropolitan Agency for Planning (CMAP). The Village partnered with the Village of Cary to obtain this grant, which will consist of CMAP providing staff assistance to do a subarea plan for the area generally located between our two municipalities' downtowns, bounded on the east by the Fox River and by IL Rt. 31 on the west. The overall goal for the Algonquin-Cary Subarea Plan is to establish a long

term vision for several large quarry sites and the surrounding areas, to identify desired land use and development concepts. A project overview was provided by CMAP, which includes a map of the study area. The Village of Cary shares Algonquin's interest to see this general area develop with strong bicycle and pedestrian connections, that would also include linkages to our respective downtown business districts.

During discussion, it was a concern by Ms. Brehmer on how to get the word out to residents. Ms. Jasper would like to see residents be seated on the committees. Mr. Nolin said this is just a start and is a work in progress but they will be working towards placing 3 or 4 residents from each village on committees.

The consensus of the Committee of the Whole was to move this item forward for approval.

## D. Consider a Special Use Permit for Ombudsman Educational Services, 2651 W. Algonquin Road

Mr. Ben Mason and from Ombudsman Educational Services, Eric Shaffer and Mark Deconsillio reported:

Mr. Eric Shaffer, Ombudsman Educational Services, has submitted a petition for a Special Use Permit to open an Ombudsman school. The school would occupy the former Foundations Montessori School building on Lot 2 in Winding Creek commercial center. The building is located at 2651 W. Algonquin Road. The entire development is currently zoned B-2 PUD. A Special Use permit is required for all schools. The Ombudsman Educational School would occupy the entirety of the former Foundations Montessori School building. The petitioner is not proposing any changes to the exterior of the building and they are considering minimal interior build-out work to possibly convert an existing classroom to additional office space. Bus transportation will be provided for the students and the school will re-use the existing drop-off lane and covered entrance area in front of the building. Parking will be sufficient as the property has a small parking lot west of the building as well as cross-access and cross-parking to the Winding Creek center as a whole.

Ombudsman is an alternative educational program for students that has operated since 1975 and serves students struggling with behavioral or emotional challenges. Enclosed is a cover letter from the school with some background on the Ombudsman program and their proposal for re-use of the building. This location would serve students in grades 1 through 5 and is partnering with Crystal Lake School District 47. The school will be open Monday through Friday, from 7am to 5pm. It is anticipated the Crystal Lake School District will refer up to 40 students to this location, and the student-teacher ratio would be approximately 2-to-1. On April 9, 2018 the Planning and Zoning Commission considered the petition and unanimously recommended approval (5-0) of the request for the Special Use Permit, subject to the conditions listed by staff.

Staff concurs with the Planning and Zoning Commission and recommends approval of the Special Use Permit for the Ombudsman Educational Services school with the following conditions:

- (1) Tenant build-out plans shall be submitted for review and approval by the Community Development Department prior to any work being done in the tenant space;
- (2) Per the terms of the original Winding Creek Center PUD 2004 O 19, one wall sign shall be allowed that conforms with the common signage plan for the commercial center. The petitioner shall submit a sign permit application for review and approval by the Community Development Department;
- (3) Per the terms of the original Winding Creek Center PUD 2004 O 19, the name of the school was allowed on the monument sign and it shall be the petitioner's responsibility to obtain approval from the owner of the commercial center to modify the ground sign as well as submit a sign permit application for any changes to the Community Development Department for review and approval;
- (4) Any school bus or van used to transport students shall be parked as to not interfere with other tenants in the Winding Creek Center.

During discussion, a question was raised about traffic with Mr. Shaffer responding that the students will be arriving and leaving on busses only.

The Committee of the Whole consensus was to approve at the next Board meeting.

### **AGENDA ITEM 4:** General Administration

## A. Consider an Agreement with GovTemps for Economic Development Services

Mr. Schloneger recommends that the Village enter into an agreement with GovTemps for the services of Teresa Nortillo. Teresa will serve as an independent contractor working on economic development projects for the Village, reporting to Russ Farnum. It is anticipated that she will work up to 800 hours annually at a rate of \$64 per hour. The starting date will be May 7. 2018. This agreement represents the first of 2 contract positions that I anticipate hiring for economic development services. Through the interview process, it was determined that bringing 2 people on board with complementary skills would provide the most value to the Village. The agreement for the second position will likely be before the Board in June.

The funding for the contract employees will come from existing line items for contractual services, as well as reallocating the funds associated with the vacant Senior Planner position, which will not be filled.

During discussion, Ms. Brehmer questioned the need to have a specialist in helping market the Corporate Campus when the property owners should be doing their share. President Schmitt responded that the land owners do their own real estate marking but the Village is also responsible for marketing what services are available to prospective businesses such as water & sewer hookups, Wi-Fi availability, etc. John Spella also stated, he met Ms. Nortillo and found her to be a very experienced and well versed in this capacity, and that she would be a valued asset for the Village.

Following discussion, consensus was to move on to the Board for approval.

### **AGENDA ITEM 5:** Public Works & Safety

## A. Consider an Illinois Department of Transportation Resolution Allowing the Allocation of Expenditures of Motor Fuel Tax Funds for the Purpose of Maintaining Streets and Highways

Mr. Bob Mitchard reported:

Housekeeping item: This MFT resolution and Municipal Estimate of Maintenance Cost is for the purchase of salt, de-icing liquid and asphalt as well as for the contracted maintenance items of concrete (sidewalk, driveway apron, curb) removal and replacement, asphalt bike path repair, pavement marking, street sweeping, storm sewer cleaning, and street light maintenance for calendar year 2018. These are materials and services that public works estimates we will be using during this calendar year. IDOT requires that the Village Board pass a resolution that allows for the expenditure of Motor Fuel Tax money for the use of materials and maintenance activities performed on Village owned streets. Once the resolution is passed, IDOT allocates this money towards our motor fuel tax fund balance. Therefore, it is the recommendation of public works that the Committee of the Whole take action to move this matter forward to the Village Board to pass a resolution allocating the sum of \$1,300,000.00 towards MFT maintenance expenses.

Consensus of the Committee of the Whole was to approve at the next Board meeting.

**B.** Consider an Agreement with Precision Pavement Marking for Pavement Marking Services Bids were opened on April 12, 2018 for contracted service for paint pavement marking. The Village participated in a joint bid for this service through the McHenry County Municipal Purchasing Initiative, which was led by the McHenry County Highway Department. The joint bid included the townships of Chemung, Dorr, Grafton, Hartland, Marengo, Richmond and Riley as well as the communities of Algonquin, Huntley and McHenry. There were 5 bidders on the project with

Precision Pavement Marking coming in the lowest at \$232,260.59 when combining the total quantities for each community. The Village of Algonquin submitted the following quantities as part of the bid:

4" line (combination of white & yellow) 62,000 linear feet 6" line (combination of white & yellow) 800 linear feet Letters and symbols 400 square feet Precision Pavement Marking had the lowest unit price bid for each of the above specified marking types which also makes them the lowest cost for just the Algonquin portion of the bid. We have used this company for the past 3 years to perform our pavement marking services and have been satisfied with their work. Money has been budgeted in the Motor Fuel Tax Fund to pay for this service. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of Precision Pavement Marking to perform painting services for the 2018/19 fiscal year.

A question by Ms. Brehmer as to where stripping will occur. Mr. Mitchard stated, this year will be the eastside of Village, followed by the rest over a three-year period.

The Committee of the Whole consensus was to move forward to the Board for approval.

#### **AGENDA ITEM**

## 3-E. Consider a Re-zoning and Final Plat of Subdivision for Meyer Material, Northeast of Route 31 / Klasen Road

Mr. Ben Mason including Meyer Material's Randi Wille and Mark Saladin reported:

Mr. Randi Wille, Meyer Material Company, has submitted a petition to re-subdivide the gravel quarry site north of Klasen Road that is currently zoned I-1, Industrial. Meyer recently finished surface mining the property, and has started reclamation work for the purposes of creating a park space that will be deeded to the Village of Cary later this summer. This petition involves a request for Final Plat of Subdivision to create three (3) lots. Lot 2 is the parcel that Meyer has agreed to deed to Cary for a park, and Meyer will retain ownership of Lots 3 and 4. Lots 3 and 4 – which will remain in Algonquin – will be re-zoned from I-1, Industrial to B-2, Business, consistent with the zoning of Meyer's existing commercial parcel directly adjacent along Route 31.

The Village of Cary will come in under a separate petition this summer to formally disconnect Lot 2 from the Village of Algonquin's planning jurisdiction. Subsequently annex that property into their municipality.

Lot 2 Meyer Material is required to deed Lot 2 to the Village of Cary for a park, which was part of the conditions from Cary's 2007 and 2016 zoning approvals for mining the property.

Meyer Material does not have any plans to develop Lots 3 or 4 at this time and any future development proposals would be required to come back before the Village for review and approval. It is important to note, that our Village of Algonquin Future Land Use Plan for these commercial parcels, stipulates that future development is to be determined Pursuant to Annexation Agreement. Algonquin's 1993 annexation agreement with Meyer was very clear that any future re-use of the property should be considered for economic development and require further development approvals from our Village. Staff believes the prudent course of action at this time, is to downzone Lots 3 and 4 from I-1, Industrial to B-2, Business which would take more intensive re-use of those parcels such as light industrial out of future consideration. B-2 would also be consistent with the zoning of Meyer's lot further to the west adjacent to Rt. 31 and would restrict building height to 35 feet, whereas Industrial zoning allows building height up to 45 feet and OR&D (Office, Research and Development) district would allow building height as tall as 75 feet.

On April 9, 2018 the Planning and Zoning Commission considered the petition and unanimously recommended approval (5-0) of the request for the Final Plat of Subdivision and Re-zoning of Lots 3 and 4 from I-1 Industrial to B-2 Business, subject to the conditions listed by staff.

(1) The Final Plat of Subdivision as prepared by HR Green with a latest revision date of March 1, 2018 shall be revised to incorporate comments from the April 2, 2018 Christopher Burke memo, the October 13, 2017 Public Works memo.

(2) Any future development plans for Lots 3 and 4 shall be required to come back before the Village's Planning and Zoning Commission and Committee of the Whole for Final PUD review and approval.

During discussion a request was brought forward from resident Bob Smith, who was present, that when the Village of Cary takes possession of the reclaimed area for recreational purposes the residents of Algonquin would be able to use the facilities or activities at in district fees. This will be added as part of the agreement according to Mr. Wille.

The Committee of the Whole consensus was to move this on to the Board for approval.

**AGENDA ITEM 6:** Executive Session

None

**AGENDA ITEM 7:** Other Business

(1) Mr. Glogowski requested that the Village look into making the four-way stop signage at Huntington and Butterfield Drive more visible as a severe accident occurred over the weekend and visibility has been a problem.

Deputy Chief Sutrick said they would look into this matter.

**AGENDA ITEM 8:** Adjournment

There being no further business, the Committee of the Whole meeting was adjourned at 9:14 p.m.

Submitted: Jerry Kautz, Village Clerk

## ORDINANCE NO. 2018 - O -

## An Ordinance Approving a Final Plat of Subdivision for Klasen Acres and Re-zoning Parcels 3 and 4 from I-1, Industrial to B-2, Business

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village of Algonquin has been requested by a petition signed by Randi Wille of Meyer Material Company LLC, the petitioner, and Gregory Kasprzyk of Chicago Title Land Trust Company Trust No. 53278, the property owner, to approve a final plat of subdivision for Klasen Acres and re-zoning of parcels 3 and 4, on certain territory legally described as follows:

That part of the Northeast Quarter of Section 22 and the Northwest Quarter of Section 23, Township 43 North, Range 8 East of the Third Principal Meridian described as follows: Beginning at the Southeast comer of the Northeast Quarter of said Section 22; thence South 89 degrees 40 minutes 27 seconds West along the South line of said Northeast Quarter, 1319.71 feet to the West line of the Southeast Quarter of said Northeast Quarter, being also the East line of Arthur Traube & Co's Fox River Trail Subdivision, according to the plat thereof recorded August 16, 1927 as Document No. 791497; thence North 00 degrees 09 minutes 52 seconds West along said West line, 656.01 feet to the Northeast comer of said Fox River Trail Subdivision; thence North 89 degrees 40 minutes 21 seconds East along the Easterly extension of the North line of said Fox River Trail Subdivision, 199.45 feet; thence South 45 degrees 31 minutes 22 seconds East, 632.86 feet; thence North 89 degrees 40 minutes 45 seconds East, 530.00 feet; thence North 35 degrees 12 minutes 27 seconds East, 86.39 feet; thence North 89 degrees 50 minutes 36 seconds East, 230.00 feet; thence South 31 degrees 49 minutes 38 seconds East, 92.51 feet; thence North 89 degrees 26 minutes 42 seconds East, 200.00 feet; thence South 00 degrees 33 minutes 11 seconds East, 200.00 feet to the South line of the Northwest Quarter of said Section 23; thence South 89 degrees 26 minutes 42 seconds West along said South line, 389.96 feet to the Point of Beginning, all in McHenry County, Illinois. (Also known as Parcel 3)

That part of the Northwest Quarter of Section 23, Township 43 North, Range 8 East of the Third Principal Meridian described as follows: Beginning at the Southeast comer of the Southwest Quarter of the Northwest Quarter of said Section 23; thence South 89 degrees 26 minutes 42 seconds West along the South line of said Northwest Quarter, 340.01 feet; thence North 00 degrees 11 minutes 34 seconds West, 800.00 feet; thence South 89 degrees 48 minutes 26 seconds West, 120.00 feet; thence North 47 degrees 29 minutes 03 seconds West, 489.18 feet; thence North 00 degrees 22 minutes 15 seconds West, 175.00 feet to the North line of the Southwest Quarter of said Northwest Quarter, also being the South line of Fox River Trails Phase 1 Amended, according to the plat thereof, recorded February 26, 1982 as Document No. 831493; thence North 89 degrees 37 minutes 45 seconds East, 820.00 feet to the East line of the Southwest Quarter of said Northwest Quarter, also being the West line of Hunt Club Hills of Cary, according to the plat thereof, recorded May 4, 1993 as Document No. 94R040187; thence South 00 degrees 11 minutes 34 seconds East along said East line, 1307.19 feet to the Point of Beginning, all in McHenry County, Illinois. (Also known as Parcel 4)

WHEREAS, a public hearing was held before the Algonquin Planning and Zoning Commission, after due notice in the manner provided by law; and

WHEREAS, the Algonquin Planning and Zoning Commission, after deliberation, has made a report and recommended the approval of said final plat of subdivision and re-zoning for the Subject Property; and

WHEREAS, the Village Board of Trustees has considered the findings of fact, based upon the evidence presented at the public hearing to the Algonquin Planning and Zoning Commission by the petitioners.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: The Klasen Acres final plat of subdivision and re-zoning of parcels 3 and 4 from I-1, Industrial to B-2, Business is hereby approved, subject to the following documents and conditions:

- A. The Final Plat of Subdivision as prepared by HR Green with a latest revision date of March 1, 2018 shall be revised to incorporate comments from the April 2, 2018 Christopher Burke memo, the October 13, 2017 Public Works memo;
- B. Any future development plans for Lots 3 and 4 shall be required to come back before the Village's Planning and Zoning Commission and Committee of the Whole for Preliminary and Final PUD review and approval.

SECTION 2: That all requirements set forth in the Algonquin Zoning Ordinance, as would be required by any owner of property zoned in the same manner as the Subject Property shall be complied with, except as otherwise provided in this Ordinance.

SECTION 3: The findings of fact on the petition to approve the final plat of subdivision and re-zoning of parcels 3 and 4 are hereby accepted.

SECTION 4: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye: Nay: Absent: Abstain:	
APPROVED:	
(SEAL)	
	Village President John C. Schmitt
ATTEST: Village Clerk Gerald S. Kautz	_
Passed:	- - -
Prepared by: Village Staff	
Reviewed by: Kelly Cahill, Village Attorney Zukowski, Rogers, Flood & McArdle 50 Virginia Street	

Crystal Lake, Illinois 60014

## ORDINANCE NO. 2018 - O -

# An Ordinance Issuing a Special Use Permit for Ombudsman Educational Services on Lot 2 in Winding Creek Center (2651 W. Algonquin Road)

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Village of Algonquin has been requested by a petition signed by Eric Shaffer of Ombudsman Educational Services, the petitioner, and Jyotsna Patel, property owner, to approve a special use permit, on certain territory legally described as follows:

Lot 2 of the Winding Creek Center, being a subdivision of the southeast quarter of section 30, township 43 north, range 8 east of the third principal meridian, according to the plat thereof recorded December 6, 2004 as Document 2004R0107449 In McHenry County, Illinois.

and commonly known as 2651 W. Algonquin Road, Algonquin, IL 60102 ("Subject Property"); and

WHEREAS, a public hearing was held before the Algonquin Planning and Zoning Commission, after due notice in the manner provided by law; and

WHEREAS, the Algonquin Planning and Zoning Commission, after deliberation, has made a report and recommended the approval of said special use permit for the Subject Property; and

WHEREAS, the Village Board of Trustees has considered the findings of fact, based upon the evidence presented at the public hearing to the Algonquin Planning and Zoning Commission by the petitioners.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: A special use permit for Ombudsman Educational Services is hereby issued, subject to the following documents and conditions:

- A. Tenant build-out plans shall be submitted for review and approval by the Community Development Department prior to any work being done in the tenant space;
- B. Per the terms of the original Winding Creek Center PUD 2004 O 19, one wall sign shall be allowed that conforms with the common signage plan for the commercial center. The petitioner shall submit a sign permit application for review and approval by the Community Development Department:
- C. Per the terms of the original Winding Creek Center PUD 2004 O 19, the name of the school was allowed on the monument sign and it shall be the petitioner's responsibility to obtain approval from the owner of the commercial center to modify the ground sign as well as submit a sign permit application for any changes to the Community Development Department for review and approval;

D. Any school bus or van used to transport students shall be parked as to not interfere with other tenants in the Winding Creek Center.

SECTION 2: That all requirements set forth in the Algonquin Zoning Ordinance, as would be required by any owner of property zoned in the same manner as the Subject Property shall be complied with, except as otherwise provided in this Ordinance.

SECTION 3: The findings of fact on the petition to issue the special use permit are hereby accepted.

SECTION 4: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye: Nay: Absent: Abstain:	APPROVED:
(SEAL)	
	Village President John C. Schmitt
ATTEST:Village Clerk Gerald S. Kautz	-
Passed:	- - -
Prepared by: Village Staff	
Reviewed by: Kelly Cahill, Village Attorney Zukowski, Rogers, Flood & McArdle	

50 Virginia Street

Crystal Lake, Illinois 60014

### **RESOLUTION NO. 2018-R-**

## A RESOLUTION TO ACCEPT PLANNING ASSISTANCE SERVICES DELIVERED BY THE CHICAGO METROPOLITAN AGENCY FOR PLANNING FOR THE ALGONQUIN-CARY SUBAREA PLAN

WHEREAS, the Village of Algonquin ("the Village") has applied, in conjunction with the Village of Cary, for planning assistance services through the Chicago Metropolitan Agency for Planning ("CMAP") to prepare a SubArea Corridor Plan; and

**WHEREAS**, the Village's request for such assistance has been identified by CMAP as a priority project; and

**WHEREAS,** CMAP has adopted the GO TO 2040 Plan as the long-range regional comprehensive plan for the seven-county Chicago region, encompassing Cook, DuPage, Kane, Kendall, Lake, McHenry and Will counties, and is providing assistance as a means of advancing the plan's implementation; and

**WHEREAS**, the Village and CMAP have agreed on the general contents of an Intergovernmental Agreement and a Scope of Services that will guide planning assistance services to be provided by CMAP;

**WHEREAS**, the parties are municipalities or units of local government, as provided in the 1970 Illinois Constitution (Article VII); and

**WHEREAS**, the 1970 Illinois Constitution (Article VII, Section 10) and the Illinois Complied Statutes, 2000 (Chapter 5, Section 220/1, et. seq.) provide authority for intergovernmental cooperation between Algonquin and CMAP; and

## NOW, THEREFORE BE IT RESOLVED BY THE VILLAGE OF ALGONQUIN BOARD OF TRUSTEES:

**Section 1:** the Village of Algonquin Village Board supports the preparation of the Algonquin-Cary Subarea Plan.

**Section 2:** the Village Board accepts the offer of planning assistance services by CMAP and recognizes that these services are provided for the purpose of advancing the implementation of GO TO 2040.

**Section 3:** the Village Board authorizes staff to finalize and execute an Intergovernmental Agreement with an attached Scope of Services.

**Section 4:** the Village Board recognizes that provisions that govern the administration of planning assistance services, and, if necessary, the discontinuation of such services, are included in the Intergovernmental Agreement.

**Section 5:** the Village Board agrees to fund the local match contribution as set by CMAP in the amount of \$20,000 within thirty (30) days of the execution of the Intergovernmental Agreement.

**Section 6:** the Village Board acknowledges that the Village of Algonquin will be reimbursed by the Village of Cary in the amount of \$10,000 for their municipality's fifty (50) percent share of the local match per the terms of a separate Intergovernmental Agreement between the two municipalities.

Section 7: This resolution shall be effective as of the date of its adoption.				
DATED this _	day of		_, 2018.	
		ADOPTED:	John Schmitt, Village President	
ATTEST:				
Jerry Kautz, V	illage Clerk			



233 South Wacker Drive Suite 800 Chicago, Illinois 60606

312 454 0400 www.cmap.illinois.gov

Contract # LTA-18-0007

## Intergovernmental Agreement For Village of Algonquin-Cary Subarea Plan

THIS AGREEMENT by and between the Chicago Metropolitan Agency for Planning, herein called CMAP, and the Village of Algonquin, 2200 Harnish Drive, Algonquin, IL 60102, herein called the GOVERNMENTAL BODY.

## **Required Signatures**

Attest:

For CMAP:

For the GOVERNMENTAL BODY:

By signing below, the GOVERNMENTAL BODY and CMAP agree to comply with and abide by all provisions set forth in Parts 1-4 herein and any Appendices thereto.

## Signature Type or Print Name of Authorized Representative Date

Signature Type or Print Name Date

Joseph C. Szabo Attest Signature Date Executive Director

\_\_\_\_\_

Part 1 Scope/Compensation/Term

Part 2 General Conditions

Part 3 Scope of Work/Responsibilities

Part 4 Contribution

\_\_\_\_\_

## Part 1: Scope/Compensation/Term

- A. **Scope of Services and Responsibilities.** CMAP and the GOVERNMENTAL BODY agree as specified in Part 3.
- B. Compensation and Method of Payment. Compensation (if any) shall be as specified in Part 4. Payment will be made within ninety (90) days of receipt of invoice unless there is a discrepancy regarding the invoice. Transfer of funds will be made electronically. CMAP certifies the following information:

Bank Name: BMO Harris	
Telephone No.: 877-895-3275	
Account No.: 2033876	
Bank ACH Routing No.: 071000288	
CMAP email address for confirmation:	
accounting@cmap.illinois.gov	

#### C. Tax Identification Number.

CMAP certifies that:

- 1. The number shown on this form is a correct taxpayer identification, and
- 2. It is not subject to backup withholding because: (a) it is exempt from backup withholding, or (b) has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified CMAP that it is no longer subject to backup withholding, **and**
- 3. It is a U.S. entity (including a U.S. resident alien).

Name of CONTRACTOR: Chicago Metropolitan Agency for Planning

Taxpayer Identification Number: 13-4331367

DUNS No.: 06-858-7112

Legal Status: Local Government

- D. **Term of Agreement.** The term of this Agreement shall be from <u>final signing to July 31, 2019.</u>
- E. **Amendments.** All changes to this Agreement must be mutually agreed upon by CMAP and the GOVERNMENTAL BODY and be incorporated by written amendment, signed by the parties.

## Part 2: General Conditions

The following are general conditions of approval and procedural guidelines and specific terms of Agreement to which all projects are subject. Signatories of this Agreement certify that these general conditions will be adhered to unless amended in writing.

#### 1. Complete Agreement.

a. This Agreement including all exhibits and other documents incorporated or referenced in the Agreement, constitutes the complete and exclusive statement of the terms and conditions of the Agreement between CMAP and the GOVERNMENTAL BODY and it supersedes all prior representations, understandings and communications. The invalidity in whole or in part of any term or condition of this Agreement shall not affect

the validity of other terms or conditions.

- b. CMAP's failure to insist in any one or more instances upon the performance of any terms or conditions of this Agreement shall not be construed as a waiver or relinquishment of CMAP's right to such performance by the GOVERNMENTAL BODY or to future performance of such terms or conditions and GOVERNMENTAL BODY's obligation in respect thereto shall continue in full force and effect. The GOVERNMENTAL BODY shall be responsible for having taken steps reasonably necessary to ascertain the nature and location of the work, and the general and local conditions that can affect the work or the cost thereof. Any failure by the GOVERNMENTAL BODY to do so will not relieve it from responsibility for successfully performing the work without additional expense to CMAP.
- c. CMAP and the GOVERNMENTAL BODY assume no responsibility for any understanding or representations made by any of its officers, employees or agents prior to the execution of this Agreement, unless such understanding or representations by CMAP are expressly stated in this Agreement.
- d. Changes: CMAP and the GOVERNMENTAL BODY may from time to time order work suspension or make any change in the general scope of this Agreement including, but not limited to changes, as applicable, in the drawings, specifications, delivery schedules or any other particular of the description, statement of work or provisions of this Agreement. If any such change causes an increase or decrease in the cost or time required for performance of any part of the work under this Agreement, CMAP shall promptly notify the GOVERNMENTAL BODY and assert its claim for adjustment within thirty (30) days after the change is ordered. A written amendment will be prepared for Agreement between CMAP and the GOVERNMENTAL BODY for changes in scope, time and/or costs. No amendments are effective until there is a written Agreement that has been signed by both parties.
- e. Changes to any portion of this Agreement shall not be binding upon CMAP and the GOVERNMENTAL BODY except when specifically confirmed in writing by an authorized representative of CMAP and an authorized representative of the GOVERNMENTAL BODY.
- f. For its convenience, CMAP reserves the right to extend the Term of this agreement. Any changes to the Term of this Agreement shall not be binding until specifically confirmed in writing by authorized representatives of both parties.
- 2. **Compliance/Governing Law.** The terms of this Agreement shall be construed in accordance with the laws of the State of Illinois. Any obligations and services performed under this Agreement shall be performed in compliance with all applicable state and federal laws.
- 3. Availability of Appropriation (30 ILCS 500/20-60). This Agreement is contingent upon and subject to the availability of funds. CMAP, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty, if the Illinois General Assembly, the state funding source, or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason. The GOVERNMENTAL BODY will be notified in writing of the failure of appropriation or of a reduction or decrease.
- 4. Allowable Charges. No expenditures or charges shall be included in the cost of the Project that are: (i) contrary to provisions of this Agreement or the latest budget approved by a duly-authorized official of CMAP and the GOVERNMENTAL BODY; (ii) not directly for carrying out the Project; (iii) of a regular and continuing nature, except that of salaries and wages of appointed principal executives of CMAP who have not been appointed specifically for the purposes of directing the Project, who devote official time directly to the Project under specific assignments, and respecting whom adequate records of the time devoted to and services performed for the Project are maintained by CMAP may be considered as proper costs of the Project to the extent of the time thus devoted and recorded if they are otherwise in accordance with the provisions hereof; or (iv) incurred without the consent of CMAP after written notice of the suspension or termination of any or all of CMAP's obligations under this Agreement.
- 5. **Audits.** The records and supportive documentation for all completed projects are subject to an on-site audit by CMAP and the GOVERNMENTAL BODY. CMAP and the GOVERNMENTAL BODY reserve the right to inspect and review, during normal working hours, the work papers of the independent auditor in support of their audit report.

- 6. Access to Records. CMAP and the GOVERNMENTAL BODY shall maintain, for a minimum of three years after the completion of the Agreement, adequate books, records and supporting documents related to the Agreement which shall be made available for review upon request. Failure to maintain the books, records and supporting documents required by this Section shall establish a presumption in favor of CMAP for the recovery of any funds paid by CMAP under the Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement. In addition:
  - (1) If any litigation, claim or audit is started before the expiration of three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
  - (2) Records for nonexpendable property acquired with federal funds shall be retained for three (3) years after its final disposition.

CMAP shall include in all subcontracts, if any, under this Agreement a provision that CMAP and the GOVERNMENTAL BODY will have full access to and the right to examine any pertinent books, documents, papers, and records of any such subcontractors involving transactions related to the subcontract for three (3) years from the final payment under that subcontract except that:

- (1) If any litigation, claim or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
- (3) Records for nonexpendable property acquired with federal funds shall be retained for three (3) years after its final disposition.

The term "subcontract" as used in this clause excludes purchase orders not exceeding \$2,500.

- 7. **Procurement Procedures**. All procurement transactions for Contractual Services, Commodities and Equipment shall be conducted in a manner that provides maximum open and free competition. The GOVERNMENTAL BODY and CMAP shall also meet the following minimum procedural requirements.
  - a. <u>Subcontracting</u>: Subcontracting, assignment or transfer of all or part of the interests of CMAP concerning any of the obligations covered by this Agreement is prohibited without prior written consent of the GOVERNMENTAL BODY.
  - b. Procurement of Goods or Services: For purchases of products or services with any Agreement funds that cost more than \$2,500 but less \$10,000, CMAP shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any Agreement funds that are in excess of \$10,000 will require CMAP to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures the procedures of CMAP will be used. CMAP may only procure products or services from one source with any Agreement funds if: (1) the products or services are available only from a single source; or (2) after solicitation of a number of sources, competition is determined inadequate.
  - c. <u>Records</u>. CMAP and the GOVERNMENTAL BODY shall maintain records sufficient to detail the significant history of procurements. These records shall include, but are not necessarily limited to: information pertinent to rationale for the method of procurement, selection of contract type, contractor selection or rejection, and basis for the cost or price.
  - d. No CMAP or GOVERNMENTAL BODY employee shall participate in the procurement of products or services if a conflict of interest, real or apparent, would be involved. No employee shall solicit or accept anything of monetary value from bidders or suppliers.
- 8. **Equipment Inventory.** An inventory of non-expendable personal property having a useful life of more than two years and an acquisition cost of \$500 or more is subject to periodic inspection by CMAP and the GOVERNMENTAL BODY.

- 9. **Method of Payment.** Project expenditures are paid directly from federal and/or state funds. Because CMAP is responsible for obtaining federal reimbursement for project expenditures, it is necessary that CMAP monitor all procedures and documents which will be used to claim and support project-related expenditures.
- 10. Suspension. If the GOVERNMENTAL BODY fails to comply with the special conditions and/or the general terms and conditions of this Agreement, CMAP may, after written notice to the GOVERNMENTAL BODY, suspend the Agreement, pending corrective action by the GOVERNMENTAL BODY. If corrective action has not been completed within sixty (60) calendar days after service of written notice of suspension, CMAP shall notify the GOVERNMENTAL BODY in writing that the Agreement has been terminated by reason of default in accordance with paragraph 11 hereof.

#### 11. Termination.

- a. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure (hereinafter termed "Termination by Default") by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no such termination may be affected unless the other party is given (i) not less than seven (7) calendar days written notice (delivered by certified mail, return receipt requested) of intent to Termination by Default, and (ii) an opportunity for consultation with the terminating party prior to Termination by Default.
- b. This Agreement may be terminated in whole or in part in writing by CMAP or the GOVERNMENTAL BODY for its convenience (hereinafter termed "Termination for Convenience"), provided that the terminating party provides not less than seven (7) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate to the respective address set forth on the signature page of this Agreement.
- c. Upon notice of termination action pursuant to paragraphs (a) or (b) of this clause, CMAP shall (i) promptly discontinue all services affected (unless the notice directs otherwise) and (ii) deliver or otherwise make available to the GOVERNMENTAL BODY all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by CMAP in performing this Agreement, whether completed or in process.
- 12. **Remedies.** Except as may be otherwise provided in this Agreement, all claims, counterclaims, disputes and other matters in question between CMAP and the GOVERNMENTAL BODY arising out of or relating to this Agreement or the breach thereof will be decided by arbitration. If the parties hereto mutually agree, a request for remedy may be sought from a court of competent jurisdiction within the State of Illinois, County of Cook.
- 13. Equal Employment Opportunity. The GOVERNMENTAL BODY and CMAP will comply with Executive Order 11246 entitled "Equal Employment Opportunity," as amended by U.S. Department of Labor regulations (41 CFR Part 60) and the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights. In connection with the execution of this Agreement, the GOVERNMENTAL BODY and CMAP shall not discriminate against any employee or an applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service. The GOVERNMENTAL BODY and CMAP shall take affirmative actions to insure that applicants are employed and that employees are treated during their employment without regard to their of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service. Such actions shall include, but not be limited to, employment, promotion, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay, other forms of compensation, and selection for training or apprenticeship. The GOVERNMENTAL BODY and CMAP shall cause the provisions of this paragraph to be inserted into all subcontractors work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that such provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- 14. **Small and Minority Business Enterprise.** In connection with the performance of this Agreement the GOVERNMENTAL BODY will cooperate with CMAP in meeting CMAP's commitments and goals with respect to the maximum utilization of small business and minority business enterprises, and will use its best

efforts to insure that small business and minority business enterprises shall have the maximum practicable opportunity to compete for work under this Agreement.

15. **Political Activity**. No portion of funds for this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public office.

#### 16. Prohibited Interest.

- a. No officer or employee of CMAP or the GOVERNMENTAL BODY and no member of its governing body and no other public official of any locality in which the Project objectives will be carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such objectives shall (i) participate in any decision relating to any contract negotiated under this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or indirectly, interested; or (ii) have any financial interest, direct or indirect, in such contract or in the work to be performed under any such subcontract.
- b. No member of or delegate of the Illinois General Assembly or the Congress of the United States of America, and no federal Resident Commissioner, shall be admitted to any share hereof or to any benefit arising herefrom.
- c. The GOVERNMENTAL BODY and CMAP warrants and represents that no person or selling agency has been employed or retained to solicit or secure this Agreement, upon an agreement or understanding for a commission, percentage, bonus, brokerage or contingent fee, or gratuity, excepting its bona fide employees. For breach or violation of this warranty CMAP or the GOVERNMENTAL BODY shall have the right to annul this Agreement without liability or, at its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such commission, percentage bonus, brokerage or contingent fee, or gratuity.
- 17. **Conflict of Interest.** In order to avoid any potential conflict of interest, the GOVERNMENTAL BODY and CMAP agree during the term of this Agreement not to undertake any activities which could conflict directly or indirectly with the interest of CMAP or the GOVERNMENTAL BODY. The GOVERNMENTAL BODY shall immediately advise CMAP of any such conflict of interest. CMAP shall make the ultimate determination as to whether a conflict of interest exists.
- 18. Ownership of Documents/Title of Work. All documents, data and records produced by the GOVERNMENTAL BODY or CMAP in carrying out the obligations and services hereunder, without limitation and whether preliminary or final, shall become and remains the property of CMAP and the GOVERNMENTAL BODY. CMAP and the GOVERNMENTAL BODY shall have the right to use all such documents, data and records without restriction or limitation and without additional compensation. All documents, data and records utilized in performing research shall be available for examination by CMAP or the GOVERNMENTAL BODY upon request. Upon completion of the services hereunder or at the termination of this Agreement, all such documents, data and records shall, at the option of CMAP or the GOVERNMENTAL BODY, be appropriately arranged, indexed and delivered to CMAP or the GOVERNMENTAL BODY.
- 19. Publication. CMAP and the GOVERNMENTAL BODY shall have royalty-free, nonexclusive and irrevocable license to reproduce, publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data or other materials specifically prepared under this Agreement, and to authorize other material to do so. The GOVERNMENTAL BODY and CMAP shall include provisions appropriate to effectuate the purpose of this clause in all contracts for work under this Agreement.
- 20. Confidentiality Clause. Except as required pursuant to a validly issued subpoena, lawful request by a governmental entity or any applicable laws, including without limitation any Federal or State Freedom of Information Acts, any documents, data, records, or other information given to or prepared by the GOVERNMENTAL BODY or CMAP pursuant to this Agreement shall not be made available to any individual or organization without prior written approval by CMAP or the GOVERNMENTAL BODY. All information secured in connection with the performance of services pursuant to this Agreement shall be kept confidential unless disclosure of such information is approved in writing by CMAP or the GOVERNMENTAL BODY. Nothing in these restrictions interfere with the lawful obligation to respond to FOIA requests.

- 21. **Reporting/Consultation.** The GOVERNMENTAL BODY shall consult with and keep CMAP fully informed as to the progress of all matters covered by this Agreement. CMAP shall consult with and keep the GOVERNMENTAL BODY fully informed as to the progress of all matters covered by this Agreement.
- 22. **Identification of Documents.** All reports, maps, and other documents completed as part of this Agreement, other than documents exclusively for internal use within CMAP or the GOVERNMENTAL BODY offices, shall carry the following notation on the front cover or a title page or, in the case of maps, in the same area which contains the name of the GOVERNMENTAL BODY. "This material was prepared in consultation with CMAP, the Chicago Metropolitan Agency for Planning, (http://www.cmap.illinois.gov)."
- 23. Force Majeure. Either party shall be excused from performing its obligations under this Agreement during the time and to the extent that it is prevented from performing by a cause beyond its control including, but not limited to: any incidence of fire, flood; acts of God; commandeering of material, products, plants or facilities by the Federal, state or local government; national fuel shortage; or a material act of omission by the other party; when satisfactory evidence of such cause is presented to the other party, and provided further that such nonperformance is unforeseeable, beyond the control and is not due to the fault or negligence of the party not performing.
- 24. Independent Contractors. Contractor's relationship to CMAP and the GOVERNMENTAL BODY in the performance of this Agreement is that of an independent contractor. Contractor's personnel performing work under this Agreement shall at all times be under the contractor's exclusive direction and control and shall be employees of contractor and not employees of CMAP or the GOVERNMENTAL BODY. Contractor's shall pay all wages, salaries and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, including, but not limited to, social security, income tax withholding, unemployment compensation, workers' compensation insurance and similar matters
- 25. Federal, State and Local Laws. CMAP and the GOVERNMENTAL BODY warrant that in the performance of this Agreement they shall comply with all applicable federal, state and local laws, statutes and ordinances and all lawful orders, rules and regulations promulgated thereunder. Since laws, regulations, directives, etc. may be modified from time-to-time, CMAP and the GOVERNMENTAL BODY shall be responsible for compliance as modifications are implemented. The CMAP or the GOVERNMENTAL BODY'S failure to comply shall constitute a material breach of this contract.
- 26. **Hold Harmless and Indemnity.** Each party to this Agreement shall indemnify, defend and hold harmless the other party to this Agreement, and its officers, officials, directors, employees, volunteers and agents from and against any and all claims (including attorney's fees and reasonable expenses for litigation or settlement) for any loss, or damages, bodily injuries, including death, damage to or loss of use of property caused by the negligent acts, omissions or willful misconduct of the respective party and its officers, officials, directors, employees, agents, volunteers, subcontractors or suppliers, in connection with or arising out of the performance of this Agreement.
- 27. Equal Employment Opportunities -- Affirmative Action Sexual Harassment. CMAP and the GOVERNMENTAL BODY must comply with the Illinois Board of Human Rights Act and rules applicable to public funds, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).
- 28. **International Boycott.** The GOVERNMENTAL BODY and CMAP certify that neither or any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed \$10,000 (30 ILCS 582).
- 29. Forced Labor. The GOVERNMENTAL BODY and CMAP certify it complies with the State Prohibition of Goods from forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to CMAP or the GOVERNMENTAL BODY under this Agreement have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).

#### 31. Subcontracts.

- a. Any subcontractors or outside associates or contractors required by CMAP in connection with the services covered by this Agreement will be limited to such individuals or firms as were specifically identified and agreed to during negotiations. Any substitutions in or additions to such subcontractors, associates or contractors will be subject to the prior approval of CMAP and the GOVERNMENTAL BODY.
- b. All subcontracts for work under this Agreement shall contain those applicable provisions which are required in this Agreement.
- c. The Contractor may not subcontract services agreed to under this Agreement without prior written approval of CMAP and the GOVERNMENTAL BODY.

## Part 3: Responsibilities/Scope of Work

The GOVERNMENTAL BODY shall perform and carry out in a satisfactory and proper manner, as determined by CMAP, the following:

- **A.** The project scope of work, including staffing, timelines, public engagement schedules, and commitment of other resources by CMAP or the GOVERNMENTAL BODY, will be finalized prior to beginning work. All work performed by CMAP will be consistent with the scope of work. Changes to the scope of work must be jointly agreed to by CMAP and the GOVERNMENTAL BODY.
- **B.** The GOVERNMENTAL BODY will provide access to all relevant data, reports, and other information that is necessary for CMAP to conduct its work. The GOVERNMENTAL BODY will allocate sufficient time by its staff and leadership to interact with CMAP on the activities in the scope of work and to review and comment on the materials produced. The GOVERNMENTAL BODY commits to participate actively in the project, make time available at relevant meetings for discussion, and involve its leadership in the project process.
- **C.** The GOVERNMENTAL BODY agrees actively to participate in public outreach and engagement efforts, including assisting in disseminating project and meeting information, attending and assisting at public meetings, and providing key stakeholder contact information.

CMAP and the GOVERNMENTAL BODY shall perform and carry out in a satisfactory and proper manner, as determined by CMAP the following:

- **A. SCOPE OF WORK.** The purpose of the project is Algonquin-Cary Subarea Plan, (hereinafter "PROJECT"). The agreed upon detailed scope of work is outlined in Attachment 1.
- B. PROJECT MANAGEMENT. CMAP will have lead responsibility for project management. CMAP shall in all reasonable ways coordinate and work with the GOVERNMENTAL BODY staff as the project proceeds. The GOVERNMENTAL BODY in all reasonable ways shall cooperate with CMAP and the CONSULTANT, if any. CMAP shall require the consultant, if any, to provide the GOVERNMENTAL BODY with all of the consultants' deliverables, if any, at the same time they are delivered to CMAP. CMAP and GOVERNMENTAL BODY shall notify the other of all scheduled PROJECT related meetings with the consultant, if any, to enable the other to attend the meetings if desired.

#### Part 4. Contribution

The GOVERNMENTAL BODY will be responsible for a contribution in the amount of \$20,000.00 which will be deposited in the Local Technical Assistance Contribution Fund. CMAP will invoice the GOVERNMENTAL BODY the agreed upon contribution amount within thirty (30) days of the execution of this agreement. CMAP agrees that the contribution amount may be paid in two installments of \$10,000 each. The invoice will be sent to the person listed on ATTACHMENT 2.

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## Local Technical Assistance (LTA) Project Scope: Algonquin-Cary Subarea Plan

The following is a proposed outline of steps to create a subarea plan for an area located along the shared bordered of the Villages of Algonquin and Cary as part of the Chicago Metropolitan Agency for Planning's (CMAP) <u>Local Technical Assistance program</u>. Through this program, CMAP will provide staff assistance to complete the plan.

## **Project Overview**

After decades of quarry mining several parcels of land along the IL Route 31 corridor will soon become suitable for development. These sites are located along the boundary between the Villages of Algonquin and Cary alongside several unincorporated areas. The Algonquin-Cary Subarea Plan is intended to establish a long term vision for the quarry sites and surrounding area and identify desired land use and development concepts. Building on recent planning efforts in Downtown Algonquin as well as the Village of Cary's recently adopted Comprehensive Plan, the planning process will also evaluate project phasing and implementation strategies. These could include, but are not limited to utility coordination and economic development partnerships (such as a tax sharing agreement) that will be beneficial to both communities. The project will be founded on robust community engagement to ensure that the end product is driven by the needs and vision of the community, including residents, business owners, property owners, and other community stakeholders.

## Areas of Focus

Key areas of focus for the planning process include the following:

#### Parks and Recreation

The Cary Park District is considering plans for continuing the build-out of its 265-acre Hoffman Park which forms the northern border of the study area. The McHenry County Conservation District has recently created a plan for activating its Fox Bluff conservation area along the Fox River. MCCD has provided a letter of support for the planning process and the Village of Cary has developed a positive relationship with the Cary Park District. The plan will focus on ways to maximize the use of these recreational assets and how future development of the IL Route 31 corridor can tap into their potential. The Three Oaks Recreation Area offers a nearby example of how former quarry sites have been converted into a regional recreation destination and this case study will be further evaluated.

## Transportation & Infrastructure

The Villages of Algonquin and Cary have a mutual interest to see the study area develop with strong bicycle and pedestrian infrastructure that would include linkages to their respective downtown business districts. Planning is also needed regarding utility and service connections as much of the study area is located a significant distance from current public infrastructure.



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### **Economic Development**

Both communities have an interest in encouraging development along IL Route 31 to broaden their respective tax bases. As highlighted in the Downtown Algonquin Planning Study (2009), there is a significant lack of daytime employees within a five-minute drive of Downtown Algonquin as compared with several other neighboring communities. As a component of potential future development, there is a desire for the area to serve as an economic engine that supplements the daytime customer base for restaurants and shops in other commercial areas.

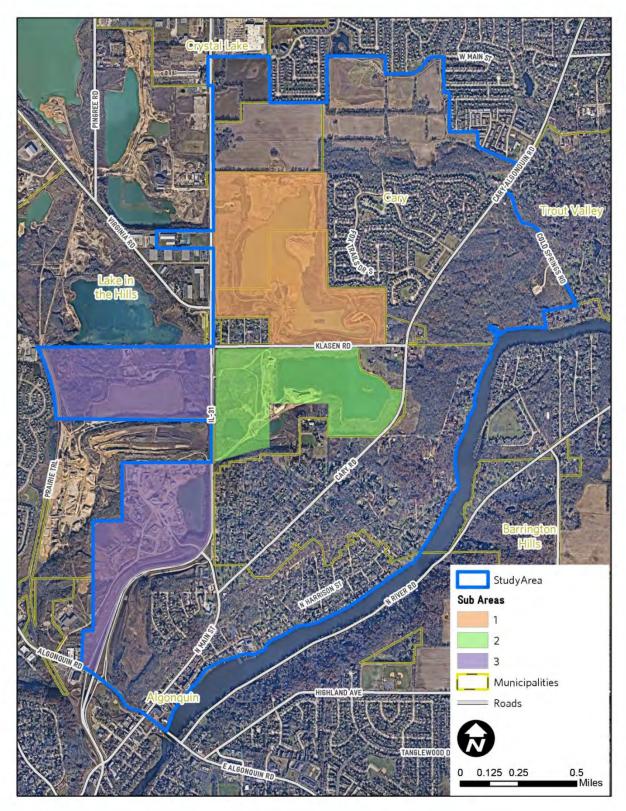
### Planning Study Area

The project is generally located along the IL Route 31 corridor, from Algonquin Road in Downtown Algonquin to Hoffman Park in Cary. The study area comprises three distinct areas, each with its own unique context and planning horizon:

- Subarea 1: North of Klasen Road. Mining of this quarry ceased in December 2017 and the quarry property will be transitioned to the Village of Cary on June 1, 2018. With a known end to mining and public ownership, the planning process will focus on near term opportunities for public recreation improvements as well as the site's long term relationship to Cary Park District lands to the north. The plan will need to define how future potential development along the IL Route 31 and Klasen Road frontages should leverage and interact with public improvements such as the quarry lake and trail system.
- **Subarea 2: South of Klasen Road.** This site is still actively mined and while it is estimated that mining operations are likely to cease in the foreseeable future, an exact timeline has yet to be identified. Compared to Subarea 1, the nature of future development within Subarea 2 is much less defined. The planning process will focus establishing a long term vision for the site and the character of land use and development as a whole. This will likely include evaluating development potential along IL Route 31 and ensuring that the subarea has a positive relationship to unincorporated residential areas nearby.
- Subarea 3: West of IL Route 31. It is anticipated that this area will continue to serve as a staging and processing area for materials being mined to the east of IL Route 31. As such, Subarea 3 will likely not be available for development until mining in Subarea 2 has completed. Given the long term viability of mining operations in the area, detailed recommendations for Subarea 3 are not likely to be developed apart from recommendations included in the high level framework plans described in Task 4 of the Scope of Work.

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Figure 1. Project Study Area

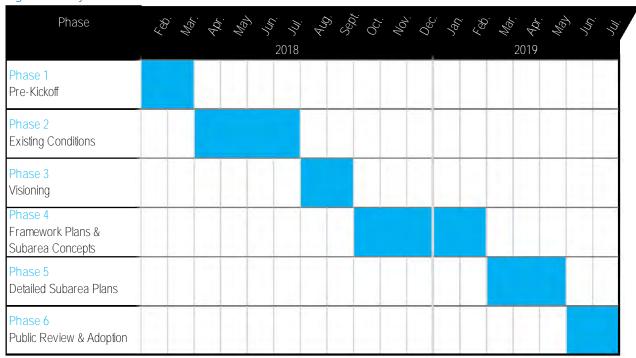


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### Approximate Timeline

The following scope of work is designed to be completed in approximately 16-18 months; however, the timeline can change as the project progresses. The remainder of this document describes the schedule and timeline in more detail. All dates are approximate and may be revised depending on time requested by project partners to accommodate additional community outreach or time to review interim deliverables.

Figure 2. Project Timeline



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### Community Engagement

A primary goal of all CMAP projects is to elevate community engagement in planning – particularly focusing on engaging populations that are typically underrepresented in public planning processes. The scope of work identifies specific outreach and engagement within each phase of the planning process. The Steering Committee and Village staff and officials' full participation in this process is vital to the success of the plan.

### **Steering Committee**

CMAP recommends that a Steering Committee or similar oversight group be created to assist in guiding the development of the Subarea Plan. The Steering Committee will be responsible for providing project direction, reviewing key draft deliverables (such as the draft existing conditions report and framework plans), and attending project meetings (internal and public). CMAP will look to Village staff to select Steering Committee members. Ideally the Steering Committee will have a maximum of 10-12 members. Throughout this scope of work, this group is referred to as the "Steering Committee." The exact makeup of this group will be determined in the pre-kickoff phase of the planning process. Village staff may also identify technical advisors that should be involved in the review process, but do not need to be members of the Steering Committee.

### **Outreach Activities**

The outreach tasks identified in the Scope of Work may be added to or modified as the planning process moves forward. At a minimum, community engagement activities will include, but are not limited to:

- Three public meetings, including an initial public introduction to solicit community input and discuss plan goals, a second public meeting to develop a vision and criteria for desired development, and an open house to present and receive feedback on the draft subarea plan.
- Key person interviews and focus groups with residents, stakeholder groups, business owners, property owners. CMAP will work with the Steering Committee to determine an appropriate list of interviewees.
- Use of an interactive website allowing public input (for an example of its use, see <a href="https://aurora-draft.metroquest.com">https://aurora-draft.metroquest.com</a>).
- On-going coordination with Village staff and updates at Village board and planning commission meetings, or other relevant meetings, and as needed.
- Concern with lack of involvement over long periods of time...
- Regular project updates to be distributed by Village staff via email, social media, or newsletter.

### Deliverables

The final deliverable of this project will be an Algonquin-Cary Subarea Plan that will be presented to both the Village Board of Algonquin and the Village Board of Cary for adoption. Interim deliverables, including an existing conditions report, vision and design principles, draft framework plans, preliminary subarea concepts, and a draft plan, will also be produced during the planning process and submitted to the Steering Committee by CMAP staff. Deliverables are identified in *italics* within the following Scope of Work.

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# Scope of Work

The following scope is based on a preliminary site visit, including discussion with municipal staff and a representative for Lafarge Aggregates (the property owner of the three quarry sites within the Study Area). CMAP and Village staff may agree to alter the level of detail contained in plan recommendations pertaining to each individual subarea as the planning process progresses.

### 1. Pre-kickoff (Feb.-Mar. 2018)

Before the project formally kicks off, there are several steps that CMAP will go through with the Villages of Algonquin and Cary. These include a site visit and preliminary discussions regarding project scope, adoption of an intergovernmental agreement (IGA) that incorporates the final scope of work, and formation of the project Steering Committee by Village staff.

- 1.1. Preliminary Site Visit & Scoping
- 1.2. IGA & Village Board Presentation(s)
- 1.3. Steering Committee Formation

### **2. Existing Conditions** (Apr.-Jul. 2018)

The project will begin with a strategic community engagement campaign that introduces the broader public to the planning process, identifies issues and opportunities within and surrounding the study area, solicits community input on plan goals, and targets specific groups for input on various planning topics. Depending on the timing, outreach may also include promoting the planning process and/or hosting survey kiosks at various community events and festivals. Stakeholder input will then be synthesized along with field observations, demographic data, previous studies, and other sources and incorporated into a draft Existing Conditions Report. The draft report will be prepared and presented to the Steering Committee and Village staff. The report will describe existing conditions in the study area and will present information that informs preliminary plan recommendations. Throughout the document, findings from the project's community engagement effort will be included as qualitative data that informs the planning effort.

- 2.1. Steering Committee Kick-off Meeting
- 2.2. Key Person Interviews/Focus Groups
- 2.3. Community Events & Survey Kiosks
- 2.4. Community Workshop Issues & Opportunities

- 2.5. Online Survey
- 2.6. Draft Existing Conditions Report
- 2.7. Staff Review
- 2.8. Steering Committee Existing Conditions Review

Deliverable: As the project progresses and the outreach activities are completed, summaries will be created to document the results of the outreach. These summaries can be posted to the project website for public review. The collective results of outreach efforts will be described in the Existing Conditions Report. An Existing Conditions Report will include charts, maps, and other graphics to support the text description of the topics covered. This report will be a stand-alone product and will serve as the foundation for the Subarea Plan document.

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### 3. Visioning (Aug.-Sept. 2018)

CMAP will facilitate a design workshop for the identified subareas. This workshop will give residents, business owners, property owners, and Village officials and staff an opportunity to establish an overarching vision for the study area while also defining the planning criteria for the design and development of each subarea. The design workshop will provide for interactive and meaningful community participation in the design process. Feedback will help ensure the proposed concepts serve the best interests and needs of the community. Staff and Steering Committee feedback on the draft vision and design principles will be provided electronically or in an in-person meeting depending on client needs.

- 3.1. Subarea Design Workshop
- 3.2. Draft Vision & Design Principles
- 3.3. Staff Review
- 3.4. Steering Committee Vision & Design Principles

Deliverable: A Vision Statement will provide general vision for the long term development of the Study Area. A set of principles that will guide the criteria for design of development concepts will also be provided. This brief document will be included as one of the chapters of the final plan.

### 4. Framework Plans & Preliminary Subarea Concepts (Oct. 2018-Feb. 2019)

This task will include development of several thematic framework plans that define overall function of the study area, how the individual subareas are connected to one another, and their connections to the surrounding areas including portions of the Villages of Algonquin and Cary as well as unincorporated areas.

- The *Land Use Framework Plan* will identify the type, intensity, and overall character of land use and development.
- The Transportation & Infrastructure Framework Plan will include recommendations for improving and coordinating transportation and infrastructure components within the study area including roadway, sidewalk, bike lanes/paths, and public utilities.
- The *Open space & Environment Framework Plan* will identify open space and parkland, environmental areas that should be protected, and greenways and other linkages to connect these assets with the broader network of open space and natural areas.
  - 4.1. Land Use Framework Plan
  - 4.2. Transportation & Infrastructure Framework Plan
  - 4.3. Open Space & Environment Framework Plan
  - 4.4. Draft Framework Plan
  - 4.5. Staff Review
  - 4.6. Steering Committee Preliminary Framework Plans

Deliverable: Based on the results of the visioning workshop and discussion of key design principles with the Steering Committee, draft framework plans will be produced. The framework plans will include text recommendations with supporting graphics and maps.

312 454 0400 www.cmap.illinois.gov

### 5. Detailed Subarea Concepts (Mar.-May 2019)

Should additional resources be identified by CMAP, there is potential to incorporate illustrations, 3D renderings, development visualizations, and more to illustrate the application of planning and development concepts and recommendations. This step will entail the development of the preliminary subarea concepts that complement the recommendations of the framework plans and provide additional detail regarding urban design, internal circulation, parking, landscaping, and public improvements.

Steering Committee input on preliminary framework plans will be used to identify sites within Subareas 1 and 2 that will receive more detailed treatment within the plan. The visualization of development opportunities, together with the framework plans, will provide detailed, creative, and viable plans for the improvement of key sites within the study area. After staff review, the detailed subarea plans will be incorporated into a draft Algonquin-Cary Subarea Plan document that also presents the vision and framework plans. This draft plan document will then be reviewed by staff before being presented to the Steering Committee. After any requested revisions to the draft plan document have been made, it will be presented to the broader public for comment.

- 5.1. Preliminary Subarea Concept Development
- 5.2. Staff Review
- 5.3. Detailed Subarea Concepts
- 5.4. Draft Subarea Plan Document
- 5.5. Staff Review
- 5.6. Steering Committee Subarea Concepts & Draft Plan Review

Deliverable: CMAP may engage a consultant to evaluate unique transportation and market components, as well as to help develop conceptual illustrations that demonstrate how plan recommendations could be applied to each selected site. Staff comments will be used to revise any preliminary subarea concepts before providing additional detail. The consultant(s) will be engaged at no additional cost to the Villages of Algonquin and Cary.

### **6. Public Review & Adoption** (Jun.-Jul. 2019)

Following development of the draft Algonquin-Cary Subarea Plan, the plan document will be presented to the public, revised as needed, presented to the Steering Committee for final approval, and then presented to both the Algonquin and Cary Village Boards for adoption.

- 6.1. Public Open House
- 6.2. Draft Plan Revisions
- 6.3. Steering Committee Review & Approval
- 6.4. Village Board Review & Adoption (x2)

Deliverable: The format of the final plan will be the same as that of the framework plans, except with a higher quality of graphics. It will also include language concerning implementation, including descriptions of actions and phasing to advance plan recommendations.

### **RESOLUTION NO. 2018-R-**

# A RESOLUTION TO ACCEPT AUTHORIZE AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF ALGONQUIN, ILLINOIS AND THE VILLAGE OF CARY, ILLINOIS FOR LOCAL TECHNICAL ASSISTANCE GRANT FROM THE CHICAGO METROPOLITAN AGENCY FOR PLANNING

**WHEREAS**, the Village of Algonquin ("the Village") has applied, in conjunction with the Village of Cary ("Cary"), for planning assistance services through the Chicago Metropolitan Agency for Planning ("CMAP") to prepare a SubArea Corridor Plan; and

WHEREAS, the Village's request for such assistance has been identified by CMAP as a priority project; and

WHEREAS, CMAP has adopted the GO TO 2040 Plan as the long-range regional comprehensive plan for the seven-county Chicago region, encompassing Cook, DuPage, Kane, Kendall, Lake, McHenry and Will counties, and is providing assistance as a means of advancing the plan's implementation; and

**WHEREAS**, the Village and CMAP have agreed on the general contents of an Intergovernmental Agreement and a Scope of Services that will guide planning assistance services to be provided by CMAP;

**WHEREAS,** the Village and Cary have agreed on a cost sharing IGA for the services provided by CMAP in that the Village will be reimbursed by Cary in the amount of \$10,000 for their municipality's fifty (50) percent share of the local match per the terms of a separate Intergovernmental Agreement between the two municipalities;

**WHEREAS**, the parties are municipalities or units of local government, as provided in the *1970 Illinois Constitution* (Article VII); and

**WHEREAS**, the 1970 Illinois Constitution (Article VII, Section 10) and the Illinois Complied Statutes, 2000 (Chapter 5, Section 220/1, et. seq.) provide authority for intergovernmental cooperation between Algonquin and Cary; and

# NOW, THEREFORE BE IT RESOLVED BY THE VILLAGE OF ALGONQUIN BOARD OF TRUSTEES:

	S	zes staff to finalize and execute an Intergovernmental Agre rant from CMAP for planning.	ement
Section 2:	This resolution shall be ef	fective as of the date of its adoption.	
DATED this	day of	, 2018.	

John Schmitt, Village President

ADOPTED:

ATTEST:

Jerry Kautz, Village Clerk

# INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF ALGONQUIN, ILLINOIS AND THE VILLAGE OF CARY, ILLINOIS FOR LOCAL TECHNICAL ASSISTANCE GRANT FROM THE CHICAGO METROPOLITAN AGENCY FOR PLANNING

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter, the "Agreement") is ma	ıde
between the Village of Algonquin, Illinois (hereinafter, the "Algonquin"), an Illinois municipality	pal
corporation and the Village of Cary, Illinois, (hereinafter, "Cary"), this day	of
, 2018 (the "Effective Date") for the purpose of undertaking an Algonquin-Ca	ıry
Subarea Plan.	

### WITNESSETH:

- **WHEREAS**, the parties are municipalities or units of local government, as provided in the *1970 Illinois Constitution* (Article VII); and
- WHEREAS, the 1970 Illinois Constitution (Article VII, Section 10) and the Illinois Complied Statutes, 2000 (Chapter 5, Section 220/1, et. seq.) provide authority for intergovernmental cooperation between Algonquin and Cary; and
- WHEREAS, Algonquin and Cary submitted a joint grant application for planning assistance services through the Chicago Metropolitan Agency for Planning (hereinafter, "CMAP") to prepare a Subarea Plan for our communities located in the northeast part of Algonquin and southwest part of Cary; and
- WHEREAS, Algonquin's and Cary's request for such assistance has been identified by CMAP as a priority project and the local financial match our municipalities are responsible to contribute toward the development of the study has been determined by CMAP to be \$20,000; and
- WHEREAS, Algonquin has agreed to serve as the lead agency and enter into the Intergovernmental Agreement with CMAP; and
- WHEREAS, Algonquin and Cary have agreed to each pay fifty (50) percent of the local match requirement and Cary will reimburse Algonquin for its required share of \$10,000; and
- WHEREAS, it is in the best interests of both Algonquin and Cary to enter into this Agreement;
- **NOW, THEREFORE**, in consideration of the mutual agreements contained in this Agreement, Algonquin and Cary agree as follows:
  - 1. **PREAMBLES INCORPORATED.** The statements set forth in the preamble to this Agreement are incorporated into this Agreement.
  - 2. **SCOPE OF AGREEMENT.** This Agreement shall require Cary to pay to Algonquin \$10,000 within sixty (60) days of the execution of this Agreement, to satisfy its obligation to reimburse Algonquin for its share of the local match.
  - 3. <u>INDEMNIFICATION</u>. Each party shall defend, indemnify and hold the other party and its elected and appointed officials, employees, and agents harmless from and against any and all claims, demands, costs, damages, losses and expenses, including reasonable

attorney's fees and costs of suit or defense, arising out of, resulting from or alleged to arise out of or result from the negligent, careless or wrongful acts, omissions, failures to act or misconduct.

- 4. **ASSIGNMENT.** Neither Algonquin nor Cary shall have the right to assign its interests in this Agreement.
- 5. **GOVERNING LAW.** This Agreement shall be construed in accordance with the laws and Constitution of the State of Illinois. District agrees that venue of any Cause of Action shall be in the 22nd Judicial Circuit, McHenry County, Illinois and both parties consent to jurisdiction in that Court.
- 6. **NOTICES.** Notices shall be made to the addresses set forth to each Party below. Either party hereto may change the name and address to whom any notices sent under this Agreement shall be sent upon prior notice to the other party.

Village: District:

Village of Algonquin

Village of Cary

Attn: Village Manager Attn: Village Administrator 2200 Harnish Drive 655 Village Hall Drive

Algonquin, IL 60102 Cary, IL 60013

- 7. <u>APPLICABILITY AND SEVERABILITY.</u> If any provision of this Agreement should be found illegal, invalid, or void, said provision shall be considered severable. The remaining provisions shall not be impaired and the Agreement shall be interpreted to the extent possible to give effect to the parties' intent.
- 8. **DEFAULT.** If a Party to this Agreement breaches or is in default of any of the provisions of this Agreement, and the non-breaching Party files suit as a result thereof, the nonbreaching Party shall be entitled to recover all reasonable costs of filing suit, including reasonable attorney fees.
- 9. <u>AUTHORIZED REPRESENTATIVES.</u> The officers of Cary executing this Agreement warrant that they have been lawfully authorized to execute this Agreement on behalf of Cary. The officers of Algonquin hereby warrant that they have been lawfully authorized to execute this Agreement on behalf of Algonquin.

**IN WITNESS WHEREOF**, this Intergovernmental Agreement has been executed by the duly authorized representatives of the Parties as set forth below, as of the date set forth below:

For the Village of Algonquin, Illinois:	For the Village of Cary, Illinois:
Ву	By:
Its	Its:



# 2018 – R -VILLAGE OF ALGONQUIN RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village Manager is authorized to execute an Agreement between the Village of Algonquin and <u>GovTemps</u> for the <u>lease certain employees of GovTemps to assist the Municipality in its operations</u>, attached hereto and hereby made part hereof.

DATED this day of	, 2016
(seal)	
	John C. Schmitt, Village President
ATTEST:	
Gerald S. Kautz, Village Clerk	-

### EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made this 18th day of April 2018 ("Effective Date") by and between GOVTEMPSUSA, LLC, an Illinois limited liability company ("GovTemps"), and the Village of Algonquin (the "Municipality") (GovTemps and the Municipality may be referred to herein individually as "Party" and collectively as the "Parties").

### **RECITALS**

The Municipality desires to lease certain employees of GovTemps to assist the Municipality in its operations and GovTemps desires to lease certain of its employees to the Municipality on the terms and conditions contained herein.

### **AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, and other good and valuable considerations, the receipt and sufficiency of which are mutually acknowledged by the Parties, the Parties hereby agree as follows:

### SECTION 1 SCOPE OF AGREEMENT

**Section 1.01. Worksite Employee**. The Municipality hereby agrees to engage the services of GovTemps to provide, and GovTemps hereby agrees to supply to the Municipality, the personnel fully identified on **Exhibit A** hereto, hereinafter the "Worksite Employee." **Exhibit A** to this Agreement shall further identify the employment position and/or assignment ("Assignment") the Worksite Employee shall fill at the Municipality and shall further identify the base compensation for each Worksite Employee, as of the effective date of this Agreement. **Exhibit A** may be amended from time to time by a replacement **Exhibit A** signed by both GovTemps and the Municipality. GovTemps shall have the sole authority to assign and/or remove the Worksite Employee, <u>provided</u>, <u>however</u>, that the Municipality may request, in writing, that GovTemps remove or reassign the Worksite Employee, such request shall not be unreasonably withheld by GovTemps. The Parties hereto understand and acknowledge that the Worksite Employee shall be subject to the Municipality's day-to-day supervision.

**Section 1.02. Independent Contractor**. GovTemps is and shall remain an independent contractor, and not an employee, agent, partner of, or joint venturer with, the Municipality. GovTemps shall have no authority to bind the Municipality to any commitment, contract, agreement or other obligation without the Municipality's express written consent.

## SECTION 2 SERVICES AND OBLIGATIONS OF GOVTEMPS AND MUNICIPALITY

**Section 2.01. Payment of Wages**. GovTemps shall timely pay the wages and related payroll taxes of the Worksite Employee from GovTemps' own account in accordance with federal and Illinois law and GovTemps' standard payroll practices. GovTemps shall withhold from such

wages all applicable taxes and other deductions elected by the Worksite Employee. GovTemps shall timely forward all deductions to the appropriate recipient as required by law. The Municipality hereby acknowledges that GovTemps may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Municipality agrees to cooperate with any such financial entity to ensure timely payment of (i) wages and related payroll taxes pursuant to this Section 2.01, and (ii) Fees pursuant to Section 3.03.

- **Section 2.02. Workers' Compensation**. To the extent required by applicable law, GovTemps shall maintain and administer workers' compensation, safety and health programs. GovTemps shall maintain in effect workers' compensation coverage covering all Worksite Employee and complete and file all required workers' compensation forms and reports.
- **Section 2.03. Employee Benefits.** GovTemps shall provide to Worksite Employee those employee benefits fully identified on **Exhibit B** hereto. GovTemps may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Worksite Employee will be included in Fees payable to GovTemps under Section 3.01 of this Agreement.
- **Section 2.04. Maintenance and Retention of Payroll and Benefit Records**. GovTemps shall maintain complete records of all wages and benefits paid and personnel actions taken by GovTemps in connection with any of the Worksite Employee, shall retain control of such records at such GovTemps location as shall be determined solely by GovTemps, and shall make such records available as required by applicable federal, state or local laws.
- **Section 2.05. Other Obligations of GovTemps**. GovTemps shall be responsible for compliance with any federal, state and local law that may apply to its Worksite Employee(s).
- **Section 2.06. Direction and Control**. The Parties agree and acknowledge that the Municipality has the right of direction and control over the Worksite Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Worksite Employee shall be supervised, directly and indirectly, and exclusively by the Municipality's supervisory and managerial employees.
- **Section 2.07. Obligations of the Municipality**. As part of the employee leasing relationship, the Municipality hereby covenants, agrees and acknowledges:
  - (a) The Municipality shall comply with OSHA and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Worksite Employee or to his or her place of work. The Municipality agrees to comply, at its expense, with all health and safety directives from GovTemps internal and external loss control specialists, GovTemps' workers' compensation carrier, or any government agency having jurisdiction over the place of work. The Municipality shall provide and ensure use of all personal protective equipment as required by any federal, state or local law, regulation, ordinance, directive, or rule or as deemed necessary by GovTemps workers' compensation carrier. GovTemps and GovTemps insurance carriers shall have the right to inspect the Municipality's premises to ensure that the Worksite Employee is not exposed to an unsafe

work place. In no way shall GovTemps rights under this paragraph affect the Municipality's obligations to the Worksite Employees under applicable law or to GovTemps under this Agreement;

- (b) With respect to the Worksite Employees, the Municipality shall comply with all applicable employment-related laws and regulations, including and, without limitation, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act of 1974, the Illinois State Constitution, the Illinois Human Rights Act, and any other federal, state or local law, statute, ordinance, order, regulation, policy or decision regulating wages and the payment of wages, prohibiting employment discrimination or otherwise establishing or relating to rights of employees;
- (c) The Municipality shall retain the right to exert sufficient direction and control over the Worksite Employee as is necessary to conduct the Municipality's business and operations, without which, the Municipality would be unable to conduct its business, operation or comply with any applicable licensure, regulatory or statutory requirements;
- (d) The Municipality shall not have the right to remove or reassign the Worksite Employee unless mutually agreed to in writing by GovTemps and the Municipality in accordance with Section 1.01;
- (e) The Municipality agrees that the Municipality shall pay no wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Worksite Employee;
- (f) The Municipality shall report to GovTemps any injury to any Worksite Employee of which it has knowledge within twenty-four (24) hours of acquiring such knowledge. If a Worksite Employee is injured in the course of performing services for the Municipality, the Municipality and GovTemps shall follow the procedures and practices regarding injury claims and reporting, as determined by GovTemps. Upon receipt of notification from GovTemps or its insurance carrier that an injured Worksite Employee is able to return to work and perform "light duty," the Municipality shall immediately make available an appropriate light duty work assignment for such Worksite Employee to the extent required or permitted by any applicable law; and
- (g) The Municipality shall report all on-the-job illnesses, accidents and injuries of the Worksite Employee to GovTemps within twenty-four (24) hours following notification of said injury by employee or employee's representative.

# SECTION 3 FEES PAYABLE TO GOVTEMPS

**Section 3.01. Fees.** The Municipality hereby agrees to pay GovTemps fees for the services provided under this Agreement as follows:

- (a) The base compensation as fully identified on **Exhibit A**, as amended; plus
- (b) Any employee benefits GovTemps paid to the Worksite Employee as identified on **Exhibit B** hereto, including, but not limited to, salary; wages; commissions; bonuses; sick pay; workers' compensation, health and other insurance premiums; payroll, unemployment, FICA and other taxes; vacation pay; overtime pay; severance pay; monthly automobile allowances, and any other compensation or benefits payable under any applicable GovTemps pension and welfare benefit plan or federal, state or local laws covering the Worksite Employee.

**Section 3.02. Increase in Fees.** GovTemps may increase fees to the extent and equal to any mandated tax increases, e.g. FICA, FUTA, State Unemployment taxes when they become effective. GovTemps may also adjust employer benefit contribution amounts by providing the Municipality with a written thirty (30) day notice, provided, such changes in employer benefit contribution amounts apply broadly to all GovTemps employees.

**Section 3.03. Payment Method**. Following the close of each month during the term of this Agreement, GovTemps shall provide the Municipality a written invoice for the fees owed by the Municipality pursuant to this Agreement for the prior month. Within thirty (30) days following receipt of such invoice, the Municipality shall pay all invoiced amounts by check, wire transfer or electronic funds transfer to GovTemps to an account or lockbox as designated on the invoice.

## SECTION 4 INSURANCE

**Section 4.01. General and Professional Liability Insurance**. The Municipality shall maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability and Professional Liability (if applicable) insurance policy or policies (the "Policies"), with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. At a minimum, the Policies shall insure against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage.

**Section 4.02.** Certificate of Insurance. Upon request, the Municipality shall provide GovTemps with one or more Certificates of Insurance, verifying the Municipality's compliance with the provisions of Section 4.01.

**Section 4.03. Automobile Liability Insurance**. If the Worksite Employee drives a Municipal or personal vehicle for any reason in connection with his or her Assignment, the Municipality shall maintain in effect automobile liability insurance which shall insure the Worksite Employee, GovTemps and the Municipality against liability for bodily injury, death and property damage.

# SECTION 5 DURATION AND TERMINATION OF AGREEMENT

**Section 5.01. Effective and Termination Dates**. This Agreement shall become effective on May 7, 2018 and shall continue in effect thereafter for a period of one (1) year, or until it is

terminated in accordance with the remaining provisions of this Section 5. For the purposes of the Agreement, the date on which this Agreement expires and/or is terminated shall be referred to as the "Termination Date." The agreement may be extended for up to one additional year, with agreement between all parties. Either party may terminate the agreement with thirty (30) days notice.

**Section 5.02. Termination of Agreement for Failure to Pay Fees**. If the Municipality fails to timely pay the fees required under this Agreement, GovTemps may give the Municipality notice of its intent to terminate this Agreement for such failure and if such failure is remedied within ten (10) days, the notice shall be of no further effect. If such failure is not remedied within the ten (10) day period, GovTemps shall have the right to terminate the Agreement upon expiration of such remedy period.

**Section 5.03. Termination of Agreement for Material Breach**. If either Party materially breaches this Agreement, the non-breaching Party shall give the breaching Party notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice shall be of no further effect. If such breach is not remedied within the ten (10) day period, the non-breaching Party shall have the right to immediately terminate the Agreement upon expiration of such remedy period.

Section 5.04. Termination of Agreement to execute Temp-to-Hire Arrangement. At the end of the term of the agreement, as outlined in Section 5.01, the Municipality may hire the Employee as a permanent employee of the Municipality. If the Municipality exercises this option, the sum of two weeks gross salary is payable to GovTempssUSA, LLC within thirty (30) days of the permanent employment date. If the Municipality does not exercise the Temp-to-Hire Arrangement by the end of the contract, as outlined in Section 5.01, it agrees not to extend an offer of employment to the Employee for two years after the conclusion of this agreement. If an offer is made within two years after the conclusion of this agreement, as outlined in Section 5.01, then the two weeks gross salary fee is payable to GovTempssUSA, LLC within thirty (30) days of the permanent employment date.

## SECTION 6 NON-SOLICITATION

**Section 6.01. Non-Solicitation**. The Municipality acknowledges GovTemps's legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Municipality agrees that during the term of this Agreement and for a period of two (2) years thereafter, the Municipality shall not solicit, request, entice or induce Worksite Employee to terminate his or her employment with the GovTemps, nor shall the Municipality hire Worksite Employee as an employee.

**Section 6.02. Injunctive Relief.** The Municipality recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Municipality understands and agrees that GovTemps shall be entitled to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 this Agreement. The Municipality also understands and

agrees that any such equitable relief shall be in addition to, and not in substitution for, any other relief to which the GovTemps may be entitled.

**Section 6.03. Survival**. The provision of this Section 6 shall survive any termination of this Agreement.

# SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

**Section 7.01. Indemnification by GovTemps.** GovTemps agrees to indemnify, defend and hold the Municipality and its related entities or their agents, representatives or employees (the "Municipality Parties") harmless from and against all claims, liabilities, damages, attorney's fees, costs and expenses ("Losses") (a) arising out of GovTemps's breach of its obligations under this Agreement, (b) related to the actions or conduct of GovTemps and its related business entities, their agents, representatives, and employees (the "GovTemps Parties"), taken or not taken with respect to the Worksite Employees that relate to events or incidents occurring prior or subsequent to the term of this Agreement, and (c) arising from any act or omission on the part of GovTemps or any of the GovTemps Parties.

Section 7.02. Indemnification by the Municipality. The Municipality agrees to indemnify, defend and hold the GovTemps Parties harmless from and against all Losses (a) arising out of the Municipality's breach of its obligations under this Agreement, (b) relating to any activities or conditions associated with the Assignment, including without limitation, the Worksite Employee workers' compensation claims, and (c) arising from any act or omission on the part of the Municipality or any of the Municipality Parties. Notwithstanding the foregoing, the Municipality shall have no obligations to the GovTemps Parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

Section 7.03. Indemnification Procedures. The Party that is seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, shall give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto; provided however that, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party shall demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) takes steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party shall fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts to keep the relevant Worksite Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party shall be entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section shall not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except to the extent that the Indemnifying Party demonstrates

that the defense of such action has been materially prejudiced by the Indemnified Party's failure to timely give such notice.

**Section 7.04. Survival of Indemnification Provisions**. The provisions of this Section 7 shall survive the expiration or other termination of this Agreement.

# SECTION 8 ADDITIONAL PROVISIONS

- **Section 8.01. Amendments**. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all of the Parties to this Agreement, except for changes to the fees as set forth in Section 3.
- **Section 8.02. Binding Effect**. This Agreement shall inure to the benefit of and be binding upon the Parties and their respective heirs, successors, representatives and assign. Neither Party may assign its rights or delegate its duties hereunder without the express written consent of the other Party, which consent shall not be unreasonably withheld.
- **Section 8.03. Counterpart Execution**. This Agreement may be executed and delivered in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered via facsimile.
- **Section 8.04. Definitions**. Terms and phrases defined in any part of this Agreement shall have the defined meanings wherever used throughout the Agreement. The terms "hereunder" and "herein" and similar terms used in this Agreement shall refer to this Agreement in its entirety and not merely to the section, subsection or paragraph in which the term is used.
- **Section 8.05. Entire Agreement**. This Agreement constitutes the entire agreement between the Parties regarding GovTemps's provision of Worksite Employee to the Municipality, and contains all of the terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the date hereof, and not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party hereto has authority to make, and the Parties shall not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.
- **Section 8.06. Further Assurances**. Each of the Parties shall execute and deliver any and all additional papers, documents, and other assurances and shall do any and all acts and things reasonably necessary in connection with the performances of their obligations hereunder and to carry out the intent of the parties hereto.
- **Section 8.07. Gender**. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number shall each be deemed to include the other.
- **Section 8.08.** Notices. Notices given under this Agreement shall be in writing and shall either be served personally or delivered by certified first class U.S. Mail, postage prepaid and

return receipt requested or by overnight delivery service. Notices also may effectively be given by transmittal over electronic transmitting devices such as Telex or facsimile machine if the Party to whom the notice is being sent has such a device in its office, provided that a complete copy of any notice shall be mailed in the same manner as required for a mailed notice.

Notices shall be deemed received at the earlier of actual receipt or three days from mailing date. Notices shall be directed to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party in accordance with this Section:

If to GovTemps: GOVTEMPSUSA, LLC

630 Dundee Road, Suite 130 Northbrook, IL 60062 Attention: Michael Earl Telephone: 224-261-8366

Email: mearl@govhrusa.com

If to the Municipality: Village of Algonquin

Ganek Municipal Center

2200 Harnish Dr Algonquin, IL 60102

Attention: Tim Schloneger, Village Manager

Telephone: 847-658-2700

Email: timschloneger@algonquin.org

**Section 8.09. Section Headings**. Section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

**Section 8.10.** Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which shall continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

**Section 8.11. Waiver of Provisions**. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement. Such waiver shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.

**Section 8.12. Confidentiality**. Each Party shall protect the confidentiality of the other's records and information and shall not disclose confidential information without the prior written consent of the other Party. Each Party shall reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

**Section 8.13. Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts.

### Section 8.14. Arbitration.

- (a) Negotiation/Arbitration Process. The parties will attempt to settle any dispute arising out of or relating to this Agreement, or the breach thereof, through good faith negotiation between the parties. If settlement cannot be reached through good faith negotiation within thirty (30) days after the initial receipt by the allegedly offending party of written notice of the dispute, the controversy or claim shall be settled by binding arbitration conducted before a single arbitrator who is knowledgeable in employment law. Either party may submit the dispute to arbitration. The arbitration will be conducted in accordance with the then applicable rules and regulations of the American Arbitration Association ("AAA"). The arbitration will be held in Cook County, Illinois. The arbitrator shall be mutually agreed upon by the parties, but if they are unable to agree on an arbitrator, the arbitrator shall be appointed by AAA. All arbitration proceedings shall be closed to the public and confidential. All records relating thereto shall be permanently sealed, except as necessary to obtain court confirmation of the arbitrator's decision.
- (b) Arbitration Award. The arbitrator will be bound by the terms and conditions of this Agreement and shall have no power, in rendering his or her award, to alter or depart from any express provision of this Agreement, and his or her failure to observe this limitation shall constitute grounds for vacating the award. Except as otherwise provided in this Agreement, the arbitrator shall apply the law specified in Section 8.3. The arbitrator will not be empowered to award punitive damages except for willful misconduct. The award of the arbitrator shall be final and binding upon the parties and judgment upon the award may be entered in any court having jurisdiction thereof.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

GOVTEMPSUSA, LLC,

an Illinois limited liability company

By Scol
Name: Joellen C. Earl
Title: President/Co-owner
MUNICIPALITY
Ву
Name:
Title:

# **EXHIBIT A**Worksite Employee and Base Compensation

WORKSITE EMPLOYEE:	Teresa Nortillo
POSITION/ASSIGNMENT:	Economic Development Specialist
	Village of Algonquin, IL
POSITION TERM:	May 7, 2018 – May 6, 2019
Agreement may be extended for up to	o one additional year, with agreement
	<del></del>
between all parties. Either party may	terminate the agreement with 30 days notice.
BASE COMPENSATION:	\$63/hour for hours worked only. Hours are
actimated at 16 hours per week Hou	rs may vary; schedule shall be
estimated at 10 hours per week. Hour	is may vary, schedule shan be
determined between the Municipality	y and the Worksite Employee. Hours should
•	• ,
be reported via email to payroll@gov	vtempsusa.com on the Monday after the prior
work week. The Village will be in	voiced every other week for hours worked.
GOVTEMPSSUSA, LLC.:	MUNICIPALITY:
By:	By:
Cox	
Date: 4/18/2018	Date

This Exhibit A fully replaces all Exhibits A dated prior to the date of the Company's signature above.

# **EXHIBIT B Summary of Benefits**

Not applicable.



# Resolution for Maintenance Under the Illinois Highway Code



	Resolution Number	Resolution Type	Section Number
		Original	18-00000-00-GM
Procident and Roard o	f Trustoos	: ub a Vill	age of
BE IT RESOLVED, by the President and Board o Governing Body Ty	pe 01	the Vill	Agency Type
	ois that there is hereby		
Name of Local Public Agency	<b>,</b>		1,000,000.0
one million three hundred thousand dollars and no c	ents	Dollars (_	)
of Motor Fuel Tax funds for the purpose of maintaining streets a	and highways under the	applicable provisions o	of Illinois Highway Code from
01/01/18 to 12/31/18 Ending Date			
BE IT FURTHER RESOLVED, that only those operations as list including supplemental or revised estimates approved in connectunds during the period as specified above.			
BE IT FURTHER RESOLVED, that Village	of	Algong	ıuin
Local Public Agency Ty shall submit within three months after the end of the maintenance available from the Department, a certified statement showing expenditure by the Department under this appropriation, and	ce period as stated abo		of Transportation, on forms
BE IT FURTHER RESOLVED, that the Clerk is hereby directed of the Department of Transportation.	to transmit four (4) ceri	tified originals of this re	solution to the district office
I Gerry Kautz  Name of Clerk  Local	Village Public Agency Type	Clerk in and for said	Village  Local Public Agency Type
of Algonquin Name of Local Public Agency		, and keeper of the reco	ords and files thereof, as
provided by statute, do hereby certify the foregoing to be a true,	, perfect and complete o	copy of a resolution ado	pted by the
President and Board of Trustees of Governing Body Type Nar	Algonquin me of Local Public Agency	at a meeti	ing held on
IN TESTIMONY WHEREOF, I have hereunto set my hand and	seal this da	y of Mont	th, Year
(SEAL)	Clerk Signature		
		APPROVED	
	Regional Engineer Department of Tran	sportation	Date

#### Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number Insert the resolution number as assigned by the LPA, if applicable.

Resolution Type From the drop down box, choose the type of resolution:

-Original would be used when passing a resolution for the first time for this project.
-Supplemental would be used when passing a resolution increasing appropriation above

previously passed resolutions.

-Amended would be used when a previously passed resolution is being amended.

Section Number Insert the section number of the improvement covered by the resolution.

Governing Body Type From the drop down box choose the type of administrative body. Choose Board for County; Council or

President and Board of Trustees for a City, Village or Town.

LPA Type From the drop down box choose the LPA body type; County, City, Town or Village.

Name of LPA Insert the name of the LPA.

Resolution Amount Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words,

followed by the same amount in numerical format in the ().

Beginning Date Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month

consecutive period.

Ending Date Insert the ending date of the maintenance period.

LPA Type From the drop down box choose the LPA body type; County, City, Town or Village.

Name of LPA Insert the name of the LPA.

Name of Clerk Insert the name of the LPA Clerk.

LPA Type From the drop down box choose the LPA body type; County, City, Town or Village.

LPA Type From the drop down box choose the LPA body type; County, City, Town or Village.

Name of LPA Insert the name of the LPA.

Governing Body Type From the drop down box choose the type of administrative body. Choose Board for County; Council or

President and Board of Trustees for a City, Village or Town.

Name of LPA Insert the name of the LPA.

Date Insert the date of the meeting.

Day Insert the day the Clerk signed the document.

Month, Year Insert the month and year of the clerk's signature.

Clerk Signature Clerk shall sign here.

Approved The Department of Transportation representative shall sign and date here upon approval.

A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.

Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk

Engineer (Municipal, Consultant or County)

District Compliance Review

District File

Printed 04/27/18 BLR 14220 (Rev. 03/13/17)



### Municipal Estimate of **Maintenance Costs**



Submittal Type Original

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Village of Algonquin	McHenry	18-00000-00-GM	1/1/2018	12/31/18

**Estimated Cost of Maintenance Operations** For Group I, IIA, IIB or III Maint. Eng. Insp. Item Maintenance Operation Unit Est Total Group Req. Cost (No. and Description) Unit Quantity Price **Operation Cost** (I) Snow/Ice Removal Ν Rock Salt ton 4,100 \$73.00 \$299,300.00 \$299,300.00 McHenry Co DOT Bid (I) Snow/Ice Removal N Liquid De-Icer gal 16.000 \$1.43 \$22.880.00 \$22,880.00 (II) Curb Repair (local bid) IΙΑ N Concrete 500 \$20.00 \$10,000.00 \$10,000.00 lf (II) Sidwalk Repair (local bid) IIA N Concrete/labor 40,000 \$5.50 \$220,000.00 \$220,000.00 (II) Driveway Apron Repair IIA Ν Concrete/labor 1.000 \$10.00 \$10,000,00 \$10.000.00 local bid (IV) Road Repair (local bid) IV 2,800 N HMA Surface Course \$40.00 \$112,000,00 \$112,000,00 ton mix D N50 HMA Binder Course \$37.00 ton 300 \$11,100,00 \$11,100.00 mix IL 19.0 N50 (IV) Bike Path Repair (local bid) IV Ν asphalt/labor 3,400 \$35.00 \$119,000.00 \$119,000.00 sy (IV) Pavement Marking N paint/labor 18,000 \$2.20 \$39,600.00 \$39,600.00 McHenry Co DOT Bid (IV) Street Sweeping (local bid) IV \$8,000,00 Ν equip/labor cycle 12 \$96,000,00 \$96,000.00 (IV) Storm Sewer Cleaning ΙV N equip/labor 250 \$200.00 \$50,000.00 \$50,000.00 ea local bid īV N IV (IV) Street Light Maintenance N equip/labor ea \$185,000.00 \$185,000.00 \$185,000.00 local bid Total Estimated Maintenance Operation Cost \$1,174,880.00 Add Row ogram Estimated Costs

Estimated Cost of Maintenance Engineering	Maintenance Progra

Preliminary Engineering	
Engineering Inspection	
Material Testing	
Advertising	
Bridge Inspections	
Total Estimated Maintenance	
Engineering Cost	

	Total Estimated	Maintenance Cost	\$1,174,880.00
Totals	\$1,174,880.00	\$1,174,880.00	
Maint Eng			
Maint Oper	\$1,174,880.00	\$1,174,880.00	\$0.00
	Estimated Cost	MFT Portion	Other Funds

Submitted Municipal Official	Date

Title

Approved Regional Engineer	
Department of Transportation	Date

#### Instructions for BLR 14231

This form shall be used when a Municipality wants to expend funds for a maintenance period. The maintenance estimate must include all operations to be funded with Motor Fuel Tax (MFT) funds. If operations are added during the maintenance period, a revised or supplemental estimate is required. All estimates of maintenance costs must be submitted to the district for approval prior to incurring any expenses. The amount of MFT funds expended on items covered in the estimate is limited to the amount of MFT funds appropriated in the maintenance resolution. IF rental equipment is included in the estimate, BLR 12110 must also be completed and submitted.

For additional information refer to the Bureau of Local Roads and Streets Manual (BLRS), Chapter 14. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

Submittal Type From the drop down, choose Original (being submitted for the first time), Revised (revising a previously

approved submittal), or Supplemental (addition to estimate(s) already approved).

Local Public Agency Insert the name of the municipality.

County Insert the name of the County in which the municipality is located.

Maintenance Period

Beginning Insert the beginning date of the maintenance period. This must be 12 or 24 consecutive months. The

dates must match those on the resolution.

Ending Insert the ending date of the maintenance period, following the above guidelines.

### **Estimated Cost of Maintenance Operations**

To aid in determining quantities for maintenance operations, the LPA may develop their own spreadsheet containing the following information. IDOT does not provide a form for this purpose.

Location			Surface			Maintenance Operation			
Street/Road	From	То	Existing Type Length Width			No.	Description	Unit	Quantity

Maintenance Operations

List each maintenance operations with a consecutive operation number. If an operation is not listed MFT funds cannot be expended for that operation.

Maint. Engineering Group

From the drop down, select the group number that applies to the maintenance operation to be performed. All maintenance operations shall require one of the following group designations.

- **1. Group I.** Services purchased without a proposal such as electrical energy or materials purchased from Central Management Services' Joint Purchasing Program (<a href="www.purchase.state.il.us">www.purchase.state.il.us</a>) or another joint purchasing program that has been approved by the District BLRS or Central BLRS.
- **2. Group II-A**. Routine maintenance or maintenance items that do not require competitive sealed bids according to section 12-1.02(a) or local ordinance/resolution.
- **3. Group II-B**. Routine maintenance items that require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution. Routine maintenance includes all items in the following work categories: snow removal, street sweeping, lighting and traffic signal maintenance, cleaning ditches or drainage structures, tree trimming or removal, mowing, crack sealing, pavement marking, shoulder maintenance, limited amounts of CC&G repair, scour mitigation, pavement patching and minor drainage repairs.
- **4. Group III**. Maintenance items that are not covered by Group I or IIB and require competitive bidding with a material proposal or a delivery and install proposal.
- **5. Group IV**. Maintenance items that are not covered by Group I or IIB and require competitive bidding with a contract proposal.

Insp Req.

From the drop down, select 'Y' if the operation being performed requires an engineering inspection or 'N' if the operation does not need an engineering inspection.

Item

For Groups I, IIA, IIB (not performed by a formal contract), and III type operations list each item to be used in this maintenance operation. For Group IIB items being done by a formal contract and Group IV items list "by contract".

Unit

For Groups I, IIA, IIB (not performed by a formal contract), and III insert the unit of measure for each listed item.

Quantity

For Groups I, IIA, IIB (not performed by a formal contract), and III insert the estimated quantity for each listed item.

Unit Price

For Groups I, IIA, IIB (not performed by a formal contract), and III insert the estimated unit price for each listed item.

Item Cost

This is a calculated field, no entry is necessary. It calculates the quantity times the unit price.

Est. Total Operation Cost

For each operation listed, insert the total estimated cost of that operation.

Total Estimated Maintenance Operation Cost This is a calculated field, no entry is necessary. It sums all the maintenance operations listed.

Printed 04/27/18

BLR 14231 (Rev. 05/16/17)

#### **Estimated Cost of Maintenance Engineering**

Preliminary Engineering Insert the estimated cost for preliminary engineering. This will be calculated based on the maintenance

engineering agreement.

Engineering Inspection Insert the estimated cost of engineering inspection. This will be calculated based on the maintenance

engineering agreement.

Material Testing Insert the estimated cost of material testing, if applicable.

Advertising Insert the estimated cost of advertising, if applicable.

Bridge Inspections Insert the estimated cost of bridge inspections, if applicable. This will be calculated based on the

engineering agreement.

**Total Estimated Maintenance** 

Engineering Costs

This is a calculated field, no entry is necessary. It sums all the maintenance engineering costs listed.

### **Maintenance Program Estimated Costs**

Estimated Costs For maintenance, insert the total estimated maintenance operation costs. For Maintenance

Engineering, this will be automatically inserted based on the estimated engineering costs from the

maintenance engineering table. The totals will automatically calculate.

MFT Portion For each type insert the MFT funds estimated to be used for that type. The totals will automatically

calculate.

Other Funds For each type insert the amount of other funds estimated to be used for that type. The totals will

automatically calculate.

Totals This is a calculate field, no entry is necessary. It sums the total for estimated cost, MFT portion and

other funds.

Submitted The proper municipal official shall insert their title and date here.

Approved Upon approval the Regional Engineer shall sign and date here.

### A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.

Following the Regional Engineer's approval, distribution will be as follows:

Municipal Clerk

Engineer (Municipal or Consultant)

District Compliance Review

District File

Printed 04/27/18 BLR 14231 (Rev. 05/16/17)



# 2018 - R -VILLAGE OF ALGONQUIN RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to enter into an Agreement between the Village of Algonquin and <u>Precision Pavement Marking</u> in cooperation with the <u>McHenry County Department of Transportation</u> for the Village of Algonquin's portion of the unit price contract of for <u>Pavement Marking</u> services, attached hereto and hereby made part hereof.

DATED this day of	, 2018
	APPROVED:
(seal)	
	John C. Schmitt, Village President
ATTEST:	
Gerald S. Kautz, Village Clerk	_

### **RETURN WITH BID**



For Municipal Projects

ounty Engineer/Superintendent of Highways 3/12/2018 Date

# **Local Public Agency** Material Proposal or **Deliver & Install** Proposal

PROPOSAL SUBMITTED BY								
Precision Pavement Markings, Inc.								
Contractor's Name								
L		705						
Street		P.O. Box						
Elgin	IL	60121						
City	State	Zip Code						

# STATE OF ILLINOIS COUNTY OF \_McHenry (Name of City, Village, Town or Road District) FOR THE IMPROVEMENT OF STREET NAME OR ROUTE NO. Various SECTION NO. 18-00000-10-GM TYPES OF FUNDS MFT MATERIAL PROPOSAL I DELIVER & INSTALL PROPOSAL SPECIFICATIONS (required) ☐ PLANS (if applicable)

	1 of manierpart tojects	Dopartmont of Transportation
	Submitted/Approved/Passed	Released for bid based on limited review
1		Joseph R Korpelsking K
	☐ Mayor ☐ President of Board of Trustees ☐ Municipal Official	Regional Engineer
		3/12/2018
ĺ	Date	Date
١		
	For County and Road District Projects	
۱	Submitted/Approved	•
ľ		
	Highway Commissioner	
	·	<b>79</b> - 1 1
	Date	County Engineer
l	·	On behalf of IDOT pursuant to Agreement
١	Submitted/Approved	of Understanding dated March 4, 2005

eer it to Agreement March 4, 2005 of Understanding

Department of Transportation

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bird Bonds, should be stapled together to prevent loss when birds are processed.

### **RETURN WITH BID**

County McHenry

	NOTICE TO BIDDERS	Local P	ublic Agency	McHer	iry County
	NOTICE TO DIDDERO	Sec	ction Number	18-000	00-10-GM
			Route	Various	5
Sea	led proposals for the furnishing or delivering & installing materials re	auired in	the construct	ion/main	tenance of the above
	tion will be received and at that time publicly opened and read at the	•			
000	16111 Nelson Road Woodstock, IL 60098	until	10:00 AM	on	April 12, 2018
	Address		Time		Date
4	Plans and proposal forms will be available in the office of McHenry	, County I	Division of Trai	nenortatio	nn.
1.	https://www.co.mchenry.il.us/county-government/departments-				
-	Address	) Ziti di lop	ortation/admig	buomood	void documento.
i	☑ Prequalification. If checked, the 2 low bidders must file within 24 hours in duplicate, showing all uncompleted contracts awarded to them and Municipal and private work.	all low b	oids pending a	ward for	Federal, State, County
ı	The Awarding Authority reserves the right to waive technicalities and to Provision for Bidding Requirements and Conditions for Material Proposa	als.			
1	A proposal guaranty in the proper amount, as specified in BLRS Special Material Proposals, will be required. Bid Bonds <u>will</u> be allowed as a pro	posal gua	ranty.	•	
t t	the award. When a contract bond is not required, the proposal guarant the contractor to deliver the material within the time specified or to do t forfeit his surety as provided in Article 108.10 of the Standard Specificat	y check w he work s tions.	vill be held in li specified herei	eu thered n will be d	considered just cause to
	Proposals shall be submitted on forms furnished by the Awarding Au 'Material Proposal, Section <u>18-00000-10-GM</u> ".	ithority ar	nd shall be en	closed in	an envelope endorsed
Ву	Order of McHenry County Board 03/12/2018	Joseph	R. Korpalski,	Jr., P.E.	
•	(Awarding Authority) Date	(County	Engineer/Supering	ntendent of	Highways/Municipal Clerk)
	Material Proposal or Deliver & Ir	nstall Pro	posal		
То	McHenry County Board				
	(Awarding Authority)				
the n	s bid is accepted within 45 days from date of opening, the undersign naterials, at the quoted unit prices, subject to the following:				
1.	It is understood and agreed that the "Standard Specifications for Road the "Supplemental Specifications and Recurring Special Provisions", a Transportation, shall govern insofar as they may be applied and insof supplemental specifications attached hereto.	adopted <u>J</u>	anuary 1, 2018	g, prepare	ed by the Department of
2.	It is understood that quantities listed are approximate only and that the properly complete the improvement within its present limits or extensi				
•	compared on the basis of the total price bid for each group.	: <b>th</b> - <b>t</b> i	ified in	the ener	ial maniaiana ar hu tha
3.	Delivery in total or partial shipments as ordered shall be made within acceptance at the point and in the manner specified in the "Schedule	of Prices	". If delivery o	n the job	site is specified, it shall
4.	mean any place or places on the road designated by the awarding aut The contractor and/or local agency performing the actual material place				
4.	zone traffic control, unless otherwise specified in this proposal. Such	devices s	shall meet the	requirem	ents of and be installed
	in accordance with applicable provisions of the "Illinois Manual on Uni				
_	Highway Standards.  Each pay item should have a unit price and a total price. If no total	prico is s	hown or if the	ro ic o di	scronancy hotween the
5.	product of the unit price multiplied by the quantity, the unit price shall divided by the quantity in order to establish a unit price. A bid will be price is shown.	govern.	If a unit price	is omitted	d, the total price will be
Disco	ounts will be allowed for payment as follows:%	calendar	days:	_%	calendar days.
Disco	ounts will not be considered in determining the low bidder.	<b>^</b>	, 00	^	
Bidde	er Precision Pavement Markings, Inc. By	Gil	by yS	(Signature	
Addr	ess PO Box 705 Elgin, IL 60121 Title	Corp	orate Secreta	. 4	7
	David Carlo				DI D 40040 (Day 04/00/44)



# Material Proposal Schedule of Prices

Group No.	Items	Delivery	Unit	Quantity	Unit Price	Total
	Paint Pvt Mkg Line - 4"		FT	3,137,728.0	0.07	219,640.96
	Paint Pvt Mkg Line - 6"		FT	29,694.0	0.20	5,938.80
	Paint Pvt Mkg Line - 8"		FT	805.0	0.25	201.25
	Paint Pvt Mkg Line - 12"		FT	4,440.0	1.00	4,440.00
	Paint Pvt Mkg Line - 24"		FT	722.0	1.35	974.70
	Paint Pvt Mkg Line - Ltr & Sym		SQ FT	788.8	1.35	1,064.88
	TOTAL BID	222 260 50				
	101/12 515	232,260.59				
		-				
	,					

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Signature of Bidder

PO Box 705 Elgin, IL 60121 Address



# Local Agency Proposal Bid Bond

						Ro	oute	
						Cou	inty	McHenry
			RETU	JRN WIT	H BID	Local Age	ncy	McHenry County
						Sect		18-00000-10-GM
	Dregision	Davemon+	Markings, Inc		ER BID BOND	<u> </u>		
WE			markings, in	·			_	as PRINCIPAL,
and	Nationwide	Mutual In	surance Compa	ny				as SURETY,
the amount	t specified in th	e proposal do	ocuments in effect	on the date	of invitation for b		r sum	om of 5% of the total bid price, or for . . We bind ourselves, our heirs, ent.
			HE FOREGOING on the				ıbmitt	ing a written proposal to the LA acting
shall within of the requi	fifteen (15) day red insurance o	ys atter award coverage, all	enter into a form	al contract, for standard S	urnish surety gu specifications for	aranteeing the faithful perfo Road and Bridge Construc	ormai	nated section and the PRINCIPAL nce of the work, and furnish evidence and applicable Supplemental
preceding p	aragraph, ther	the LA actin		ding authorit	y shall immediat			requirements set forth in the I penal sum set out above, together
	IMONY WHER	REOF, the sai		the said SU	RETY have cau	sed this instrument to be s	igned	by their
	Precision	Pavement !	Markings, Inc		Principal	···		en e
	20	(Company N	lame)		<del></del>	((	Compa	any Name)
By:	My S	(signatur	TOOPP. Sec	retary.	By:	•	-	re and Titte)
(If PRINC	SUPLE IS a Joint	venture of tv	vo or more contra	ctors, the con		nd authorized signatures o	t eaci	n contractor must be affixed.)
N	Nationwide		urance Compan	У	Surety By:	<u>J.</u>	ah	13 KM2
CTATE OF	II LINOIC	(Name of St	ırety)			(Signate	ure of	Attorney-in-Fact)
STATE OF I	•	kan	o					
l.	Terr	u Wilso	on .	_ ,aN	Notary Public ir	and for said county,		
do hereby	y certify that	J			<u> Billy J. :</u>	Salazar		
				sons whose	names are subs		trume	RETY) nt on behalf of PRINCIPAL and instruments as their free and
voluntary ac			therein set forth.		C.11			
	Give	en under my	hand and notai	rial seal this	s 9th	day of April		2018
My comm	nission expire	s /2/	29/21		<	duy a Will	50	OFFICIAL SEAL STERRY A WILSON
						(gota	ANOT	ARY PUBLIC - STATE OF ILLINOIS
The Prince an electro the Princi venture o	cipal may sub onic bid bond ipal and Sure	mit an elect ID code and ty are firmly contractors	ronic bid bond, d signing below bound unto the	e checked in lieu of co the Princip LA under t	mpleting the a pal is ensuring he conditions o	ronic bid bond is a low bove section of the Prop the identified electronic of the bid bond as show	MY wed) posal bid b n abo	COMMISSION EXPIRES:12/29/21  Bid Bond Form. By providing bond has been executed and bove. (If PRINCIPAL is a joint must be affixed for each
	lectronic Bid Bon	d ID Code				(Company/Bidder Name)	١	
E	iodiolio bid boli	a ib oode				(Companyraluder Name)	,	
		i				(Signature and Title)		Date

#### Power of Attorney

#### KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation National Casualty Company, an Ohio corporation AMCO Insurance Company, an lowa corporation
Allied Property and Casualty Insurance Company, an lowa corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

### John G. Kelly

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

#### One Million Dollars and No/100

\$ 1.000,000,00

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the \_\_\_\_\_16th \_\_\_\_day of

February 2017







Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company, National Casualty Company, AMCO Insurance Company, Allied Property and Casualty Insurance Company

#### ACKNOWLEDGMENT

STATE OF NEW YORK, COUNTY OF NEW YORK: ss

On this 16th day of February , 2017 , before rne came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

BARRY T. BASSIS
Notary Public, State of New York
Nö, 02BA4656400
Qualified in New York County
Commission Expires April 30, 2019
CERTIFICATE

Notary Public My Commission Expires April 50, 2019

I, Parag H. Shah, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors, and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

INWITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this

This power of attorney expires: April 30, 2019

Assistant Secretary

BDJ 1(01-17)00



# Village of Algonquin

# The Gem of the Fox River Valley

April 26, 2018

Village President and Board of Trustees:

The List of Bills dated 5/1/18, payroll expenses, insurance premiums totaling \$1,381,829.81 are recommended for approval. For your information, this list of bills includes the following, which are not typical in the day-to-day operations of the Village.

### **FYE 18**

CDW Government	\$ 5,629.79	Public Works Barracuda Backup Storage
Core & Main	372,896.00	Water Meters/Supplies
KK Stevens Publishing	4,661.39	Summer Brochure Printing
RMS Utility Services	56,250.00	SL-RAT/Manhole Inspections
Strand Associates	7,912.57	Gaslight Drive Improvements
Trotter & Associates	81,108.31	WWTP Improvements Phase 6B

### **FYE 19**

None

Please note:

The 4/30/18 payroll expenses totaled \$538,928.14.

May 2018 estimated insurance premiums to IPBC totaled \$150,652.55.

Tim Schloneger

Village Manager

TS/mjn

# Village of Algonquin

# List of Bills 4/30/2018

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
AFTERMATH INC					
HAZMAT CLEANUP SQUAD #97	105.00 <b>Vendor Total: \$105.00</b>	POLICE - EXPENSE PUB SAFETY PROFESSIONAL SERVICES	01200200-42234-	JC2018-9911	20180199
ALGONQUIN GASOLINE INC					
PD CARWASHES	45.00 Vendor Total: \$45.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	3/9/18-3/28/18	2
ALPHA PAINTWORKS INC					
FIRE HYDRANT PAINTING	14,850.00 Vendor Total: \$14,850.00	WATER OPER - EXPENSE W&S BUSI Maint - Distribution System	07700400-44415-	041618	70180371
ANDREW DOLES					
UNIFORM REIMBURSEMENT-DOLES	129.98 <b>Vendor Total: \$129.98</b>	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	DOLES REIMBURSEMENT	20180203
AQUA BACKFLOW INC					
OVERPAYMENT ON ACCOUNT	-258.70	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	2017-532	70180076
CROSS CONNECTION CONTROLS	636.80 Vendor Total: <b>\$378.10</b>	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	2018-660	70180076
ARAMARK UNIFORM SERVICES					
MAT SERVICES FOR WWTP GMC AND PW MAT SERVICES FOR WWTP GMC AND PW	11.60 13.40	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY OUTSOURCED INVENTORY	28-14240- 28-14240-	1591372215 1591372215	28180107 28180107
MAT SERVICES FOR WWTP GMC AND PW	25.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	1591380773	28180121
MAT SERVICES FOR WWTP GMC AND PW	25.01	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	1591380770	28180121
MAT SERVICES FOR WWTP GMC AND PW	25.01	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	1591372211	28180121
MAT SERVICES FOR WWTP GMC AND PW	31.93	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	1591372212	28180121
MAT SERVICES FOR WWTP GMC AND PW	57.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	1591380772	28180121
MAT SERVICES FOR WWTP GMC AND PW	57.00	BUILDING MAINT. BALANCE SHEET OUTSOURCED INVENTORY	28-14240-	1591372214	28180121

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
SHOP TOWELS	26.46	VEHCL MAINT-REVENUE & EXPENSES UNIFORMS & SAFETY ITEMS	29900000-47760-	1591372213	29180010
0.10. 10.11220	20.10	VEHCL MAINT-REVENUE & EXPENSES	2333333333	100.0.22.10	20.000.0
SHOP TOWELS	26.46	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591380771	29180010
		BLDG MAINT- REVENUE & EXPENSES			
INTERNAL SERVICES UNIFORMS	32.64	UNIFORMS & SAFETY ITEMS	28900000-47760-	1591372219	40180001
		VEHCL MAINT-REVENUE & EXPENSES			
INTERNAL SERVICES UNIFORMS	93.58	UNIFORMS & SAFETY ITEMS	29900000-47760-	1591372219	40180001
INTERNAL CERVICES LINIFORMS	20.04	BLDG MAINT- REVENUE & EXPENSES	20000000 47700	4504000777	40400004
INTERNAL SERVICES UNIFORMS	32.64	UNIFORMS & SAFETY ITEMS	28900000-47760-	1591380777	40180001
INTERNAL SERVICES UNIFORMS	93.58	VEHCL MAINT-REVENUE & EXPENSES UNIFORMS & SAFETY ITEMS	29900000-47760-	1591380777	40180001
INVERTINGES ON OTHER	00.00	GENERAL SERVICES PW - EXPENSE	2000000 17700	1001000111	1010001
GENERAL SERVICES UNIFORMS	8.86	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591380776	50180003
GENERAL SERVICES UNIFORMS	54.19	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591380776	50180003
		GENERAL SERVICES PW - EXPENSE			
UNIFORMS	63.05	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591372218	50180242
		<b>GENERAL SERVICES PW - EXPENSE</b>			
UNIFORMS	71.03	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591380775	50180242
LINUEGRAG	74.00	GENERAL SERVICES PW - EXPENSE	0.4500000 47700	4504070047	50400040
UNIFORMS	71.03	UNIFORMS & SAFETY ITEMS	01500300-47760-	1591372217	50180242
WATER & SEWER UNIFORMS	26.62	SEWER OPER - EXPENSE W&S BUSI Uniforms & Safety Items	07800400-47760-	1591372220	70180001
WATER & SEVER ON STANS	20.02	WATER OPER - EXPENSE W&S BUSI	07000400-47700-	1031012220	70100001
WATER & SEWER UNIFORMS	26.63	UNIFORMS & SAFETY ITEMS	07700400-47760-	1591372220	70180001
		SEWER OPER - EXPENSE W&S BUSI			
WATER & SEWER UNIFORMS	29.25	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591380778	70180001
		WATER OPER - EXPENSE W&S BUSI			
WATER & SEWER UNIFORMS	29.25	UNIFORMS & SAFETY ITEMS	07700400-47760-	1591380778	70180001
		SEWER OPER - EXPENSE W&S BUSI			
SEWER UNIFORMS	38.44	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591372216	70180002
OFINED LINIEODMO	00.44	SEWER OPER - EXPENSE W&S BUSI	07000400 47700	4504000774	70400000
SEWER UNIFORMS	38.44 Vendor Total: \$1,008.10	UNIFORMS & SAFETY ITEMS	07800400-47760-	1591380774	70180002
`	vendor rotal. \$1,000.10				
BONNELL INDUSTRIES INC					
DI CIM FORODI DEDAID	0.040.75	VEHICLE MAINT. BALANCE SHEET	00.44000	0404544	00100151
PLOW 528SPL REPAIR	2,243.75	INVENTORY	29-14220-	0124544	29180151
PLOW 528SPL REPAIR	2 950 00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	0124551	29180151
FLOW JZ03FL REFAIR	2,850.00		23-14220-	0124331	29100151
BATTERY PACKAGE	1,075.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	0124490	29180181
D. W. L. W. M. M. M. C.	1,070.00	VEHICLE MAINT. BALANCE SHEET	20-17220-	0121100	20100101
BELL CRANK/SINGLE & DUAL AXIS/BULKHEAD	1,596.25	INVENTORY	29-14220-	0124543	29180181
	-,	-			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
DEFAULT CONFIGURATION	2,962.50 Vendor Total: \$10,727.50	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	0124546	29180181
BRISTOL HOSE & FITTING					
COUPLERS/NIPPLE	2,344.90 Vendor Total: \$2,344.90	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	3367090	29180182
CALL ONE INC					
4/15/18 STATEMENT	96.85	BLDG MAINT- REVENUE & EXPENSES TELEPHONE	28900000-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	212.90	CDD - EXPENSE GEN GOV TELEPHONE	01300100-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	333.19	GENERAL SERVICES PW - EXPENSE TELEPHONE	01500300-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	373.93	<b>GS ADMIN - EXPENSE GEN GOV</b> TELEPHONE	01100100-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	632.35	POLICE - EXPENSE PUB SAFETY TELEPHONE	01200200-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	4,415.88	ALARM LINES  PWA - EXPENSE PUB WORKS	01200200-42215-	1214548-1139997	10180588
4/15/18 STATEMENT	116.01	TELEPHONE	01400300-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	110.34	SEWER OPER - EXPENSE W&S BUSI TELEPHONE	07800400-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	19.95	SWIMMING POOL -EXPENSE GEN GOV Telephone	05900100-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	103.22	VEHCL MAINT-REVENUE & EXPENSES TELEPHONE	29900000-42210-	1214548-1139997	10180588
4/15/18 STATEMENT	457.08 Vendor Total: \$6,871.70	WATER OPER - EXPENSE WAS BUSI TELEPHONE	07700400-42210-	1214548-1139997	10180588
CCMSI					
TTD REIMBURSEMENT 4/5/18-4/8/18	529.51 Vendor Total: <b>\$529.51</b>	GEN FUND REVENUE - GEN REV INSURANCE CLAIMS	01000500-37110-	PALMER-OVERPAYMENT	10180591
CDW LLC					
REPL UPS BATTERY	53.03	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	MHB0062	10180571
REPL UPS BATTERY	6.63	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	MHB0062	10180571
REPL UPS BATTERY	6.63	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	MHB0062	10180571
		GEN NONDEPT - EXPENSE GEN GOV			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
REPLACEMENT UPS BATTERY	59.06	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	MFZ3331	10180569
REPLACEMENT UPS BATTERY	7.38	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	MFZ3331	10180569
REPLACEMENT UPS BATTERY	7.38	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	MFZ3331	10180569
SYMANTEC ANTI VIRUS 10 USER LICENSE	79.94	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	MGV8297	10180565
SYMANTEC ANTI VIRUS 10 USER LICENSE	9.99	SEWER OPER - EXPENSE WAS BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	MGV8297	10180565
SYMANTEC ANTI VIRUS 10 USER LICENSE	9.99	WATER OPER - EXPENSE WAS BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	MGV8297	10180565
FY18 UPS SCHEDULED BATTERY REPLACEME	876.67	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	MKB3642	10180578
FY18 UPS SCHEDULED BATTERY REPLACEME	109.59	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	MKB3642	10180578
FY18 UPS SCHEDULED BATTERY REPLACEME	109.59	WATER OPER - EXPENSE WAS BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	MKB3642	10180578
PW BACKUP DEVICE SUPPORT CONTROL	1,864.11	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	MKX7301	10180579
PW BACKUP DEVICE SUPPORT CONTROL	233.02	SEWER OPER - EXPENSE WAS BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	MKX7301	10180579
PW BACKUP DEVICE SUPPORT CONTROL	233.02	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	MKX7301	10180579
PUBLIC WORKS BACKUP UNIT	4,503.83	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	MHF3427	10180570
PUBLIC WORKS BACKUP UNIT	562.98	SEWER OPER - EXPENSE WAS BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	MHF3427	10180570
PUBLIC WORKS BACKUP UNIT	562.98 Vendor Total: <b>\$9,295.82</b>	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	MHF3427	10180570
CERTIFIED FLEET SERVICES INC					
SEAT BELT	311.75 Vendor Total: \$311.75	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	S15587	29180159
CHRISTOPHER B BURKE ENG LTD					
BID PREPARATION	3,677.00 Vendor Total: \$3,677.00	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICES	04900300-42232-	142307	40180343
CMI INC					
MOUTHPIECES MOUTHPIECES	50.00 10.34	POLICE - EXPENSE PUB SAFETY MATERIALS POSTAGE	01200200-43309- 01200200-43317-	8011787 8011787	20180206 20180206

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
	Vendor Total: \$60.34				
COLLEGE OF DUPAGE					
EVIDENCE TRAINING-BURZYNSKI	195.00 <b>Vendor Total: \$195.00</b>	POLICE - EXPENSE PUB SAFETY TRAVEL/TRAINING/DUES	01200200-47740-	8983	20180205
COMCAST CABLE COMMUNICATION					
4/7/18-4/30/18 PUBLIC WORKS	13.51	PWA - EXPENSE PUB WORKS EQUIPMENT RENTAL	01400300-42270-	8771 10 012 0277023	17
4/22/18-4/30/18 HVH	31.45	GS ADMIN - EXPENSE GEN GOV Telephone	01100100-42210-	8771 10 002 0416275	10180026
4/14/18-4/30/18 LIONS ARMSTRONG POOL	59.42	SWIMMING POOL -EXPENSE GEN GOV Telephone	05900100-42210-	8771 10 002 0452635	10180001
4/11/18-4/30/18 WTP #1	96.57	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	8771 10 002 0436950	18
4/12/18-4/30/18 WTP #3	91.74 Vendor Total: \$292.69	WATER OPER - EXPENSE WAS BUSI TELEPHONE	07700400-42210-	8771 10 002 0443121	10180002
COMMONWEALTH EDISON					
3/14/18-4/12/18 HUNTINGTON BOOSTER	364.94	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0101073045	70180019
3/15/18-4/13/18 901 SANDBLOOM RD	542.90	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0112085088	70180248
3/14/18-4/12/18 WILBRANDT REAR TOWER	37.17	POLICE - EXPENSE PUB SAFETY ELECTRIC	01200200-42212-	0249109037	10180005
3/14/18-4/12/18 HANSON TOWER	115.38 149.81	WATER OPER - EXPENSE WAS BUSI ELECTRIC ELECTRIC	07700400-42212-	1697161042	70180020
3/14/18-4/12/18 HANSON TOWER	149.01	WATER OPER - EXPENSE W&S BUSI	07700400-42212-	1697161042	70180020
3/14/18-4/12/18 SPRINGHILL AT COUNTYLINE	47.18	ELECTRIC	07700400-42212-	2079003028	70180249
3/14/18-4/12/18 JACOBS TOWER	191.41	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	2355094078	70180023
3/14/18-4/12/18 LOWE DRIVE LS	70.80	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	3027111096	70180029
3/14/18-4/12/18 N RIVER RD LS	133.13	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	3153024057	70180314
3/14/18-4/17/18 STREET LIGHTS	784.92	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	4473011035	50180182
3/14/18-4/12/18 BRITTANY HILLS LS	52.78	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	4483077090	70180028
3/14/18-4/12/18 COPPER OAKS TOWER	193.92	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	4777074007	70180022
3/8/18-4/6/18 WELL 13	486.35	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	5151039132	70180315

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
3/14/18-4/12/18 N HARRISON LS	143.09	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	5239103091	70180025
3/14/18-4/12/18 RIVERFRONT LS	154.80	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	5743051108	70180349
3/14/18-4/12/18 HILLSIDE BOOSTER	200.57 <b>Vendor Total: \$3,669.15</b>	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	5743093053	70180313
CONSTELLATION NEWENERGY INC					
3/13/18-4/10/18 WOODS CREEK LS	722.76 Vendor Total: \$722.76	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	0044418035	70180035
CORE & MAIN LP					
METER SUPPLIES	11,000.00	W & S IMPR EXPENSE W&S BUSI Infrastructure maint improv	12900400-43370-	1717902	40180349
WATER METERS	113,840.00	W & S IMPR EXPENSE W&S BUSI INFRASTRUCTURE MAINT IMPROV	12900400-43370-	1688459	40180348
METER SUPPLIES	248,056.00 Vendor Total: \$372,896.00	W & S IMPR EXPENSE W&S BUSI INFRASTRUCTURE MAINT IMPROV	12900400-43370-	1673558	40180346
CRYSTAL VALLEY BATTERIES INC					
BATTERIES	387.90 <b>Vendor Total: \$387.90</b>	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	85027334	28180079
EDS RENTAL & SALES INC					
COMPRESSOR FOR CORNISH PARK	201.60	SEWER OPER - EXPENSE W&S BUSI EQUIPMENT RENTAL	07800400-42270-	225558-3	70180370
SAND BLASTER	500.00 Vendor Total: \$701.60	SEWER OPER - EXPENSE W&S BUSI EQUIPMENT RENTAL	07800400-42270-	225530-1	70180364
EJ EQUIPMENT INC					
HEAVY DUTY CLAMPS AND HOSES	588.22	VEHICLE MAINT. BALANCE SHEET Inventory	29-14220-	P11444	29180128
HOSE SWEEPER	392.11	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P11448	29180179
HOSE CLAMP & HEAVY DUTY SWEEPER	429.77 Vendor Total: \$1,410.10	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P11477	29180179
ENGINEERING ENTERPRISES, INC					
WATER SYSTEM PROJECT PLAN PREP	72.50	<b>W &amp; S IMPR EXPENSE W&amp;S BUSI</b> ENGINEERING/DESIGN SERVICES	12900400-42232-	63870	40180345
		W & 8 IMPR EXPENSE W&S BUSI			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PRV & WATERMAIN EVALUATION	2,946.75 Vendor Total: \$3,019.25	ENGINEERING/DESIGN SERVICES	12900400-42232-	63872	40180344
ENVIRONMENTAL EXPRESS					
FILTERS	237.00	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	1000503632	70180369
SURE-FLOW PROBE	242.00 Vendor Total: \$479.00	SEWER OPER - EXPENSE W&S BUSI LAB SUPPLIES	07800400-43345-	1000504538	70180369
FISHER AUTO PARTS INC					
RETURNED BATTERY	-73.50	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-431609	1
OIL & FUEL FILTERS	19.15	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-432216	1
AIR FILTERS	38.57	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-432020	1
FILTER/GREASE	57.58	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-432322	1
MARINE BATTERY	120.85	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-432198	1
MARINE BATTERY	120.85	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-432209	1
COMMERCIAL BATTERY	140.13	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-431677	1
BRAKE PADS & ROTORS	218.27	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-432300	1
COMMERICAL BATTERIES	280.26	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-431592	1
BRAKE PADS & ROTORS	302.03	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-431735	1
	Vendor Total: \$1,224.19				
FOCUS MARTIAL ARTS INC					
WINTER/SPRING FINAL	637.50 Vendor Total: \$637.50	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	52555	10180587
O O O THERMAL OURDLY COMPANY					
G & O THERMAL SUPPLY COMPANY SEAL/GASKET/SLEEVE KIT	312.26	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	071590	28180125
	Vendor Total: \$312.26				
GALLS INC		POLICE - EXPENSE PUB SAFETY			
DIAMOND	260.00	UNIFORMS & SAFETY ITEMS	01200200-47760-	009619785	20180195

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
	Vendor Total: \$260.00				_
GOODMARK NURSERIES LLC					
TREES	2,087.60 Vendor Total: \$2,087.60	SEWER OPER - EXPENSE WAS BUSI MAINT - TREATMENT FACILITY	07800400-44412-	16781	70180373
GRAINGER					
RETURNED HEX NIPPLE	-148.38	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	9733879762	
RETURNED MALE ADAPTER	-17.30	BUILDING MAINT. BALANCE SHEET Inventory	28-14220-	9733879770	28180023
COMED UTILITY INCENTIVE	-60.00	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9753964395	28180023
GASKET SEALANT	29.08	SEWER OPER - EXPENSE WAS BUSI MAINT - TREATMENT FACILITY	07800400-44412-	9500357513	70180367
RAKES	65.64	WATER OPER - EXPENSE W&S BUSI SMALL TOOLS & SUPPLIES	07700400-43320-	9761456160	70180375
FIRE EXTINGUISHER	120.38	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9760470949	29180106
SUMP PUMP	799.95	WATER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07700400-44412-	9679935529	70180362
DUCT ODOR NUETRALIZER GEL	29.84	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9753964387	28180023
ANGLE BROOM	38.13	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9760103797	28180023
PUMP COUPLER	40.02	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9755590834	28180023
PIPE INSULATION	81.44	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9756323458	28180023
LAMP RECYCLING KIT	90.08	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9760505694	28180023
POWER PACK	380.09	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9751567471	28180023
LED WALL PACK	676.14 <b>Vendor Total: \$2,125.11</b>	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	9755622389	28180023
GREG PLACEK					
TRAINING EXPENSES	174.40 Vendor Total: \$174.40	VEHCL MAINT-REVENUE & EXPENSES TRAVEL/TRAINING/DUES	29900000-47740-	PLACEK-MILAGE REIMB	40180342
HALOGEN SUPPLY CO					
LIGHT GASKETS/BULBS	545.69	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	00516049	28180123

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
	Vendor Total: \$545.69				_
HUNTLEY COMMUNITY SCHOOL DISTRICT 158	1				
BUILDING RENTALS	259.50 Vendor Total: \$259.50	RECREATION - EXPENSE GEN GOV PROFESSIONAL SERVICES	01101100-42234-	1805-03	10180447
JC LICHT LLC					
PAINT	279.24 Vendor Total: <b>\$279.24</b>	GENERAL SERVICES PW - EXPENSE PARK UPGRADES	01500300-43360-	50030092	50180246
KANE COUNTY DIVISION OF TRANSPORTATION	N				
TRAFFIC SIGNAL MAINT 12/17-2/18	1,276.77 Vendor Total: \$1,276.77	GENERAL SERVICES PW - EXPENSE  MAINT - TRAFFIC SIGNALS	01500300-44430-	2018-00000013	50180243
KK STEVENS PUBLISHING CO					
SUMMER BROCHURE PRINTING	4,661.39 Vendor Total: \$4,661.39	RECREATION - EXPENSE GEN GOV PRINTING & ADVERTISING	01101100-42243-	54317	10180249
KWIK KOPY PRINTING					
FIELD CORRECTION NOTICES	262.50 <b>Vendor Total: \$262.50</b>	CDD - EXPENSE GEN GOV PRINTING & ADVERTISING	01300100-42243-	130556	30180071
LAWRENCE MONAGHAN					
SHIRT EMBROIDERY - PW	44.00	BLDG MAINT- REVENUE & EXPENSES UNIFORMS & SAFETY ITEMS	28900000-47760-	9045	40180338
SHIRT EMBROIDERY - PW	44.00	GENERAL SERVICES PW - EXPENSE UNIFORMS & SAFETY ITEMS	01500300-47760-	9045	40180338
SHIRT EMBROIDERY - PW	44.00	PWA - EXPENSE PUB WORKS UNIFORMS & SAFETY ITEMS	01400300-47760-	9045	40180338
SHIRT EMBROIDERY - PW	44.00	SEWER OPER - EXPENSE W&S BUSI UNIFORMS & SAFETY ITEMS	07800400-47760-	9045	40180338
SHIRT EMBROIDERY - PW	42.50	VEHCL MAINT-REVENUE & EXPENSES UNIFORMS & SAFETY ITEMS	29900000-47760-	9045	40180338
SHIRT EMBROIDERY - PW	44.00 Vendor Total: <b>\$262.50</b>	WATER OPER - EXPENSE W&S BUSI Uniforms & Safety Items	07700400-47760-	9045	40180338
LAWSON PRODUCTS INC					
FLAT WASHERS	25.50	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9305728220	29180005
HEAT SEAL CONNECTIONS	67.02	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9305746057	29180005
		VEHICLE MAINT. BALANCE SHEET			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
SHRINK TUBE	100.02	INVENTORY	29-14220-	9305746058	29180005
SILCONE LUBRICANT	297.44	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9305728219	29180005
SWIVEL HOSE END/DRILL BITS/SCREWS/PINS	511.33 Vendor Total: \$1,001.31	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	9305728218	29180005
LEACH ENTERPRISES INC					
LINED SHOE KIT/DRUM	381.26 Vendor Total: <b>\$381.26</b>	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	925596	29180138
LINDA & FRANK MRAZ					
NISRA REIMBURSEMENT	40.00 <b>Vendor Total: \$40.00</b>	RECREATION - EXPENSE GEN GOV PROFESSIONAL SERVICES	01101100-42234-	CHICAGO BULLS	
M & A PRECISION AUTO INC					
SAFETY LANE #613	30.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	7743	29180020
SAFETY LANE #669	29.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	7743	29180020
SAFETY LANE #670	42.00 Vendor Total: \$101.00	VEHICLE MAINT. BALANCE SHEET OUTSOURCED INVENTORY	29-14240-	7743	29180020
MANSFIELD OIL COMPANY					
UNLEADED/ULSD W/ ADDT	2,481.23	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	20689092	29180008
UNLEADED/ULSD W/ ADDT	2,578.13	<b>VEHICLE MAINT. BALANCE SHEET</b> FUEL INVENTORY	29-14200-	20701518	29180008
UNLEADED/ULSD W/ ADDT	2,680.18 Vendor Total: \$7,739.54	VEHICLE MAINT. BALANCE SHEET FUEL INVENTORY	29-14200-	20701519	29180008
MARK ZAHARA					
REIMBURSEMENT - PARKING	13.00 <b>Vendor Total: \$13.00</b>	POLICE - EXPENSE PUB SAFETY TRAVEL/TRAINING/DUES	01200200-47740-	PARKING REIMBURSEMEN	10180583
MARTELLE WATER TREATMENT					
SODIUM HYPOCHLORITE	3,750.00	WATER OPER - EXPENSE W&S BUSI CHEMICALS	07700400-43342-	16806	70180017
CITRIC ACID/AQUA MAG	5,960.40 Vendor Total: \$9,710.40	WATER OPER - EXPENSE W&S BUSI CHEMICALS	07700400-43342-	16825	70180017

**MENARDS CARPENTERSVILLE** 

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PIPE FITTINGS	44.66 Vendor Total: <b>\$44.66</b>	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	20363	50180249
NAPA AUTO SUPPLY ALGONQUIN					
RETURNED DRUM BRAKE	-8.77	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	983835	8
RETURNED SOLENOID	-22.64	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	983329	8
DRUM BRAKE	8.77	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	983753	8
V-BELT	20.82	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	984074	8
LUBRICANT/BRAKE FLUID	22.64	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	985161	8
SOLENOID	22.64	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	983317	8
FUEL FILTERS	28.20	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	985326	8
CONNECTORS	30.66	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	984594	8
BATTERY	30.99	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	985272	8
LIFT SUPPORT	38.34	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	985342	8
FLOOD LAMP	54.64	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	985189	8
HYDRAULIC FILTER	66.54	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	983894	8
ALTERNATOR BELT	80.84 Vendor Total: \$373.67	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	985227	8
NATIONAL SEED COMPANY					
SEED MATERIALS	308.00	GENERAL SERVICES PW - EXPENSE MATERIALS	01500300-43309-	576706SI	50180251
SEED MATERIALS	539.00	<b>GENERAL SERVICES PW - EXPENSE</b> MATERIALS	01500300-43309-	576698SI	50180251
NICOR GAS	Vendor Total: \$847.00				
3/5/18-4/9/18 WTP3	875.72	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> NATURAL GAS	07700400-42211-	04-29-91-4436 2	70180296
3/12/18-4/11/18 WTP1	741.19	<b>WATER OPER - EXPENSE W&amp;S BUSI</b> NATURAL GAS	07700400-42211-	44-94-77-1000 8	70180297
		SWIMMING POOL -EXPENSE GEN GOV			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
1/3/18-4/3/18 POOL HOUSE	77.24	NATURAL GAS	05900100-42211-	77-21-74-1000 8	10180497
3/14/18-4/12/18 WWTF	200.52	SEWER OPER - EXPENSE W&S BUSI NATURAL GAS	07800400-42211-	83-83-64-3667 1	70180034
3/14/18-4/12/18 DIGESTER BUILDING	520.21 Vendor Total: \$2,414.88	SEWER OPER - EXPENSE WAS BUSI Natural Gas	07800400-42211-	93-54-83-1000 7	70180033
OFFICE DEPOT					
SHARPIES/PENS/FOLDERS	60.68 Vendor Total: \$60.68	PWA - EXPENSE PUB WORKS OFFICE SUPPLIES	01400300-43308-	123844892001	40180247
ONE TIME PAY					
C POLONY/CHANGED MIND	62.00 Vendor Total: \$62.00	GEN FUND BALANCE SHEET DEFERRED REVENUE-RECREATION	01-23200-	2430-1 SUPER SPORTS	
PCA INC II					
WINTER/SPRING FINAL	1,185.00 Vendor Total: \$1,185.00	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	WINTER CLASSES	10180586
PDC LABORATORIES INC					
WATER SAMPLES	290.00 Vendor Total: \$290.00	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	893149	70180064
POLICE LAW INSTITUTE INC					
MONTHLY LEGAL UPDATE	4,180.00 Vendor Total: \$4,180.00	POLICE - EXPENSE PUB SAFETY TRAVEL/TRAINING/DUES	01200200-47740-	13489	20180200
PVS TECHNOLOGIES INC					
FERRIC CHLORIDE SOLUTION	5,255.86 Vendor Total: \$5,255.86	SEWER OPER - EXPENSE W&S BUSI CHEMICALS	07800400-43342-	237714	70180368
R A ADAMS ENTERPRISES					
JACK	175.00 Vendor Total: \$175.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	820314	29180178
RALPH HELM INC					
18" BAR	54.99 Vendor Total: <b>\$54.99</b>	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	93104	6
RAY O'HERRON CO INC		POLICE - EXPENSE PUB SAFETY			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
NEAMAND	608.49 Vendor Total: \$608.49	UNIFORMS & SAFETY ITEMS	01200200-47760-	1821352-IN	20180201
RED WING SHOE STORE					
BOOTS - KORDECKI	169.99	SEWER OPER - EXPENSE W&S BUSI UNIFORMS & SAFETY ITEMS	07800400-47760-	20180404010153	70180372
BOOTS - MAURO	169.99	SEWER OPER - EXPENSE W&S BUSI Uniforms & Safety Items	07800400-47760-	20180414010153	70180366
BOOTS - GOAD	169.99 Vendor Total: \$509.97	GENERAL SERVICES PW - EXPENSE UNIFORMS & SAFETY ITEMS	01500300-47760-	20180409010153	50180244
RMA SUPPLY INC					
ELECTRIC TESTER/REFRIGERANT UNIT	1,323.72 Vendor Total: \$1,323.72	BLDG MAINT- REVENUE & EXPENSES SMALL TOOLS & SUPPLIES	28900000-43320-	5042791	28180122
RMS UTILITY SERVICES INC					
SL-RAT & MANHOLE INSPECTIONS	56,250.00 Vendor Total: \$56,250.00	W & S IMPR EXPENSE W&S BUSI INFRASTRUCTURE MAINT IMPROV	12900400-43370-	9666	40180347
COURT PRANCU NUPERPIES INC	vendor rotar. \$30,230.00				
SOUTH BRANCH NURSERIES INC	870.00 <b>Ve</b> ndor Total: <b>\$870.00</b>	SEWER OPER - EXPENSE W&S BUSI MAINT - TREATMENT FACILITY	07800400-44412-	202723	70180374
STAPLES ADVANTAGE	, , , , , , , , , , , , , , , , , , ,				
MARS MIX	27.99	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	3373677622	20180197
KCUPS/CREAMERS	83.19	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	3373677627	20180197
FRAGRANCE REFILLS	110.46	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	3374459676	28180016
HAND SOAP/LEMON CLEANER/FLOOR CLEAN	471.16 Vendor Total: \$692.80	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	3374459674	28180016
STRAND ASSOCIATES INC					
GASLIGHT DRIVE IMPROVEMENTS	7,912.57 Vendor Total: \$7,912.57	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICES	04900300-42232-ST711	0136490	40180340
STREICHERS					
MARKHAM	131.00 Vendor Total: \$131.00	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	I1309736	20180198

SYMBOLARTS LLC

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CHALLENGE COINS	100.00	POLICE - EXPENSE PUB SAFETY POSTAGE	01200200-43317-	0303230-IN	20180207
CHALLENGE COINS  CHALLENGE COINS	2,674.99	D.A.R.E. / COMMUNITY PROGRAMS	01200200-43364-	0303230-IN	20180207
OFFICE COING	Vendor Total: \$2,774.99	D.A.N.E. / COMMONTH I NOCIVAMO	01200200-43304-	0303230-II <b>V</b>	20100207
	7011401 101411 42,774100				
SYNAGRO					
OLUBOS DEMOVAL	0.444.05	SEWER OPER - EXPENSE W&S BUSI	07000400 40000	00.404440	70.400005
SLUDGE REMOVAL	2,414.65	SLUDGE REMOVAL	07800400-42262-	20-131440	70180005
SLUDGE REMOVAL	10,131.35 Vendor Total: \$12,546.00	SLUDGE REMOVAL	07800400-42262-	20-131440	70180005
	vendor rotar: \$12,546.00				
THIRD MILLENNIUM ASSOCIATES					
		SEWER OPER - EXPENSE W&S BUSI			
INTERNET E-PAY - APRIL 2018	250.00	PROFESSIONAL SERVICES	07800400-42234-	22007	10180016
		WATER OPER - EXPENSE W&S BUSI			
INTERNET E-PAY - APRIL 2018	250.00	PROFESSIONAL SERVICES	07700400-42234-	22007	10180016
		SEWER OPER - EXPENSE W&S BUSI			
4/18/18 UTILITY BILL	1,099.32	PROFESSIONAL SERVICES	07800400-42234-	22006	10180589
		WATER OPER - EXPENSE W&S BUSI			
4/18/18 UTILITY BILL	1,099.32	PROFESSIONAL SERVICES	07700400-42234-	22006	10180589
	Vendor Total: \$2,698.64				
TITAN SUPPLY					
		BUILDING MAINT. BALANCE SHEET			
PAPER TOWELS/KLEENEX/TP	582.00	INVENTORY	28-14220-	24428	28180111
	Vendor Total: \$582.00				
TODAYS UNIFORMS					
		POLICE - EXPENSE PUB SAFETY			
SKRODZKI	62.95	UNIFORMS & SAFETY ITEMS	01200200-47760-	155840	20180196
		POLICE - EXPENSE PUB SAFETY			
DIAMOND	12.95	UNIFORMS & SAFETY ITEMS	01200200-47760-	154805	20180202
		POLICE - EXPENSE PUB SAFETY			
WILKIN	42.95	UNIFORMS & SAFETY ITEMS	01200200-47760-	156071	20180202
	Vendor Total: \$118.85				
TODD WALKER					
1000 WALKER		GS ADMIN - EXPENSE GEN GOV			
EXPENSES FROM NPELRA CONFERENCE	139.24	TRAVEL/TRAINING/DUES	01100100-47740-	TRAINING-CHARLESTON	10180585
	Vendor Total: \$139.24				
TOM PECK FORD OF HUNTLEY INC					
MOTOR ASSEMBLY	65.00	VEHICLE MAINT. BALANCE SHEET	29-14220-	06070	29180021
WOTOR ASSEMBLY	65.60	INVENTORY	Z9-14ZZU-	26378	29180021
	Vendor Total: \$65.60				
TROTTER & ASSOCIATES INC					
		W & S IMPR EXPENSE W&S BUSI			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PHOSPHORUS REMOVAL STUDY	25.27	ENGINEERING/DESIGN SERVICES	12900400-42232-	14361	40180341
WWTP IMPROVEMENTS PHASE 6B	81,108.31 Vendor Total: \$81,133.58	<b>W &amp; S IMPR EXPENSE W&amp;S BUSI</b> ENGINEERING/DESIGN SERVICES 12900400-42232-W1841		14362	40180339
VARITECH INDUSTRIES INC					
ELBOWS	33.00 Vendor Total: <b>\$33.00</b>	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	IN060-1012294	29180015
VERIZON WIRELESS SERVICES LLC					
3/14/18-4/13/18 STATEMENT	55.90	BLDG MAINT- REVENUE & EXPENSES TELEPHONE	28900000-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	369.51	CDD - EXPENSE GEN GOV TELEPHONE	01300100-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	8.90	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	9805362290	10180590
		GENERAL SERVICES PW - EXPENSE			
3/14/18-4/13/18 STATEMENT	687.25	TELEPHONE  GS ADMIN - EXPENSE GEN GOV	01500300-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	407.37	TELEPHONE	01100100-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	391.30	POLICE - EXPENSE PUB SAFETY TELEPHONE	01200200-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	187.70	PWA - EXPENSE PUB WORKS TELEPHONE	01400300-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	55.90	RECREATION - EXPENSE GEN GOV TELEPHONE	01101100-42210-	9805362290	10180590
		SEWER OPER - EXPENSE W&S BUSI			
3/14/18-4/13/18 STATEMENT 3/14/18-4/13/18 STATEMENT	457.58 377.48	TELEPHONE IT EQUIPMENT & SUPPLIES	07800400-42210- 07800400-43333-	9805362290 9805362290	10180590 10180590
		VEHCL MAINT-REVENUE & EXPENSES			
3/14/18-4/13/18 STATEMENT	111.80	TELEPHONE  WATER OPER - EXPENSE W&S BUSI	29900000-42210-	9805362290	10180590
3/14/18-4/13/18 STATEMENT	444.78	TELEPHONE	07700400-42210-	9805362290	10180590
	Vendor Total: \$3,555.47				
VILLAGE OF ALGONQUIN					
ADMIN PETTY CASH REIMBURSEMENT	150.00	CDD - EXPENSE GEN GOV Travel/training/dues	01300100-47740-	5/1/18 REQUEST	10180584
ADMIN PETTY CASH REIMBURSEMENT	27.00	<b>GS ADMIN - EXPENSE GEN GOV</b> TRAVEL/TRAINING/DUES	01100100-47740-	5/1/18 REQUEST	10180584
	Vendor Total: \$177.00				
VISU-SEWER OF ILLINOIS LLC					
ROOT CUTTING	5,060.00	GENERAL SERVICES PW - EXPENSE  MAINT - STORM SEWER	01500300-44431-	8042	50180247

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
	Vendor Total: \$5,060.00				
WALMART COMMUNITY					
SUPPLIES-BASKETS/BUNNIES	30.23 Vendor Total: <b>\$30.23</b>	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	6032 2020 2014 0159	10180042
WALNUT CREEK NURSERY INC					
TREES	4,350.00 Vendor Total: \$4,350.00	GENERAL SERVICES PW - EXPENSE MAINT - TREE PLANTING	01500300-44402-	20180187	50180245
WELCH BROS INC					
STORM BRICK	324.00 Vendor Total: \$324.00	GENERAL SERVICES PW - EXPENSE MAINT - STORM SEWER	01500300-44431-	3004293	50180250
ZIEGLERS ACE HARDWARE		OFMERAL OFFICIATO PW EVENIOR			
PIPE FITTINGS	8.58 <b>Vendor Total: \$8.58</b>	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	033074/L	50180248
ZUKOWSKI ROGERS FLOOD & MCARDLE					
TRAFFIC CASES, ORDINANCE VIOLATIONS	6,625.00	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131166	
TRAFFICE CASES, ORD VIOL-COSTS ADVANC	70.74	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131166	
PLANNING,ZOINING,BUILDING COMMISSIONE	87.50	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	131166	
PERSONNEL MATTERS	131.25	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	131166	
PERSONNEL MATTERS	1,312.50	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131166	
LIQUOR COMMISSIONER	43.75	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	131166	
MISCELLANEOUS	2,187.50	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	131166	
POLICE DEPARTMENT	43.75	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131166	
MEETINGS	1,925.00	<b>GS ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	131166	
PUBLIC WORKS/MISCELLANEOUS	175.00	PWA - EXPENSE PUB WORKS LEGAL SERVICES	01400300-42230-	131166	
PUBLIC WORKS/WATER	131.25	WATER OPER - EXPENSE W&S BUSI LEGAL SERVICES	07700400-42230-	131166	
TRAFFIC,ORD VIOLATIONS-MUN COURT	63.31	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	131166	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
TRAFFIC,ORD VIOLATIONS-MUN COURT	917.94	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131166	
VIL PROPERTY MATTERS-MISCELLANEOUS	2,187.50	STREET IMPROV- EXPENSE PUBWRKS LEGAL SERVICES	04900300-42230-	131166	
VIL PROPERTY MATTERS-MISC-COST ADVANC	107.50	<b>G8 ADMIN - EXPENSE GEN GOV</b> LEGAL SERVICES	01100100-42230-	131166	
SCHOOL DISTRICT SIGN VARIANCE	81.25	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	131179	10180580
MARCH LIQUOR VIOLATIONS-ALG TABACCO	487.50	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131177	10180582
MARCH LIQUOR VIOLATIONS-CUCINA BELLA	731.25	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131178	10180582
MARCH LIQUOR VIOLATIONS-BULL DOG ALE	1,056.25	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	131173	10180582
Ven	dor Total: \$18,365.74				

REPORT TOTAL: \$682,668.52

### Village of Algonquin

### List of BIIIs 4/30/2018

### **FUND RECAP:**

<u>FUND</u>	DESCRIPTION	<b>DISBURSEMENTS</b>
01	GENERAL	61,843.27
04	STREET IMPROVEMENT	13,777.07
05	SWIMMING POOL	156.61
07	WATER & SEWER	61,311.94
12	WATER & SEWER IMPROVEN	11 513,298.83
28	BUILDING MAINT. SERVICE	5,499.61
29	VEHICLE MAINT. SERVICE	26,781.19
TOTAL ALL FUNDS		682,668.52

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE:	APPROVED BY:

### Village of Algonquin

### List of Bills 5/1/2018

Vendor Invoice Description	Amount	Account Description	Account		Purchase Order	
COMCAST CABLE COMMUNICATION						
5/1/18-5/6/18 PUBLIC WORKS	3.38	PWA - EXPENSE PUB WORKS EQUIPMENT RENTAL	01400300-42270-	8771 10 012 0277023	10190022	
5/1/18-5/21/18 HVH	73.40	GS ADMIN - EXPENSE GEN GOV TELEPHONE	01100100-42210-	8771 10 002 0416275	10190023	
5/1/18-5/13/18 LIONS ARMSTRONG POOL	45.43	SWIMMING POOL -EXPENSE GEN GOV TELEPHONE	05900100-42210-	8771 10 002 0452635	10190024	
5/1/18-5/11/18 WTP #3	53.11	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	8771 10 002 0443121	10190026	
5/1/18-5/10/18 WTP #1	48.28	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	8771 10 002 0436950	10190027	
5/1/18-5/31/18 POLICE DEPARTMENT	4.20 <b>Vendor Total: \$227.80</b>	POLICE - EXPENSE PUB SAFETY EQUIPMENT RENTAL	01200200-42270-	8771 10 002 0011217	10190021	
EASTERN ILLINOIS UNIVERSITY						
5/1/18-4/30/19 SECONDARY MEMBERSHIP	45.00	GS ADMIN - EXPENSE GEN GOV Travel/training/dues	01100100-47740-	PROSCHWITZ 18-19 MEM	10190001	
5/1/18-4/30/19 PRIMARY MEMBERSHIP	90.00 Vendor Total: \$135.00	GS ADMIN - EXPENSE GEN GOV Travel/training/dues	01100100-47740-	SKILLMAN 18-19 MEM	10190001	
HOME STATE LEASING CORPORATION	, , , , , , , , , , , , , , , , , , ,					
MAY 2018	1,983.71	POLICE - EXPENSE PUB SAFETY CAPITAL LEASE PAYMENTS	01200200-45597-	247	10190035	
MAY 2018	26.29 Vendor Total: <b>\$2,010.00</b>	POLICE - INTEREST EXPENSE INTEREST EXPENSE	01200600-47790-	247	10190035	
ICMA MEMBERSHIP RENEWALS						
ICMA 7/1/18-6/30/19 MEMBERSHIP	1,400.00 Vendor Total: \$1,400.00	GS ADMIN - EXPENSE GEN GOV Travel/training/dues	01100100-47740-	MEM #: 328567	10190016	
MARSH USA INC						
GORECKI/POLICE COMM BOARD MEMBER	100.00	GEN NONDEPT - EXPENSE GEN GOV Insurance	01900100-42236-	376330228393	10190002	
SCHLONEGER/COLLECTOR VILLAGE OF ALG(	100.00	GEN NONDEPT - EXPENSE GEN GOV Insurance	01900100-42236-	376337307033	10190002	
ODONNELL/POLICE COMM BOARD MEMBER	100.00	GEN NONDEPT - EXPENSE GEN GOV INSURANCE GEN NONDEPT - EXPENSE GEN GOV	01900100-42236-	376334161824	10190002	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PAEZ/POLICE COMM BOARD MEMBER	100.00	INSURANCE	01900100-42236-	376332229587	10190002
PEPSB VILLAGE OF ALGONQUIN	224.00	GEN NONDEPT - EXPENSE GEN GOV Insurance	01900100-42236-	376338670356	10190002
PEBB VILLAGE OF ALGONQUIN	360.00 Vendor Total: \$984.00	GEN NONDEPT - EXPENSE GEN GOV Insurance	01900100-42236-	376335127126	10190002
ONE TIME PAY					
H MARTIN/CANCELLED CLASS	60.00 <b>Vendor Total: \$60.00</b>	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	2306-1 YIN YOGA	
UNITED STATES POSTAL SERVICE					
POSTAGE FOR METER	4,000.00 Vendor Total: \$4,000.00	<b>GS ADMIN - EXPENSE GEN GOV</b> Postage	01100100-43317-	21609516 MAY POSTAGE	10190036
US BANK EQUIPMENT FINANCE					
RICOH MPC3003 COPIER 5/14/18	156.00	POLICE - EXPENSE PUB SAFETY Leases - Non Capital	01200200-42272-	355645318	10190031
RICOH MP5054SP COPIER 5/14/18	200.00	POLICE - EXPENSE PUB SAFETY Leases - Non Capital	01200200-42272-	355645250	10190032
RICOH MPC 4503 COPIER 5/10/18	201.41	CDD - EXPENSE GEN GOV Leases - Non Capital	01300100-42272-	355322215	10190034
RICOH MPC 4503 COPIER 5/10/18	2.50	CDD - INTEREST EXPENSE INTEREST EXPENSE	01300600-47790-	355322215	10190034
RICOH MPC 4503 COPIER 5/10/18	2.49	PUBLIC WORKS ADMIN - INT EXP Interest expense	01400600-47790-	355322215	10190034
RICOH MPC 4503 COPIER 5/10/18	201.40	PWA - EXPENSE PUB WORKS LEASES - NON CAPITAL	01400300-42272-	355322215	10190034
	Vendor Total: \$763.80				

REPORT TOTAL: \$9,580.60

Village of Algonquin

### List of BIIIs 5/1/2018

### **FUND RECAP:**

<u>FUND</u>	DESCRIPTION	<b>DISBURSEMENTS</b>
01	GENERAL	9,433.78
05	SWIMMING POOL	45.43
07	WATER & SEWER	101.39
TOTAL ALL FUNDS		9,580.60

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE:	APPROVED BY:



### VILLAGE OF ALGONQUIN

#### COMMUNITY DEVELOPMENT DEPARTMENT

### - M E M O R A N D U M -

DATE: April 24, 2018

TO: Tim Schloneger, Village Manager

FROM: Ben Mason, Senior Planner

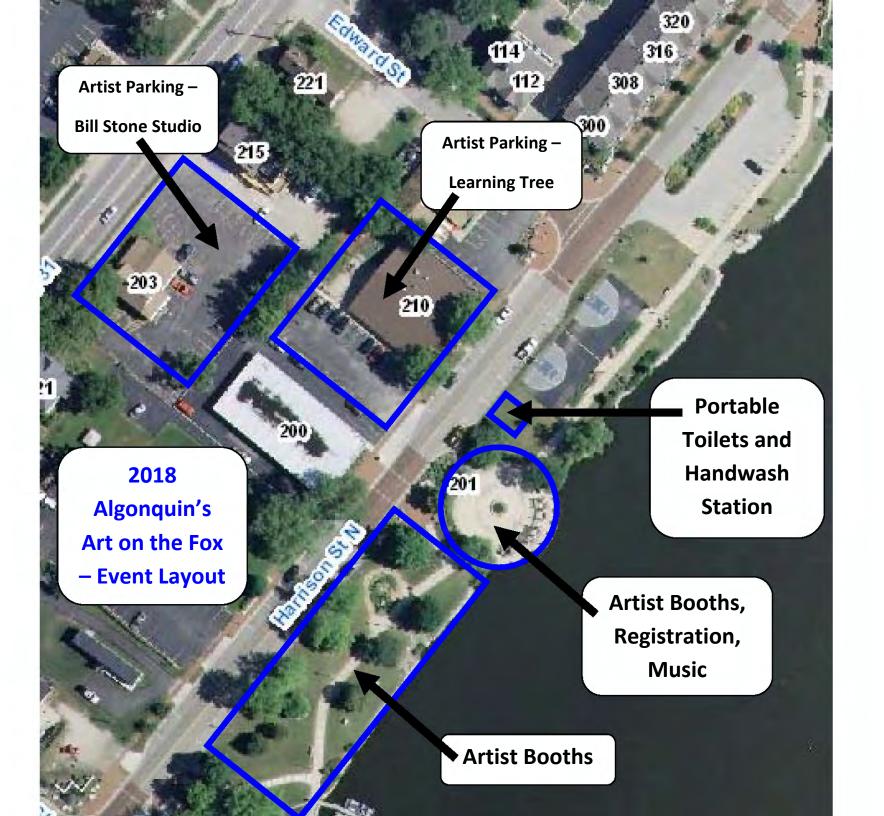
SUBJECT: Application for Public Event License – Village of Algonquin's Public

Arts Commission's Art on the Fox

The Village of Algonquin's Public Arts Commission (co-sponsored with the Village of Algonquin) has applied for a Public Event License for Saturday, June 16, 2018 and Sunday, June 17, 2018. The event would be the 11<sup>th</sup> annual "Art on the Fox" fine art show taking place at Riverfront Park from the hours of 10:00am to 5:00pm and will be open to the public. Revenue from the event will be used to cover expenses to host the event and the remainder will be added to the Village's Public Art Fund.

The event has taken place in the same manner for the past ten years without any issues. This year there is a request for amplified music at the gazebo thus requiring the Board's approval. The organizer is also requesting assistance from the Algonquin Police and Police Explorers to patrol the park overnight. Finally, the organizer is requesting the assistance of one Public Works staff member on Sunday at 6:00pm to assist with the packing up and storage of the event supplies.

I would like to request that this event be scheduled for review on the April 24, 2018 Committee of the Whole meeting agenda. Staff will be present to answer any questions the Committee may have. An overview of Riverfront Park has been provided to show the layout of the event.



# A The X

Saturday and Sunday Father's Day Weekend Riverfront Park - North Harrison



For more information, please visit our website www.artonthefox.com



## VILLAGE OF ALGONQUIN SCHEDULE OF MEETINGS

April 30, 2018

THE FOLLOWING MEETINGS ARE SCHDULED TO BE HELD A THE WILLIAM J. GANEK MUNICIPAL CENTER (GMC), 2200 HARNISH DRIVE, ALGONQUIN, ILLINOIS, EXCEPT AS OTHERWISE POSTED. FULL AGENDAS FOR MEETINGS WILL BE POSTED, AS REQUIRED BY LAW, NOT LESS THAN FOURTY-EIGHT HOURS PRIOR TO THE SCHEDULED MEETING.

(NOTE: HISTORIC VILLAGE HALL (HVH) IS LOCATED AT 2 SOUTH MAIN STREET, ALGONQUIN, ILLINOIS.)

May 1, 2018	Tuesday	7:25 PM	Public Hearing-Waterworks System Project Plan	GMC
May 1, 2018	Tuesday	7:30 PM	Village Board Meeting - Annual Meeting	GMC
May 8, 2018	Tuesday	7:30 PM	Committee of the Whole Meeting	GMC
May 9, 2018	Wednesday	7:00 PM	Historic Commission Meeting	HVH
May 10, 2018	Thursday	7:00 PM	Economic Development Committee Meeting	GMC
May 14, 2018	Monday	7:30 PM	Planning & Zoning Committee Meeting	GMC
May 15, 2018	Tuesday	7:30 PM	Village Board Meeting	GMC

ALL MEETINGS AND/OR TIMES ARE SUBJECT TO CHANGE OR CANCELLATION.

ALL CHANGES AND/OR CANCELLATIONS WILL BE POSTED AT THE GANEK MUNICIPAL CENTER.



### VILLAGE OF ALGONQUIN COMMUNITY DEVELOPMENT DEPARTMENT

### -MEMORANDUM-

DATE: April 26, 2018

TO: President Schmitt and Board of Trustees

FROM: Russell Farnum, AICP, Community Development Director

SUBJECT: Annual Special Events

Attached please find applications for special events to be held in 2018 that require approval by the Village Board. These are all events that have been previously held with no incidents, and the coordinators do a great job and are very cooperative with Village staff.

Typically, these would be reviewed by the Committee of the Whole prior to Board approval, but increased workload and decreased staffing in Community Development has necessitated streamlining review processes.

A motion to approve the following Special Event Permit requests is recommended:

- AAYO Aces Memorial Weekend Bash Softball Tournament, May 26 and 27, 2018
- American Legion Post 1231 Memorial Day Parade, May 28, 2018
- Algonquin Lions Club Bean Bag Tournament and Extending the Auxiliary Liquor Serving Area of Buffalo Wild Wings, August 18, 2018
- Rotary Club Harvest Market, September 22, 2018
- Algonquin Area Public Library Loop 5k, October 21, 2018
- Algonquin Lions Club Running with the Lions 5k, November 22, 2018

These events have all been held without incident in the past, if the Board chooses, the events could be approved for multiple forthcoming years provided the events continue to be operated in the same manner (location, date, etc.) and remain in good standing with the Village.



## Village of Algonquin PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to Diane LaCalamita at the Ganek Municipal Center (2200 Harnish Drive or dlacalamita@algonqnin.org) at least 45 days prior to the event.

Please type or print legibly.
Official Name of the Event: Algonquin Aces Memorial Weekend Bash
Sponsoring Organization:  Name: Algorigum Area Youth Org. Contact Name: Larry Eissler  Address: P.D. Box 265  City, State, ZIP: Algorigum DL 60102  Phone: Email: Webmoster @ aay 0. net
Event Coordinator:  Name:  Name:  Home Address: 133 4 Geronger Rd  City, State, ZIP: Alaphanin Ib 60002  Phone:  Event Information:
Describe the Nature of the Event: Fastpitch Softball Tournament for girls ages 10 thru 14 hosted by AAYD + the Algong win Aces Softball Tewns
New EventRepeat Event If repeat, will anything be different this year? MO
Event Address: Kelliher Park, Presidential Park + Algonquin Lakes Park
Date(s) and Time(s) of the Event: May 26 +27 7AM to dusk
Rain Date(s), if applicable: Mary 28
Set-Up Date/Time: May 25 after 4pm All Locations
Maximum Number of Attendees/Participants Expected: approx 250-300 per location - at al: Elerent 4: mes
Admission Fee: Yes No If Yes, list fee(s) to be charged:
How will the revenue be used (include donations to non-profit or charitable organizations): Proceeds are
used by the Aces teams to purchase itemsneeded for the
program + help offset World Series losts for the teams

Event Website: WWW, eteamz. Com/Algonquin Aces
Event Details:  Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan:
Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: Algongoin Lakes has plenty of parking.
Overflow parking at Pres-side streets, Overflow parking at
Overflow parking at Pres-side streets. Overflow parking at Kelliher will be along bike path or by tennis courts.
Will there be a need for road closures? YesNo If Yes, please explain:
Are you requesting Algonquin Police Officer(s) presence? YesNo If Yes, to perform what function?
Do you want a fire truck or ambulance present? YesNo If Yes, for what hours and to perform what function?
Are you wishing to post temporary sign(s) announcing the event? Yes No If Yes, please describe desired size, location and date(s) that the signage will be displayed:
USSSA would like to hang small banners on fence
and date(s) that the signage will be displayed:  USSSA would like to hang snall banners on fence  cluring tourney only. Not sure if they will ornot.
Do you wish to serve alcoholic beverages? YesNo
If Yes, do you have DRAM Shop Insurance for the salc/consumption of alcohol? Yes No If Yes, attach a copy of the policy.
Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) YesNo

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.):
garbage removal, bathrooms Stocked
Do you plan on holding a raffle during this event? YesNo
Name of on-site contact during the event (please print): Larry Eissler  On-site contact's cell number: On-site contact's work number: On-site contact's home number:
Affidavit of Applicant:  I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoin application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet a requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no so offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's la enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its official employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages an attorney's fees.
Lay Engl
Signature of Applicant Date
Printed Name of Applicant

### Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permitee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of it certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permitee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

The Permitee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permitee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permitee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permitec/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/ Licensce:	AAYD/Algonquin Aces
Circle all that apply:	Applicant Sponsor Organizer Promoter
Ву:	[Print] [Signature]
Date:	2-27-18



## Village of Algonquin PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to Diane LaCalamita at the Ganek Municipal Center (2200 Hamish Drive or dlacalamita@algonquin.org) at least 45 days prior to the event.

Please type or print legibly.	
Official Name of the Event: Mamona Du	49379
Sponsoring Organization:  Name: Apply 1600 160 160 165 165 165 165 165 165 165 165 165 165	Contact Name: Struct Wegture.
Event Coordinator:  Name: Service NAME COST.  Home Address:  City, State ZIP: ANNOTATION 11 100107.  Phone:	Email: Welkywegiart ( grant tom
Event Information:	***
Describe the Nature of the Event: To remain our	and give honor to all
VEHICANS that have left us	
New Event Repeat Event Y	If repeat, will anything be different this year?
Event Address: VIKKOUN MUNUMENT - MU	
Date(s) and Time(s) of the Event: Miy 28, 10A	<u> </u>
Rain Date(s), if applicable:	
Set-Up Date/Time: MEMIXILL Die	an Laboratoria santo
Maximum Number of Attendees/Participants Expected:	
Admission Fee: YesNoX If Yes, list fee(s) to be	charged.
How will the revenue be used (include donations to non-profi	t or enaritable organizations): 🖂 🔫
	A CONTRACT OF THE PROPERTY OF

Event Website: NA	-
Event Details:  Describe provided security, including who will be providing the security (name and contact information), hours, and	a security plan:
Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and he parking will be handled:	ow overflow
Will there be a need for road closures? Yes X No If Yes, please explain: Close  Cany-Alganger Road and Rock 31 for Snort parade to Fint St.  Then N. Harnson	
Are you requesting Algonquin Police Officer(s) presence? Yes X No If Yes, to perform what function?	
Do you want a fire truck or ambulance present? Yes X No If Yes, for what hours and to perform what One lach to be in the parade	function?
Are you wishing to post temporary sign(s) announcing the event? Yes No X If Yes, please describe des and date(s) that the signage will be displayed:	ired size, location
Do you wish to serve alcoholic beverages? YesNoX	
If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No copy of the policy.	If Yes, attach a
Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No	
Sand system at Veterans Manument and liver Front Park gazetos	

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.):
RIVER Front Park gazeiso. Flags hour staff at veterary Monument
and River Front Rock
Do you plan on holding a raffle during this event? YesNoNo
Name of on-site contact during the event (please print): Brives Wegles?
On-site contact's cell number:
On-site contact's work number: On-site contact's home number:
On-size contact's nome number.
Affidavit of Applicant:  I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoin application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin t issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet al requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and the comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no set offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.
R. Wal-C 3-18-18
Signature of Applicant Date
R. Wegiarz
Printed Name of Applicant

NOTE! THIS MAR IS MEMORIAL DAY Parade route. (31 ine up Arrowhead Arrowhead Dr Apartment # Complex (approx. 10:15 am) Steller Solutions Deborah Guilbeault - Affac . M Harrison 51 Insurance Agent Encson MHAMEONSI Marine Fox River Family Pet Care Clinic Parade ends here. Wood Dr verfront Park A dinet po (31 Walgongum Rd Highland Ave Olin C: Easigate Manor Congregational of Algonquin

SPECIAL EVENT PERMIT NUMBER;	
APPLICATION:	

## VILLAGE OF ALGONQUIN COMMUNITY DEVELOPMENT DEPARTMENT SEASONAL/SPECIAL EVENT PERMIT APPLICATION

Application is hereby made for a permit to conduct a Seasonal/Special Event

	Application is nereby made for a permit		
Location of Event	Buffalo Wild Wings Property 461 S. Randall Rd. (	(Annual Algonquin Lions C	lub Bags Tournament)
Name of Applicant .	Lions Club of Algonquin Chairman John Cyg	gan	Phone
	x 7493, Algonquin, IL 60102	1	
PROPERTY OWNE	ER'S SIGNATURE OF PERMISSION (required)	Buffalo Wild Wings	···
	elow site plan, a time schedule for set-up and clocate ingress, egress, and traffic control, and ind		
immediately	layout is attached. Saturday August 18, 2018 (R after event Please note: The patio and playing gate with manned security provided at all times o uilding	area will be completely fer	nced in There will be an IN and OUT
permit will conform	rtifies that the statements in this application are to the requirements of the Village of Algonquir applicable		
Address			
relieve the applicant from	either plans or application, whether said plans or application conducting this event in any other manner that provide d and read this application and fully understanding the intention of permit fees shall be issued.	ed for in all the ordinances of the	e Village of Algonquin relating thereto. The ents made are true to the best of his/her ability
Mention PERMIT	NUMBER AND ADDRESS when requesting in	spection. Phone (847) 658	14184 Fax (847) 658-2631
SEASONAL EVEN	T FEE		
ELECTRIC FEE			
TOTAL PERMIT FE	E		
DATE ISSUED			
TEMPORARY PER	MIT EXPIRES ON	Bullaing Co	mmissioner



# LIONS CLUB OF ALGONQUIN P. O. Box 7493 • Algonquin, IL 60102 <www.lionsclubofalgonquin.org> 79 Years of Service

April 2018

John C. Schmitt Liquor Commissioner Village of Algonquin 2200 Harnish Dr. Algonquin, IL 60102

Dear Mr. Schmitt:

The Algonquin Lions Foundation is conducting their eight Annual Charity Bags Tournament at Buffalo Wild Wings (BWW) on Saturday August 18. As with the past tournaments we are requesting the approval to extend the BWW patio so that we can enclose the playing area and also so that BWW can serve the participants. Attached is a layout of the area that will be totally enclosed from the parking lot with only entrance and exit through the restaurant. The Lions will not be selling or serving liquor, only BWW personnel. There will be security posted around the fenced in area.

Once again this is our club's most successful fundraiser of each year with 50 percent of the proceeds going to the Algonquin/LITH Food Pantry, and 50 percent to the Algonquin Lions 'Ted Spella' Education Award for local area children.

We invite all to stop by for either playing or a bite to eat.

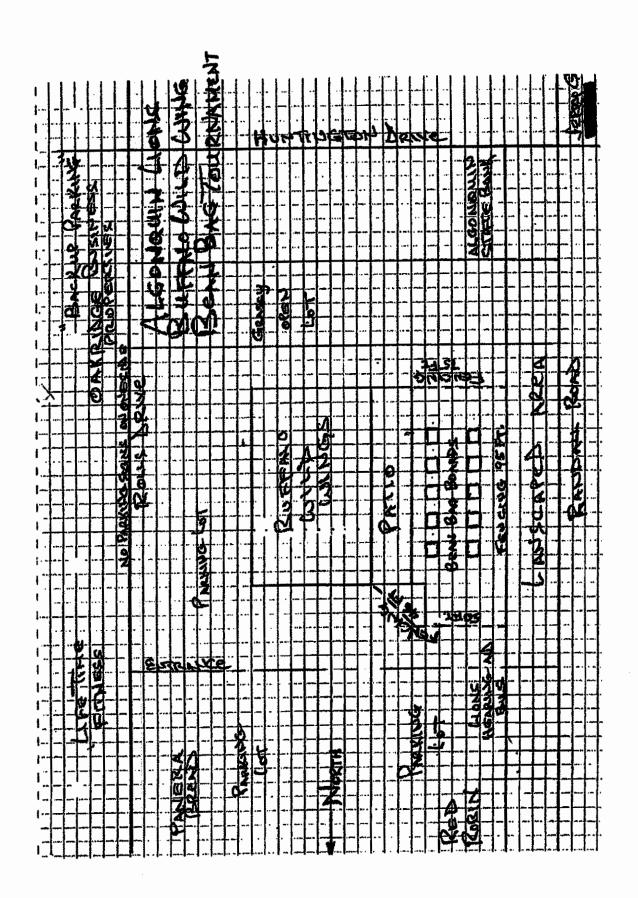
If you have any questions, please contact me at 8

Best regards,

Lion John Cygan

Chairman, Algonquin Lions Bags Committee

Cc: Police Chief, John Bucci



Page 2 of 2



## Village of Algonquin PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to Diane LaCalamita at the Ganek Municipal Center (2200 Harnish Drive or dlacalamita@algonquin.org) at least 45 days prior to the event.

Please type or print legibly.
Official Name of the Event: ALGONQUIN HARVEST MARKET
Sponsoring Organization:  Name: ROTARY & UB OF ALGONO VINCONTACT Name: TARID BROCK MAN 553168  Address: PO BOX III  City, State, ZIP: ALGONO VIN TL 60102  Phone: Email: algono vin rotary ogmail. com
Event Coordinator:  Name: VIR GINIA DONAHUE  Home Address:  City, State, ZIP: ALGONOUIN, IL GOIO2  Phone: Email: VIRGINIA donahue@aapld.org
Event Information:
Describe the Nature of the Event: CRAFT FAIR & FARMERS MARKET
New Event Repeat Event If repeat, will anything be different this year? MORE
Event Address: RIVER FRONT PARK: 201 N. HARRISON ST. ALG
Date(s) and Time(s) of the Brent: SATURDAY SEPTEMBER 22 2018 9am - 4pm  Rain Date(s), if applicable: NONE
Set-Up Date/Time: SATURDAY SEPTEMBER 22, 2018 7am- 9am
Maximum Number of Attendees/Participants Expected:
Admission Fee: YesNo/ If Yes, list fee(s) to be charged:
How will the revenue be used (include donations to non-profit or charitable organizations):
PROGRAMS, COMMUNITY SERVICE, DONATIONS FOR PUBLIC
I.E. BREAKFAST WITH SANTA, LITTLE LIBRARIES, ETC.

Event Website: 4/gonquinhar vest market.com
Event Details:  Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan:
MEMBERS OF THE ROTARY CLUB OF ALGONQUIN
Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled:  MUNICIPAL AND STREET PARKING  + USE OF DAWSON BUILDING.
Will there be a need for road closures? YesNo If Yes, please explain:
Are you requesting Algonquin Police Officer(s) presence? YesNo If Yes, to perform what function?
Do you want a fire truck or ambulance present? YesNo If Yes, for what hours and to perform what function?
Are you wishing to post temporary sign(s) announcing the event? Yes No If Yes, please describe desired size, location and date(s) that the signage will be displayed: OF ALGON QUIN RD (6Z) + HARRISON ST + MAIN ST (WOOD SANDWICH SIGNS USED FOR FOUNDERS DAYS)  **YARD SIGNS AWEER BEFORE THE EVENT.
If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No If Yes, attach a copy of the policy.
Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No  If Yes, please describe type, band name(s), and hours of performance and if there will be a stage:  A musician (single or due) + possibly   ocal school musicians fettora    11a-3p   no stage   Just Gazero

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.):
PORTABLE TOILETS, HAND WASH STATION, TENTS, GARBAGE CANS
ELECTRICITY IN GAZEBO + PATIO
Do you plan on holding a raffle during this event? Yes No (Must be an Algonquin-based, non-profit organization)
Name of on-site contact during the event (please print): VIRGINIA DONAHUE  On-site contact's cell number: On-site contact's work number: On-site contact's home number:
Affidavit of Applicant:  I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.
Wigning L. Donahue 3-12-18  Signature of Applicant Date  VIRGINIA L. DONAHUE
Signature of Applicant Date
VIRGINIA L. DONAHUE
Printed Name of Applicant

#### Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permitee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitces") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of it certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permitee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

The Permitec/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permitee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permitee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permitee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

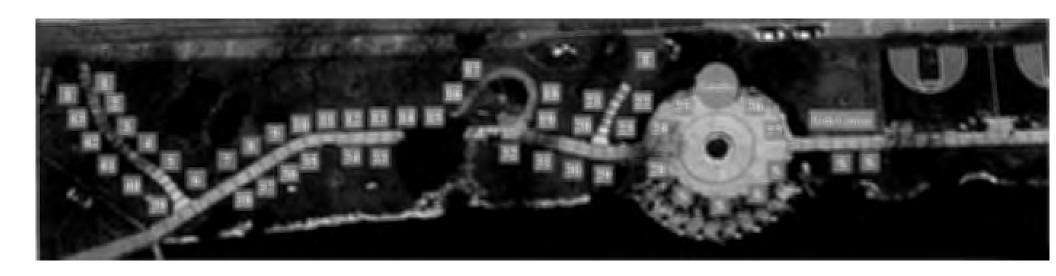
The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/ Licensee:	ROTARY CLUB OF ALGONQUIN
Circle all that apply:	(Applicant Sponsor Organizer Promoter
By:	VIRGINIA DONAHUE
·	[Print] Jorginia L. Donahue [Signature]
	[Signature]
Date:	



### RIVERFRONT PARK

201 Harrison Street | Algonquin, IL 60102



#### **LEGEND:**

Numbered Booths = Vendors/Crafter Booths S = Sponsor Booths I = Info Booth T = Toilets



March 21, 2018

Rotary Club of Algonquin P.O. Box 111 Algonquin, IL 60102

Village of Algonquin Trustees Ganek Municipal Center 2200 Harnish Drive Algonquin, IL 60102

Dear Village Trustees,

We are writing to request permission to use Riverfront Park for our 2<sup>nd</sup> Annual Algonquin Harvest Market to be hosted by the Rotary Club of Algonquin on Saturday September 22, 2018 from 9:00 am to 4:00pm, rain or shine.

We are a non-profit organization and regularly participate in the community with our annual Breakfast with Santa, Founder's Days Shuttle Bus and Food sales, Village Recreation Flashlight Easter Egg Hunt and many volunteer hours serving the Village of Algonquin.

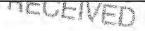
We have added more vendor spaces to our event layout and plan to invite more farmers, crafters, food vendors, entertainers and secure additional sponsorships. We plan to continue the great success of last year's Harvest Marketand provide another eagerly anticipated community event!

We are ready to come before the Village Board and answer any questions you may have. We have completed the Public Event/Entertainment License Application and submitted it to Russ Farnum, Community Development Department.

Thank you for considering our club request. I look forward to hearing back from you at your earliest convenience.

Sincerely,

Virginia Donahue, Club Secretary





Village of Algonquin

### COMMUNITY PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to Diane LaCalamita at the Ganek Municipal Center (2200 Harnish Drive or dlacalamita@algonquin.org) at least 45 days prior to the event.

Please type or print legibly. Official Name of the Event: AAPLO Library Loop 5K Sponsoring Organization: Name: Algangoin Area Public Library Contact Name: Theresa L. Therens Address: 2600 Harnsh Drive City, State, ZIP: Algongo . . The 60102 Phone: 847-458 3133 Email: +therens@aapldorg **Event Coordinator:** Name: Home Address: City, State, ZIP: Alsongoin, IZ 60102 Phone: Event Information: Describe the Nature of the Event: A community 5 K Rece New Event Repeat Event X If repeat, will anything be different this year? The honorary guest may be different. The race route will be the Event Address: 2600 Harnish Drive Date(s) and Time(s) of the Event: October 21 2018. Race starts @ 800 am Rain Date(s), if applicable: Set-Up Date/Time: October 21. 2018 5:00 am Maximum Number of Attendees/Participants Expected: 100 + Admission Fee: Yes X No \_\_\_\_ If Yes, list fee(s) to be charged: \$35.00 with apportunity for discounts How will the revenue be used (include donations to non-profit or charitable organizations): The revenue will be placed in our general operating fund to enhance our programming for the community

Event Website: 1+stace time.com
Event Details:  Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan:
The Algonquin Police Department if needed
Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled:   The plan is to procure the D300 Administration
Building parking lot located at 2550 Harnish Drive with evention
-parking at the H.D. Jacobs High School
Will there be a need for road closures? Yes X No If Yes, please explain: Zunners ω. //
Start and finish the race on Harnish Dr. proceed on to Golden Eagle Dr.
to Bunker Will. They will enter the prairie path and exit onto Hornish.
Are you requesting Algonquin Police Officer(s) presence? Yes X No If Yes, to perform what function?
Control of intersections
Do you want a fire truck or ambulance present? Yes X No If Yes, for what hours and to perform what function? If Yes, for what hours and to perform what function? If Yes, for what hours and to perform what function?
Are you wishing to post temporary sign(s) announcing the event? Yes No If Yes, please describe desired size, location and date(s) that the signage will be displayed: will have directional sign S
for parting and event location on the day of the event. Possible margue
Signs in LITH and the old Village Hall. Yard signs w/permission of homeowners.
Do you wish to serve alcoholic beverages? YesNo
If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No If Yes, attach a copy of the policy.
Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No No
I am a Hempting to procure the Star 105.5 Rolling Radio.

Do you foresee any other special needs for this event? (Phystations, electricity, generator, running water, tent(s), etc.):	ysical set-up assistance, waste removal, portable toilets and hand washing
The second of th	
	5: Gv
Do you plan on holding a raffle during this event? Yes(Must be an Algonquin-based, non-profit organization)	No_X
Name of on-site contact during the event (please print): On-site contact's cell number: On-site contact's work number: On-site contact's home number:	Theresa Therens
application are true and correct upon my personal knowled issue the permit herein applied for, that I am qualified and requirements of the Algonquin Village Code, and any add comply with the laws of the Village of Algonquin, the Sta Event described herein. In addition, Applicant certifies, offenders are employed by the carnival operator, and that enforcement agencies. I (or the above named organization employees and successors and assigns, for any and all liab	ve noted organization, swear or affirm that the matters stated in the foregoing ge and information for the purpose of requesting the Village of Algonquin to eligible to obtain the permit applied for and agree to pay all fees, to meet all ditional regulations, conditions, or restrictions set forth in the permit and to the of Illinois, and the United States of America in the conduct of the Public by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex to carnival employees are fugitives from Illinois or any other state's law in further agree(s) to hold harmless and indemnify the Village, its officials, bility, damages, suits, claims and demands for damages at law or in equity it not the public event noted above including but not limited to damages and
_ There X. There	<u> </u>
Signature of Applicant	Date
Theresa & Thurens	
Printed Name of Applicant	

#### Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permitee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of it certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permitee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

The Permitee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permitee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

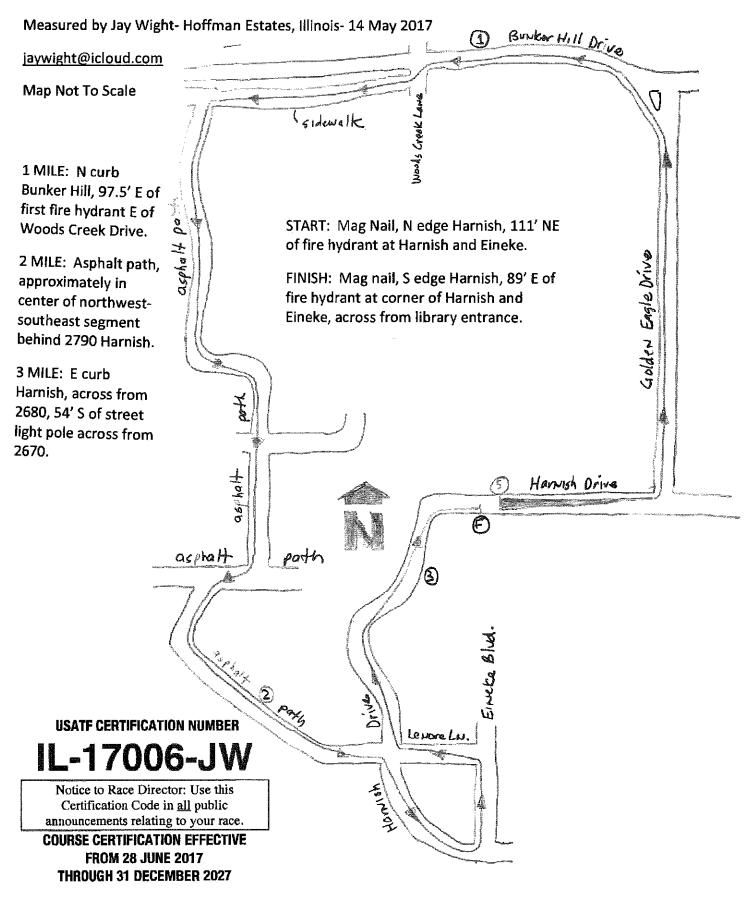
Permitee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permitee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/ Licensee:	
Circle all	
that apply:	Applicant Sponsor Organizer Promot
By:	Sara Murray
	[Print] Faramuray
	[Signature]
Date:	4-9-18

### **AAPLD Library Loop 5K Alternate**

### Algonquin, Illinois





# Village of Algonquin PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to Diane LaCalamita at the Genek Municipal Center (2200 Harnish Drive or discalamita@algonquin.org) at least 45 days prior to the event.

Please type or print legibly.
Official Name of the Event: 3 Rd ANNUAL RUNNING WITH THE LIONS SK'
Sponsoring Organization:  Name: Rosmonin Krons Contact Name: Vince Daniello  Address: P.O. Box 7493  City, State, ZIP: Alconquin, IL 60102  Phone: Email: Email: Alconquinthocom  Alcon printibusclub@qmail.Com
Event Coordinator:  Name: Vi use Daniello  Home Address:  City, State, ZIP: Ale one print  Email: Viuce 3670 @ yahoo. Coru
Event Information:
Describe the Nature of the Buent: 5K WHIR/RUN CHARITY EVENT 40
SUPPORT LOCAL Food PAWARY JACOBS Hich School
ENGLES Wing Proop, And HEARING + VISION IMPAINEL
New Event Repeat Event If repeat, will anything be different this year? No
thom Address 451 Rolls Rd Algenquin & 60102
Direc(s) and Timbe(s) of the Brent; 11/22/18 8 A.W.  Rule-Paric(s): If applicable:
MISTO DIRECTIONS 11/22/18 6 HM
Markham Fungher of Attendees/Participanta Expected: 200 //VS
Fadent Florific Series 20 No. 11 Yes, list fee(s) to be charged; 20.00 To 30.00
Production of the second be used (include donations to non-profit or charitable organizations): All the giving to Food Prantay, Englos Wigs
and other howery trispalingair Projects.

Event Website: www. LionclubofAlgonguiw.org
Event Details: Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan:
Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow
parking will be handled:  PARKING PROVIDED by LIFCTIME FITUESS  AND Algorithing Police PEPT.
Will there be a need for road closures? Yes <u>No</u> No If Yes, please explain:
Are you requesting Algonquin Police Officer(s) presence? Yes No If Yes, to perform what function?  TRUCTC CONTROL.
Do you want a fire truck or ambulance present? Yes No If Yes, for what hours and to perform what function?
EMS 7:45 +0 9:00 pm
Are you wishing to post temporary sign(s) announcing the event? Yes <u>V</u> No <u>If Yes, please describe desired size, location and date(s) that the signage will be displayed:</u>
Do you wish to serve alcoholic beverages? YesNo
If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No If Yes, attach a copy of the policy.
Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No

Do you foresee any other special needs for this event? (Plastations, electricity, generator, running water, tent(s), etc.	hysical set-up assistance, waste removal, portable toilets and hand washing ):
No	
Do you plan on holding a raffle during this event? Yes(Must be an Algonquin-based, non-profit organization)	No XI_
Name of on-site contact during the event (please print): On-site contact's cell number: On-site contact's work number: On-site contact's home number:	Vive Dawiello
issue the permit herein applied for, that I am qualified and requirements of the Algonquin Village Code, and any addition, with the laws of the Village of Algonquin, the Statement described herein. In addition, Applicant certifies, offenders are employed by the carnival operator, and that purforcement agencies. I (or the above named organization employees and successors and assigns, for any and all light	the noted organization, swear or affirm that the matters stated in the foregoing lige and information for the purpose of requesting the Village of Algonquin to eligible to obtain the permit applied for and agree to pay all fees, to meet all ditional regulations, conditions, or restrictions set forth in the permit and to ate of Illinois, and the United States of America in the conduct of the Public by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no set no carnival employees are fugitives from Illinois or any other state's law in further agree(s) to hold harmless and indemnify the Village, its officials polity, damages, suits, claims and demands for damages at law or in equity into of the public event noted above including but not limited to damages and Date

#### Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permitee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of it certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permitee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.

The Permitee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permitee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permitee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permitee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/ Licensee:	Vivce Daviell on béhalt of the Algonquinh
Circle all that apply:	Applicant Sponsor Organizer Promoter
By:	Vivce Paniello [Print] 2066 [Signature]
Description of the second	[Signature]

# Running With The Lions 5k Thanksgiving Morning at 8am



The Algonquin Lions Foundation will be hosting a 5k charity event in your neighborhood this Thanksgiving morning. This event will take place from 8:00 am to 9:30am. Please be advised that there will be participants of the event on your street and that there might be a slight delay in traffic to keep all participants and motorists safe. We have attached a course map for your general knowledge. We welcome you to take part in the event by sharing the morning with us or cheering on our participants!

We apologize for any inconvenience that this may cause. Please contact the Race Director with any questions or comments.

Best, Kevin Gardeck Race Director, Algonquin Lions Foundation algonquinlionsclub@gmail.com

